

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Wednesday May 21<sup>st</sup>, 2014 at 5:30 pm.

<b>Present</b>	Perry Robinson Fred Watkins Carol Williams Wayne Dame Greg Sparrow Cindy Rose	Interim Mayor Councillor Councillor Councillor Councillor Councillor
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<b>Present</b>	Amanda Davis Lindsay Dallyn	Chief Administrative Officer Recording Secretary
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**Call to Order** Interim Mayor P. Robinson called the meeting to order at 5:51 pm.

**Agenda**  
2014.05.35 MOTION by Clr. F. Watkins that the agenda be approved with the following additions and that business item “13B Round Table” be transitioned to ‘14B’.

**Additions**  
Public Works Report

**Business**  
13B. Municipal By-Election CARRIED.

**Correspondence:**  
**FCMRRC** Council reviewed the April 14<sup>th</sup>, 2014 Flagstaff Community Medical Recruitment and Retention Committee (FCMRRC) meeting minutes.

**Municipal Affairs** Municipal Affairs provided a letter in response to the Town of Sedgewick addressing concerns related to seniors housing in Flagstaff County.

**LOC** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

2014.05.36 MOTION by Clr. G. Sparrow that the Town of Sedgewick proclaim June 2<sup>nd</sup> – 8<sup>th</sup>, 2014 as Seniors’ Week. CARRIED.

2014.05.37 MOTION by Clr. C. Rose to accept correspondence items and file as information. CARRIED.

**Recess**  
2014.05.38 MOTION by Clr. W. Dame to recess the meeting at 6:09 p.m. CARRIED.

**Reconvene**  
2014.05.39 MOTION by Clr. W. Dame that the meeting reconvene at 6:33 p.m. CARRIED.


**Financial Statements** Council reviewed the Financial Statement for the month ending April 30<sup>th</sup>, 2014, as attached to and forming part of these minutes.


2014.05.40 MOTION by Clr. G. Sparrow to approve the financial statement for the month ending April 30<sup>th</sup>, 2014 as presented. CARRIED.

**MGA Section 172** Pursuant to Section 172 of the Municipal Government Act (MGA) Clr. W. Dame declared a pecuniary interest in the next item.

**Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending April 30<sup>th</sup>, 2014 as attached to and forming part of these minutes.

2014.05.41 MOTION by Clr. G. Sparrow to approve issuance of General Cheques # 3229 - 3298, totaling \$228,739.70 and Payroll Cheques #0202 - 0221, totaling \$31,585.49 for the month ending April 30<sup>th</sup>, 2014. CARRIED.

  
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**Committee Reports:** Council provided written reports to May 21<sup>st</sup>, 2014 as attached to and forming parts of the minutes.

2014.05.42 MOTION by Clr. W. Dame that the committee reports be approved as presented. CARRIED.

**Public Works Report:** CAO Davis provided a verbal report on behalf of Public Works as provided to May 21<sup>st</sup>, 2014 as attached to and forming part of these minutes.

2014.05.43 MOTION by Clr. G. Sparrow that the Public Works report be approved as presented. CARRIED.

**CAO Report:** CAO Davis provided a written Administration report to May 21<sup>st</sup>, 2014 as attached to and forming part of these minutes.

**Roads** CAO Davis sought clarification regarding Council’s intent to use calcium chloride on Spruce Drive and 47<sup>th</sup> Avenue as a dust suppressant.

2014.05.44 MOTION by Clr. W. Dame that the Town of Sedgewick withhold the use of any dust suppressant products on Spruce Drive and 47<sup>th</sup> Avenue and further evaluate the 2013 application. CARRIED.

**Rec Roof** CAO Davis provided an update on the status of the recreation roof following a meeting with Wade Engineering on May 19<sup>th</sup>, 2014. It was noted that general maintenance is required; a belt is burnt out and the fan vent is broken on the vent system above the curling lounge as well as some of the metal sheeting has lifted. Wade Engineering shall provide a recommendation on the most effective sealant material. Public Works shall address the general maintenance issues.

2014.05.45 MOTION by Clr. G. Sparrow that the CAO report be approved as presented. CARRIED.

**Minutes:** Council reviewed the minutes of the April 16<sup>th</sup>, 2014 regular council meeting.

2014.05.46 MOTION by Clr. F. Watkins that the minutes of the April 16<sup>th</sup>, 2014 regular council meeting be approved as presented. CARRIED.

**Business:**  
**Tax Rate Bylaw #510** Tax Rate Bylaw #510 was presented for Council review.

2014.05.47 MOTION by Clr. G. Sparrow to have third reading to Bylaw #510. CARRIED.

**Traffic Amendment** Council reviewed a complaint received in regards to the recent traffic amendment authorizing the removal of the 3-way STOP signs at the corner of 45<sup>th</sup> Street and 51<sup>st</sup> Avenue. Discussion ensued.


2014.05.48 MOTION by Clr. F. Watkins directing Administration to send a letter to the complainant advising that after reviewing all possible traffic solutions Council is firm on their traffic amendment to replace the 3-way STOP at the intersection of 45<sup>th</sup> Street and 51<sup>st</sup> Avenue and that the previous motion be upheld. CARRIED.


