

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Wednesday March 19<sup>th</sup>, 2014 at 7:00 pm.

<b>Present</b>	Clem St. Pierre	Mayor
	Fred Watkins	Councillor
	Carol Williams	Councillor
	Wayne Dame	Councillor
	Greg Sparrow	Councillor
	Cindy Rose	Councillor

<b>Absent</b>	Perry Robinson	Councillor
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<b>Present</b>	Amanda Davis	Chief Administrative Officer
	Lindsay Dallyn	Recording Secretary

**Call to Order** Mayor St. Pierre called the meeting to order at 7:00 pm.

**Agenda**

**2014.03.59** MOTION by Clr. W. Dame that the agenda be approved with the following additions:

**Committee Reports – Clr. F. Watkins Report**

**CAO Report**

**Business**

11B. In-Camera - Land CARRIED.

Correspondence:

**National Doctor’s Day** Council received a request that the Town of Sedgewick proclaim March 30<sup>th</sup>, 2014 as National Doctor’s Day.

**2014.03.60** MOTION by Clr. G. Sparrow that the Town of Sedgewick proclaim March 30<sup>th</sup>, 2014 as “National Doctor’s Day”. CARRIED.

**FCC Update** Flagstaff County (Killam) and Castor Family Care Clinic (FCC) Community Working Group provided an update to March 6<sup>th</sup>, 2014.

**AB Education** Sedgewick’s 2014 Alberta Education Property Tax requisition was received.

**LOC** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

**2014.03.61** MOTION by Clr. C. Williams that Council authorize CAO Davis’ attendance to the Municipal Administration Leadership Workshop in Kananaskis Village from May 13<sup>th</sup> – 16<sup>th</sup>, 2014. CARRIED.

**2014.03.62** MOTION by Clr. W. Dame that Council approve that the regular May 15<sup>th</sup> council meeting date be changed to May 21<sup>st</sup>, 2014. CARRIED.

**2014.03.63** MOTION by Clr. C. Williams to accept correspondence items and file as information. CARRIED.



Delegation: Resident, S. Lee entered the meeting at 9:07 p.m.

**Dog Control Bylaw** Lee’s concerns were presented to Council regarding the Town of Sedgewick’s Dog Control Bylaw #464.

**Departure** Lee departed at 9:08 p.m.

**Financial Statements** Council reviewed the Financial Statement for the month ending February 28<sup>th</sup>, 2014, as attached to and forming part of these minutes.

**2014.03.64** MOTION by Clr. G. Sparrow to approve the financial statement for the month ending February 28<sup>th</sup>, 2014 as presented. CARRIED.

	
17-Apr-14 Mayor	17-Apr-14 CAO

**MGA Section 172** Pursuant to Section 172 of the Municipal Government Act (MGA) Clr. W. Dame declared a pecuniary interest in the next item.

**Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending February 28<sup>th</sup>, 2014 as attached to and forming part of these minutes.

**2014.03.65** MOTION by Clr. G. Sparrow to approve issuance of General Cheques #3127-3179, totaling \$162,762.77 and Payroll Cheques #0177-0188, totaling \$16,496.68 for the month ending February 28<sup>th</sup>, 2014. CARRIED.

**Committee Reports:** Council provided written reports to March 19<sup>th</sup>, 2014 as attached to and forming parts of the minutes.

**2014.03.66** MOTION by Clr. F. Watkins that Council authorize the purchase of two tickets for Mayor St. Pierre to attend the Red Surge Ball as a representative for the Town of Sedgewick. CARRIED.

**SGC** Clr. F. Watkins reported on the Sedgewick Golf Board meeting held March 4<sup>th</sup>, 2014.

**2014.03.67** MOTION by Clr. G. Sparrow that the committee reports be approved as presented. CARRIED.

**Public Works Report:** A written Public Works report was provided to March 19<sup>th</sup>, 2014 as attached to and forming part of these minutes.

**2014.03.68** MOTION by Clr. F. Watkins that the Public Works report be approved as amended with the following errors and omissions:

The frozen water line in the boulevard of 5001 – 53A Street should state “issue was resolved on March 19<sup>th</sup>”, not “March 15<sup>th</sup>”. CARRIED.

**CAO Report:** CAO Davis provided a written Administration report to March 19<sup>th</sup>, 2014 as an addition attached to and forming part of these minutes.

**2014.03.69** MOTION by Clr. G. Sparrow that the Town of Sedgewick supports the application of the Regional Collaboration Program (RCP) grant to investigate amendments and updates to Land Use Bylaws. CARRIED.

Clr. C. Rose entered the meeting at 7:50 p.m.

**2014.03.70** MOTION by Clr. G. Sparrow that Council send an invite to Town of Hardisty Council for a collaborative supper meeting with the Town of Sedgewick Council on April 2<sup>nd</sup>, 2014; location to be determined. CARRIED.

**2014.03.71** MOTION by Clr. C. Rose that Council accept the CAO report as presented. CARRIED.

**Minutes:** Council reviewed the minutes of the February 20<sup>th</sup>, 2014 organizational council meeting.


**2014.03.72** MOTION by Clr. C. Williams that the minutes of the February 20<sup>th</sup>, 2014 organizational Council meeting be approved as presented. CARRIED.


Council reviewed the minutes of the February 20<sup>th</sup>, 2014 regular council meeting.

