



# TOWN OF SEDGEWICK

## SNOW REMOVAL POLICY POLICY # 18-05

APPROVAL DATE: JANUARY 20<sup>TH</sup>, 2022  
RESOLUTION NUMBER: 2022-6

### 1. Policy Purpose

- 1.1. The purpose of this policy is to prioritize snow removal based on need and to outline the Town's responsibilities. It is the Town's objective to provide residents with maximum mobility during the winter months and it is acknowledged that this policy may minimize but not eliminate all hazardous conditions.

### 2. Guidelines

#### 2.1. Priority Descriptions

The priority rankings of streets, sidewalks and trails within the Town of Sedgewick (see Schedules A, B and C for a detailed view) are as follows:

Priority Ranking	Type	Identification Color	Description
Priority 1A	Roads Schedule A	Red striped	Rec Centre Parking Lot (weekends and stat holidays)
Priority 1	Main Street Schedule B	Purple	47 <sup>th</sup> Street Commercial -4800 block 47 <sup>th</sup> Street (east and west sidewalks) -4901-4915 47 <sup>th</sup> Street (west) -4902 47 <sup>th</sup> Street (east) Main Street parking spots Main Street pedestrian crossing Main Street Park
Priority 2	Roads Schedule A	Red	47 <sup>th</sup> Street Commercial 4857 47 <sup>th</sup> Street parking lot School and area -50 <sup>th</sup> Avenue West (of 50 <sup>th</sup> Street) -51 <sup>st</sup> Avenue West (of 50 <sup>th</sup> Street) -53A Street -Rec Centre Parking Lot (weekdays)
Priority 3	Roads Schedule A	Yellow	51 <sup>st</sup> Avenue 50 <sup>th</sup> Street 48 <sup>th</sup> Avenue 48 <sup>th</sup> Street 46 <sup>th</sup> Street (south of 50 <sup>th</sup> Avenue) 45 <sup>th</sup> Street (north of 50 <sup>th</sup> Avenue) Meadowlark Drive MacKenzie Drive
Priority 4	Roads Schedule A	Green	All remaining residential streets
Priority 5	Sidewalks/Trails	Orange	Remaining sidewalks

	Schedule C		-4700, 4800 & 4900 block of 48 <sup>th</sup> Ave. (north sidewalk) and 49 <sup>th</sup> Ave. (south sidewalk) -Cenotaph sidewalk -15 MacKenzie Drive -2 Canary Crescent -54 Oriole Place -East Golf Course (Meadowlark Drive)  Trails -Ball Diamonds trail -Golf Course trail (west and north)
Priority 6	Roads Schedule A	Blue	Back alleys
Priority 7	Main Street Schedule B	Light Blue	Cenotaph interior Cenotaph sidewalk Museum front slab 47 <sup>th</sup> Street rosetta stones (landscaping) 47 <sup>th</sup> Street furnishings

## 2.2. Level of Service

The descriptions of level of service for the above priorities are as follows:

Priority Ranking	Service Level Description
	<b>*Saturdays, Sundays and Stat Holidays ONLY</b>
Priority 1A	<b>TRIGGER: 3 INCHES OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>Overnight snow fall is cleared beginning at 6am on weekends and stat holidays</li> </ul>
Priority 1	<b>TRIGGER: 1 INCH OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>Snow is cleared to bare pavement</li> <li>Overnight snow fall is cleared prior to 7:00am on weekdays and 10:00am on weekends and stat holidays</li> <li>Maximum Service: Snow will be cleared a maximum of twice every 12 hours</li> </ul>
Priority 2	<b>TRIGGER: 3 INCHES OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>Snow is cleared/windrowed as close to bare pavement as possible</li> <li>Overnight snow fall is cleared/windrowed prior to 8:30am on weekdays</li> </ul>
Priority 3	<b>TRIGGER: 3 INCHES OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>Snow is cleared/windrowed within 36 hours and during normal working hours</li> </ul>
Priority 4	<b>TRIGGER: 3 TO 5 INCHES OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>Snow is cleared/windrowed within 72 hours and during normal working hours</li> </ul>

Priority 5	<b>TRIGGER: 2 INCHES OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>▪ Snow is cleared to bare pavement</li> <li>▪ With less than 3 inches of overnight snowfall, snow is cleared by 4pm.</li> <li>▪ With 3 or more inches of snowfall, snow is cleared within 96 hours.</li> </ul>
Priority 6	<b>TRIGGER: 5 INCHES OF ACCUMULATED SNOW</b> <ul style="list-style-type: none"> <li>▪ Snow is attempted to be cleared prior to Thursday garbage pickup (dependant on date of snowfall)</li> </ul>
Priority 7	<b>TRIGGER: ANY AMOUNT OF SNOWFALL</b> <ul style="list-style-type: none"> <li>▪ Snow is cleared/brushed off at a minimum of once per week</li> </ul>

### 2.3. Major Snow Events

A major snow event will be defined as snow accumulation of more than 5 inches. In this situation, service levels identified in Section 2.2 will carry over into after-hours work.

