



# TOWN OF SEDGEWICK

## Minutes

November 22, 2018

Town of Sedgewick Town Office

6:00 pm

Council Present
Mayor Perry Robinson Councillor Grant Imlah Councillor Stephen Levy Councillor Tim Schmutz Councillor Greg Sparrow

Also Present
Jim Fedyk                      CAO

### 1. Call to Order – 6:02 pm

### 2. Acknowledgement of Treaty 6

Council acknowledged that they are on Treaty 6 territory, a traditional meeting ground, gathering place and travelling route to the Cree, Saulteaux, Blackfoot, Metis, Dene and Nakota Sioux. Council acknowledged all the many First Nations, Metis and Inuit whose footsteps have marked these lands for centuries.

### 3. Agenda

2018-11-242	MOTION by Clr. Schmutz		CARRIED
That the agenda be approved with the following additions:			
10. In-Camera			
10.1 Staff Evaluation (FOIP S. 19)			
10.2 Scottish Club – Tartan Day Event (FOIP S. 25)			

### 4. Delegations - None

### 5. Minutes

2018-11-243	MOTION by Mayor Robinson		CARRIED
That the Organizational Meeting Minutes from October 18, 2018 be approved as presented.			
2018-11-244	MOTION by Clr. Sparrow		CARRIED
That the Regular Meeting Minutes from October 18, 2018 be approved as presented.			
2018-11-245	MOTION by Clr. Schmutz		CARRIED
That the Committee of the Whole Meeting Minutes from August 9, 2018 be approved as presented.			
2018-11-246	MOTION by Clr. Levy		CARRIED
That the Committee of the Whole Meeting Minutes from November 15, 2018 be approved as presented.			

### 6. Financials

2018-11-247	MOTION by Mayor Robinson		CARRIED
That the Financial Report for the quarter ending September 30, 2018 be approved as presented.			

### 7. New Business

7.1 Bylaw 547/18 – Amendment #12 to the Land Use Bylaw			
2018-11-248	MOTION by Clr. Schmutz		CARRIED
That Council give first reading to Bylaw 547/18 Amendment #12 to Land Use Bylaw 461.			

Mayor  
22-Nov-2018

CAO  
22-Nov-2018



**7.2 Bylaw 548/18 Amendment #1 to the Boulevard Bylaw 537/18**

2018-11-249	MOTION by Clr. Sparrow		CARRIED
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That Council accept draft Bylaw 548 as information and direct Administration to prepare a new draft version of the Boulevard Bylaw that would waive the requirement of adjacent property owners on the east side of the 4900 block of 47<sup>th</sup> Street to mow the adjacent boulevard citing the difficulty and potential danger imposed by the slope and that it be brought back for Council review at the December 2018 regular meeting of Council.

**7.3 Fees & Charges Bylaw 549/18**

Councillor Imlah entered the meeting at 6:21pm.

2018-11-250	MOTION by Clr. Levy		CARRIED
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That Council give first reading to Fees & Charges Bylaw 549/18, as amended.

2018-11-251	MOTION by Clr. Imlah		CARRIED
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That Council give second reading to Fees & Charges Bylaw 549/18, as amended.

2018-11-252	MOTION by Clr. Sparrow		CARRIED UNANIMOUSLY
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That Council proceed to third reading of Fees & Charges Bylaw 549/18, as amended.

2018-11-253	MOTION by Clr. Schmutz		CARRIED
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That Council give third and final reading to Fees & Charges Bylaw 549/18, as amended.

**7.4 Municipal Land Purchase Policy 18-10**

2018-11-254	MOTION by Mayor Robinson		CARRIED
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That Council accept draft Policy 18-10, the Municipal Land Purchase Policy as information and direct Administration to seek legal counsel in establishing means that would protect the Town from vacant lots being purchased by an individual but not developed within a reasonable timeline and bring the information back to a future Council meeting.

**7.5 FRSWMA 2019 Budget & Requisition**

2018-11-255	MOTION by Clr. Levy		CARRIED
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That Council approve the Flagstaff Regional Solid Waste Management Association 2019 Budget as presented, including a requisition to the Town of Sedgewick of \$127,154.98.

**7.6 Water Reserve Funds**

2018-11-256	MOTION by Clr. Levy		CARRIED
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That Council direct Administration to transfer the full balance in the Water Meter Fund Reserve (#49741992) and the WTP Building Addition Reserve (#49741993) to the Water Infrastructure Reserve (#49741991) and further to terminate the collection of the \$5 per month Water Meter Fund fee from users of municipal water.

**7.7 Sanitary Sewer Reserve Funds**

2018-11-257	MOTION by Clr. Imlah		CARRIED
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That Council direct Administration to transfer the full balance remaining in the Lagoon Reserve (#49742900) to the Sewer Infrastructure Reserve (#49742901) and close the Lagoon Reserve account.

Mayor  
22-Nov-2018

CAO  
22-Nov-2018





<b>7.8 Sanitary Sewer Rehabilitation Program</b>			
2018-11-258	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council approve incorporating the proposed Sewer Rehabilitation Program as recommended by Associated Engineering into the Town's 2020 to 2024 Capital forecasts.			

