



AGENDA

Regular Council Meeting
Thursday, August 18th, 2016 – 5:00PM
Council Chambers of the Town Office, Sedgewick, AB

Call to Order:

Opening Values Ceremony:

Adoption of Agenda:

Delegation:

1. Wes Taylor, MLA Battle River – Wainwright Constituency - 5:30PM
2. Bob Coutts, FIP Chair and Doug Griffiths, 13 Ways Inc. – 6:30PM
3. Verna Steil, Complainant – 8:00PM

Minutes:

1. Regular Meeting Minutes – July 14th, 2016
Matters Arising:

Financials:

1. Financial Statement – July 31st, 2016
2. List of Accounts – July 31st, 2016

Reports for the period ending August 18th, 2016:

1. **Council Committee Reports**
 - *Matters Arising*
2. **Public Works Report**
 - *Matters Arising*
3. **CAO Report**
 - *Matters Arising*

BUSINESS– Old

1. **Entrance Upgrades – Capital Budget** **A1** **Addition**
- 2.
- 3.

BUSINESS– New

1. **Signing Authority** **B1**
- 2.

Correspondence:

1. **Iron Creek Gas Co-op – Expansion** **A1**
2. **Town of Hardisty – Community Resource Officer** **A2**
3. **SKNGS – June 30th, 2016 Financials** **A3**

AGENDA

- | | |
|-------------------------------------------------------------------------|-----------|
| 4. Sedgewick Public Library – June 23rd, 2016 Minutes | A4 |
| 5. Sedgewick Lake Park – Livingston Complaint | A5 |
| 6. Wild Rose Information Request - Bill 21 Modernization | A6 |

File of Correspondence – Attached

Round Table:

Adjournment:

POLICY SECTION C: Agenda - Delegation Request for Presentation to Council

Name of Delegation: Wes Taylor, MLA Battle River Wainwright Constituency

Issue to be discussed: This is a community development and relationship building session. You will have an opportunity to talk about legislation, projects impacting Sedgewick and provide meaningful feedback to the MLA.

Request of Council: n/a

Date of Council Meeting: August 18th, 2016

Delegation Time: 5:30 PM

Attachments: n/a

18-Aug-16
Mayor

18-Aug-16
CAO

POLICY SECTION C: Agenda - Delegation Request for Presentation to Council

Name of Delegation: Bob Coutts, Flagstaff Intermunicipal Partnership (FIP) Chair and Doug Griffiths, 13 Ways Inc. Regional Governance Contractor.

Issue to be discussed: B. Coutts offered to attend council meetings to discuss the Regional Governance Project. As per motion 2016.06.124 administration was directed to arrange the meeting.

This delegation affords council the opportunity to ask any questions relating to the Regional Governance project.

Request of Council: n/a

Date of Council Meeting: August 18th, 2016

Delegation Time: 6:30 PM

Attachments: n/a

18-Aug-16
Mayor

18-Aug-16
CAO

POLICY SECTION C: Agenda - Delegation Request for Presentation to Council

Name of Delegation: Verna Steil, Complainant

Issue to be discussed: A petition that was initiated against the Chief Administrative Officer of the Town of Sedgewick.

Request of Council: To proceed with the removal of the Chief Administrative Officer of the Town of Sedgewick.

Date of Council Meeting: August 18th, 2016

Delegation Time: 8:00 PM

Attachments:

1. Petition and corresponding documentation.
2. Email from Vern and Denny Bergum requesting their names be removed from the petition.

18-Aug-16
Mayor

18-Aug-16
CAO

11-Aug-16

To Sedgewick Town Council,

The attached petition highlights the concern the residents of Sedgewick have for the actions of the Chief Administrative Officer (CAO). As you will see, a significant percentage of the eligible voters have signed the petition in the desire to have the CAO removed from her position. We recognize this may be a difficult task for council; however we are hopeful that Council can take the appropriate action. Included in this package is Part 6 (Municipal Organization and Administration) of the Municipal Government Act (MGA), subsection 206 with respect to the Appointment, Suspension and Revocation of the CAO. This may give you some guidance in your actions.

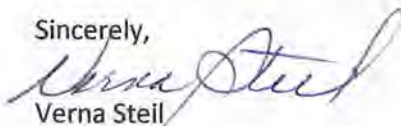
The following are some of the areas of concerns, but are not limited to the following:

- What appears to be an excessive changeover of municipal staff and
- What appears to be an excessive changeover of elected Council members.
- Perception that the CAO is acting beyond the scope of the position. A recent example is a last minute meeting of council was held without giving 24 hour public notice.

We will be attending the next meeting Council meeting scheduled for August 18 and we would like the opportunity to talk with you without the CAO present in order to support council in this discussion. Please respond to Verna Steil to confirm this.

In the event Council is unable to rectify the situation, we are proceeding with an additional petition to Alberta Municipal Affairs for an inquiry into Administration and Council for the town. The inquiry would review all actions and concerns to determine if an investigation is warranted. We are submitting a Freedom of Information and Protection of Privacy (FOIP) request for the current contract between the Town and the CAO, as well as any contracts that are currently being negotiated. This is a first step in the process, which will give us information on the scope of the CAO's duties and expectations that can be forwarded to Alberta Municipal Affairs.

Sincerely,



Verna Steil

Meeting through electronic communications

199(1) A council meeting or council committee meeting may be conducted by means of electronic or other communication facilities if

- (a) notice is given to the public of the meeting, including the way in which it is to be conducted,
- (b) the facilities enable the public to watch or listen to the meeting at a place specified in that notice and a designated officer is in attendance at that place, and
- (c) the facilities enable all the meeting's participants to watch or hear each other.

(2) Councillors participating in a meeting held by means of a communication facility are deemed to be present at the meeting.

1994 cM-26.1 s199

Power to require taking of oath

200 A council or council committee may require a person appearing before it or making any claim or submission to it to do so under oath.

1994 cM-26.1 s200

Part 6 Municipal Organization and Administration

Council's principal role in municipal organization

201(1) A council is responsible for

- (a) developing and evaluating the policies and programs of the municipality;
- (b) making sure that the powers, duties and functions of the municipality are appropriately carried out;
- (c) carrying out the powers, duties and functions expressly given to it under this or any other enactment.

(2) A council must not exercise a power or function or perform a duty that is by this or another enactment or bylaw specifically assigned to the chief administrative officer or a designated officer.

1994 cM-26.1 s201

Exercise of certain powers and duties

202(1) Where

(2) Every council must appoint one or more persons to carry out the powers, duties and functions of the position of chief administrative officer.

(3) If more than one person is appointed, the council must by bylaw determine how the powers, duties and functions of the position of chief administrative officer are to be carried out.

(4) Council may give the position of chief administrative officer any title the council considers appropriate.

1994 cM-26.1 s205

Performance evaluation

205.1 A council must provide the chief administrative officer with an annual written performance evaluation of the results the chief administrative officer has achieved with respect to fulfilling the chief administrative officer's responsibilities under section 207.

1998 c24 s9

Appointment, suspension and revocation

206(1) The appointment of a person to the position of chief administrative officer may be made, suspended or revoked only if the majority of the whole council vote to do so.

(2) The appointment of a person to the position of chief administrative officer may not be revoked or suspended unless the council notifies the officer, in accordance with subsection (3), that it is proposing to revoke or suspend the appointment and provides the officer with its reasons.

(3) The notification and reasons must be in writing and be served personally on the officer or sent by regular mail to the last known address of the officer.

(4) If requested by the officer, council must give the officer or the officer's representative a reasonable opportunity to be heard before council.

(5) A chief administrative officer whose appointment is revoked without cause is, subject to any written agreement between council and the officer, entitled to reasonable notice or to compensation instead of reasonable notice.

(6) A chief administrative officer whose appointment is revoked with cause is, subject to any written agreement between council and the officer, not entitled to reasonable notice or to compensation instead of reasonable notice.

1994 cM-26.1 s206;1995 c24 s24

Chief administrative officer's responsibilities

207 The chief administrative officer

AFFIDAVIT

I, Martha Pope, pursuant to the *Municipal Government Act* and amendments thereto, of the Town of Sedgewick, in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.

2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the Sedgewick
Name of Municipality

SWORN (or affirmed) before me at

Sedgewick
in the Province of Alberta,

this 11th day of August
20 16.

Martha Pope
(Signature of person who witnessed
signatures on the petition)

A/Culbert
A Commissioner for Oaths/Notary Public in
and for the Province of Alberta

SHERYL J. CULBERT

A COMMISSIONER FOR OATHS
IN AND FOR THE PROVINCE OF ALBERTA
MY COMMISSION EXPIRES MARCH 21, 2017

*(PRINT OR STAMP NAME HERE)

MY APPOINTMENT EXPIRES March 21, 2017
*(Must be legibly printed or stamped).

AFFIDAVIT

I, TED KLEINMEYER, pursuant to the Municipal Government Act and amendments thereto, of the TOWN of SEDGEWICK, in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.

2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the TOWN OF SEDGEWICK
Name of Municipality

SWORN (or affirmed) before me at

Sedgewick
in the Province of Alberta,

this 11th day of August

20~~16~~ 2016

(Signature of person who witnessed signatures on the petition)

S. Culbert
A Commissioner for Oaths/Notary Public in
and for the Province of Alberta

SHERYL J. CULBERT
A COMMISSIONER FOR OATHS
IN AND FOR THE PROVINCE OF ALBERTA
MY COMMISSION EXPIRES MARCH 21, 2017

*(PRINT OR STAMP NAME HERE)

MY APPOINTMENT EXPIRES Mar 21, 2017
*(Must be legibly printed or stamped).

AFFIDAVIT

I, DAVID WYLIE, pursuant to the *Municipal Government Act* and amendments thereto, of the Town of Sedgewick, in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.

2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the Town of Sedgewick
Name of Municipality

SWORN (or affirmed) before me at

Sedgewick
in the Province of Alberta,

this 11th day of August
20 16.

David Wylie
(Signature of person who witnessed
signatures on the petition)

S/Culbert
A Commissioner for Oaths/Notary Public in
and for the Province of Alberta

SHERYL J. CULBERT

A COMMISSIONER FOR OATHS
IN AND FOR THE PROVINCE OF ALBERTA

MY COMMISSION EXPIRES MARCH 21, 2017
*(PRINT OR STAMP NAME HERE)

MY APPOINTMENT EXPIRES Mar 21/17
*(Must be legibly printed or stamped).

AFFIDAVIT

I, Ralph Steil, pursuant to the *Municipal Government Act* and amendments thereto, of the town of Sedgewick, in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.

2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the Sedgewick
Name of Municipality

SWORN (or affirmed) before me at

Sedgewick
in the Province of Alberta,

this 11th day of August

20 16.

Ralph Steil

(Signature of person who witnessed signatures on the petition)

Sheryl J. Culbert
A Commissioner for Oaths/Notary Public in
and for the Province of Alberta

SHERYL J. CULBERT

A COMMISSIONER FOR OATHS

IN AND FOR THE PROVINCE OF ALBERTA

MY COMMISSION EXPIRES MARCH 21, 2017

*(PRINT OR STAMP NAME HERE)

MY APPOINTMENT EXPIRES Mar 21, 2017
*(Must be legibly printed or stamped).

AFFIDAVIT

I, Verna Steil, pursuant to the *Municipal Government Act* and amendments thereto, of the town of Sedgewick, in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.
2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the Sedgewick
Name of Municipality

SWORN (or affirmed) before me at

Sedgewick
in the Province of Alberta,

this 11th day of August

20 16.

Verna Steil
(Signature of person who witnessed signatures on the petition)

[Signature]
A Commissioner for Oaths/Notary Public in and for the Province of Alberta

SHERYL J. CULBERT

A COMMISSIONER FOR OATHS

IN AND FOR THE PROVINCE OF ALBERTA

*(PRINT OR STAMP NAME HERE)
MY COMMISSION EXPIRES MARCH 21, 2017

MY APPOINTMENT EXPIRES March 21,
2017
*(Must be legibly printed or stamped).

AFFIDAVIT

I, Doreen Eldred, pursuant to the Municipal Government Act and amendments thereto, of the Town of Sedgewick, in the Province of Alberta, MAKE OATH AND SAY:

1. THAT I was personally present and did witness those signatures on the attached petition where I have signed my name as an adult person.

2. THAT to the best of my knowledge the persons whose signatures I have witnessed on this petition are electors of the Sedgewick
Name of Municipality

SWORN (or affirmed) before me at

Sedgewick
in the Province of Alberta,

this 11th day of August
2016.

Doreen Eldred
(Signature of person who witnessed signatures on the petition)

Sheryl J. Culbert
A Commissioner for Oaths/Notary Public in
and for the Province of Alberta

SHERYL J. CULBERT

A COMMISSIONER FOR OATHS

IN AND FOR THE PROVINCE OF ALBERTA

MY COMMISSION EXPIRES MARCH 21, 2017
(PRINT OR STAMP NAME HERE)

MY APPOINTMENT EXPIRES Mar. 21, 2017.
*(Must be legibly printed or stamped).

