

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday November 20<sup>th</sup>, 2014 at 6:00 PM.

<b>Present</b>	Perry Robinson	Mayor
	Fred Watkins	Councillor
	Carol Williams	Councillor
	Wayne Dame	Councillor
	Erik Skoberg	Councillor
	Greg Sparrow	Councillor
	Cindy Rose	Councillor

<b>Present</b>	Amanda Davis	Chief Administrative Officer
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**Call to Order** Mayor Robinson called the meeting to order at 6:03 PM.

**Agenda**

2014.11.221 MOTION by Clr. E. Skoberg that the agenda be approved as presented. CARRIED.

**Correspondence:**

**BRWA**

The Battle River Watershed Alliance (BRWA) sought financial support from the Town of Sedgewick for the ongoing care of the watershed on a per capita basis for 2015.

2014.11.222 MOTION by Mayor P. Robinson that the Town of Sedgewick approve BRWA request for financial support in the amount of \$0.50 per capita for 2015 totaling \$428.50. CARRIED.

**Enbridge** Enbridge notified that hydrostatic testing shall occur between November 5-26<sup>th</sup>, 2014 on the new 36-inch diameter crude oil pipeline; testing impacts segments through Sedgewick.

**Ports to Plains** Notification that the Town of Sedgewick has membership status in the Ports-to-Plains Alliance.

**Village of Alliance** Notification that the Village of Alliance supports the closure of underutilized transfer sites and recommended two regional locations.

**LOC** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

2014.11.223 MOTION by Clr. C. Rose to accept correspondence items and file as information. CARRIED.

**Financials:**

Council reviewed the financial statement for the month ending October 31<sup>st</sup>, 2014 as attached to and forming part of these minutes.

2014.11.224 MOTION by Clr. C. Williams to approve the financial statement for the month ending October 31<sup>st</sup>, 2014 as presented. CARRIED.

**Withdraw** Pursuant to Section 172 of the Municipal Government Act (MGA) Mayor P. Robinson withdrew from discussions pertaining to the next item of business.


**Accounts** Council reviewed the issuance of General Cheques #3569-3614 totaling \$94,176.54 and Payroll Cheques #0304-0322 totaling \$26,397.77 for the month ending October 31<sup>st</sup>, 2014 as attached to and forming part of these minutes.


2014.11.225 MOTION by Clr. G. Sparrow to approve issuance of General Cheques #3569-3614, totaling \$94,176.54 and Payroll Cheques #0304-0322, totaling \$26,397.77 for the month ending October 31<sup>st</sup>, 2014. CARRIED.

**Entrance** Mayor P. Robinson resumed discussions.


**Committee Reports:**


Council provided written reports to November 20<sup>th</sup>, 2014 as attached to and forming parts of the minutes.

  
15-Dec-14  
Mayor

  
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CAO

- Member Appointment** The Sedgewick Fire Department sought council's support in the appointment of Dennis Lefsrud as a volunteer firefighter.
- 2014.11.226** MOTION by Mayor P. Robinson that the Town of Sedgewick hereby appoint Dennis Lefsrud as a member of the Sedgewick Volunteer Fire Department. CARRIED.
- Member Appointment** The Sedgewick Lake Park Board sought council's support in the appointment of Sheila Erickson as a volunteer board member.
- 2014.11.227** MOTION by Clr. C. Rose that the Town of Sedgewick hereby appoint Sheila Erickson as a member on the Sedgewick Lake Park Board. CARRIED.
- CAC** On behalf of the Killam-Forestburg RCMP Detachment, Sgt. Brachmann request that municipalities provide their top three policing priorities for 2015.
- 2014.11.228** MOTION by Clr. F. Watkins that the Town of Sedgewick deem:
1. Crime Prevention and Active Follow Up,
  2. Traffic Control – Speed and Impaired Drivers,
  3. Narcotics Control/Enforcement
- as our top three recommended policing priorities for 2015. CARRIED.
- Discussion held regarding the potential to reduce Citizen Advisory Committee (CAC) meetings from monthly to quarterly. At this time Council noted they would like to continue with monthly or semi-monthly CAC meetings.
- FFCS** Clr. C. Williams reported attendance to the November 19<sup>th</sup>, 2014 Flagstaff Family and Community Services (FFCS) meetings. Clr. C. Williams advised that she accepted the position of Secretary/Treasurer for the board.
- Council directed Administration to seek clarity on Clr. C. Williams appointment as Secretary/Treasurer on the FFCS board.
- 2014.11.229** MOTION by Clr. E. Skoberg that the Committee Reports be approved with the following amendments:
- Clr. G. Sparrow's October 19<sup>th</sup>, 2014 Sedgewick Golf Club bullet should read, "...the Fall of 2015 pending financing" *not* "...the Fall of 2015 pending". CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to November 20<sup>th</sup>, 2014 as attached to and forming part of these minutes.
- CAO Davis reported on major water loss issues.
- 2014.11.230** MOTION by Clr. F. Watkins that the CAO report be approved as presented. CARRIED.
- Minutes:** Council reviewed the minutes of the October 23<sup>rd</sup>, 2014 Organizational council meeting.
- 2014.11.231** MOTION by Clr. C. Williams that the October 23<sup>rd</sup>, 2014 Organizational meeting minutes be approved as presented. CARRIED.
- Regular Meeting** Council reviewed the minutes of the October 23<sup>rd</sup>, 2014 regular council meeting.
- 2014.11.232** MOTION by Clr. G. Sparrow that the October 23<sup>rd</sup>, 2014 regular council meeting minutes be approved with the following amendments:
- Motion 2014.10.188* should state, "...by Mayor P. Robinson that:" not "...by Mayor P. Robinson that the that:". CARRIED.
- Special Meeting** Council reviewed the minutes of the November 6<sup>th</sup>, 2014 special council meeting.
- 2014.11.233** MOTION by Clr. W. Dame that the November 6<sup>th</sup>, 2014 special council meeting minutes be approved with the following amendments:
- Pg. 1 FRSWMA Budget should state, "...(FRSWMA) budget was presented." Not "...(FRSWMA) was presented." CARRIED.

