



# TOWN OF SEDGEWICK

## Minutes

### Regular Meeting of Council

November 16<sup>th</sup>, 2017

Town of Sedgewick Town Office

6:00pm

Council Present
Mayor Perry Robinson Councillor Grant Imlah Councillor Stephen Levy Councillor Tim Schmutz Councillor Greg Sparrow

Also Present
Jim Fedyk                      CAO Nelson Dos Santos      Associated Engineering

#### 1. Call to Order - 6:05pm

#### 2. Opening Ceremony

Council recited a values statement

#### 3. Agenda

2017-11-203	MOTION by Clr. Imlah		<b>CARRIED</b>
That the agenda be approved as presented.			

#### 4. Delegations

<b>4.1 Associated Engineering – Nelson Dos Santos</b>			
Nelson Dos Santos introduced his company, Associated Engineering, to Council and discussed options for a new subdivision and main street revitalization.			
Clr. Levy departed the meeting at 6:14pm Clr. Levy entered the meeting at 6:16pm			
Nelson Dos Santos departed the meeting at 7:41 pm.			

2017-11-204	MOTION by Mayor Robinson		<b>CARRIED</b>
That the meeting be recessed at 7:42 pm and reconvened at the call of the Chair. Mayor Robinson reconvened the meeting at 7:49 pm.			

#### 5. Minutes

2017-11-205	MOTION by Mayor Robinson		<b>CARRIED</b>
That the Organizational Minutes from October 19 <sup>th</sup> , 2017 be approved as presented.			

2017-11-206	MOTION by Clr. Imlah		<b>CARRIED</b>
That the Regular Meeting Minutes from October 19 <sup>th</sup> , 2017 be approved as presented.			

#### 6. Old Business

None

#### 7. New Business

<b>7.1 Flagstaff Family and Community Services – 2018 Budget</b>			
2017-11-207	MOTION by Mayor Robinson		<b>CARRIED</b>
That Council approve the 2018 FCSS budget as presented with a requisition of \$8.70 per capita.			

Mayor	CAO
16-Nov-2017	16-Nov-2017



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<b>7.2 Bylaw 535/17 – Procedural Bylaw</b>			
2017-11-208	MOTION by Clr. Levy		<b>CARRIED</b>
That Council give first reading to Bylaw 535/17, the Procedural Bylaw.			

<b>7.3 Levels of Service 2017</b>			
2017-11-209	MOTION by Clr. Schmutz		<b>CARRIED</b>
That Council accept the 2017 Levels of Service document as information.			

<b>7.4 Policy 17/01 – Health and Wellness Program Policy</b>			
2017-11-210	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council approve Policy #17-01, the Health and Wellness Program Policy, as presented.			

<b>7.5 Staff Christmas Bonus</b>			
2017-11-211	MOTION by Clr. Sparrow		<b>CARRIED</b>
That Council approve a \$500 Christmas bonus for full-time staff and a prorated percentage of \$500 for part-time staff based off of hours of work relative to a 35 hour a week position.			

<b>7.6 SKNGS – 2018 Budget</b>			
2017-11-212	MOTION by Clr. Imlah		<b>CARRIED</b>
That Council approve the 2018 SKNGS budget (Draft #2) estimating a net profit of \$17,450, as presented.			

2017-11-213	MOTION by Clr. Schmutz		
That Council approve using the Gas Alberta Refund of \$15,855.38 to pay any overages towards the Trans Canada integrity check completed in the summer of 2017 and place the remainder into capital reserves.			

**8. Reports**

<b>8.1 Committee Reports</b>			
2017-11-214	MOTION by Mayor Robinson		<b>CARRIED</b>
That the Committee Reports be accepted as information.			


2017-11-215	MOTION by Clr. Imlah		<b>CARRIED</b>
That the Town of Sedgewick purchase liability insurance through Jubilee Insurance on behalf of the following societies: Golf Course Board, Sedgewick Lake Park Board and Community Hall Board.			


<b>8.2 Staff Departmental Reports</b>			
2017-11-216	MOTION by Clr. Levy		<b>CARRIED</b>
That the Public Works Report be accepted as information.			

<b>8.3 CAO Report</b>			
2017-11-217	MOTION by Clr. Schmutz		<b>CARRIED</b>
That the CAO Report be accepted as information.			

**9. Correspondence**

9.1 SKNGS Monthly Financial Statement for October 2017
9.2 Flagstaff's Initiative to Relationship and Spousal Trauma – Support of Auction

  
 Mayor  
 16-Nov-2017

  
 CAO  
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2017-11-218	MOTION by Clr. Sparrow		<b>CARRIED</b>
That the correspondence items be accepted as information.			

### 10. In-Camera

None
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### 11. Round Table/Question Period


Clr. Imlah asked if the Town has the ability to accept pre-authorized payment for utility bills. CAO Fedyk said administration will look into it.

Clr. Imlah asked if the Town had a tree policy for trees located on the boulevards and if residents were allowed to remove damaged trees/branches. CAO Fedyk advised that the Town has a policy regarding maintenance of grass on boulevards and that residents are expected to maintain the grass but not trees. Administration will look into developing a policy for trees on boulevards.


Clr. Sparrow asked if the staff at the Recreation Centre should be invited to the Christmas party. Consensus was that administration will send out invites to the staff members.


### 12. Adjournment

2017-11-219	MOTION by Mayor Robinson		<b>CARRIED</b>
That the meeting be adjourned at 9:45 pm.			

  
Perry Robinson, Mayor

  
Jim Fedyk, CAO

  
Mayor  
16-Nov-2017

  
CAO  
16-Nov-2017