Petition to Sedgewick Council

Petition summary and background	Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to replace our CAO for the town of Sedgewick

Printed Name	Signature	Address	Comment	Date	Witness
PATTI SHAW	<i>Patti Shaw</i>	5002 - 46 ST Sedgewick		Aug 9/16	<i>Verna</i>
JACK SPARROW	<i>[Signature]</i>	5002 - 46 ST Sedgewick		Aug 9/16	<i>Steve</i>
Ed Baich	<i>Ed Baich</i>	5022 48 ST Sedgewick		Aug 9/16	<i>Verna</i>
Harry Patrick	<i>Harry Patrick</i>	5001 - 46 ST		Aug 9/16	<i>Verna</i>
Denny Bergum	<i>D Bergum</i>	4810 - 46 ^A St.		Aug 9/16	<i>Verna</i>
Vern Bergum	<i>Vern</i>	4810 - 46 ^A St.		Aug 9/16	<i>Verna</i>
Kerri Lefsrud	<i>K Lefsrud</i>	4818 - 46 ^A St		Aug 9/16	<i>Verna</i>
Dennis Lefsrud	<i>[Signature]</i>	4818 - 46 ^A St		Aug 9/16	<i>Verna</i>
Greg Giesbrecht	<i>G Giesbrecht</i>	4820 - 46 ST		Aug 9/16	<i>Verna</i>
JOHN WEBERT	<i>J Webert</i>	4906 - 46 ST		Aug 9/16	<i>Verna</i>
Jean Patrick	<i>J. Patrick</i>	5001 - 46 St.		Aug 9/16	<i>Verna</i>

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Printed Name	Signature	Address	Comment	Date
SHEILA TANTON	<i>Sheila Tanton</i>	4913 - 52 st.	Too Many changes within the town office	Aug 8/16
Penny Watkins	<i>Penny Watkins</i>	5103-48 st.	Obviously a common denominator in all the issues into town	Aug 8/16
FRED WATKINS	<i>[Signature]</i>	" " "	" " "	Aug 8/16
MARY MACKINNON	<i>Mary Mackinnon</i>	N7 Blue Jay		Aug 8/16
Leola Forster	<i>Leola Forster</i>	5010-46 St.		Aug 9/16
JEANETTE REMPEL	<i>[Signature]</i>	14 McLean Cres W		Aug 10/16

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Petition to Sedgewick Council

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Printed Name	Signature	Address	Comment	Date	
Gloria Zarski	<i>Gloria Zarski</i>	#5 Bluejay Cres.	TAXPAYERS NEED TO BE LISTENED TO.	Aug 8/16	Urra
Ruth Lucki	<i>Ruth Lucki</i>	#9 BLUEJAY CRES.	{ WHY ARE WE GOING THROUGH SO MANY COUNCILLORS & THE CAO IS NOT THE BOSS/VOICE OF THE TOWN.	AUG. 8/16	Urra
RICHARD Lucki	<i>Richard Lucki</i>	#9 BLUEJAY CRES.		Aug 8/16	Urra
WILLIAM LANDAKS	<i>William Landaks</i>	#10 BLUEJAY CRES.		Aug 8/16	Urra
CHRIS LANDAKS	<i>Chris Landaks</i>	10 " "	"	Aug 8/16	Urra
Ruth Eriksen	<i>Ruth Eriksen</i>	11 Bluejay Cres.	Tax need to be listened to.	8/8/16	Urra
Mary Culshaw	<i>Mary Culshaw</i>	5109 50 th Str	high turnover of councilors & staff.	Aug 8/16	Urra
William Culshaw	<i>William Culshaw</i>	5109 50 th st		Aug 8/16	Urra
Anthony Culshaw	<i>Anthony Culshaw</i>	5109 50 th ST	High Taxes, not sure when the money is being spent	Aug 8/16	Urra
Jesse Langton	<i>Jesse Langton</i>	5705 50 th ST		Aug 8/16	Urra
Carol Williams	<i>Carol Williams</i>	5101 - 50 ST	Lack of concern for library	Aug 8/16	Urra
James Williams	<i>James Williams</i>	5101 - 50 ST	Lack of concern	Aug 8/16	Urra
MARG COHEN	<i>M. Cohen</i>	5017 - 50 ST	" " "	Aug 8-16	Urra
Corrine Hogg	<i>Corrine Hogg</i>	4910 - 52 ST.	" " "	Aug 8-16	Urra
Beth Kaiser	<i>Beth Kaiser</i>	4909 - 52 ST		Aug 9/16	Urra

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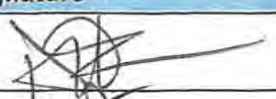

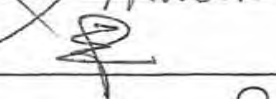

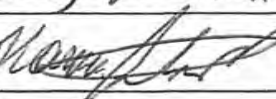
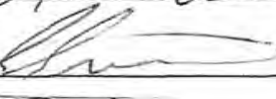
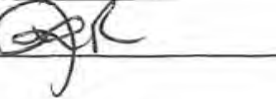
Printed Name	Signature	Address	Comment	Date	Witness
SARAH LIKNESS	<i>Sarah Likness</i>	5102-52 Ave.		07/08/16	<i>U/Ste</i>
VERN LIKNESS	<i>Vern Likness</i>	5102-52 AVE	TOO MANY ELECTIONS FOR COUNILERS	Aug 7/2016	<i>U/Ste</i>
James Steil	<i>James Steil</i>	5209-51 Ave		Aug 7/2016	<i>U/Steil</i>
Crystal Steil	<i>Crystal Steil</i>	5209-51 AVE		Aug 7/16	<i>U/Steil</i>
Graham Burden	<i>Graham Burden</i>	16 MacLean Cres.	"	Aug 7/16	<i>U/Steil</i>
SHARON ALTSTADT	<i>Sharon Altstadt</i>	5106 52 AVE	"	Aug 8/16	<i>U/Steil</i>
Raymond Altstadt	<i>Ray Altstadt</i>	5106 52 AVE	"	Aug 8/16	<i>U/Steil</i>
RETA STORBAKKEN	<i>Reta Storbakken</i>	5117 - 50 St.		Aug 8/16	<i>U/Steil</i>
VERNON STORBAKKEN	<i>Vernon Storbakken</i>	5192 50 ST		Aug 8/16	<i>U/Steil</i>
DAWN LANCASTER	<i>Dawn Lancaster</i>	5110 - 52 St	"	Aug 8/16	<i>U/Steil</i>
Doug Lancaster	<i>Doug Lancaster</i>	5110 - 52 ST	"	Aug 8/16	<i>U/Steil</i>
Ivor Schatz	<i>Ivor Schatz</i>	#19 Blue Jay Crescent	"	Aug 8/16	<i>U/Steil</i>
BOB STEADMAN	<i>Bob Steadman</i>	#5 BLUE JAY CRESCENT		Aug 8/16	<i>U/Steil</i>

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Petition to Sedgewick Council

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Action petitioned for		We, the undersigned, are concerned citizens who urge our leaders to act now to replace our CAO for the town of Sedgewick		
Printed Name	Signature	Address	Comment	Date
Rhonda Bell	<i>Rhonda Bell</i>	807 - 51st Box 184 Sedgewick		Aug 8/16
Trent Langton	<i>Trent Langton</i>	5005 - 505th Box 576 Sedgewick		Aug 8/16
VERNAL ERICKSON	<i>Vern Erickson</i>	5021 - 49th Box 27 Sedgewick		Aug 8/16
Richard Erickson	<i>Richard Erickson</i>	5021 - 49th Box 27 Sedgewick		Aug 2016/
Debbie Schuurman	<i>Deb Schuurman</i>	5015 - 505th Box 188 Sedgewick		Aug 8/16
Carl Schuurman	<i>Carl Schuurman</i>	5009 - 505th Box 188 Sedgewick		Aug 8/16
Akron Schmitz	<i>Akron Schmitz</i>	5005 - 505th Box 565 Sedgewick		Aug 8/16
Darry Klein	<i>Darry Klein</i>	5029 - 49th Box 557 Sedgewick		Aug 8/16
Alice Klein	<i>Alice Klein</i>	5029 - 49th Box 557 Sedgewick		Aug 8/16
FORD BACKEN	<i>F B</i>	5039 - 49th Box 532 SEDGEWICK		Aug 8/16
GAY BACKEN	<i>Gay Backen</i>	5037 - 49th Box 532 SEDGEWICK	FIND CED MOODY. SOME DAYS FINE SOME NOT! ALSO WONDER IF MAYOR IS PART OF PROBLEM.	AUG 8/16
Robert J. Coats	Robert J. Coats	251st 5033 Sedgewick		Aug 8/16
Chuck Ward	<i>Chuck Ward</i>	Box 695 Sedgewick	20 MacDonald Close	Aug 8/16
LIVORDSTROM	<i>Livordstrom</i>	5033 - 49th Box 331 Sedgewick		Aug 9/16
D WARDSTROM	<i>D Wardstrom</i>	5033 - 49th Box 331 Sedgewick		Aug 9/16

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Printed Name	Signature	Address	Comment	Date	Witne
Denise Harden		5037-49 th St Box 365 Sedgewick	she is a mini dictator	Aug 8/16	Edde
Steer Harden		5037-49 th St Box 365 Sedgewick		Aug 8/16	Edde
Calvin Hogg	Calvin Hogg	4807-50 th St Box 724 Sedgewick		Aug 8/16	Edde
Lois Martin	Lois Martin	4719-48 Ave Box 86 Sedgewick		Aug 8/16	Edde
Ed Hutter		4719-48 Ave Box 86 Sedgewick		Aug 8/16	Edde
Marjorie Parsons	Marjorie Parsons	5030-49A St		Aug 8/16	Edde
ZANE PARSONS		5030 49A St		Aug 8/16	Edde
Garry Swainson	Garry Swainson	5022 49A St		Aug 8/16	Edde
NORM Lockhart		5014-49 th St	Most unprofessional person I have ever dealt with	Aug 8/16	Edde
Jim Foote	James Foote	4809-51 st		" "	Edde
Sharon Eldred	Sharon Eldred	5014 49A St.	NASTY RUDE, UNPROFESSIONAL	" "	Edde
Laurie Vinnicombe	Laurie Vinnicombe	5006 49A St		" "	Edde
Scott Snerha		4902 50 th Ave	No 52	Aug 8/16	Edde
Joanne Duddy		4902 51 Ave		Aug 9/16	Edde

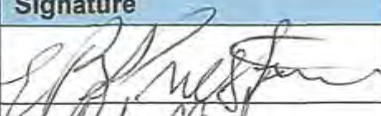

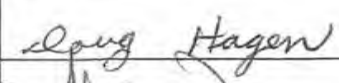
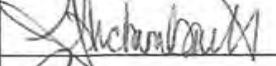
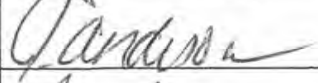
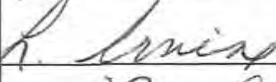
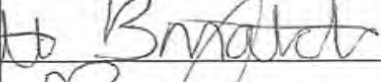
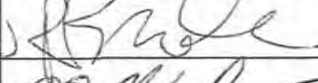
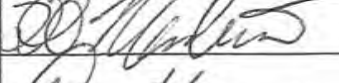

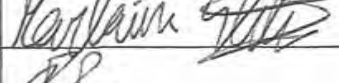
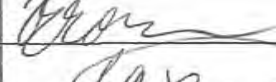
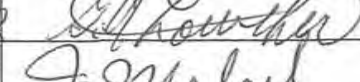
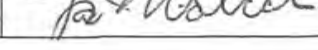
Petition to Sedgewick Council

Petition summary and background	Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to replace our CAO for the town of Sedgewick

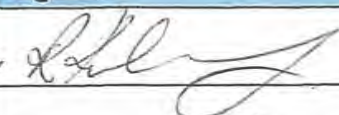
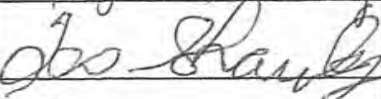
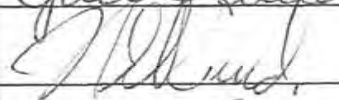
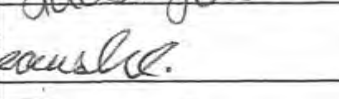
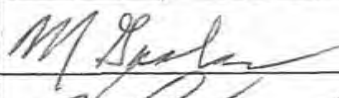
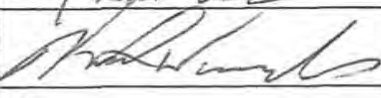
Printed Name	Signature	Address	Comment	Date	W/...
K. NINIGUILLA	K. Ninigua	5008-50 St. Box 511 Sedgewick AB T0B4C0	very thick change all.	Aug 8/16	DEED
Robin Brown	Robin Brown	4707-51 Ave T0B4C0 Box 644 Sedgewick	Should be able to address issues	Aug 8/16	DEED
Marvin Poyser	Mar Poyser	4934-47 Ave Box 268 Sedg.	Town vehicles, are not shared for maint & repair	Aug 8/16	DEED
Mark Bonnett	M Bonnett	Box 277 Sedgewick		Aug 8/16	DEED
Peret Ness	Peret Ness	Box 277 Sedgewick		Aug 8/16	DEED
Sara Langton	Sara Langton	5105-50 St Box 740 Sedgewick, AB		Aug 8/16	DEED
Jamie Pederson	Jamie Pederson	5004-46 St Box 703 Sedgewick, AB		Aug 8/16	DEED
Lisa Collier	Lisa Collier	4830-52 St Box 725, Sedgewick, Alta		Aug 8/16	DEED
Mark Collier	Mark Collier	4849		Aug 8/16	DEED
Roxy Korth	Rox Korth	Box 556 Sedgewick AB T0B4C0		Aug 8/16	DEED
Alex Mercado	Alex Mercado	Box 836 Sedgewick AB		Aug 8/16	DEED
Ariana Vandenberg	Ariana Vandenberg	Box 462 5018-49 St Sedgewick AB T0B4C0	The root of all the problems is obvious	Aug 8/16	DEED
Corette Schlaut	Corette Schlaut	Box 739 5034-49 St Sedgewick AB T0B4C0	How many staff have to quit before the problem is remove	Aug 8/16	DEED
Mark Schlaut	Mark Schlaut	Box 739 5034-49 St Sedgewick AB	Letting power go to her head NOT helping Town	Aug 8/16	DEED
Jeff Bell	Jeff Bell	Box 184 Sedgewick		Aug 8/16	DEED

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Petition to Sedgewick Council

Petition summary and background		Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties			
Action petitioned for		We, the undersigned, are concerned citizens who urge our leaders to act now to replace our CAO for the town of Sedgewick			
Printed Name	Signature	Address	Comment	Date	
Ed Priestman		4837 51st	She brought it on herself	8/8/16	Done
Bob MacGregor		4901 - 51 Ave	Not right	8/8/16	Done
Melissa Bickell	Melissa Bickell	4901 52nd Street	Not Right	8/8/16	Done
Doug Hagen		4825 - 51 ST.	NOT RIGHT	8/8/16	Done
Tara Archambault		4822-51st		8/8/16	Done
Jen Anderson		5001 - 48th Ave.		08/08/16	Done
LARKIN IRVINE		5014 - 49th St		08/08/16	Done
Beth Matchett		4825 - 50th ST		8/8/16	Done
Rosie Bradshaw		4818 50 St		08/08/16	Done
DOUG MARKWART		4802 50 ST.		08/08/16	Done
DAN HARRIS		4802 50 ST.		08/08/16	Done
Marlaina Elder		4821 52 st	She is corrupt!	08/08/16	Done
Brant Rose		4821 52st		08/08/16	Done
GRACE LOWTHER		5008 - 50th St.		08/8/16	Done
IAN MALCOLM		4502 - 47 Ave	TOO MANY QUESTIONS ARISING	AUG/8/16	Done