  
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 Mayor

  
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 CAO

**Matters Arising:** Council discussed matters arising from the October 23<sup>rd</sup>, 2014 regular council meeting.

**Collaborative Meeting** Administration provided an update regarding the collaborative supper meeting request initiated by Flagstaff County scheduled for November 25<sup>th</sup>, 2014. Council directed Administration to prepare a detailed list addressing points of contention pursuant to council discussion.

**Business:**  
**Rebranding** Council discussed Strategic Plan Priority #5 – Rebranding as deferred from the October 23<sup>rd</sup>, 2014 regular Council meeting.

Council reviewed all rebranding submissions and discussed modifications. An amalgamated concept design was presented.

**2014.11.234** MOTION by Clr. G. Sparrow that:  
 1. All rebranding submissions be accepted as information;  
 2. That award of the rebranding go-pro camera be postponed until further notice;  
 3. That the modified rebranding logo and tag line be distributed for public comment; "GROW WITH US Sedgewick Since 1906". All comments/suggestions shall be accepted until February 28<sup>th</sup>, 2015 at which point Council shall further discuss the rebranding initiative. CARRIED.

**Recreation** Council reviewed various recreation funding scenarios pursuant to the distribution Flagstaff County’s recreation allocations.

Council directed Administration to further modify the Grant Application and Guidelines and prepare definitions for recreation pursuant to Council discussion. Further that upon completion of the amended proposal that a Recreation Sub Committee Meeting be held to review changes prior to further review by Council.

**Residential Subdivision** Council reviewed funding options for the residential subdivision expenditure.

**2014.11.235** MOTION by Clr. W. Dame that the Town of Sedgewick hereby allocate \$1,650,000.00 as follows for the residential subdivision project:

Engineering Expense:

1. Municipal Sustainability Initiative (MSI) Operating 2013	\$64,191
2. MSI Operating 2014	\$38,642
3. Accumulated Surplus (2012)	\$47,167

Construction Expense:


1. Basic Municipal Transportation Grant 2011-2015	\$261,296
2. MSI Capital 2012-2015	\$732,191
3. Future Development Reserve	\$131,684
4. Street Work Reserve	\$50,000
5. Subdivision Rec Reserve	\$3,523
6. Sewer Infrastructure Renewal Fee	\$182,967
7. Natural Gas Capital Reserve	\$48,758
8. Accumulated Surplus (2012)	\$89,581
	<u>CARRIED.</u>

**Lot Value Scenarios** Council reviewed various residential subdivision lot value scenarios. Administration was directed to prepare a scenario as follows for the December 4<sup>th</sup>, 2014 special council meeting:

1. Estimated Cost of Residential Subdivision,	\$1,650,000
2. Interest on funds at 3%	\$49,500
3. Less MSI OP and BMTG Allocations	\$299,938
4. Land Value/Per Lot	\$3,549
5. Divisible into square footage	
6. Rebate on land value per lot	

Council discussed the implementation of a municipal tax incentive program; no action at this time.

  
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 CAO

Council discussed the acceptance of deposits on residential lots.

2014.11.236

MOTION by Clr. C. Rose directing Administration to prepare a Purchase Agreement for legal review with the intent of accepting \$5,000.00 non-refundable deposits on lots within the proposed residential subdivision; Plan 912 1568; Block 27; Plan 852 0469; Block 26; Lot 4 and Plan 852 0469; Block 24; Lot 2. Further review of a Purchase Agreement shall take place at December 4<sup>th</sup>, 2014 special Council meeting. CARRIED.

In Camera  
2014.11.237

MOTION by Clr. F. Watkins to go in-camera at 8:34 PM to discuss land issues with all personnel excluded except Town Council and CAO Davis. CARRIED.

Revert  
2014.11.238

MOTION by Clr. W. Dame to revert to a regular meeting at 8:55 PM. CARRIED.

Holiday Hours

Municipal holiday hours were addressed.

2014.11.239

MOTION by Mayor P. Robinson that the municipal holiday hours be as follows:  
1. Office/Shop closure on December 24<sup>th</sup>, 2014  
2. Noon closure on December 31<sup>st</sup>, 2014 CARRIED.

Round Table

A round table discussion was held.

Clr. G. Sparrow addressed netting for the driving range.

Council discussed Flagstaff County’s motion to relocate Nights Alive to the basement of the FFCS building in Killam.

In-Camera  
2014.11.240

MOTION by Mayor P. Robinson to go in-camera at 9:16 PM to discuss personnel, with all persons excluded except town council. CARRIED.

Entrance

CAO Davis was request to enter the in-camera meeting at 9:45 PM.

Revert  
2014.11.241

MOTION by Mayor P. Robinson to revert to a regular meeting at 10:13PM. CARRIED.

Adjournment  
2014.11.242

MOTION by Clr. W. Dame for adjournment at 10:15 PM. CARRIED.

Perry Robinson, Mayor

Amanda Davis, CAO

15-Dec-14  
Mayor

15-Dec-14  
CAO