**2014.03.73** MOTION by Clr. G. Sparrow that the minutes of the February 20<sup>th</sup>, 2014 Regular Council meeting be approved as presented. CARRIED.

**Business:**  
**Rec. Facility & Program Manager** A Recreation Facility and Program Manager job description and salary chart was presented.

**2014.03.74** MOTION by Clr. G. Sparrow that Council approve the Recreation Facility and Program Manager salary chart and job description as presented. CARRIED.

  
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16-Apr-14  
Mayor

  
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16-Apr-14  
CAO

- 2014.03.75** MOTION by Clr. F. Watkins that Council reduce the \$100,000 2013/14 recreation allocation to \$54,900 and utilize the remaining funds for the employment position. CARRIED.
- FIP** Council reviewed the Flagstaff Intermunicipal Partnership (FIP) Protocol for Regional Cooperation.
- 2014.03.76** MOTION by Clr. C. Williams that the Town of Sedgewick propose the following amendments to the Protocol for Regional Cooperation:
1. That the Village of Heisler be included as a member within the Agreement
  2. That the following clause be added to Section 2.3, "CAO's shall attend all Steering Committee meetings as support"
  3. That the Steering Committee be referred to as the "Flagstaff Intermunicipal Partnership Committee (FIP)." CARRIED.
- Strategic Plan** Town of Sedgewick's draft Municipal Strategic Plan was presented.
- 2014.03.77** MOTION by Clr. C. Rose that review of the Strategic Plan be deferred to April 8<sup>th</sup>, 2014 CARRIED.
- Flagstaff County** Council received a road construction notice and construction lease from Flagstaff County in regards to the proposed road construction project located on RR124 from TWP 442 - TWP 444, and RR124 from TWP 454 – TWP 460.
- 2014.03.78** MOTION by Clr. C. Williams that Council negotiate the oil surface on RR124 whereby requesting the surface remain and be maintained at the very minimum to the north side of Sedgewick Lake Park and request that the road bans remain in place. CARRIED.
- 2014.03.79** MOTION by Clr. G. Sparrow that Council urge Flagstaff County to maintain the current oil surface on TWP 442 east and west. CARRIED.
- Access Road** The property owner of SE 8-44-12 W4M sought permission for an access road on the West end of 47<sup>th</sup> Avenue.
- 2014.03.80** MOTION by Clr. F. Watkins that Council table the matter of the 47<sup>th</sup> Avenue access road until further information is received. CARRIED.
- Recess** MOTION by Clr. C. Rose that Council recess at 9:00 p.m. CARRIED.
- 2014.03.81**
- Reconvene**
- 2014.03.82** MOTION by Clr. C. Rose that Council reconvene at 9:05 p.m. CARRIED.
- Main Street Development** Discussion held regarding the development of Plan 38258P; Block 2; Lots P28-31.
- 2014.03.83** MOTION by Clr. W. Dame directing Administration to advertize the sale of Plan 3825P; Block 2; Lots P28-31 and seek development; proposal deadline is May 16<sup>th</sup>, 2014. CARRIED.
- Flagstaff County** Flagstaff County sought municipal support in their initiative to meet with the Minister of Municipal Affairs to discuss Seniors Housing in Flagstaff County.
- 2014.03.84** MOTION by Clr. F. Watkins that the Town of Sedgewick provide a letter in support of Flagstaff County's initiative to meet with the Minister of Municipal Affairs whereby addressing Seniors Housing in Flagstaff County. CARRIED.
- Dog Control Bylaw #464** A retraction request pertaining to Dog Control Bylaw #464 violation tag #427 was presented.
- 2014.03.85** MOTION by Clr. G. Sparrow that Council uphold violation tag #427 pursuant to Dog Control Bylaw #464. CARRIED.



16-Apr-14  
Mayor



16-Apr-14  
CAO

**Office Closure** Administration sought permission for Town Office closure on April 24<sup>th</sup>, 2014 for professional development.

**2014.03.86** MOTION by Clr. F. Watkins that Council authorize the closure of the Town Office on April 24<sup>th</sup>, 2014 for professional development. CARRIED.

**Special Council Meeting** Council discussed special meeting dates.

**2014.03.87** MOTION by Clr. C. Rose that Council set a Special Meeting for April 8<sup>th</sup>, 2014 at 7:00 p.m. CARRIED.

**In-Camera**  
**2014.03.88** MOTION by Clr. F. Watkins to go in camera at 9:46 p.m. with all persons excluded except Town Council, CAO Davis and the Recording Secretary to discuss land issues. CARRIED.



**Revert**  
**2014.03.89** MOTION by Clr. G. Sparrow to revert to a regular meeting at 10:11 p.m. CARRIED.



**Vacant Land** Council reviewed the vacant developable land inventory within the Town of Sedgewick’s corporate limits.

**Round Table** Council conducted a round table discussion.

Council directed Administration include the review of the 3-way STOP at the intersection of 51<sup>st</sup> Avenue and 46<sup>th</sup> Street on the April 17<sup>th</sup>, 2014 agenda.

**Adjournment**  
**2014.03.90** MOTION by Mayor St. Pierre for adjournment at 10:25 p.m. CARRIED.

  
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Clem St. Pierre, Mayor  
  
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Amanda Davis, CAO

  
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16-Apr-14  
Mayor  
  
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16-Apr-14  
CAO