### 2.4. Snow Clearing and Removal Operations (Roads)

- 2.4.1. Snow clearing and removal operations will be undertaken by the Town of Sedgewick's Public Works Department. In some circumstances a third party may be contracted to assist at the discretion of the Public Works Foreman.
- 2.4.3. When clearing snow, the snow will be windrowed in the center of the street and removed using heavy equipment.
- 2.4.4. Property owners will be responsible for clearing sidewalks and driveways of residual snow left by the snow clearing equipment in front of their property.
- 2.4.5. Should another snow fall event occur before all streets are fully cleared, snow removal priorities may be reset to Priority 1.
- 2.4.6. The Town of Sedgewick will attempt to have windrows removed within 24 hours.
- 2.4.7. Non-residential streets where parking is not affected may have snow windrowed to the side of the street and not be picked up.

### 2.5. Sanding Operations (Roads)

- 2.5.1. Public Works staff will inspect streets a minimum of once per day including weekends and holidays depending on weather conditions. Streets will be sanded when road conditions become a hazard to public safety as determined by Public Works staff.
- 2.5.2. The following locations shall receive sanding:
  - Intersections
  - Inclines
  - Any other area where road conditions are deemed to be unsafe or warrant sanding
- 2.5.3. The Town of Sedgewick reduces sanding at temperatures below -25 degrees Celcius as the process becomes ineffective in extreme temperatures.

**2.7. Communications**

- 2.7.1. Parking bans may be issued at the discretion of the Public Works Foreman.
- 2.7.2. Road signage may be placed out prior to snow removal at the discretion of the Public Works Foreman.
- 2.7.2. The Town of Sedgewick will make efforts to provide snow clearing updates using social media.

**3. Persons Affected**

Public Works Department and the general public.

**4. Revision/Review History**

	Date	Resolution Number
Amended	January 30 <sup>th</sup> , 2020	2020-15
Amended	January 20 <sup>th</sup> , 2022	2022-

TOWN OF SEDGEWICK

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DATE

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MAYOR

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DATE

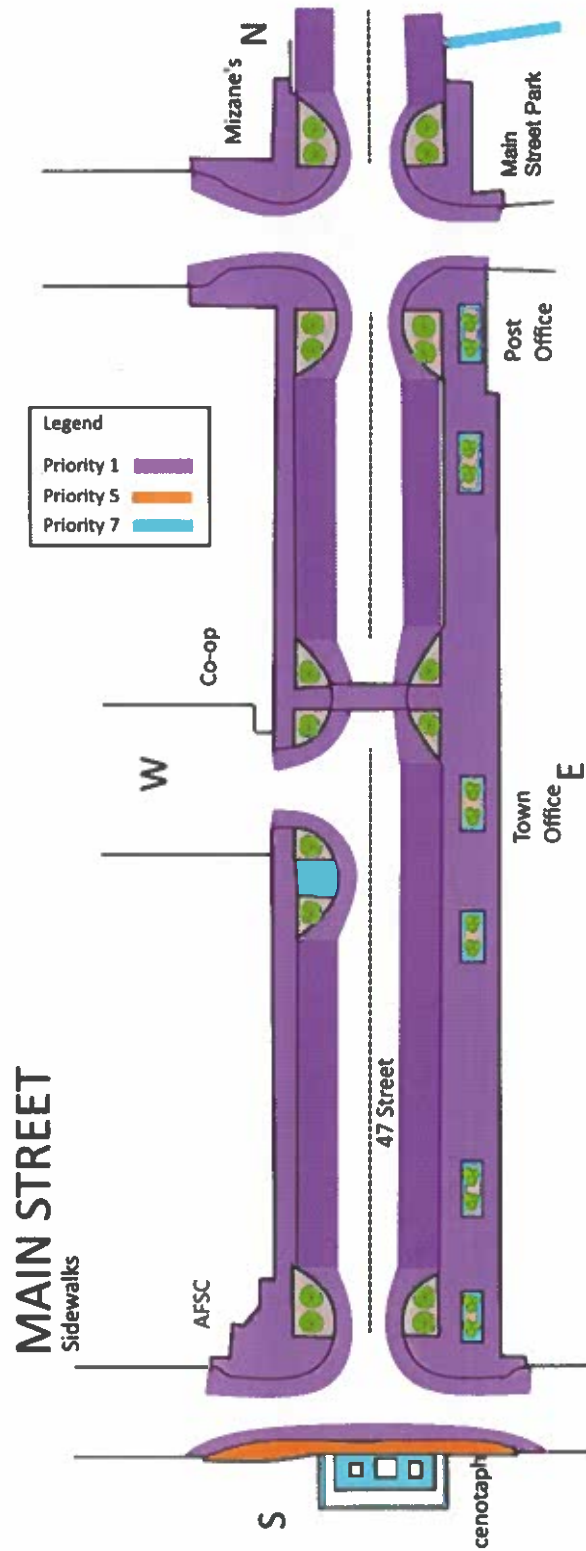
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CHIEF ADMINISTRATIVE OFFICER

### Schedule A - Roads



Schedule B – Main Street







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<u>Jan. 21, 2022</u>	
DATE	MAYOR
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