**FIP** Revisions to the Flagstaff Intermunicipal Partnership (FIP) Protocol for Regional Cooperation were presented.

2014.05.49 MOTION by Clr. C. Williams that the revised FIP Protocol for Regional Cooperation be approved with the following amendments:  
2.2.1.5 state “CAO’s shall attend all Steering Committee meetings as support” and;  
6.4.4 state “...within ten (10) working days” not “...ten (1) working days”. CARRIED.


**Community Resource Officer** Pursuant to the request of the F.I.R.S.T Committee, Council completed an evaluation of the Community Resource Officer (CRO).


**Plan 3825P; Block 3; Lot 15** Pursuant to Section 347 (1) (b) of the MGA RSA 2000 Council received a request to refund a portion of the 2013municipal taxes on Plan 3825P; Block 3; Lot 15; Roll #20003036.

  
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- 2014.05.50** MOTION by Clr. G. Sparrow that Council apply a credit of \$2,409.76 to Roll #20003036 800. CARRIED.
- Public Works** Council received a request regarding the reimbursement of sanitary sewer related charges from the property owners of Plan 2282NY; Block 18; Lot 01.
- 2014.05.51** MOTION by Clr. F. Watkins that Council reject reimbursement of Invoice #7725 in the amount of \$278.25 pursuant to Policy F.4.b for sanitary sewer related plumbing charges on Plan 2282NY, Block 18, Lot 01. CARRIED.
- Economic Development** Discussion held regarding the Town's Strategic Plan - Short Term Priority #5 Municipal Rebranding.
- 2014.05.52** MOTION by Clr. C. Rose directing Administration to launch a rebranding initiative within the Town and to advertize for the appointment of community member's involvement on a rebranding committee. Proposal deadline shall be September 30<sup>th</sup>, 2014. CARRIED.
- MGA Section 172** Pursuant to Section 172 of the Municipal Government Act (MGA) Interim Mayor P. Robinson declared a pecuniary interest in the next item.
- In-Camera**  
**2014.05.53** MOTION by Clr. F. Watkins to go in-camera at 7:43 p.m. to discuss land with all persons excluded except Town Council, CAO Davis and the Recording Secretary L. Dallyn. CARRIED.
- Revert**  
**2014.05.54** MOTION by Clr. F. Watkins to revert to the regular meeting at 7:53 p.m. CARRIED.
- 2014.05.55** MOTION by Clr. G. Sparrow that Short Term Priority #4, Bulk Water Loading Station be removed from the Strategic Plan. CARRIED.
- Walking Trail Expansion** Council reviewed recommendations on behalf of the Beautification Committee regarding the Town's Strategic Plan – Short Term Priority #7 Walking Trail Expansion Project. Discussion ensued.
- Council directed Administration to begin site prep in the Fall of 2014 and notify the public of the tree removal and replacement program.
- Land** Pursuant to direction by the Land Acquisition Committee Council reviewed costs for the development SW 9-44-12-W4. Discussion ensued.
- 2014.05.56** MOTION by Clr. F. Watkins that pursuant to Council discussion the Land Acquisition Committee re-enter negotiations with the property owner of SW 9-44-12-W4 and that the committee focus negotiations solely on securing the integrity of the Town's water wells. CARRIED.
- In-Camera**  
**2014.05.57** MOTION by Clr. G. Sparrow to go in-camera at 8:19 p.m. to discuss legal matters with all persons excluded except Town Council, CAO Davis and Recording Secretary, L. Dallyn. CARRIED.
- Revert**  
**2014.05.58** MOTION by Clr. W. Dame to revert to the regular meeting at 8:25 p.m. CARRIED.
- Strategic Plan** Strategic Plan project updates were presented.
- Recess**  
**2014.05.59** MOTION by Interim Mayor P. Robinson to recess the meeting at 8:33 p.m.
- Reconvene**  
**2014.05.60** MOTION by Clr. C. Williams to reconvene the regular meeting at 8:50 p.m. CARRIED.
- Resignation** CAO Davis reported on Perry Robinson's resignation as Councillor for the Town of Sedgewick. Robinson's resignation was received during the recess and noted to be effectively immediately; May 21<sup>st</sup>, 2014 at 8:45 pm.
- Deputy Mayor C. Rose assumed the Chair.

  
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**By-Election** Options were presented for a Municipal By-Election.

**2014.05.61** MOTION by Clr. C. Williams that the following dates be set for the Municipal By-Election:

- 1. Nomination Day - June 10<sup>th</sup>, 2014 from 10:00 a.m. to 12 noon;
- 2. Election Day - July 7<sup>th</sup>, 2014 from 10:00 a.m. to 8 p.m.
- 3. Advanced Vote June 26<sup>th</sup>, 2014 from 5:00 p.m. to 8:00 p.m.

CARRIED.

**Signing Authorities**

**2014.05.62** MOTION by Clr. F. Watkins that the signing authorities be either the Clr. C. Rose or Clr. W. Dame and the Chief Administrative Officer or Municipal Secretary. CARRIED.

**Round Table** Council conducted a round table discussion.

**2014.05.63** MOTION by Clr. C. Williams that pursuant to Section 193 (3) of the MGA RSA 2000 that Sedgewick Council Meetings time be changed from 7:00 p.m. to 6:00 p.m. CARRIED.

**Adjournment**



**2014.05.64** MOTION by Deputy Mayor C. Rose for adjournment at 9:03 p.m. CARRIED.



Perry Robinson, Mayor



Amanda Davis, CAO

  
19-Jun-14  
Mayor  
19-Jun-14  
CAO