

A Special Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Tuesday, September 1st, 2015 at 6:00 PM.

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| Present | Perry Robinson
Wayne Dame
Erik Skoberg
Cindy Rose
Grant Imlah
Greg Sparrow | Mayor
Councillor
Councillor
Councillor
Councillor |
| Present | Amanda Davis
Maxine Steil | Chief Administrative Officer
Recording Secretary |
| Call to Order | Mayor P. Robinson called the meeting to order at 6:00 PM. | |
| Agenda
2015.09.188 | MOTION by Clr. G. Sparrow that the agenda be approved as presented. | <u>CARRIED.</u> |
| In-Camera
2015.09.189 | MOTION by Mayor P. Robinson to go in camera at 6:02 PM with all persons excluded except Town Council and CAO Davis to discuss personnel. | <u>CARRIED.</u> |
| Revert
2015.09.190 | MOTION by Mayor P. Robinson to revert to regular meeting at 6:45 PM. | <u>CARRIED.</u> |
| Entrance

2015.09.191 | M. Steil, Recording Secretary entered the meeting at 6:45 PM.

MOTION by Clr. G. Imlah directing administration to develop a draft policy regarding council protocols and procedures for receiving and voting on information prior to regular and/or special council meetings as per council discussion. |

<u>CARRIED.</u> |
| <u>Correspondence:</u>
AUMA Convention | The Alberta Urban Municipalities Association (AUMA) Convention will be held in Calgary on September 23 rd - September 25 th , 2015, registration is required. | |
| <u>CAO Report:</u> | CAO Davis provided written memos to Council attached to and forming parts of these minutes. Discussion ensued. | |
| | Wes Taylor, MLA request a meeting with Town Council and Administration to discuss matters of concern related to the Flagstaff Lodge residents. The meeting will be held at the Town Office on September 10 th , 2015 at 3:00 PM. | |
| Recess
2015.09.192 | MOTION by Mayor P. Robinson to recess the meeting at 7:30 PM. | <u>CARRIED.</u> |
| Reconvene
2015.09.193 | MOTION by Mayor P. Robinson to reconvene the meeting at 7:35 PM. | <u>CARRIED.</u> |
| Fire Agreement | Discussion held regarding the status of the Fire Agreement and matters of business relating to the August 31 st , 2015 meeting held with the Towns of Hardisty, Sedgewick, Daysland and the Villages of Forestburg and Heisler. | |
| | A draft Press Release was reviewed as prepared by the participating municipalities. | |
| | Council addressed the Press Release providing the following comments: "that the Press Release include a clause advising ratepayers to notify their insurance companies regarding jurisdictional boundaries for fire protection as well as consider their personal safety". | |
| | Administration was directed to forward the above noted comments to the working group. | |
| 2015.09.194 | MOTION by Clr. G. Sparrow directing Administration to forward a copy of the final Press Release to Council via email for final approval; should one member of Council disagree with the contents of the Press Release that a special Council meeting be held to address the parties concerns. | <u>CARRIED.</u> |
| 2015.09.195 | MOTION by Clr. C. Rose that following the approval of a Press Release regarding Fire Services that the Town of Sedgewick complete a mail drop of the notice for rural residents. | <u>CARRIED.</u> |


17-Sep-15
Mayor


17-Sep-15
CAO

Business:

By Election

A process for municipal by-election was presented following the resignation of Fred Watkins.

2015.09.196

MOTION by Clr. W. Dame that the Town of Sedgewick not have an Advanced Poll during municipal by-elections due to traditional low voter turnout and expense and further directing Administration to prepare a draft policy stating the same. CARRIED.

2015.09.197

MOTION by Clr. G. Imlah that the following dates be set for a municipal by-election subject to approval of election date scheduled the same day as the Federal Election:

- 1. Nomination Day - Monday, September 28th, 2015
- 2. Election Day - Monday, October 19th, 2015;

CARRIED.

Personnel


CAO Davis provided notification that M. Hampshire resigned from her position as Director of Parks and Recreation for the Town of Sedgewick.

Adjournment


2015.09.198

MOTION by Mayor P. Robinson for adjournment at 8:37 PM.


CARRIED.




Perry D. Robinson, Mayor



Amanda Davis, CAO



17-Sep-15
Mayor



17-Sep-15
CAO