

TOWN OF SEDGEWICK FEES AND CHARGES BYLAW

**TOWN OF SEDGEWICK
BYLAW NO. 609/24
TOWN OF SEDGEWICK FEES AND CHARGES BYLAW**

A BYLAW OF THE TOWN OF SEDGEWICK, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISH OF GENERAL FEES AND CHARGES FOR GOODS AND SERVICES AS DELIVERED TO THE COMMUNITY

WHEREAS it is expedient for the Council of the town of Sedgewick to enact a bylaw that establishes and maintains the General Fees and Charges for services rendered within the Town of Sedgewick;

AND WHEREAS pursuant to Section 8 of the Municipal Government Act, R.S.A. 2000, chapter M-26, a Council may pass bylaws to establish fees and charges for the provision of certain goods and services;

NOW THEREFORE the Council of the Town of Sedgewick in the Province of Alberta, duly assembled, enacts as follows:

1. Title

1.1 This bylaw shall be known as the "Fees and Charges Bylaw."

2. Water Service Charges

2.1 The following water services fees shall be charged:

| Water Service Charges | | |
|---|---------------|-----|
| Description | Fee | GST |
| Infrastructure Renewal Fee – per Primary Unit | \$22.50/month | No |
| Infrastructure Renewal Fee – per Additional Unit(s) | \$12.50/month | No |
| Consumption Fee (metered) | \$2.10 per m3 | No |
| Consumption Fee - residential (non-metered) | \$25.00/month | No |
| Consumption Fee – non-residential (non-metered) | \$35.00/month | No |
| Reconnection Fee | \$60.00 | No |
| Disconnection Fee | \$60.00 | No |

2.2 Every developed property shall be levied an Infrastructure Renewal Fee. This charge will be continued even if the service is disconnected.

3. Sanitary Sewer Service Charges

3.1 The following sanitary sewer service fees shall be charged:

| Sanitary Sewer Service Charges | | |
|---|---------------|-----|
| Description | Fee | GST |
| Infrastructure Renewal Fee – per Primary Unit | \$22.50/month | No |
| Infrastructure Renewal Fee – per Additional Unit(s) | \$12.50/month | No |
| Consumption Fee (metered)(per water consumption) | \$1.65 per m3 | No |
| Consumption Fee - residential (non-metered) | \$40.00/month | No |
| Consumption Fee – non-residential (non-metered) | \$50.00/month | No |

3.2 Every developed property shall be levied an Infrastructure Renewal Fee. This charge will be continued even if the service is disconnected.

4. Solid Waste Management Charges

4.1 The following solid waste fees shall be charged:

| Solid Waste Service Charges | | |
|--|----------------|-----|
| Description | Fee | GST |
| Monthly Garbage Fee – per Primary Unit | \$36.00/month | No |
| Monthly Garbage Fee – per Additional Unit(s) | \$20.00/month | No |
| Bag Tag | \$2.50 per tag | No |

4.2 Every developed property shall be levied a solid Waste Management Fee.

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4.3 All non-residential accounts renting a bin will be invoiced separately by the Flagstaff Regional Solid Waste Management Association.

5. Natural Gas Service Charges

5.1 The following natural gas fees shall be charged

| Natural Gas Service Charges | | |
|---|-------------------------|---------|
| Description | Fee | GST |
| Delivery Charge | \$0.95/Gj | Add GST |
| Administrative Fee | \$0.45/Gj | Add GST |
| Gas Meter Maintenance Charge | \$30.00/month | Add GST |
| Distribution System Fee | \$7.50/month | Add GST |
| Reconnection Fee | \$60.00/month | Add GST |
| Disconnection Fee | \$60.00/month | Add GST |
| Gas Line Installation Fee (April 1 – October 31) | As Per the Market Quote | Add GST |
| Gas Line Installation Fee (November 1 – March 31) | As Per the Market Quote | Add GST |

6. Bulk Water Service Charges

6.1. The following bulk water services shall be charged:

| Bulk Water Service Charges | | | |
|----------------------------|-----------|--|-----|
| Description | Fee | Application | GST |
| Water Fee | \$9.00/m3 | At the bulk water distribution station | No |

6.2. The sale of bulk water and the amount sold shall be at the discretion of the Town of Sedgewick or its authorized officials, having regard to its own needs and the local situation at the time.