Petition to Sedgewick Council

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Printed Name	Signature	Address	Comment	Date	With
Ray Kolerostky		5201 - 48 Ave	Turnover in Office	Aug 8/2016	Witn- Deedy
MARG SHAWLEY	Margaret Shawley	5205 - 48 Ave.	" " " "	Aug. 8/2016	Deedy
LES SHAWLEY		5205 - 48 Ave	" " " "	Aug 8/2016	Deedy
SANDRA SHAWLEY	Sandra Shawley	5117 - 48 Ave	" " " "	Aug 8/2016	Deedy
Gail Ruud	Gail Ruud	4929 - 52 st.	" " " "	Aug 8/2016	Deedy
ED RUUD		4929 - 52 st	" " " "	Aug 8/2016	Deedy
DEBRA SWANUSON	Debra Swanuson	5022 - 49A ST.	" " " "	Aug 8/2016	Deedy
Laurie Hilloby	Laurie Hilloby	4916 53 st	" " " "	Aug 8/2016	Deedy
Kathy Langton	Kathy Langton	5005 50 st	" " " "	Aug 8/2016	Deedy
Lindsay Walker	Lindsay Walker	5100 5206 50 st	" " " "	Aug 8/16	Deedy
Leannelyn Beausoliel		5018	" " " "	Aug 8/16	Deedy
Bonnie Beausoliel	Bonnie Beausoliel	5018 - 50 st	" " " "	Aug 8/16	Deedy
Mike Graham		4902 51 st	" " " "	Aug 8/16	Deedy
KATH WOMACKS		4901 50 ST	" " " "	Aug 8/16	Deedy
Layne Thompson	Layne Thompson	4842 - 51 st	" " " "	Aug 8/16	Deedy

D. Eddy

Petition to Sedgewick Council

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Printed Name	Signature	Address	Comment	Date	Witness
Doreen Eddy	<i>[Signature]</i>	26 McLean Cresc.	Term over and office of councilor since 2013	Aug 7/16	<i>[Signature]</i>
Tom Clark	<i>[Signature]</i>	4825 53 rd St.	" "	Aug 7/16	<i>[Signature]</i>
Ian MacEachern	<i>[Signature]</i>	4917 53 rd St	" "	Aug 7/16	<i>[Signature]</i>
Jamil Abifaraj	<i>[Signature]</i>	5216 50 th Ave	" "	Aug 7/16	<i>[Signature]</i>
Mona Abifaraj	<i>[Signature]</i>	5216-50 th Ave	" "	Aug 7/16	<i>[Signature]</i>
Sheri Bette	<i>[Signature]</i>	4900 53 rd Street	" "	Aug 7/16	<i>[Signature]</i>
Warren Sarasin	<i>[Signature]</i>	5001-53 rd St	" "	" "	<i>[Signature]</i>
LISA Sohle	<i>[Signature]</i>	5001-53 rd ST	" "	Aug 7/16	<i>[Signature]</i>
JOHN SARASIN	<i>[Signature]</i>	#1 McLean Crescent	" "	Aug 7/16	<i>[Signature]</i>
HAL SPARROW	<i>[Signature]</i>	5007-53A STREET	Concerned loss of employees	Aug 7/16	<i>[Signature]</i>
Donna Sparrow	<i>[Signature]</i>	5007-53A ST.	" "	Aug 7/16	<i>[Signature]</i>
WAYNE BARKER	<i>[Signature]</i>	50 29 th ST	" "	Aug 8/16	<i>[Signature]</i>
J. HARRIS	<i>[Signature]</i>	4834-51 st	WHAT IS GOING ON?	Aug 8/16	<i>[Signature]</i>

IRENE SCHMUTZ

4803 51st

" " 14

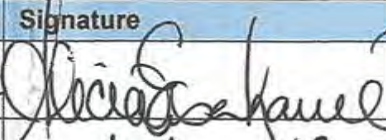
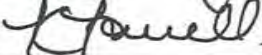
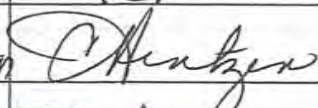
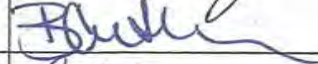
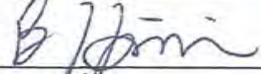

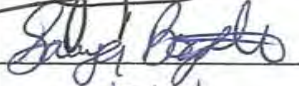

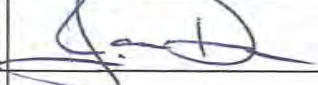

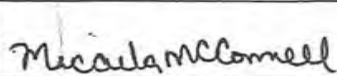

R St	
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Petition to Sedgewick Council

Petition summary and background	Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties
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Printed Name	Signature	Address	Comment	Date	Withing
RALPH STEEL	Ralph Steel	20 McLean Cro		07 08-16	R Steel
HAZEL READER	H. M. Reader	#9 McLean Cres		07/08/16	R Steel
VERNA STEEL	Verna Steel	20 McLean Cres.	cost to taxpayers for training staff	07/08/16	R Steel
Margaret Frederick	Margaret Frederick	16 McLean Cres		08/08/16	R Steel
PAUL SPICER	Paul Spicer	5049-47 STREET		08/08/16	R Steel
Glenn Poyser	Glenn Poyser	28 McLean Cr E.		8/8/16	R Steel
B. St Pierre	B. St Pierre	2 McLEAN CRES		8/8/16	R Steel
of ere 'omon' Mike Stone	Mike Stone	4 McLean Cres.		8/8/16	R Steel
Maxine Steel	Maxine Steel	4 McLean CRES		8/8/16	R Steel
Derek Proctor	Derek Proctor	6 McLean Crescent		8/8/16	R Steel
Deborah Proctor	Deborah Proctor	6 McLean Cres West	Competence Issues	9/8/16	R Steel
Ryan Proctor	Ryan Proctor	6 McLean Crescent West		8/8/16	R Steel
Courtney Bell	Courtney Bell	11807 SLAVE		8/8/16	R Steel

Petition to Sedgewick Council

Printed Name	Signature	Address	Comment	Date
Alicia Eisenhauer		4818 49st.	She's rude, does not support community treats people like objects.	08/09/16
Kimberly Farrell			Rude, non community person	08/09/16
CAROL ARETZEN		4790-47 st	Rude, out spoken and does not have good personal skills (People skills)	08/09/16
BEA CUTLER		Box 785 5017 49th ST	" "	08/09/16
Brady Higginson		4926 48st	" "	08/09/16
KEITH RAMBERN		780-384-3600		08/09/16
Samp Bagstie		780/385-6188		09/08/2016
Sandra Hoehl		5005 - 50 AVE	Lost faith in her abilities	09/08/2016
Janice Dame		52 Oriolle Place		Aug 9, 2016
Debbie Pratt		4833-50 ST		Aug 9, 2016
Micaela McConnell		5202 50 Ave	" "	Aug 9/2016
MARLENE ANDERSEN		5101-48 AVE		Aug 9/16

Petition to Sedgewick Council


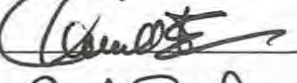
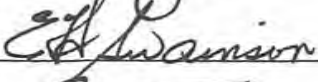

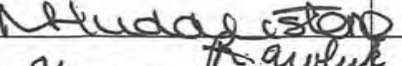
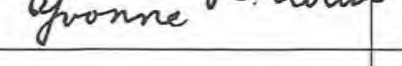
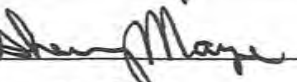

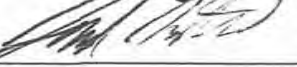
Petition summary and background	Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties
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Printed Name	Signature	Address	Comment	Date	
MARTHA POPE	Martha Pope	Box 221 Sedgewick	Officer close to many dogs	Aug 7/16	Martha
ELEANOR COLLIER	Eleanor Collier	Box 704 Sedgewick	Councilman not remaining in position	Aug 7/16	Martha
CELIA EIDE	Celia Eide	Box 416 Sedgewick	Councilman's Resigning	Aug 8/16	Martha
KATHY CHAPMAN	Kathy Chapman	Box 394 Sedgewick	No Councilman's left	Aug 8/16	Martha
RAY CHAPMAN	Ray Chapman	Box 394	Causing too much trouble	Aug 8/16	Martha
DON MCKINNON	Don McKinnon	Box 417	TOO MUCH AUTHORITY	Aug 8/16	M. Don

48 st

Petition to Sedgewick Council

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Printed Name	Signature	Address	Comment	Date
Shane Dempsey		4938 49 st		Aug 9/16 P. Elder
Daniel Borson		5017 48 st.		Aug 9/16 P. Elder
Edit Zoch	Edit Zoch	5017 - 48 st		Aug 9/16 P. Elder
HAZEL SWAINSON		5009 - 48 ST.	What's going on in our town?	Aug 9/16 P. Elder
Greg Theugs		4805-51 Ave		Aug 9/16 P. Elder
Natalee Huddleston		5018 48 st		Aug 9/16 P. Elder
Yvonne Rawluk		4935 4935 - 48 st.	what's going on	Aug 9/16 P. Elder
Rosemary Jack	Rosemary Jack	4933 - 48 st		Aug 9/16 P. Elder
Sherry Mayne		4929 - 48 st		Aug 9/16 P. Elder
Helen Mayne	Helen Mayne	4929 - 48 st.		Aug 9/16 P. Elder
Doyle Mayne	Doyle Mayne	4929 - 48 st.		Aug 9/16 P. Elder
Edith Lanty		4929 - 48 st.		" " " P. Elder
Jared Masarik		4922 - 48 st.		Aug 9, 16 P. Elder

Meadow Lark
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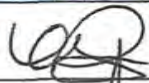
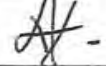
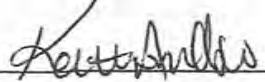
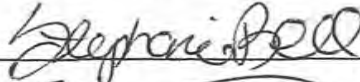



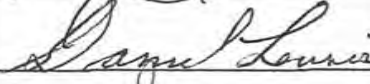
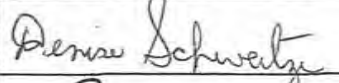
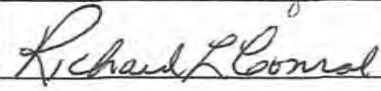
Printed Name	Signature	Address	Comment	Date
Kim Dowell	<i>[Signature]</i>	12 MacDonald Close N Box 402 Sedgewick		Aug 8/16
Kirk Barker	<i>[Signature]</i>	12 MacDonald Close N Box 475 Sedgewick		Aug 8/16
Ten OFFORD	<i>[Signature]</i>	18 MacDonald Close N Box 222 Sedgewick		"
LORNA OFFORD	<i>[Signature]</i>	18 MacDonald Close N Box 222 Sedgewick		"
Cindi Poyser	<i>[Signature]</i>	28 McLean Cr # Box 414 Sedgewick		"
Carole Bergum	<i>[Signature]</i>	17 Meadowlark Dr.		Aug 9/16
COLIN CUMBERLAND	<i>[Signature]</i>	#1 MEADOWLARK DR.		Aug 10/16
Theresa Rambaugh	<i>[Signature]</i>	14 McDonald Cl. N.		Aug 10/16
TED Kleinmeyer	<i>[Signature]</i>	13 McKenzie Dr.		Aug 10/16

Petition summary and background	Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties
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Printed Name	Signature	Address	Comment	Date	
Brian Rawluk	B Rawluk	5 Canary Crescent		Aug 8/16	David Wyle
MaryLou Rawluk	MaryLou Rawluk	5 Canary Crescent		Aug 8/16	David Wyle
Ian C. Eckstrand	Ian C. Eckstrand	10 Canary Crescent		Aug 8/16	David Wyle
Gail Eckstrand	Gail Eckstrand	10 Canary Crescent		Aug 8/16	David Wyle
Jay Brooks	Jay Brooks	11 Canary Crescent		Aug 8/16	David Wyle
Robynn Bartusek	Robynn Bartusek	34 Canary Crescent		Aug 8/16	David Wyle
Clay Bartusek	Clay Bartusek	34 Canary Crescent		Aug 8/16	David Wyle
Shelby Boyd	Shelby Boyd	36 Canary Crescent		Aug 8/16	David Wyle
Vivian Kortgaard	V. Kortgaard	40 BLUEBIRD PLACE		Aug 16	David Wyle
Darcy Bergman	Darcy Bergman	44 Bluebird Place		Aug 8/16	David Wyle
Taneil Dickson	T Dickson	47 Mackenzie Dr.		Aug 8/16	David Wyle
Crystal Patten	C Patten	51 Mackenzie Dr.		Aug 8/16	David Wyle
Tennille Djos	Tennille Djos	16 Mackenzie Dr.		Aug 16	David Wyle
Rob Djos	Rob Djos	16 MACKENZIE DR.		Aug. 8/16	David Wyle
Ramy Droger	Ramy Droger	31 MACKENZIE DR.		Aug. 8/16	David Wyle

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Printed Name	Signature	Address ^{Physical}	Comment	Date	Witness
KAREN KEOGH		24, Canary Crescent		Aug 09/16	Doreen W.
MICHAEL KEOGH		24 CANARY CRESCENT		Aug 09/16	Doreen W.
Katie Anderson		32 Canary Crescent		Aug 9th/16	Doreen W.
Stephanie Bell		22 McKenzie Drive		Aug 09/16	Doreen W.
Jeffery Waldner		22 McKenzie Dr		Aug 9/16	Doreen W.
CARL NESS		45 MCKENZIE DR.		Aug 10/16	Doreen W.
Gertrude Lewis		22 Canary Crescent		Aug. 10/16	Doreen W.
Daniel Lewis		" "		Aug. 10/16	Doreen W.
Denise Schweitzer		#3 Canary Crescent		Aug 10/16.	Doreen W.
Richard CONRAD		19 McKenzie Drive		Aug 10/16	Doreen W.

Petition to Sedgewick Council

Petition summary and background	Citizens of Sedgewick have lost confidence and faith in our CAO to do her duties
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to replace our CAO for the town of Sedgewick

Printed Name	Signature	Address	Comment	Date
DAVID WYLIK	David Wylik	#10 Mackenzie Drive		Aug 8, 2016
SHARON WYLIK	Sharon Wylik	#10 Mackenzie Drive		Aug 8, 2016
Lillian Holmes	Lillian Holmes	#8 Canary Cres		Aug 8, 2016
NORM ROSE	Norm. Rose	#4 " "		Aug 8th/2016
Pat Leslie	Pat Leslie	#4 Canary Cres.		Aug 8th 2016
Scott Nelson	Scott Nelson	21 Mackenzie Drive		Aug 8th 2016
Stéph Lecours	Stéph Lecours	21 Mackenzie Dr.		Aug 8th 2016
Cori Lecours	Cori Lecours	21 Mackenzie Drive		Aug 8/16
VIVIAN RICHARDSON	Vivian Richardson	23 Mackenzie Dr.		Aug 8/16
GREG RICHARDSON	Greg Richardson	23 Mackenzie Dr.		Aug 8/16
April Lavigne	April Lavigne	6 Canary Cres		Aug 8/16
EVERETT MAYNE	Everett Mayne	#46 ORIOLE PLACE		Aug 8/16
Anita Mayne	Anita Mayne	46 ORIOLE PLACE		Aug 8/2016

From: [Denny Bergum](#)
To: cao@sedgewick.ca
Subject: Petition
Date: August-14-16 3:33:08 PM

Amanda,

I am sending you this email to let you know Vern and I signed a petition that is being forwarded to you and the councillors. I was hoping to erase our names from the petition but was told it was already sent to you. If at all possible please cross our names from the list and accept our apology for signing before finding out all the facts. We would also like to thank you and the councillors for a job well done. I know it can be a very thankless job!

