



TOWN OF  
**SEDGEWICK**

# Minutes

## Regular Meeting of Council

December 20, 2018

Town of Sedgewick Town Office

6:00 pm

Council Present
Mayor Perry Robinson
Councillor Grant Imlah
Councillor Stephen Levy
Councillor Tim Schmutz
Councillor Greg Sparrow (arrived 6:30pm)

Also Present
Jim Fedyk                      CAO
Dave McReynolds            Transitional Solutions
Larry Kirkpatrick            Transitional Solutions

**1. Call to Order – 6:01 pm**

**2. Acknowledgement of Treaty 6**

Council acknowledged that they are on Treaty 6 territory, a traditional meeting ground, gathering place and travelling route to the Cree, Saulteaux, Blackfoot, Metis, Dene and Nakota Sioux. Council acknowledged all the many First Nations, Metis and Inuit whose footsteps have marked these lands for centuries.

**3. Agenda**

2018-12-277	MOTION by Clr. Schmutz	CARRIED
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That the agenda be approved with the following amendment:

New Business Item  
**8.16 Community Bus**

**4. Public Hearing – Bylaw 547 – Amendment #12 to Land Use Bylaw 461**

Mayor Robinson declared the Public Hearing open at 6:03pm.  
 Mayor Robinson provided an overview of the purpose of the Public Hearing.  
 CAO J. Fedyk confirmed that the Public Hearing had been advertised in accordance with the *Municipal Government Act*.  
 Mayor Robinson confirmed there were no applicants present.  
 Mayor Robinson declared the Public Hearing closed at 6:04 pm.

**5. Delegation – Transitional Solutions Inc. – Recreation Review**

Members of Transitional Solutions were not in attendance at this time, but arrived later in the meeting.

**6. Minutes**

2018-12-278	MOTION by Clr. Levy	CARRIED
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That the Regular Meeting Minutes from November 22, 2018 be approved as presented.

**7. Old Business**

**7.1 Bylaw 547 – Amendment #12 to Land Use Bylaw 461**

2018-12-279	MOTION by Clr. Schmutz	CARRIED
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That Council give second reading to Bylaw 547.

  
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 CAO  
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2018-12-280	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council give third reading to Bylaw 547.			

**8. New Business**

**8.1 2019 FFCS Budget**

2018-12-281	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council approve the 2019 Flagstaff Family and Community Services Budget as presented with a requisition of \$7,055.70 to the Town of Sedgewick.			

**8.2 2019 SKNGS Budget**

2018-12-282	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council approve the 2019 Sedgewick-Killam Natural Gas System budget as presented.			

**8.3 2019 BEO Contract**

2018-12-283	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council directs Administration to enter into a contract with NIC.212 Services Ltd. to provide bylaw enforcement services and authorize Mr. Daryl Reinke to enforce Town of Sedgewick municipal bylaws in 2019.			

**8.4 Bylaw 551 – Hawkers & Peddlers Bylaw**

2018-12-284	MOTION by Clr. Levy		<b>CARRIED</b>
That Council give first reading to Bylaw 551.			

2018-12-285	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council give second reading to Bylaw 551.			

2018-12-286	MOTION by Clr. Schmutz		<b>CARRIED UNANIMOUSLY</b>
That Council proceed to third reading of Bylaw 551.			

2018-12-287	MOTION by Clr. Robinson		<b>CARRIED</b>
That Council give third reading to Bylaw 551.			

**8.5 Bylaw 550 – Cemetery Bylaw**

2018-12-288	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council give first reading to Bylaw 550.			

2018-12-289	MOTION by Clr. Levy		<b>CARRIED</b>
That Council give second reading to Bylaw 550.			

2018-12-290	MOTION by Clr. Imlah		<b>CARRIED UNANIMOUSLY</b>
That Council proceed to third reading of Bylaw 550.			

2018-12-291	MOTION by Clr. Schmutz		<b>CARRIED</b>
That Council give third reading to Bylaw 550.			

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<b>8.6 Utility Account Write-offs</b>			
2018-12-292	MOTION by Clr. Schmutz		<b>CARRIED</b>
That Council approve Utility Write-Offs as follows:			
<b>Account</b>	<b>Amount</b>		
015801 0060	\$55.77		
001201 0010	\$ 0.12		
000082 0010	\$ 0.38		
018904 0060	\$ 0.50		
627482 0000	\$ 1.29		
000089 0010	\$ 0.16		
000090 0010	\$22.92		
043102 0010	-\$ 0.40		
<b>8.7 Direct Deposit Payroll</b>			
2018-12-293	MOTION by Clr. Levy		<b>CARRIED</b>
That Council approve the use of direct deposit payments in performing payroll transactions for staff, the Mayor and Councillors.			
<b>8.8 Bylaw 548 – Boulevard Bylaw</b>			
2018-12-294	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council give first reading to Bylaw 548			
2018-12-295	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council give second reading to Bylaw 548.			
2018-12-296	MOTION by Clr. Levy		<b>CARRIED UNANIMOUSLY</b>
That Council proceed to third reading of Bylaw 548.			
2018-12-297	MOTION by Clr. Schmutz		<b>CARRIED</b>
That Council give third reading to Bylaw 548.			
<b>8.9 Website Push Notifications</b>			
2018-12-298	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council accept the Zag Creative proposal as information and consider reinvestigating the issue as technology develops.			
Clr. Sparrow entered the meeting at 6:30pm.			
<b>8.10 Subdivision Shallow Utility Installations</b>			
2018-12-299	MOTION by Clr. Levy		<b>CARRIED</b>
That Council approve an increase of \$100,000 to the Residential Subdivision Shallow Utilities 2019 Capital Budget item with the source of the funding to be reserves and adjust the Sewer and Main Street Rehabilitation Projects to compensate.			
<b>8.11 Lift Station Flow Meter &amp; WTP Repairs</b>			
2018-12-300	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council approve a \$38,000 increase to the 2018 SCADA Capital Budget item with the source of funding to be the MSI Capital Grant Program.			
<b>8.12 AMSC Insurance Quote</b>			
2018-12-301	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council accept the AMSC Quote as information.			

