

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday August 28, 2014 at 6:00 pm.

Present	Perry Robinson Fred Watkins Carol Williams Wayne Dame Greg Sparrow Erik Skoberg Cindy Rose	Mayor Councillor Councillor Councillor Councillor Councillor Councillor
Present	Amanda Davis Michelle Deveau	Chief Administrative Officer Recording Secretary

Call to Order Mayor P. Robinson called the meeting to order at 6:02

Agenda

2014.08.124 MOTION by Clr. C. Rose that the agenda be approved with the following additions:

Correspondence:
10A. Flagstaff County Invitation – FC Celebrates Success

Committee Reports: Mayor Robinson

Business:
14B. Council Meeting Date

CARRIED.

Correspondence:

Canada Post Letter notifying that there is a potential to reduce hours of operation at the Canada Post Office in Sedgewick.

RCMP Deputy Commissioner M.C. Ryan of the RCMP K Division submit a lettering addressing the Town of Sedgewick concerns regarding policing in the Flagstaff Region.

Seniors Housing A letter was received from a resident concerning the longevity and replacement of the Flagstaff Lodge.

Flagstaff County As per the Flagstaff Intermunicipal Partnership's (FIP) work plan, Flagstaff County sought municipal support in the Alberta Communities Partnership (ACP) grant application addressing a Regional Governance Study.

2014.08.125 MOTION by Mayor P. Robinson that the Town of Sedgewick supports the ACP application as per the FIP work plan pertaining to a Regional Governance Study. CARRIED.

Senator D. Black Senator D. Black forwarded details regarding his concerns with the Temporary Foreign Worker Program.

AUMA Convention The Alberta Urban Municipalities Association's (AUMA) annual convention will be held in Edmonton on September 24-26, 2014; early bird registration deadline is August 29, 2014.


2014.08.126 MOTION by Clr. F. Watkins authorizing CAO Davis attendance at the 2014 AUMA Convention, September 24-26, 2014. CARRIED.

RCMP K-Division Invitation The Commanding Officers of the RCMP for Alberta as well as the Justice and Solicitor General are accepting audiences during the 2014 AUMA Convention.

BRWA Survey The Battle River Watershed Alliance (BRWA) sought feedback regarding the watershed management priorities. Council completed the BRWA online survey, recording their three main priorities as; land use practices, surface water and ground water.

Flagstaff County Notification was received that Flagstaff County eliminated the Regional Recreation Program. All 2015 grant applications have been rejected and shall not receive funding from the County; in place unconditional grants shall be distributed to individual Agricultural Societies effective January 1st, 2015.


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- 2014.08.127 MOTION by Clr. G. Sparrow directing Administration to arrange a meeting for the Recreation Subcommittee to address the Sedgewick Ag. Society and Rec Board Presidents regarding the new funding initiative. CARRIED.
- Flagstaff County Flagstaff County provided two tickets to “Flagstaff Celebrated Success” being held on November 5th, 2014. Clr. C. Williams to attend.
- LOC A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.
- 2014.08.128 MOTION by Clr. E. Skoberg to accept correspondence items and file as information. CARRIED.
- Delegation Entrance Patrick and Ester Whitehead entered the meeting at 6:46 PM.
- Development The Whitehead’s addressed non-compliance issues regarding Development Permit 2014-08.
- Departure The Whitehead’s departed the meeting at 6:58 PM.
- Financials: Council reviewed the Financial Statement for the month ending June 30 and July 31st, 2014 as attached to and forming part of these minutes.
- 2014.08.129 MOTION by Clr. C. Williams to approve the financial statement for the month ending June 30th, 2014 as presented. CARRIED.
- 2014.08.130 MOTION by Clr. W. Dame to approve the financial statement for the month ending July 31st, 2014, as presented. CARRIED.
- Withdraw Clr. F. Watkins withdrew from the meeting pursuant to Section 172 of the Municipal Government Act (MGA).
- Accounts Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending June 30th and July 31st, 2014 as attached to and forming part of these minutes.
- 2014.08.131 MOTION by Clr. Rose to approve issuance of General Cheques 3347-3395 totaling \$68,801.30 and Payroll Cheques 0238-0250, totaling \$16,921.77 for the month ending June 30th, 2014. CARRIED.
- 2014.08.132 MOTION by Clr. E. Skoberg to approve issuance of General Cheques 3396-3453 totaling \$108,347.23 and Payroll Cheques 0251-0271 totaling \$30,907.77 for the month ending July 31st, 2014. CARRIED.
- Entrance Clr. F. Watkins re-entered the meeting.
- Committee Reports: Council provided written reports to August 28th, 2014 as attached to and forming parts of the minutes.
- 2014.08.133 MOTION by Clr. W. Dame that the committee reports be approved as presented. CARRIED.
- Public Works Report: A written Public Works report was provided to August 28th, 2014 as attached to and forming part of these minutes.
- 2014.08.134 MOTION by Mayor P. Robinson that the Public Works report be approved as presented. CARRIED.
- CAO Report: CAO Davis provided a written Administration report to August 28th, 2014 as attached to and forming part of these minutes.
- Motion Errors CAO Davis reported a clerical error in motion numbers; 2014.04.114 followed by 2014.04.15 continuing with 2014.04.16.