Denny & Vern Bergum

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2016.0.7752 / Virus Database: 4647/12813 - Release Date: 08/15/16

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, July 14th, 2016 at 6:00 pm.

Present	Perry Robinson Greg Sparrow Grant Imlah Shawn Higginson Stephen Levy Tim Schmutz Cindy Rose	Mayor Councillor Councillor Councillor Councillor Councillor Councillor
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Present	Amanda Davis Maxine Steil	Chief Administrative Officer Recording Secretary
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Call to Order Mayor Robinson called the meeting to order at 6:00 pm.

Opening Council conducted an opening values ceremony.

Agenda

2016.07.141

MOTION by Clr. T Schmutz that the agenda be approved with the following additions:

Old Business:

3. Recreation Centre Capital Upgrades – Heating System

CAO Report:

1. In Camera – Personnel

CARRIED.

Minutes Council reviewed the minutes of the June 23rd, 2016 regular meeting.

2016.07.142

MOTION by Clr. G. Sparrow that the June 23rd, 2016 regular meeting minutes be approved as presented.

CARRIED.

Matters Arising:

Delegation

Council discussed the pending visit of Bob Coutts and Tim Morrison, liaison and consultant of the Regional Governance Study as they will be attending as delegates at the August 18th, 2016 council meeting.

Financials:

Financial Statement

Council reviewed the Financial Statement for the month ending June 30th, 2016 as attached to and forming part of these minutes.

2016.07.143

MOTION by Clr. C. Rose that the Financial Statement ending June 30th, 2016 be approved as presented.

CARRIED.

Withdraw

Pursuant to Section 172 of the Municipal Government Act (MGA), Clr. C. Rose withdrew from discussions on the next business item.

List of Accounts

Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending June 30th, 2016.

2016.07.144

MOTION by Clr. S. Higginson to approve the issuance of General Cheques #4702-4764 totalling \$130,085.72 and Payroll Cheques 0700-0715 totalling \$25,077.06.

CARRIED.

Resume

Reports:

Committee Reports

Clr. C. Rose resumed discussions.

Council provided written Committee Reports to July 14th, 2016 as attached to and forming part of these minutes.

Recreation Board

Clr. G. Sparrow provided a verbal report from the July 11th, 2016 Sedgewick Recreation Board meeting.

2016.07.145	MOTION by Mayor P. Robinson to accept the committee reports as presented.	<u>CARRIED.</u>
Public Works	A written Public Works Report was provided to July 14 th , 2016 as attached to and forming part of these minutes.	
2016.07.146	MOTION by Clr. G. Imlah that the Public Works Report be approved as presented.	<u>CARRIED.</u>
CAO Report	CAO Davis provided a written Administrative Report to July 14 th , 2016 as attached to and forming part of these minutes.	
RCMP Audit	The Royal Canadian Mounted Police (RCMP), K. Division provided two years of Community Priority Issues for acknowledgement.	
2017.07.147	MOTION by Clr. T. Schmutz that the Town acknowledges receipt of the RCMP, K Division reports of priority issues for the periods of 2015/2016 and 2016/2017 for Sedgewick.	<u>CARRIED.</u>
In-Camera		
2016.07.148	MOTION by Mayor P. Robinson to go in-camera at 7:08 PM to discuss personnel issues with all members excluded except Town Council and CAO Davis.	<u>CARRIED.</u>
Revert		
2016.07.149	MOTION by Mayor P. Robinson to revert to a regular meeting at 7:39 PM.	<u>CARRIED.</u>
2016.07.150	MOTION by Clr. S. Levy that the CAO Report be approved as presented.	<u>CARRIED.</u>
<u>Old Business:</u>		
Delegation Preparation	Council discussed the pending visit of Wes Taylor, MLA as a delegate at the August 18 th , 2016 Council meeting.	
Public Works		
Operating Upgrades	Flagstaff Intermunicipal Partnership (FIP) recommends the relocation of the Supervisory Control and Data Acquisition (SCADA) System from Flagstaff County to the Town of Hardisty.	
2016.07.151	MOTION by Clr. G. Sparrow approving FIP's recommendation to move the SCADA server from Flagstaff County to the Town of Hardisty in an attempt to isolate and eliminate communication issues with the server, under a three (3) year same business day IT agreement for the server only at a cost of \$999 per month to be funded from FIP reserves for the first (1 st) year and then split equally between all participating municipalities for the remaining 2 years.	<u>CARRIED.</u>
Recreation Centre		
Capital Upgrades	Council reviewed proposals for the recreation centre heating upgrades.	
2016.07.152	MOTION by Clr. S. Levy that the recreation centre heating upgrade quote provided by Keith's Refrigeration be approved as presented with the installation of a new heating unit and conditioning coil over the bowling alley and a new roof top heating unit over the library and further that administration obtain a full cost to add air conditioning to the bowling unit upgrade, should the additional item remain within the \$100,000.00 budget that the upgrade be extended accordingly.	<u>CARRIED.</u>
<u>New Business:</u>		
ARB Agreement	An amended Intermunicipal Assessment Review Board (ARB) Agreement; Intermunicipal ARB Bylaw #526 and member appointment request was presented.	

- 2016.07.153** MOTION by Clr. G. Imlah approving FIP's recommendation to accept the amended Intermunicipal Assessment Review Board Agreement and the amended Intermunicipal Assessment Review Board Bylaw as presented with a change to board members remuneration being \$250 per full day and \$125 per half day and to recommend that all member municipalities approve the amended agreement and amended bylaw. CARRIED.
- 2016.07.154** MOTION by Clr. C. Rose that Council give first reading to Bylaw #526. CARRIED.
- 2016.07.155** MOTION by Mayor P. Robinson that Council give second reading to Bylaw #526. CARRIED.
- 2016.07.156** MOTION by Clr. S. Higginson that Council have third reading of Bylaw #526. UNANIMOUSLY CARRIED.
- 2016.07.157** MOTION by Clr. T. Schmutz that Council give third and final reading to Bylaw #526. CARRIED.
- 2016.07.158** MOTION by Clr. S. Levy that Jeanette Herle, Jim Chenoweth and Doug Irving be appointed to the Intermunicipal ARB effective immediately. CARRIED.
- SDBA** An amended Flagstaff Regional Subdivision and Development Appeal Board (SDBA) Agreement was reviewed along with a member appointment request.
- 2016.07.159** MOTION by Clr. G. Sparrow approving FIP's recommendation to accept the amended Flagstaff Regional SDAB Board Agreement with a change to board member remuneration being \$250 per full day and \$125 per half day as presented and further that Doug Irving and Dan Hochhausen be appointed to the SDAB effective immediately. CARRIED.
- IDP** A Development Permit Application for PRT NW4-44-12 W4M was presented in accordance with the Intermunicipal Development Plan (IDP).
- 2016.07.160** MOTION by Clr. G. Imlah in accordance with Bylaw #466 the Town of Sedgewick notify Flagstaff County that they agree with the terms of the Development Permit application for PRT NW4-44-12 W4M for a commercial repair shop. CARRIED.
- SKNGS** The unaudited Sedgewick Killam Natural Gas System (SKNGS) Financial Statement for the year ending December 31st, 2015 was presented.
- 2016.07.161** MOTION by Clr. C. Rose that the unaudited SKNGS Financial Statement for the year ending December 31st, 2015 be approved as presented and further that the \$11,055 operating surplus be dedicated to a future capital reserve account. CARRIED.
- Correspondence**
- FCAL** Flagstaff Community Adult Learning (FCAL) provided a request for funding in the amount of \$625.00 per year for 2017 and 2018 in support of their Flagstaff Welcoming Community Project.
- 2016.07.162** MOTION by Clr. T. Schmutz directing administration to send a letter to FCAL of the town's intent to provide funding as requested in 2017 and 2018 in the amount of \$625.00 per year for the Flagstaff Welcoming Community Project. CARRIED.
- Recess**
- 2016.07.163** MOTION by Mayor P. Robinson to recess the meeting at 8:37 PM. CARRIED.

Reconvene 2016.07.164	MOTION by Mayor P. Robinson to reconvene the meeting at 8:40 PM.	<u>CARRIED.</u>
Community Resource Officer Project	Flagstaff County Council provided a Memorandum of Understanding with the RCMP K Division with regard to the Community Resource Officer (CRO) Project and request that council review and determine if they wish to partner financially.	
2016.07.165	MOTION by Mayor P. Robinson directing administration to respond to Flagstaff County's request that Sedgewick is in support of the CRO Project and that we require further clarification on what the financial partnership would involve and the scope of municipal involvement.	<u>CARRIED.</u>
Sedgewick Community Hall	The June 21 st , 2016 Sedgewick Community Hall board meeting minutes were reviewed.	
Interagency	The June 7 th , 2016 Interagency meeting minutes were reviewed.	
LOC	A list of correspondence (LOC) items was reviewed by Council, as per the list attached to and forming part of these minutes.	
2016.07.166	MOTION by Clr. T. Schmutz to accept the correspondence items and file as information.	<u>CARRIED.</u>
Round Table	A round table session was held; discussion ensued.	
AUMA Convention	<p>The AUMA Convention will be held on October 5th – 7th, 2016; Mayor P. Robinson and Clr. S. Levy have expressed interest in attending; Clr. G. Imlah is pending. D. Larivee is accepting meeting requests with parties during the convention.</p> <p>Council directed administration to request a meeting with D. Larivee to discuss the following priorities; the effects of the carbon tax on small municipalities and the regional governance study.</p>	
Special Council Meeting	A special council meeting may be required to address ST priority I in accordance with the application to Alberta Transportation. CAO Davis will provide further updates as they become available.	
Adjournment 2016.07.167	MOTION by Mayor P. Robinson for adjournment at 9:12 PM.	<u>CARRIED.</u>

Perry Robinson, Mayor

Amanda Davis, CAO

Town of Sedgewick Monthly Statement

Month Ending July 31, 2016

As Per Books							
	General	Subd. Rec.	Muni Fire	MSI-Op	MSI-Cap	BMTG	FGTF
Previous Month Balance	2,499,795.80	3,630.76	131,469.90	66,964.88	958,638.07	166,280.29	100,269.96
Receipts for Month	707,168.53						
Outstanding Receipts	15.00						
Interest Received	1,553.17	2.15	77.95	39.70	568.37	98.59	59.45
Subtotal	3,208,532.50	3,632.91	131,547.85	67,004.58	959,206.44	166,378.88	100,329.41
Less Disbursements	300,339.24						
First Data Charge	44.15						
Month End Balance	\$2,908,149.11	\$3,632.91	\$131,547.85	\$67,004.58	\$959,206.44	\$166,378.88	\$100,329.41


As Per Bank							
Month End Balance	2,909,914.72	3,632.91	131,547.85	67,004.58	959,206.44	166,378.88	100,329.41
Cash on Hand	300.00						
Cash in Transit	30,785.20						
Subtotal	2,940,999.92	3,632.91	131,547.85	67,004.58	959,206.44	166,378.88	100,329.41
Less Outstanding Cheques	32,850.81						
Month End Balance	\$2,908,149.11	\$3,632.91	\$131,547.85	\$67,004.58	\$959,206.44	\$166,378.88	\$100,329.41

Outstanding Cheques			
Number	Amount	Number	Amount
Payroll Cheques		4799	25.00
722	1,174.84	4800	59.51
734	2,015.07	4801	48.29
736	1,557.03	4803	202.72
737	308.04	4804	6.60
739	290.10	4805	6,447.77
740	897.68	4806	27.23
741	1,018.85	4808	2,103.00
742	994.61	4809	276.39
		4810	300.00
General Cheques		4811	2,000.00
4574	235.00	4812	52.45
4594	150.00	4813	5,525.63
4602	85.00		
4723	130.00		
4796	6,640.00		
4797	280.00		
Outstanding Cheque Total	\$32,850.81		

Submitted to Council this 18 day of August 2016.