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#### 8.13 Policy 18-10 Municipal Land Purchase Policy

2018-12-302	MOTION by Clr. Sparrow		CARRIED
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That Council approve Policy 18-10, the Municipal Land Purchase Policy.

#### 8.14 Sewer Rehabilitation Priorities

2018-12-303	MOTION by Mayor Robinson		CARRIED
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That Council approve as first priority for sewer rehab to be completed in 2019 the following streets:

- The 4900 block of 47<sup>th</sup> Street,
- The 5000 block of 47<sup>th</sup> Street,
- The 4900 block of 48<sup>th</sup> Street, and
- The 4800 block of 49<sup>th</sup> Street.

#### 5. Delegation – Transitional Solutions – Recreation Review

Dave McReynolds and Larry Kirkpatrick of Transitional Solutions entered the meeting at 7:55pm. A presentation to Council followed by Transitional Solutions regarding a recreation review.

Mayor Robinson thanked Transitional Solutions for their presentation. Dave McReynolds and Larry Kirkpatrick departed the meeting at 9:04pm.

#### 8. New Business (continued)

#### 8.15 Policy 18-11 Reserve Funds Policy

2018-12-304	MOTION by Clr. Imlah		CARRIED
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That Council direct Administration to perform the following reserve transfers:

- a) Transfer the full balance from the Office Equipment Reserve (49712900) to the General Operating Reserve (49700900),
- b) Transfer the full balance from the Future Development Reserve (49700992) to the General Capital Reserve (49700901),
- c) Transfer the full balance from the Fire Capital Reserve (49723901) to the General Capital Reserve (49700901),
- d) Transfer the full balance from the Fire Building Reserve (49723903) to the General Capital Reserve (49700901),
- e) Transfer the full balance from the Infrastructure Streets Reserve (49732900) to the General Capital Reserve (49700901),
- f) Transfer the full balance from the PW Building Reserve (49732904) to the General Capital Reserve (49700901),
- g) Transfer the full balance from the Landfill Expansion Reserve (49743100) to the General Capital Reserve (49700901),
- h) Transfer the full balance from the PW Truck Replacement Reserve (49732902) to the PW Equipment Reserve (49700905), and
- i) Transfer the full balance from the Community Hall Reserve (49791903) to the Recreation Capital Reserve (49700998);

and further direct that all Town reserves with a zero balance be closed;  
and further that Council approve Policy #18-11, The Reserve Fund Policy.

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<b>8.16 Community Bus</b>			
N/A			

**9. Reports**

**9.1 Committee Reports**

2018-12-305	MOTION by Mayor Robinson		<b>CARRIED</b>
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That the Committee Reports be accepted as information.

**9.2 Staff Departmental Reports**

2018-12-306	MOTION by Clr. Schmutz		<b>CARRIED</b>
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That the Public Works Report be accepted as information.

**9.3 CAO Report**

2018-12-307	MOTION by Clr. Sparrow		<b>CARRIED</b>
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That the CAO Report be accepted as information.

**10. Correspondence**

- 10.1 Flagstaff County – Draft Regional Fire Services Report Clarifications Request
- 10.2 Town of Daysland– Letter to FRSWMA re: 2019 Requisition Methods
- 10.3 Battle River Community Foundation – Christmas 2018 “Giving Back” Newsletter
- 10.4 Hon. S. Anderson – Introduction of the City Charters Fiscal Framework Act
- 10.5 Assistant DM E. Bayne – Notice of MSI Capital Approval for WW Infrastructure Replacement
- 10.6 PRL Board Talk – Highlights of November 8th Board Meeting
- 10.7 Town of Hardisty – Letter to FFCS re: FFCS 2019 Budget approval
- 10.8 Town of Hardisty – Letter to FRSWMA re: FRSWMA 2019 Budget approval
- 10.9 Village of Lougheed – Letter re: Concerns on the Regional Fire Service Business Plan
- 10.10 S. Hardon – Resignation Letter –Sedgewick Community Hall Association
- 10.11 Town of Hardisty – Letter re: Concerns on the Regional Fire Service Business Plan
- 10.12 Municipal Affairs – MSI Operating SFE
- 10.13 BRCF – Notification of grant award to Sedgewick Lake Park Association
- 10.14 Municipal Affairs – MSI Capital Projects approval

2018-12-308	MOTION by Clr. Imlah		<b>CARRIED</b>
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That the correspondence items be accepted as information.

2018-12-309	MOTION by Clr. Schmutz		<b>CARRIED</b>
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That Council approve a \$5,000 grant to the Sedgewick Lake Park Association per notification of an award from the Battle River Community Foundation.

**11. In-Camera**

**11.1 Concerts**

2018-12-310	MOTION by Mayor Robinson		<b>CARRIED</b>
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That the meeting go “In-Camera” at 9:16pm, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2, Section 25 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of

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Alberta 2000, Chapter F-25 and amendments thereto, to discuss the Agenda Item "Concerts" with all persons except Town Council and the CAO excluded from the meeting.

2018-12-311	MOTION by Mayor Robinson	CARRIED
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That the meeting return to an open meeting at 9:58pm.

### 12. Round Table/Question Period

None

### 13. Adjournment

2018-12-312	MOTION by Mayor Robinson	CARRIED
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That the meeting be adjourned at 9:58pm.

Perry Robinson, Mayor

Jim Fedyk, CAO

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