6.3. For accounts in default over 30 days, the Town shall have the right to deny any future requests for water.

7. Recreation and Cultural Facilities Fee

7.1. The following recreation and culture fee shall be charged:

| Recreation Fee Charges | | |
|------------------------|--------------|-----|
| Description | Fee | GST |
| Per utility account | \$8.50/month | No |

7.2. Every Utility account in Town of Sedgewick limits be levied a Recreation Fee Charge.

8. General Office Fees

8.1. The following general office fees shall be charged:

| General Office Charges | | | |
|---|------------------|--|----------|
| Description | Fee | Application | GST |
| Photocopies | \$0.50/page | Black ink | Included |
| | \$0.75/page | Colour ink | Included |
| Fax Services | \$1.00/page | | Included |
| NSF Cheque | \$35.00 | | Add GST |
| Provincial Flag | \$80.00 | | Add GST |
| Canadian Flag | \$60.00 | | Add GST |
| Reprint of Utilities Billing | \$10.00 | Per Utility | Add GST |
| General Administration Request – enforcement is at the decision of the administration | \$40.00 per Hour | Additional cost for third-party information or additional resources, materials | Add GST |
| Paper Bill Charge | \$2.00 | Per Utility per Month | Add GST |
| Administration Fee | 15% per invoice | | Add GST |

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8.2 Additional rates not listed above are set as per third-party contractor's fees and are subject to change.

9. Planning, Subdivision & Development Fees

9.1. The following planning, subdivision and development fees shall be charged:

| Planning, Subdivision & Development Charges | | | |
|---|---|------------------------------------|---------|
| Description | Fee | Application | GST |
| Development Permit | \$100 | Residential/Institutional | No |
| | \$125 | Commercial/Industrial | No |
| | \$50 | Fences, decks and small structures | No |
| | \$50 Extra | Discretionary | No |
| | \$25 | Extension of Development Permit | No |
| Demolition Permit | \$50 | | No |
| Starting without a permit | Double Permit Fees | | No |
| Tax Certificate | \$40.00 | | No |
| Certificate of Compliance | \$110.00 | | No |
| Re-Print Tax Notice | \$10.00 | Per Property | No |
| Copy of Municipal Development Plan | \$35.00 | | Add GST |
| Copy of Land Use Bylaw | \$35.00 | | Add GST |
| County Map | \$30.00 | | Add GST |
| Subdivision Application | \$250 per lot plus advertising costs | | No |
| Subdivision Endorsement | \$150 per lot | | No |
| Land Use Bylaw Amendment | \$275 plus advertising costs | | No |
| Subdivision Appeal | As per Flagstaff Regional Subdivision Appeal Board | | No |
| Assessment and Tax Searches (Description of a parcel and/or the latest assessed value of the land and improvements) | | | |
| • Written | \$25.00 | Per Request | No |
| • Verbal | \$15.00 | Per Request | No |
| Tax Notification and Recovery -Tax Notification Fee | \$100.00 | Per Property | No |
| Tax Notification and Recovery – Lien Registration | \$100.00 | Per Property | No |
| Lot Size Information | \$10.00 | Per Property | No |
| Administration Fee | 15% per invoice | | Add GST |
| Additional Request Planning, Development or Assessment | Hourly Rate \$40.00 per hour + extra third-party cost | | Add GST |

9.2. Additional rates not listed above are set as per third-party contractor's fees and are subject to change.

9.3. No per lot application fee or endorsement fee is charged for the following:
 a) Utility lots, reserve lots, or roads

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10. Public Works Equipment Rental Fees