Interested Earned/July \$2,399.38
 GIC - 5-yr @ VCU \$11,740.32
 GIC -1-yr @ ATB \$20,652.30
 Total Cash and Investments \$4,368,641.80

Perry Robinson, Mayor


 Amanda Davis, CAO

18-Aug-16
 Mayor

18-Aug-16
 CAO

Report Date
8/03/16 9:31 AM

Town of Sedgewick
List of Accounts for Approval
As of 8/03/16
Batch: 2016-00040 to 2016-00045

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: AP - VCU				
Computer Cheques:				
4765	7/06/16	Ip wrong amt & vendor		0.00
4766	7/06/16	Border Paving Ltd.	Walking Trail Const. Ph.1	160,261.23
4767	7/13/16	Air Liquide Canada Inc.	Shop-Cylinder Rental June	17.58
4768	7/13/16	AAMD&C	July Stmt	313.93
4769	7/13/16	AMSC Insurance Services Ltd.	August 2016 Remittance	2,271.61
4770	7/13/16	Automated Aquatic Canada Ltd.	A/R-Lake	1,022.49
4771	7/13/16	Battle River Power Coop	June 2016 Charges	58.26
4772	7/13/16	Bonness Oilfield Supply Ltd.	June Stmt	111.26
4773	7/13/16	BRAED	CR- AGM Registration	20.00
4774	7/13/16	Camrose Dynamic Sales & Serv	Stmt June	301.10
4775	7/13/16	CCI Wireless	Office - July 2016 Charges	78.74
4776	7/13/16	The Community Press	June 2016 Statement	147.00
4777	7/13/16	Arnett & Burgess Pipeliners Lt	June Stmt	1,014.66
4778	7/13/16	CUETS Financial Mastercard	June Stmt	324.46
4779	7/13/16	Flagstaff Regional Solid Wast	June Stmt	33,820.12
4780	7/13/16	Forster Feeder Manufacturing	Repair CC - 5114 -50 St.	882.00
4781	7/13/16	John Deere Financial	June Stmt	562.89
4782	7/13/16	Loomis Express	A/R- Lake	67.02
4783	7/13/16	Parkland Regional Library	P.R.L 3rd Quarter Requisition	1,772.70
4784	7/13/16	Watkins Holdings Ltd.	June Stmt	1,601.04
4785	7/13/16	SKNGS - Sedgewick Killam	June 2016 Billing	3,910.21
4786	7/13/16	SRG Land Ltd.	2016 Gas Mapping	148.63
4787	7/13/16	Telus	June 2016 Statement	836.45
4788	7/13/16	TNT Instrumentation Inc.	PW Safety Harness/Intermatic T	412.53
4789	7/13/16	Town Of Killam	Triathlon Donation	385.42
4790	7/13/16	Wainwright Assessment	July 2016 Contract	1,100.40
4791	7/13/16	Voided by the print process		0.00
4792	7/13/16	Voided by the print process		0.00
4793	7/13/16	Wild Rose Co-operative Ltd.	June Stmt	7,457.75
4794	7/13/16	Xerox Canada Ltd	photocopier maintenance	428.21
4795	7/15/16	AMSC	June 2016 Charges	6,743.12
4796	7/25/16	Kathleen Steadman	Rec Consulting/ H&W July	6,640.00
4797	7/28/16	AAMD&C	July Stmt	280.00
4798	7/28/16	Amanda Davis	AD Planning/Travel Exp July 20	658.52
4799	7/28/16	Barbara & Michael McConnell	Over payment of Dev. Permit	25.00
4800	7/28/16	Brazilian Canadian Coffee Inc.	PW-coffee	59.51
4801	7/28/16	Cleartech Industries Inc	WTP- container return	48.29
4802	7/28/16	Eastlink	FD-Internet Aug 2016	46.10
4803	7/28/16	John Deere Financial	July Stmt	202.72
4804	7/28/16	Killam Home Hardware Ltd.	Lift Stn Sign screws	6.60
4805	7/28/16	Local Authorities Pension Plan	July 2016 Remittance	6,447.77
4806	7/28/16	Purolator Inc.	Border Paving Ph. 1 Chg	27.23
4807	7/28/16	Receiver General	July 2016 Remittance	10,265.78
4808	7/28/16	Reynolds Mirth Richards & Farm	Roles & responsibilities	2,103.00
4809	7/28/16	SKNGS - Sedgewick Killam	Gen Maintenance	276.39
4810	7/28/16	Servus Credit Union Ltd.	Tax overpayment- Specka	300.00
4811	7/28/16	Sunset Fireworks Ltd.	2016 July 1st Fireworks	2,000.00
4812	7/28/16	Syban Systems Ltd.	WTP-Internet-Aug	52.45
4813	7/28/16	TOPGUN Inspection Ltd.	Clean Sewer	5,525.63
4814	7/28/16	Worker's Compensation Board -	3rd Qtr. Installment	1,284.43
Total for AP:				262,320.23

Accounts payable cheques for the month ending July 31, 2016

July 31st, 2016 Payroll

0716-0732	07/15/2016	Mid-Month Payroll	22,187.24
0733-0742	07/29/2016	Month End Payroll	<u>15,831.77</u>
Total for Payroll:			\$38,019.01

18-Aug-16
Mayor

18-Aug-16
CAO

Town of Sedgewick - Council Committee Reports to August 18th, 2016

Former Clr. C. Rose reported attendance to the following:

Sedgewick Lake Park Association Board Meeting, July 13th, 2016:

- There have been issues at the wading pool with all pumps and controllers. The manager obtained a quote from Automated Aquatics for pump replacements; approved and ordered along with all appropriate log books.
- A new rate was set for wood sales to non-campers at \$12.00 per bundle.
- All lake staff require 1st Aid training.
- Pool security – the change rooms have been left open for long-term sites which gave 24 hour access to the wading pool. A new lock system is required to ensure safety and access.

Mayor Robinson, Clr.'s Levy, Schmutz and Sparrow – nothing to report.

Clr.'s Higginson and Imlah – no report submitted.

Town of Sedgewick Public Works Report – Period Ending August 18th, 2016

An update on public works activities up to August 18th, 2016.

- General maintenance.
- Patch work throughout town was completed by Border Paving.
- Maintenance overhaul at the Cemetery including:
 - Pressure washing and painting all entry pillars
 - Pressure washing, scraping and repainting the sign
 - Painted the chain between pillars and sign
 - Removal of trees planted in family plots that were eroding the ground, monuments and grave covers
 - Installation of a new memorial bench
- Signage installed at the lift station.
- Speed reduction signs were installed at the Sedgewick Recreation Centre.
- Nearly 100 hockey pucks were removed from the ceiling of the Recreation Centre and arena walls. Holes in the insulation are being patched.
- Students spent a week at Sedgewick Lake doing general maintenance, skirting trees, opening up the walking trail and other jobs as directed by the CAO.
- Two sections of sidewalks were replaced, one near the school and the other near the Main Street Park.
- There have been several issues at the wading pool the public works department has spent a considerable amount of time helping operate the pool and installing new controls.
- Providing Quality Control for the GIS system, confirming assets and inputting data.
- Provided assistance with base preparation of a water audit.
- Sprayed all the weeds along the sidewalks and roadways.

Attachments: n/a

18-Aug-16
Mayor

18-Aug-16
CAO

Town of Sedgewick - CAO Report – Period Ending August 18th, 2016

I attended the following meetings since the July 14th, 2016 regular council meeting:

July 20th – Water Treatment Plant Audit Preparation

- Meeting with three of our engineers regarding an audit of the water and wastewater treatment plant.
- We began preparing a proposal to conduct a water audit, capital replacement plan, operations model and comprehensive rate review.

July 20th – Alberta Social Housing Corporation (ASHC) Development Meeting

- A. Robertshaw, Associated Engineering and I attended a development meeting as requested by ASCH to discuss tie-in connections, sidewalk replacement and apron paving in support of the ten-unit build.

July 25th – Lake Committee

- Meeting with Lake President Holsworth regarding the lake clean up.

July 27th – Walking Trail Meeting

- A. Robertshaw, Associated Engineering and I attended a meeting with Border Paving to complete a final inspection of the walking trail. After settling on a few items approved completion was granted. The pavement is completed, Border has to make slight modifications to the bollards and the Town will proceed with the installation of a security fence.

July 28th – Wes Taylor, MLA

- Wes Taylor, MLA stopped in to discuss projects in Sedgewick and check in on the Flagstaff Lodge project demo and unit build.

August 16th – Water Audit Orientation Meeting

Year at a Glance – Project Updates

Strategic Goals:

- 1. Walking trail expansion project and environment revitalization (ST priority III)**
 - Certified Completion Certificate has been issued.
 - Awaiting finalization of an Encroachment Agreement from Flagstaff County.
- 2. Replace entrance attraction at the intersection of Highway 13 and Secondary Highway 869 (ST priority I)**
 - Development Permit application was sent to Alberta Transportation on August 2nd, 2016.
- 3. Address the Recreation Gap (ST priority II)**
 - Ongoing policy development.
 - Weekly strategy planning session with Consultant.
- 4. Website Redevelopment (ST priority I)**
 - No further action taken since the May 26th, 2016 council meeting.

Operational Goals:

- 1. Thorough review of the Municipal Development Plan (MDP) – this plan must be updated prior to reviewing and making revisions to the Intermunicipal Development Plan**
 - Planning meeting scheduled for September 8th, 2016.
- 2. Update the Intermunicipal Development Plan (IDP) in collaboration with Flagstaff County**
 - Planning meeting scheduled for October 14th, 2016.
- 3. Recreation Centre Roof and Heating System Upgrades**
 - Heating/cooling system ordered as per motion 2016.07.152 (financial update attached).
 - Project notice sent to the Recreation Board President and Library Board President.
 - Former Clr. C. Rose reported at the October 22nd, 2015 council meeting that the Friends of the Library would contribute \$4,500.00 towards the installation of an air conditioning unit in the library. There seems to have been a mis-understanding at the meeting as per the attached letter.
- 4. Sidewalk/curb and gutter replacement on PRT NE8-44-12 W4M**
 - Alberta Social Housing Corporation has signed off on the Development Agreement with the Town and we were able to negotiate the full cost of the curb, gutter and sidewalk replacement (no cost to the town).
- 5. Fire Hydrant Replacement Program**
 - No action taken to date
- 6. Installation of a back-up generator at the Water Treatment Plant (WTP) with possible building addition**
 - A final review of this project will take place during our water audit meeting on August 16th, 2016.
- 7. Lagoon Dredging and Manhole Replacement**
 - Manholes have been ordered. The contractor is preparing to begin work on August 25th, 2016.
- 8. GIS Mapping System**
 - Administration, Public Works and DGE have undergone a quality control process regarding all inputted data. DGE is working on a secondary proposal for cemetery mapping in accordance with the budget.

Both Strategic and Operational:

- 1. Regional Governance Study, Phase II and III which consists of a Regional Economic Development Plan, Communications Strategy, Infrastructure Assessment and Business Case**
 - Delegation arranged for this meeting.

Other:

- 1. Installation of the Sedgewick Community Spray Park Project**

Town of Sedgewick - CAO Report – Period Ending August 18th, 2016

- A second round of applications is being accepted through the Celebrate Canada 150 program. Administration submitted an application for \$200,000 for the spray park project.

General daily function updates:

(12) Administration

- Policy development in support of ST priority II.
- Received Cindy Rose's resignation on July 25th, 2016.

Section 162 of the Municipal Government Act states:

A council must hold a by-election to fill a vacancy on council unless:

- (a) The vacancy occurs in the 6 months before a general election, or
- (b) The council consists of 6 or more councillors and the vacancy occurs
 - i. In the 18 months before a general election and there is only one vacancy, OR
 - ii. In the 12 months before a general election and the number of councillors remaining is at least one more than the majority of the number of councillors comprising the council under section 143.

As discussed Council had no intent to hold any further by-elections if councillor's resigned which was noted in the town announcement.

- Received the resignation of both administrative staff effective August 5th and 8th. A hiring process is currently underway.
- Annual financial transactions completed in preparation for the budget process.
- Due to the resignation of administrative staff the Town Office will be closed between August 19th and 30th as per my approved vacation schedule. I will be back in the office on August 31st for month end processing. I have made arrangements with Fee and Sons to cover any unscheduled burials at the cemetery, our engineer to provide cover for public works upgrades and will have an alternate contact arranged to cover unscheduled Hall rentals during by absence. Contact information will be posted on the website and on the office door.

(66) Development

An offer was received to name the new ten unit self-contained facility; this could be a council initiative or a community challenge. A discussion required.

- Both Development Agreements have been finalized between the Town and Flagstaff Regional Housing Group and the Alberta Social Housing Corp. (attached).

(72) Recreation

- I facilitated team planning meeting with the Town and Lake students prior to completing a clean-up at Sedgewick Lake. Operational policies and checklists were developed for the

18-Aug-16
Mayor

18-Aug-16
CAO

Town of Sedgewick - CAO Report – Period Ending August 18th, 2016

students to ensure effective operations were able to be met. All directives were sent to the Lake board and provided to management following the first day of clean up.

Attachments:

1. Heating Unit Cost Analysis – Recreation Centre – no action required
2. Friends of the Library – Heating/Cooling Letter – no action required
3. Development Agreement – action required
4. Action Items – no action required

18-Aug-16
Mayor

18-Aug-16
CAO

Sedgewick Recreation Centre - Heating Unit Upgrades - 2016

REVENUES:	
Town/Rec Capital Res.	100,000
RFC Carry Forward	5,500
Library Contribution	1,000
Subtotal:	106,500

EXPENDITURES:								
Suppliers	Bowling Alley Unit	Bowling Alley Air Conditioning Coil/Unit	Library Unit	Electrical Component	Roofing	Subtotal	Contingency (10%)	Total
Keith's Refrigeration	33,900	21,320	22,500	10,000	3,700	91,420	9,142	100,562
Difference:								5,938

Approved on July 14, 2016 as per motion 2016.07.152.

RECEIVED
AUG - 8 2016

Town of Sedgewick

August 3rd 2016

Attn: Amanda Davis (CAO)

Re: Sedgewick Public Library

In regards to your / Town request the Sedgewick Public Library contribute \$4,500 towards the Library heating system, it was only a discussion & never a motion. It is the responsibility of the Friends of the Library to cover the Public Library's costs & programming. It is not for building upgrades to the property that the Library rents.

We have lost a major contributor as the Red Serge Ball was discontinued.

Though much discussion, a motion & a vote 5 to 1 in favor of donating \$1,000.00 towards the Library heating system.

Trusting this to your satisfaction,



Carol Williams

Chair of the Friends of the Library
& the Sedgewick Public Library.

DEVELOPMENT AGREEMENT

DEVELOPMENT AGREEMENT made this 5th day of August, 2016.

Between:

Town of Sedgewick

a municipal corporation, in the Province of Alberta incorporated pursuant to the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended
(hereinafter referred to as "the Town")

- and -

Alberta Social Housing Corporation

(hereinafter referred to as "the Developer")

WHEREAS the Developer is an agent of the current the registered owner of

NE ½, 8-44-12 W4M and as described in the Alberta Land Title Certificate 152 112 459

And municipally described as:

5001 – 51 Street, Sedgewick, Alberta

(the "Development Lands");

AND WHEREAS the Developer has applied to the Town to approve a ten unit self-contained independent living facility (the "Facility") on the Development Lands, as set out in Schedule 'A' to this Agreement;

AND WHEREAS the Town has conditionally approved the development of the Facility as set out in Schedule "B" to this Agreement;

AND WHEREAS the Town and Developer have agreed that the Developer will be responsible for certain improvements, including municipal improvements, that will be required as a result of and in connection with the development of the Facility;

AND WHEREAS the Developer has agreed to enter into this Agreement to ensure compliance with said conditions;

AND WHEREAS the Town has approved the construction of the Facility on the Development Lands, subject to conditions, including that the Developer entering into this Agreement;

NOW THEREFORE in consideration of the mutual terms, covenants and conditions herein contained and other good and valuable consideration which is acknowledged to have been given and received, the parties hereto hereby covenant and agree as follows:

1. The preamble to this Agreement forms part of this Agreement.

X/2

2. The Developer agrees that they will construct the Facility, as set out in Schedule 'A' to this Agreement.
3. The Developer grants irrevocably the Town, and its employees, representatives and agents, a right to enter the Development Lands to inspect the work and to perform the work contemplated herein.
4. The Developer agrees that replacement of the sidewalk, curb and gutter, and parking lot access in the locations identified in Schedule "C" to this Agreement is necessary and arises from the construction of the Facility on the Development Lands.
5. The Developer shall be responsible to replace the sidewalk, curb and gutter and to provide new paved parking lot access from 50th street in the location of the new parking lot for the Facility in a manner satisfactory to the Town.
6. The Developer shall be responsible for any new servicing of the Development Lands required by the Facility, including bringing gas, water and sanitary utility services to the Development Lands for the Facility from the main service connection and all costs associated therewith.
7. In the event that in servicing the Development Lands in accordance with clause 6 of or in the course of construction of the Facility, any municipal improvements or infrastructure, including roads and sidewalks, are damaged, the Developer shall repair such damages, infrastructure, roads and sidewalks to the condition that existed prior to the commencement of construction of the Facility.
8. Where the Developer requires any permits, permissions, consents, licenses or similar grants from any municipal, provincial or federal authority (such as permissions to enter roadways under the jurisdiction of Alberta Transportation) in order to construct the Facility, service the Development Lands or undertake any other activity with respect to the Development Lands, the Developer shall obtain such grant, permission, consent, license or other requirement prior to the construction, servicing or other activity and provide a copy thereof to the Town upon written request. The Developer shall comply with any terms or conditions or requirements arising from such grant, permission, consent, license or other requirement.
9. In consideration of the Town endorsing the Facility approval prior to confirmation that paragraphs 2-8 have been completed, the Developer agrees to post security with the Town, or its Solicitors, in the amount of \$100,000.00 cash, for the performance of the Developer's obligation herein.
10. The security provided for herein shall be held by the Town, or its Solicitors, until such time as the Developer's obligations, pursuant to this Agreement, are fully satisfied to the satisfaction of the Town. Thereinafter, the security shall be released to the Developer upon the Town being satisfied that the Developer's obligations have been performed.
11. In the event that the Developer has not complied with their obligations on or before November 4, 2016 the Town may perform the Developer's obligations as provided for herein, at the Developer's expense, and utilize the security for any costs or expenses incurred thereby, including any legal costs, on a solicitor and own client basis.