<b>7.9 2019 Interim Operating Budget</b>			
2018-11-259	MOTION by Clr. Sparrow		<b>CARRIED</b>
That Council approve the 2019 Interim Operating Budget as presented.			

<b>7.10 2019 Capital Budget</b>			
2018-11-260	MOTION by Clr. Schmutz		<b>CARRIED</b>
That Council approve the 2019 Capital Budget as presented at a total cost of \$3,714,000.			

<b>7.11 Fire Services Business &amp; Implementation Plan</b>			
2018-11-261	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council submits feedback as discussed to Transitional Solutions on the Fire Services Business and Implementation Plan by November 30 <sup>th</sup> , to be shared with all Flagstaff Councils.			

<b>7.12 54<sup>th</sup> Avenue Residential Subdivision Lot Pricing</b>			
2018-11-262	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council defer the issue of lot pricing for the 54 <sup>th</sup> Avenue Subdivision to the February 2019 regular meeting of Council.			

<b>7.13 APP Development – Zag Creative</b>			
2018-11-263	MOTION by Clr. Levy		<b>CARRIED</b>
That Council request that Zag Creative submit a proposal to the Town to add a push notification feature on the sedgewick.ca website.			

<b>7.14 Regional SCADA Upgrade Project</b>			
2018-11-264	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council approve an increase to the SCADA Upgrade Project budget to \$135,000 and direct Administration to send a letter to FIP on behalf of Council with content to reassure our partners of our commitment to the program.			

**8. Reports**

<b>8.1 Committee Reports</b>			
2018-11-265	MOTION by Clr. Levy		<b>CARRIED</b>
That Council direct Administration to send a letter to FRSWMA with content to state that Council supports the placement of a 'not-sure' recycling bin in our community but that if it should become a garbage bin, that it be removed.			
2018-11-266	MOTION by Clr. Sparrow		<b>CARRIED</b>
That Council approve the appointment of Robynn Bartusek to the Sedgewick Recreation Board for a period of two years.			

Mayor  
22-Nov-2018

CAO  
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2018-11-267	MOTION by Clr. Imlah		CARRIED
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That the Committee Reports be accepted as information.

**8.2 Staff Departmental Reports**

2018-11-268	MOTION by Clr. Levy		CARRIED
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That the Public Works Report be accepted as information.

**8.3 CAO Report**

2018-11-269	MOTION by Clr. Schmutz		CARRIED
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That the Town office be closed on December 24<sup>th</sup> and December 31<sup>st</sup>.

2018-11-270	MOTION by Mayor Robinson		CARRIED
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That the CAO Report be accepted as information.

**9. Correspondence**

- 9.1 Flagstaff Informed Response Sharing Team – Request for Sponsorship
- 9.2 Sedgewick Public Library – Request for Donation
- 9.3 Farm Safety Centre – Request for Funding
- 9.4 Batter River Watershed Alliance – Request for Funding
- 9.5 Sedgewick Recreation Board – 2019 Budget

2018-11-271	MOTION by Clr. Levy		CARRIED
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That the correspondence items be accepted as information.

2018-11-272	MOTION by Clr. Schmutz		CARRIED
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That the meeting be recessed at 8:41pm and resumed at the call of the Chair.

The meeting reconvened at 8:46pm.

**10. In Camera**

- 10.1 Staff Evaluation
- 10.2 Scottish Club – Tartan Day Event

2018-11-273	MOTION by Mayor Robinson		CARRIED
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That Council close the meeting at 8:46pm, pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2, Section 19 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss the Agenda Item “Staff Evaluation” and Section 24 of the same act to discuss Agenda Item “Scottish Club- Tartan Day Event” with all persons except Town Council and the CAO excluded from the meeting.

2018-11-274	MOTION by Mayor Robinson		CARRIED
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That the meeting return to an open meeting at 9:03pm.

**11. Round Table/Question Period**

Clr. Sparrow informed Council that he would not be able to attend the regular Council meeting on January 17<sup>th</sup>, 2019.

2018-11-275	MOTION by Clr. Sparrow		CARRIED
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That the January regular Council meeting be moved from January 17<sup>th</sup>, 2019 to January 24<sup>th</sup>, 2019.

Mayor  
22-Nov-2018

CAO  
22-Nov-2018



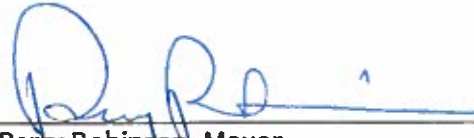
TOWN OF  
**SEDGEWICK**

# Minutes


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6:00 pm


**12. Adjournment**

2018-11-276	MOTION by Mayor Robinson		<b>CARRIED</b>
That the meeting be adjourned at 9:06pm.			

  
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Perry Robinson, Mayor

  
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Jim Fedyk, CAO

  
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Mayor  
22-Nov-2018

  
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CAO  
22-Nov-2018