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2014.08.135 MOTION by Clr. C. Williams that the clerical error be noted that that MOTION's 2014.04.15 forward remain in sequence. CARRIED.

Alberta Transportation Alberta Transportation informed that they completed an internal review of intersection at Highways 13 and 869. Transportation will not warrant a speed reduction however will be completing various upgrades.

2014.08.136 MOTION by Clr. W. Dame directing administration to send a letter to Alberta Transportation requesting input into the various upgrades including the following recommendation:
 1. That the Southbound turning and Eastbound lane be combined. CARRIED.

2014.08.137 MOTION by Clr. W. Dame that the CAO report be approved as presented. CARRIED.

Minutes Council reviewed the minutes of the July 14, 2014 Organizational and Special Meetings.

2014.08.138 MOTION by Clr. G. Sparrow that the minutes of the July 14th, 2014 Organizational meeting be approved as presented. CARRIED.

2014.08.139 MOTION by Clr. C. Rose that the minutes of the July 14th, 2014 Special meeting be approved as presented. CARRIED.

Business:
Traffic Control Bylaw #511 Traffic Control Bylaw #511 was presented for review.

2014.08.140 MOTION by Clr. G. Sparrow to give first reading to Bylaw #511. CARRIED.

2014.08.141 MOTION by Clr. F. Watkins to give second reading to Bylaw #511. CARRIED.

2014.08.142 MOTION by Clr. C. Williams to have third reading of Bylaw #511. CARRIED UNANIMOUSLY.

2014.08.143 MOTION by Clr. W. Dame to have third and final reading of Bylaw #511. CARRIED.

Withdraw Mayor P. Robinson withdrew from the meeting pursuant to Section 172 of the MGA.
 Deputy Mayor F. Watkins ^{assumed} ~~resumed~~ chair.

Partial Plan Cancellation The property owners of Plan 812 1829; Block 28; Lots 1,2,3,4 and 5 request Council's permission for a partial plan cancellation.

2014.08.144 MOTION by Clr. G. Sparrow that Council:
 1. Reject the consolidation of Plan 812 1206; Block 28; Lots 1-5;
 2. That Council notify the applicant that the Town shall authorize the consolidation of Plan 812 1206; Block 28; Lots 2, 3 and 4 only utilizing a Partial Plan Cancellation Bylaw;
 3. Should the applicant be in favor of consolidating Lots 2, 3 and 4 Wainwright Assessment Group shall complete an assessment of the property prior to 2nd and 3rd reading of a Partial Plan Cancellation Bylaw. CARRIED.

Entrance Mayor P. Robinson reentered the meeting and resumed Chair.

Land Use Bylaw (LUB) #461 A variance is required on Development Permit 2014-09 for the construction of a veranda pursuant to LUB #461.


2014.08.145 MOTION by Clr. C. Rose to approve Development Permit Application 2014-09 whereby issuing a 6" variance on the east lot line for the development of a veranda. CARRIED.