X/Z

12. The Developer will pay any costs or expenses incurred by the Town related to the drafting or enforcement of this Agreement and any other costs or expenses arising from the performance or non-performance of the Developer's obligations arising from this Agreement, including professional and legal fees and costs on a solicitor and his own client (full indemnity) basis.
13. The Developer hereby acknowledges and agrees that this Agreement is intended to be registered against the Development Lands as described herein until such time as the Developer's obligations pursuant to this Agreement are fully performed and discharged. The Developer further acknowledges and agrees that this Agreement is intended to run with the Development Lands, and be binding upon the Developer's successors in title, or her successors or Estate, and that the Developer shall not assign this Agreement without the consent of the Town, in writing, which consent may be arbitrarily withheld.
14. This Agreement may be executed in counterpart and by electronic transmission.
15. This Agreement represents the entire agreement between the parties relating to the matters addressed herein and there are no collateral or other agreements regarding the demolition permit.
16. The Developer represents and warrants that it is authorized to enter into this Agreement.
17. This Agreement shall be construed according to the Laws of Alberta.
18. The Parties' addresses for notices are as follows:

Town of Sedgewick
P.O. Box 129
Sedgewick, AB T0B 4C0
T: 780-384-3504
E: cao@sedgewick.ca
Attention: Chief Administrative Officer

Alberta Social Housing Corporation
12th Floor, 44 Capital Blvd Bldg.
10044 – 109th Street
Edmonton, AB T5J 5E6, Canada
P: 780-422-0122
Attention: _____



IN WITNESS WHEREOF the parties hereto have endorsed their signatures, by their duly authorized representatives where applicable, as of the dates set forth below.

Town of Sedgewick

Per: *A Davis*
[Printed Name] Amanda Davis, CAO

Dated: August 10/16

Witness: *K. Steadman*
[Printed Name] K. Steadman

[SEAL]

1611431.doc

Alberta Social Housing Corporation

Per: Heather Ziober
[Printed Name]

Dated: August 5/16

Witness: Philip Henke
[Printed Name]

X/2 *al*

SCHEUDLE 'A'



4818 - 47 Street
PO Box 122
Sedgewick, AB T6B 4C0
Phone: (780) 334-3504
Fax: (780) 334-3546
Website: www.sedgewick.ca



Application # 2015-18

Date Oct 27/15

APPLICATION FOR DEVELOPMENT PERMIT**

I/We hereby make application under the provisions of the Land Use Bylaw for a development permit to construct the following building in accordance with the plans and supporting information submitted herewith this application.

Applicant(s): AB Social Housing Corp Mailing Address: 12th floor, 44 Capital Blvd-Bldg
Ph: 780-422-0122 Cx: _____ Ext: _____ Email: cgl@ymca.ca 10044-10451
Civic Address of property to be developed: 5001-51st Edmonton, AB T5J 5E6
Legal Description: Lot(s) _____ Block _____ Plan _____ or PRT NE 8-44-12 W4M

Registered Owner: Flagstaff Regional Housing Corp Mailing Address: same

Existing Use: Seniors Lodge Land Use District: Direct Control

Type of Building/Development: 10 unit seniors self contained apartment

Size: 89m² / 8,815ft² Percentage of lot occupied: 22.2% (includes existing lodge)

Foundation: concrete piers, slab on grade Basement: n/a Heating: Radiant panels

Roofing: asphalt shingles Ext. Finish: Masonry/siding Contractor: T.B.D.

Setback from front lot line: 6.2m Setback from N/S/E/W side lot line: 6.2m

Setback from N/S/E/W side lot line: 50.3 Setback from rear lot line: 22m Building Height: 6.16m

Estimated Start Date: Apr. 2016 Estimated Completion Date: Mar. 2017

Estimated cost of project or contract price: \$ 1.9m

NOTE: Installation of water and sewer services must occur at basement excavation time.

NOTES: Conditions attached. All additional development and permit disciplines are the responsibility of the applicant.

Development Application Fees as follows: Res. \$50.00, Comm. \$30.00, Deck's, & Fences \$25.00

G. Pool
Elected Official
W. B. B.
Appointed Official

XI-24
Signature of Applicant
[Signature]
Signature of Applicant

XI/2
al

SCHEDULE 'B'



November 4th, 2015

The Bethany Group
c/o Tamlyn Beesley
4216 – 53rd Street
Camrose, AB T4V 1Y6

RE: Development Permit 2015-18 File No. 1092-15 – Conditions

Dear Mr. Beesley,

Please be advised that your development permit for NE ½ Sect 8-44-12 W4M has been approved subject to the fulfillment of the following conditions as per the attached application:

1. That the Registered Owner/Agent provides a detailed site remediation plan to the Town of Sedgewick by December 31st, 2016. The site remediation plan should deal with how the existing building (Flagstaff Lodge) will be dealt with through demolition or repurposing. Also, should subdivision of any portion of the lands be contemplated, the plan should address any proposed subdivision.
2. That the applicant prepares a Development Agreement that addresses sidewalk improvements and access improvements. The Development Agreement should also include a provision for a letter or credit or other security to secure such obligations. The said agreement shall then be reviewed by the development authority and negotiated accordingly.

To ensure the validity of your development permit the above conditions must be met. As this property is zoned Direct Control any development/demolition requires a development permit application which is then under the control and discretion of Council. Standard provisions of the Land Use Bylaw #461 apply to this project in reference to signage, lighting etc.

Should you have any questions or concerns please contact the undersigned at 780-384-3504 or via email at cao@sedgewick.ca.

Sincerely,

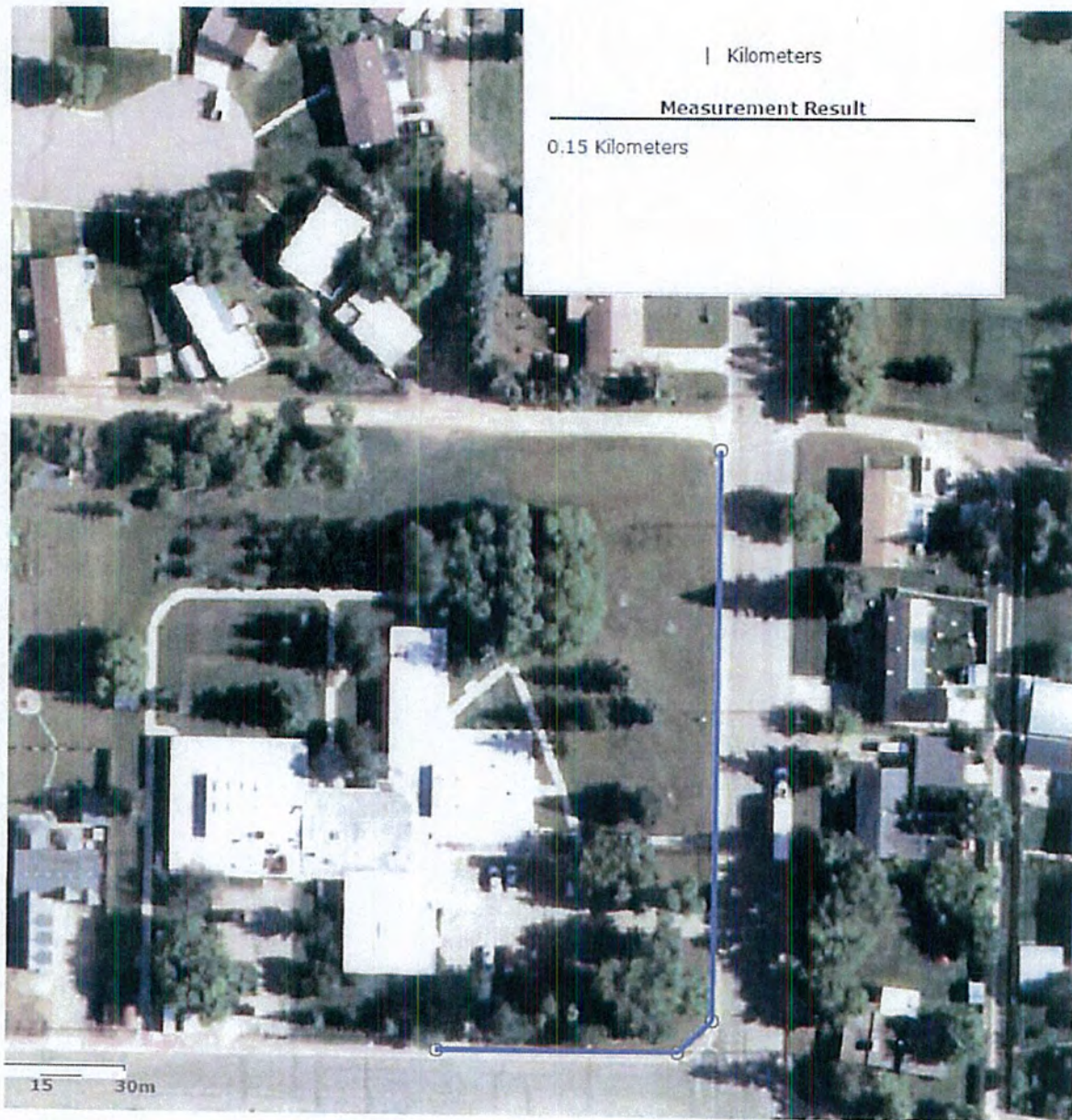
Amanda Davis,
CAO

cc. Town Council, D. Buelow, FRHG Chair

Enlcos.

X/2

SCHEDULE 'C'



X/Z

DEVELOPMENT AGREEMENT

DEVELOPMENT AGREEMENT made this 6 day of June, 2016.

Between:

Town of Sedgewick

a municipal corporation, in the Province of Alberta incorporated pursuant to the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended
(hereinafter referred to as "the Town")

- and -

The Flagstaff Regional Housing Group

(hereinafter referred to as "the Developer")

WHEREAS the Developer is the registered owner of the lands and improvements legally described as:

NE ½, 8-44-12 W4M and as described in the Alberta Land Title Certificate 152 112 459

And municipally described as:

5001 – 51 Street, Sedgewick, Alberta

(the "Development Lands");

AND WHEREAS the Town has conditionally approved the subdivision of the Development Lands and one condition of such approval is that the existing facility on the Development Lands (the "Lodge") is demolished and removed in compliance with the applicable municipal by-laws (a copy of the conditional subdivision approval is attached hereto as Schedule "A").

AND WHEREAS the Developer subsequently applied to the Town to demolish the Lodge;

AND WHEREAS the Developer has provided a remediation plan (the "Remediation Plan") for the demolition of the existing facility on the Development Lands (a copy of where is attached hereto as Schedule "B");

AND WHEREAS the Developer has agreed to carry out and satisfy the terms of the Remediation Plan on the Development Lands by March 1, 2017;

AND WHEREAS the Town has granted a Demolition Permit to the Developer that is subject to conditions, as set out in the approved Demolition Permit Application and conditions letters attached hereto as Schedule "C";

AND WHEREAS the Developer has agreed to remove from the Development Lands all existing hard surfaces including existing parking lots, access points, sidewalks and walk ways on the property. It has also agreed to remove all existing sheds and building structures and, thereafter, fill and grade the Development lands and return the site to a grassy state.

AND WHEREAS the Developer has agreed to enter into this Agreement to ensure compliance with said conditions;

NOW THEREFORE in consideration of the mutual terms, covenants and conditions herein contained, and other good and valuable consideration which is acknowledged to have been given and received, the parties hereto hereby covenant and agree as follows:

1. The preamble to this Agreement forms part of this Agreement.
2. The Developer agrees that it will demolish the Lodge on the Development Lands, as set out in Schedule 'C' to this Agreement.
3. The Developer shall be responsible to remove from the Development Lands all existing hard surfaces including existing parking lots, access points, sidewalks and walk ways on the property and to remove all existing sheds and building structures.
4. The Developer shall be responsible for returning the Development Lands to a grassy state, with the exception of areas upon which any new structures will be constructed and which have been conditionally approved as of the date of this Agreement.
5. The Developer agrees that they will complete the Remediation Plan as approved by the Town. The Developer represents and warrants that the Remediation Plan is consistent with and complies with all applicable laws, regulations, guidelines or codes and will provide confirmation of the same from an architect, engineer or other person qualified to provide such confirmation prior to work beginning to carry out the Remediation Plan.
6. The Developer agrees that it will carry out and satisfy the terms of the Remediation Plan attached as Schedule 'B' by March 1, 2017.
7.
 - a) The Developer irrevocably grants to the Town, its employees, representatives and agents, a right to enter the Development Lands to inspect the, demolition, work, progress and results of the Remediation Plan.
 - b) The Town shall provide written confirmation to the Developer of those employees, representatives and agents authorized by the Town to conduct such inspections, prior to the works beginning to carry out the Remediation Plan and from time to time.
8. The Developer shall be responsible for ensuring shut off and termination of utility services provided to the Lodge at the main service location and shall co-ordinate this work with the relevant utility providers to ensure best practice.
9. The Developer shall be responsible to repair any improvements, including any roads and sidewalks damaged as a result of the Developer's activities with respect to the Development Lands, including the shut off and termination of utility services and return such property and/or improvements to their condition prior to the damage occurring and termination.
10. The Developer shall be responsible for decommissioning and closing all existing water wells on the Development Lands and providing confirmation of the same to the Town prior to March 1, 2017.