10.1. The following public works equipment rental fees shall be charged:

| Public Works Equipment Rental Charges | | | |
|---------------------------------------|----------------------|------------------------------|---------|
| Description | Fee | Application | GST |
| Bucket Truck with Operator | \$90/hr | In the Town of Sedgewick | Add GST |
| | \$110/hr + \$0.61/km | Out of the Town of Sedgewick | Add GST |
| Grader with Operator | \$150/hr | | Add GST |
| Gravel Truck (3 Ton) with Operator | \$115/hour | | Add GST |
| Mower with Operator | \$90/hr | | Add GST |
| One ton Truck | \$65/hour | | Add GST |
| Hand Tamper | \$65/day | | Add GST |
| Hotsy with Operator | \$80/hr | | Add GST |
| Transit | \$15/day | | |
| Thawing Machine with Operator | \$80/hr | | Add GST |
| Street Sweeper with Operator | \$125/hour | | Add GST |
| Water blaster | \$65/hour | | Add GST |
| Metal Detector | n/c | \$50 refundable deposit | No |
| Backhoe with operator | \$137/hour | | Add GST |
| Estate Sprayer | \$50/day | | Add GST |
| Tractor Broom with Operator | \$120/hr | | Add GST |
| Trench Shoring | \$30/day | | Add GST |
| Barricades | \$5/barricade/day | | Add GST |
| Sidewalk Forms | \$12/day | | |
| Sanitary Sewer Camera with operator | \$165/hr + \$0.61/km | | Add GST |
| Sanitary Sewer Camera | \$165/hour | | Add GST |
| 2 nd Operator | \$55/hr | | Add GST |
| Administration Fee | 15% per invoice | | Add GST |

10.2 Additional rates not listed above are set as per third-party contractor's fees and are subject to change.

11. Cemetery and Memorial Cairn Fees

11.1. The following Cemetery and Memorial Cairn fees shall be charged:

| Cemetery and Memorial Cairn Charges | | | |
|-------------------------------------|------------------|--------------------------------------|---------|
| Description | Fee | Application | GST |
| Sale of Plot | \$350 | Casket Plot burial (6' x 10') | Add GST |
| | \$100 | Cremation Plot burial (2' x 2') | Add GST |
| Memorial Book Space | \$60 | All accounts | Add GST |
| Opening and Closing of Plots | \$500 | Casket – summer | Add GST |
| | \$1100 | Casket – winter (Nov 1 – Apr 30) | Add GST |
| | Additional \$500 | Casket – weekend/holiday | Add GST |
| | \$100 | Cremation – summer | Add GST |
| | \$250 | Cremation – winter | Add GST |
| | Additional \$110 | Cremation – weekend/holiday | Add GST |
| Memorial Book Plaque | | Per supplies invoice + 10% admin fee | Add GST |
| Cemetery Monument Application | \$40 | | Add GST |
| Grave Liner | | Per supplies invoice + 10% admin fee | Add GST |
| Conduit Pipe | \$3 | ¾" x 24" | Add GST |
| | \$4 | 1" x 24" | Add GST |
| | \$8 | 1 ½" x 24" | Add GST |
| Perpetual Care Fee | 20% | Charged on all cemetery-related fees | Add GST |

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11.2 Additional rates not listed above are set as per third-party contractor's fees and are subject to change.

12. Interest Charges

- 12.1. All general accounts receivable shall be considered due and payable as of the date appearing on the initial invoice.
- 12.2. An interest charge of two percent (2%) per month will be imposed on accounts receivables that remain unpaid in excess of thirty (30) days.
- 12.3. All accounts receivable that are outstanding at the time of the passing of this bylaw shall have the interest charge imposed as of the date appearing on the initial invoice.

13. Severability

- 13.1. If any term of this Bylaw is found to be invalid, illegal, or unenforceable by a court or tribunal having the jurisdiction to do so, that term is to be considered to have been severed from the rest of this bylaw, and the rest of the bylaw remains in force unaffected by that finding or by the severance of that term.

14. Enactment

- 14.1. This Bylaw shall take effect on January 1st, 2025.
- 14.2. All previous rates for goods and services as delivered to the community and as noted in this bylaw will be revoked and replaced by the above rates for those goods and services as delivered to the community.
- 14.3. All previous rates for Goods and Services as delivered to the community, and NOT noted in this bylaw, shall be deemed not changed or adjusted by Council and shall remain intact for those Goods and Services as delivered to the community.
- 14.4. Bylaws 601/23 are hereby rescinded.

First Reading passed in open Council duly assembled in the Town of Sedgewick, in the province of Alberta, this 21st day of November 2024.

Second Reading passed in open Council duly assembled in the Town of Sedgewick, in the province of Alberta, this 19th day of December 2024

Unanimous Consent for the third and final reading passed in open Council duly assembled in the Town of Sedgewick, in the province of Alberta, this 19th day of December 2024

Third Reading passed in open Council duly assembled in the Town of Sedgewick, in the province of Alberta, this 19th day of December 2024.

TOWN OF SEDGEWICK

MAYOR

CHIEF ADMINISTRATIVE OFFICER