Cemetery B. #513 A draft Cemetery Bylaw #513 was presented.

2014.08.146 MOTION by Clr. F. Watkins to give first reading by Bylaw #513 as amended. CARRIED.

2014.08.147 MOTION by Clr. E. Skoberg that a Public Information Session be held to review and seek public input to Cemetery Bylaw #513. CARRIED.

Cremation B. #493 Cremation Bylaw #493 was presented for review.


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- 2014.08.148 MOTION by Clr. C. Williams that Cremation Bylaw #493 remain unchanged. CARRIED.
- H&P Bylaw #484** Hawkers & Peddlers Bylaw #484 was presented for review.
- 2014.08.149 MOTION by Clr. W. Dame that Hawkers & Peddlers Bylaw #484 remains in effect and unchanged. CARRIED.
- Paving Request** Council reviewed a quotation pursuant to the paving request at #2 Spruce Drive.
- 2014.08.150 MOTION by Mayor P. Robinson that Town of Sedgewick respectfully decline H. Sparrow's request that the Town pave the boulevard in front of #2 Spruce Drive at this time and further request be deferred for future review with upcoming capital projects.
- Clr. G. Sparrow abstained from voting. CARRIED.
- LUB #461** Discussion held regarding Developmental Permit 2014-08.
- 2014.08.150 MOTION by Clr. F. Watkins that the Town of Sedgewick revise Development Permit 2014-08 effective immediately whereby permitting the following:
1. That a Recreational Vehicle (RV) be defined as a *holiday trailer and/or motorhome*.
 2. That Council permit the use of the thirteen (13) site (including one (1) overflow stall) as an RV Park as presented in the attached site plan; each site must be numbered and marked accordingly.
 3. Permission that only one (1) RV shall occupy each stall as per the updated site plan and site configuration;
 4. Permission for RV storage on sites 1-13 (thirteen being overflow); limit of one (1) RV unit per site.
 5. That personal storage be permitted as per updated site plan;
 6. Permission to relocate the shed to the NE corner of the property
 7. Permission to maintain and operate the laundry facility;
 8. Use of Gen Sets permitted as per Noise Control Bylaw #451
 9. Use of Fire Pits permitted as per Fire Services Bylaw #500 and approved by the Fire Chief. CARRIED.
- LUB #461 Parking** Council received a request from the owner of Plan 942 2794; Block 15; Lot 1 seeking permission for the use of MacDonald Street for overflow parking.
- 2014.08.151 MOTION by Clr. G. Sparrow that the Town of Sedgewick approve Sedgewick Shamrock Apartments request for the use of MacDonald Street for overflow parking. CARRIED.
- Policy C2a – Banking Tenders** Pursuant to Policy C.2.a. Council reviewed the Town's current banking contract.
- 2014.08.152 MOTION by Clr. C. Williams that the banking contract remains with Vision Credit Union pursuant to their letter dated August 5th, 2014. CARRIED.
- FIP** The revised FIP Protocol for Regional Cooperation was presented.
- 2014.08.153 MOTION by Clr. Sparrow that the Town of Sedgewick approve the FIP Protocol for Regional Cooperation as presented. CARRIED.
- Strategic Plan** Strategic Plan updates were presented.
- Round Table** A round table discussion was held.



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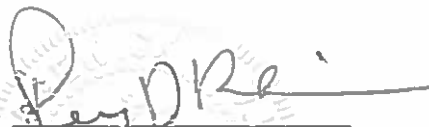
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Budgets Administration request that Council notify boards and committees that their 2015 budgets are due to Administration by December 1, 2014.


Meeting Dates Administration sought permission that the October Council meeting be reschedule from October 16, 2014 to October 23, 2014.

2014.08.154 MOTION by Clr. Dame that the October 16th, Council meeting be cancelled and rescheduled for October 23rd at 6:00 PM. CARRIED.

Adjournment
2014.08.155 MOTION by Mayor P. Robinson for adjournment at 9:51 p.m. CARRIED.




Perry Robinson, Mayor



Amanda Davis, CAO



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