11. The Developer will pay any costs or expenses incurred by the Town related to the drafting or enforcement of this Agreement, or any other costs or expenses arising from the performance or non-performance of the Developer's obligations arising from this Agreement, including professional and legal fees and costs on a solicitor and his own client (full indemnity) basis.
12. The Developer hereby acknowledges and agrees that this Agreement is intended to be registered against the Development Lands as described herein until such time as the Developer's obligations pursuant to this Agreement are fully performed and discharged. The Developer further acknowledges and agrees that this Agreement is intended to run with the Development Lands, and be binding upon the Developer's successors in title, or her successors or Estate, and that the Developer shall not assign this Agreement without the consent of the Town, in writing, which consent may be arbitrarily withheld.
13. This Agreement may be executed in counterpart and by electronic transmission.
14. This Agreement represents the entire agreement between the parties relating to the matters addressed herein and there are no collateral or other agreements regarding the demolition permit.
15. This Agreement shall be construed according to the Laws of Alberta.
16. The Parties' addresses for notices are as follows:

Town of Sedgewick
P.O. Box 129
Sedgewick, AB T0B 4C0
T: 780-384-3504
E: cao@sedgewick.ca

Attention: Chief Administrative Officer

Flagstaff Regional Housing Group
4401 - 47 ST,
Forestburg, AB T0B 1N0
T: 780-582-0007
F: 780-582-3733


Attention: TAMLYN BOESLEY

IN WITNESS WHEREOF the parties hereto have endorsed their signatures, by their duly authorized representatives where applicable, as of the dates set forth below.

Town of Sedgewick

Per: 
[Printed Name] Amanda Davis

Dated: June 6, 2016


Witness: 
[Printed Name] Cindy Rose

[SEAL]

Flagstaff Regional Housing Group

Per: 
[Printed Name] Denis Beesley

Dated: JUNE 01, 2016

Witness: 
[Printed Name] TAMLYN BOESLEY

SCHEDULE 'A'

WEST CENTRAL PLANNING AGENCY

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

February 24, 2016

WCPA File Number: TS/15/01

Flagstaff Regional Housing Group
Box 550
Forestburg, AB
T0B 1N0

Agent: The Bethany Group
4612-53 St
Camrose, AB
T4V 1Y6

Proposed Subdivision within NE-8-44-12-W4, C of T 152 112 459

The Town of Sedgewick has determined that your application for subdivision is consistent with section 654 of the Municipal Government Act, and the application has therefore **been approved**.

In order to complete the subdivision and obtain separate titles, you must do the following:

1. Engage an Alberta Land Surveyor to prepare a plan of subdivision as shown on the attached West Central Planning Agency subdivision drawing dated December 7, 2015 for registration at Land Titles Office.
2. The applicant is enter into a development agreement with the municipality, pursuant to Section 655 of the Alberta Municipal Government. This agreement may include but is not limited to:
 - a. The provision and approval of infrastructure plans that comply with the Town of Sedgewick
 - b. The responsibility of the developer to construct, and pay for the construction of municipal improvements, provide professional monitoring during construction, gain acceptance of the municipal improvements by the municipality; and to provide a guarantee of the work; and
 - c. If necessary, the payment of off-site levies, connection fees, agreement fees, inspection and monitoring fees and review fees, and all other relevant fees, to the Town of Sedgewick
 - d. Ensure all accesses, approaches and culverts into the proposed lots be the responsibility of the developer and built to the satisfaction of the Town.
3. Have the existing buildings demolished and remove the existing parking lots, parking pads, sidewalks and curbs prior to registration at Land Titles. Have the Town of Sedgewick provide WCPA with written confirmation.
4. Alberta Transportation will require the existing access to the proposed East lot be removed and access to the East lot be via 51. Avenue
5. Pay any outstanding taxes on the property to the Town of Sedgewick.

6. Pay an endorsement fee of \$200 to WCPA when the plan is submitted for endorsement. At the time of application, the applicant overpaid by \$100; **only \$100 is owing** for the endorsement.
7. Pay cash in place of municipal reserves. You are to pay 10% of the per acre value for each acre in the proposed lot. The exact area will be determined by your surveyor and this is payable to the Town. Please contact the Town office for an estimated value of your land in terms of dollars per acre. Please provide WCPA a copy of the receipt after the payment to the Town.

When all these conditions have been met, we will endorse the surveyor's plan for registration at Land Titles Office.

The approval is valid for one year from the date of this letter. You must meet all the conditions listed above, and have your surveyor submit the plan to us within the year. If you do not submit the plan within the year you may request a one year extension, and this will normally be granted provided that the circumstances have not changed. After two years, the approval cannot be extended further.

Should you wish to appeal any of these conditions, you must file notice of appeal with the Secretary of the Municipal Government Board within 14 days of this letter (not business days). The Board's address:

Municipal Government Board
Alberta Municipal Affairs
15th Floor, Commerce Place
10155 102 Street
Edmonton, AB T5J 4L4

Phone: 780-427-4864

Fax: 780-427-0986

E-mail: mgbmail@gov.ab.ca

Government departments affected by this subdivision have the right to appeal against this decision, so this office will not endorse any documents or plans until the appeal period has expired, 19 days from the date of this letter.

Regards,

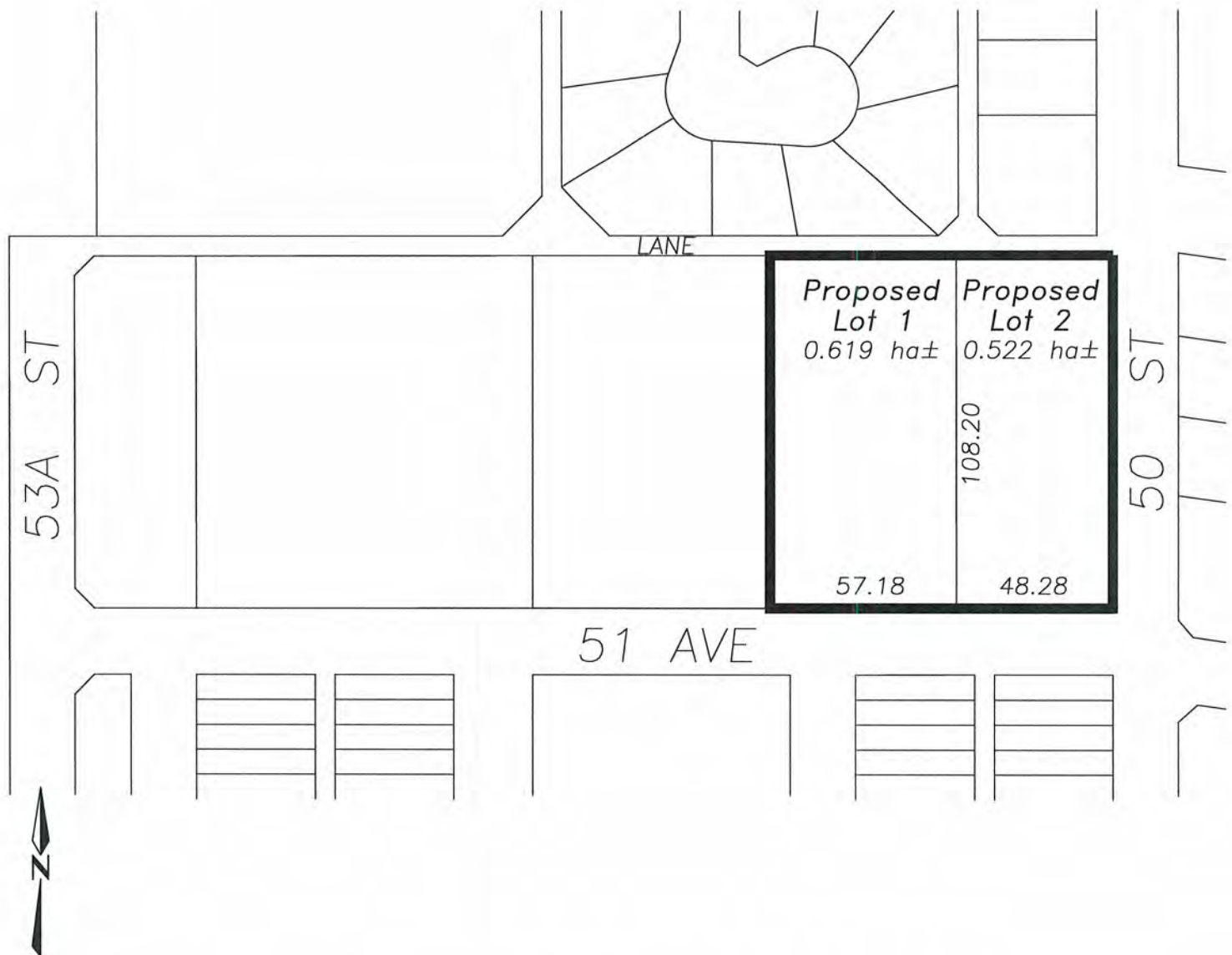


Anna Lim
Planning Intern, WCPA

Proposed Subdivision in the
Town of Sedgewick

NE8-44-12 W4

C. of T. 152 112 459



Dimensions are in metres and are approximate

Registered Owner(s): Flagstaff Regional Housing Group

— denotes titled area

File: TS/15/01

Drawn: December 7, 2015

Revised:

WEST CENTRAL PLANNING AGENCY

Suite 101, 5111 – 50th Avenue Wetaskiwin, AB T9A 0S5
 Phone 780-352-2215 Fax 780-352-2211 Email admin@westcentralplanning.ca Web Site: www.WestCentralPlanning.ca

March 23, 2016

Amanda Davis
Chief Administrative Officer (CAO)
Town of Sedgewick
4818 – 47 Street, PO Box 129
Sedgewick, AB T0B 4C0

RE: Development Permit 2015-18 File No. 1092-15 - Conditions

Dear Ms. Davis:

As per the condition of our development permit for NE ½ Sect 8-44-12 W4M, please see the below revised detailed site remediation plan.

SEDGEWICK SSC DEVELOPMENT PLAN

SUMMARY

On November 4, 2015, we received conditional approval of Development Permit 2015-18, from the Town of Sedgewick, to build a 10 unit senior's self-contained apartment. Two conditions were attached to the approval. The first is to submit a remediation plan for the hazardous material abatement and demolition of the Flagstaff Senior's Lodge currently on the property. The other condition is to assist with some municipal improvements surrounding the property. Other activities required to complete the project include subdivision of the property to create two parcels and the construction itself. By subdividing, remediating, and constructing concurrently, we can minimize the duration of the project cycle. It will reduce the costs of securing an empty building and the associated running costs. The goal is to complete the total project by March 2017.

REMEDIATION

Flagstaff lodge currently contains much asbestos in the drywall joint compound, ceiling texture compounds and roofing felt. Other hazardous materials exist in small quantities. Prior to demolition all hazardous materials will be removed by qualified contractors with an environmental consultant's oversight. This consultant will also oversee the demolition of the lodge.

The environmental consultant will be retained to create a specification package for inclusion in an RFP for abatement and demolition contractors. The consultant will also provide project management and air quality testing services during abatement and demolition.

Following demolition permit approval from the Town of Sedgewick and successful tender of an abatement contractor, the hazardous materials will be removed. All materials will be disposed of according to Canadian regulations and standards. For the abatement activity, all building services are required such as heat, electricity, water, sewer and fire alarm monitoring. Once abatement is complete, site service will be shut off and terminated at the main service. We will coordinate this work with utility providers to ensure best practices. All damage to roads and sidewalks will be repaired to previous condition.

Once the hazardous materials are removed, the site will be secured with a fence and demolition will commence. As per the subdivision conditions of the West Central Planning Agency File TS/15/01 dated February 24, 2016, all existing hardscapes including parking lots, parking pads, sidewalks and curbs will be removed. The site will be graded to average level and grass seeded in the spring.

Funding for the site remediation is through a joint effort between Flagstaff Regional Housing Group and Alberta Social Housing Corporation. The approximate timeline for this activity is three months with an April start and June end.

MUNICIPAL IMPROVEMENTS

Part of the new construction project will deal with municipal improvements required per Development Permit 2015-18 Conditions. These include an asphalt apron to bridge the paving from proposed new parking lot on the north lane to 50th street. The apron is approximately 50m long and 6m wide or 300m². The other improvement is the replacement of the side walk along the east parcel. The existing sidewalk is constructed of paving stones which are uneven and poses access difficulty for the seniors. At several locations the site services for the new building will require removal of portions of the sidewalk and asphalt. It is our understanding the Town of Sedgewick will replace the curb and gutter along 50 St., so the development improvement will be for a monolithic concrete sidewalk. The improvement is for approximately 165m of concrete sidewalk. All municipal property damaged by the site service inverts will be repaired to the local design standard. Class D estimates of the improvements are \$36,000 for the asphalt apron and \$53,000 for the sidewalks.

SUBDIVISION

Title to the existing parcel and lodge is held by Flagstaff Regional Housing Group. The construction project of a ten unit senior's self-contained apartment is funded and operated by the Alberta Social Housing Corporation. In order to fund the construction of the building, ASHC needs to hold title to the lands built upon.

The intention is to subdivide the current parcel known as NE1/4 SEC 8 TWP 44, RGE 12, W4M into two lots. The lots will be approximately 0.5 – 0.6 ha, one held by ASHC and the other by FRHG. Flagstaff Regional Housing Group will hold the west empty parcel for future consideration of other projects.

The Subdivision application will be submitted to West Central Planning Agency prior to 2015 year end.

CONSTRUCTION

Tendering for construction contractors is scheduled to close December 17, 2015. We expect reviews and selection to take place in January of the New Year. Construction start will likely be in March or April 2016. With a construction cycle of an estimated at 12 months, the building should be ready for occupancy in March 2017.

Should you have any questions or concerns please contact the undersigned at 780-566-1322 or via email at tamlyn.beesley@bethanygrp.ca.

Sincerely,



Tamlyn Beesley
Development Manager

Encl.

Council Action Items

26-May-16

	For	Item	Action Taken	Completed
3	Amanda	Develop Education Policy for EO.	In progress.	

Council Action Items

23-Jun-16

	For	Item	Action Taken	Completed
1	Amanda	Issue RFC cheque for rec centre funds.	Issued.	21-Jul-16
2	Amanda	Finalize police priorities and send to Sgt.	Complete and emailed. Mailed original.	21-Jul-16
3	Amanda	Finalize rec centre heating upgrades with all contractors.	Complete	19-Jul-16
4	Maxine	Draft letter to FIP re: SCADA approval, SDAB and ARB approvals.	Complete and send. Cc'd to PR and Flagstaff Muni's.	18-Jul-16
5	Maxine	Upload bylaw #526 and remove former online.	Completed.	19-Jul-16
6	Amanda	Notify R. Hoyland of Development Approval Bowes.	Emailed confirmation.	18-Jul-16
7	Maxine	Letter to SKNGS re: approval of YE financials.	Complete and sent. Cc'd to reps.	19-Jul-16
8	Amanda	Letter to FCAL re: 2 year funding commitment	Letter complete and emailed. Cc'd to council and Flagstaff County.	19-Jul-16
9	Amanda	Budget FCAL 2 year funding commitment (\$625 per year)	In file.	19-Jul-16
10	Amanda	Letter to FC re: CRO program - request clarification.	Complete and sent. Cc'd to council.	19-Jul-16
11	Amanda	Set up a meeting with Minister Laravie for AUMA Convention.	Request emailed and cc'd to PR, SL and MS.	19-Jul-16
12	Maxine	Register PR and SL for AUMA Convention	In progress	21-Jul-16

13	Amanda	Budget for ongoing SCADA upgrades.	In file.	19-Jul-16
14	Maxine	Book hotels for PR and SL for AUMA Convention.	Holiday Inn 10010-104 Street booked, PR and SL.	19-Jul-16

Request for Decision (RFD)

Topic:	Signing Authority
Initiated by:	Administration
Prepared by:	Amanda Davis
Attachments:	n/a

Recommendations:

1. That effective immediately Cindy Rose and Lorna Polege be removed as signatory personnel on all municipal accounts.
2. That Clr. G. Imlah, Clr. _____ and CAO Davis have signing authority on all municipal accounts:

Vision Credit Union:

- 53201 9629338
- 53507 9629338
- 53606 9629338
- 53611 9629338
- 53705 9629338
- 53710 9629338
- 53809 9629338
- 72000 0303555
- 72254 0196085

Alberta Treasury Branch

- 29513975900
- 836-00101677624

Background:

Due to the resignation of Cindy Rose and Lorna Polege municipal signing authorities must be updated.

At this time only the CAO will have signing authority until administrative positions are filled.

All financial transactions require two signatures, one elected and one appointed.

Clr. G. Imlah has signing authority; an additional elected official must be appointed.



Iron Creek Gas Co-op Ltd.

July 22, 2016

Town of Sedgewick,
Box 129,
Sedgewick, AB
T0B 4C0

P.O. Box 210
Sedgewick, AB.
T0B 4C0
Phone: 780-384-3762
Fax: 780-384-2280
E-mail: ironcreek@cciwireless.ca

Attention: Town Council

Dear Council,

RE: Lot 1, Plan 9925562 (SE 17-44-12-W4)

Please be advised that Iron Creek Gas Co-op Ltd. has signed an Offer to Purchase the above noted property with landowner Robkar Enterprises Ltd. Our intent is to use the lot as a storage yard and to replace the current wood fence with a secure chain link fence. Our future plans are to construct a shop and office and relocate our business. The proposed time-line for a new shop/office is 3 – 5 years.

We have been advised that this property has been designated as "Future Residential" within your Intermunicipal Development Plan with the County of Flagstaff. We have applied for a Development Permit with the County of Flagstaff and understand that the application will be referred to you for comment. We would appreciate your consideration to reassess the designation of this property and allow us to expand our business.

While our current location has served us well for over 40 years, we now require more storage, office and shop space. Purchasing this property would allow us to utilize the shop and securely store our equipment while we plan for the future.

Thank you for your assistance with this matter. Please feel free to contact me should you require any further information.

Yours truly,



Laurie Patten,
Secretary-Treasurer
IRON CREEK GAS CO-OP LTD.

RECEIVED

JUL 21 2016



Town of Hardisty

P.O. Box 10
Hardisty, Alberta
T0B 1V0
Phone (780) 888-3623
Fax (780) 888-2200

July 19, 2016

Flagstaff Intermunicipal Partnership Committee

Attn: Deb Moffat – Co-ordinator

PO Box 210

Forestburg, AB T0B 1N0

RE: Community Resource Officer Project

Dear Chair & Committee Members,

The Town of Hardisty would like to thank Flagstaff County for taking this project and reviewing its importance and making required changes to the Memorandum of Understanding (MOU) with the RCMP "K" Div. for an Enhanced Level of Policing position in order to better meet our expectations of the program.

At the regular Town of Hardisty Council meeting held July 12th, 2016 council reviewed the MOU and as follows made the following motion(s) to reflect that they wish to entertain partnering financially in this project once a review has been completed on how the project is working after it has been in operation for the rest of this year. One of the motions was to recommend to the Flagstaff Inter-municipal Partnership Committee:

Moved by Councillor Buelow THAT the Town of Hardisty Council request that a letter of recommendation be sent to the Flagstaff Inter-Municipal Partnership Committee WHEREAS the Enhanced Level of Policing position as outlined in the Memorandum of Understanding entered into by Flagstaff County & the RCMP could be discussed further as it relates to cost sharing benefits, terms and cost levels for those Municipalities who wish to participate financially in this project. CARRIED.

Town of Hardisty Council feels that this project may be better discussed openly with all Municipalities par taking in this project at this committee level.

Yours truly,


Sandy Otto

CAO

SO

cc. Council et al.

Sedgewick Killam Natural Gas System Monthly Statement

Month Ending JUNE 30, 2016

Vision Credit Union - General		
As Per Books:		
Previous Month Balance	\$144,134.53	
Receipts for Month	19,738.65	
Direct Deposit Gas Alberta 5/25	656.25	
Interest Received	0.00	
Profit Share		
Subtotal	\$164,529.43	
Less Disbursements	20,241.01	
Direct Debit Gas Alberta 2/23	10,766.80	
Bank Service Charge		
GIC's Purchased		
Month End Balance	\$133,521.62	

As Per Bank		
Month End Balance	135,740.00	
Cash on Hand		
Subtotal	\$135,740.00	
Less O/S Cheques	2,218.38	
Month End Balance	\$133,521.62	

\$0.00

Outstanding Cheques							
No.	Amount	No.	Amount	NO.	Amount	No.	Amount
00026	\$ 1,655.07						
000027	\$ 31.50						
000028	\$ 531.81						
Outstanding cheque total			\$ 2,218.38				

This statement submitted to SKNG Board this

Mayor

Chief Administrative Officer

Sedgewick Killam Natural Gas System Monthly Statement

Month Ending JUNE 30, 2016

ATB BUSINESS CUSTOM ACCOUNT

As Per Books:		
Previous Month Balance	\$5,032.16	
Receipts for Month		
Direct Deposit Gas Alberta 4/25		
Interest Received	3.47	
Profit Share		
Subtotal	\$5,035.63	
Less Disbursements		
Bank Service Charge		
GIC's Purchased		
Month End Balance	\$5,035.63	

As Per Bank		
Month End Balance	3,035.63	
Cash on Hand		
Subtotal	\$3,035.63	
Less O/S Cheques	0.00	
Month End Balance	\$3,035.63	

Investments	Amount	Maturity Date
GIC	\$105,243.41	13-Feb-17
GIC	\$110,468.90	23-Feb-17

Mayor

Chief Administrative Officer

Minutes of the Sedgewick Public Library Board June 23, 2016

Carol Williams called the meeting to order at 7:30pm. There were 5 members in attendance.

Micaela McConnell read the minutes from the May 17th meeting, Lois Polege made a motion the minutes be adopted as read, Carol Williams seconded, carried.

Old business

Looking into options for face painting at July 1st.

Lois Polege still waiting on the Financial review to be completed at Thompson & Zettel. Discussion on looking into different accountants to complete the year-end review. To be discussed again at a later date.

Treasurer's Report (see attached)

7765.04 bank account

Still waiting to receive provincial grant money.

Friends of the Library – Proceeds received from casino total \$23 936.23, expenses came to \$1400.00. Friends of the Library have \$4612.75 unrestricted funds in GIC.

Librarian's Report (see attached)

Barb McConnell read the Librarian's report which highlighted the Mother Goose on the Loose program.

160 invitations were given out at CHSPS inviting students to participate in the Summer Reading Program.

Discussion on getting a MasterCard for purchasing supplies, Carol Williams will check into getting a no fee or low fee \$1000.00 limit MasterCard and report back.

Barb McConnell asked for approval to attend the annual library conference in Lacombe. Mileage costs will be split with the Loughheed Public Library. Carol Williams makes a motion to approve Barb's request. Marie MacLeod seconds, all in favor, carried.

Marie Macleod made a motion the report be adopted as read, Carol seconds, all in favor, carried.

New Business

Discussion on expenses occurred. Carol William made a motion that Barb McConnell can expense her time and mileage when conducting library business outside of work hours. She will be paid a mileage rate of \$0.50 per kilometer.

Discussion regarding July 1st occurred.

Meeting adjourned at 8:22 pm

Next meeting to be called by the chair.

Box 512
Sedgewick, AB
T0B 4C0

07 25 16

RECEIVED

JUL 26 2016

Sedgewick Town Council
Sedgewick, AB
T0B 4C0

Members of Town Council:

Re: Sedgewick Lake Park

I have lived in Sedgewick for 33 years and am a strong believer in supporting one's local community. My husband and I have supported our area, through work and play, in a variety of ways over these many years. We also believe strongly in promoting the amenities Sedgewick has to offer a wider audience. One such amenity, and a hidden gem, is Sedgewick Lake Park.

We have enjoyed camping at the lake for many years and try to host extended family and friend camping weekends at the lake at least once or twice a year. Some years, these trips have seen us stay in the group site, but most years we have booked a varying number of regular sites. As the years have passed, we have added new generations and their families as well. All of us have enjoyed watching the campsite improve and the playground, the wading pool, and the Lakeside Market have been enjoyed by all. We are looking forward to the addition of the Spray Park in the near future. Many of our campers also enjoy golfing at our local course and most seem to stop in town to pick up something they may have forgotten or to shop. Over the years, our friends and family have passed on to their friends and families what a great little spot our lake is and several of those people now spend some time at our lake each summer.

Our most recent family camping trip to the lake was this past weekend. The weather was wonderful, the company was great, and the food was delicious. However, our dealings with the some of the current staff at the lake was anything but that. Moreover, throughout our weekend at the lake, we heard stories and comments that echoed our own unpleasant encounters. If Sedgewick Lake Park is to remain a gem of our community, I strongly believe that the people who run the lake should be goodwill ambassadors rather than detractors for our town.

We had booked a number of sites over a month ago. When it became apparent that we did not need all of the sites, my husband went in person to the lake to cancel two sites we did not need. This was July 17th. He was politely thanked and was told that the lake was full that weekend so it was good to know there were now sites to allocate other people who were on the waiting list. Ironically, one of our cancelled sites was rented to a relative who was also holding a family event at the lake this weekend. At that time, Chuck restated which sites we wanted and gave

the woman who runs the lake this year the names of the people who were going to stay in each site. Up to this point, the sites had all been reserved on our credit card. The woman said she would rather have each individual's credit cards. Chuck came home and phoned each of our family members who were to stay at the lake. They each phoned the lake and gave their credit card information. One family member talked to the man running the lake and was told not to give his information as all the sites were on our credit card.

Our family and friends began arriving this past Friday afternoon. The one set of relatives who had spoken to the man earlier registered with him as well. They once again tried to pay, but the man (co manager) said it wasn't necessary as it was on our credit card. This group of family were a bit early for their check in so they were waiting for their site to clear out. They were not in a hurry and were not concerned about waiting until it was time to check in. However, according to my sister in law, the woman in charge of the lake (I believe her name is Pam, but as I am unsure, I will refer to her as the manager from now on) went by in her gator and berated the young mother at the site until the young girl was in tears. Apparently, the woman's husband had gone to work and she was having trouble with her hitch. Rather than helping, the manager chose to yell. I am sure this did little to help the young mother speed up her departure. It was obvious the woman was attempting to take down her site. Similar things also happened to at least three groups of people that I know of Sunday morning.

After my sister in law and her husband had set up they were sitting in their site. Remember, they had tried to pay the co manager for their site twice. Once again, the manager went by on her gator. This time she stopped on the road and (according to my sister in law) repeatedly and loudly called their last name saying they had not paid. Needless to say, our family members were embarrassed as they had tried twice to pay. They went to pay, but were very unimpressed with the way they were treated.

Flash forward a few hours and to our youngest daughter and her boyfriend's attempts to check in. Taigen had phoned last weekend to change the reservations from our credit card to her credit card (as per the manager's request). Taigen had a record of the call on her cell phone. However, when they arrived at the lake, they were told by the manager there was nothing in the system and they didn't have a reservation. When Taigen tried to show her the record on her phone, the manager would not look at it. Taigen also reminded the manager of the conversation they had regarding the spelling of her boyfriend's last name. At that point, the manager told Taigen it was Chuck's fault that it wasn't in the system as he had cancelled sites. Obviously, we had not cancelled our daughter's site. Taigen called us and Chuck went to the lake to see if he could straighten things out. He was unable to. The kids were told the only site available was a gravel pit site for \$30 per night. They were also told they could not put their trailer in our site. By this time, everyone's tempers were short and there was a line up to check in. Taigen and her boyfriend exited the park, Chuck went to unhook, and the next person in line checked in. Interestingly enough, this person was a relative who was attending a family gathering on the other side of our family. She later told me she felt very badly for the way that Taigen and Ty were treated by the manager. I arrived later at the lake and spoke to the manager. I was also told

there was no record of them in the system, they could not double up in our site, but that they could park in the grassy overflow (no services) for \$20 per night. The manager also admitted to me it may have been her fault and that Taigen may have phoned. I believe her words were along the lines that everyone can make a mistake. In the end Taigen stayed in the overflow, away from the group, but at least at the lake. Other family members ended up staying at our house.

The people in sites near us had a similar situation. The first couple to arrive registered first and when the second couple arrived, the manager tried to turn them away, saying there was nothing in the system. The second couple told the manager they were going to park in their site and she could find them when she straightened tended things out. She did so. Perhaps we should have also used this technique.

Friends of ours staying at unrelated sites this weekend were also treated rudely and it seems that numerous people had unpleasant encounters with the manager. I could continue with my account, but I think my message is clear. I will say that my personal encounters were generally civil with the manager and that the co manager seemed to be very pleasant.

We will continue to use and promote Sedgewick Lake Park and I hope our next stay will be more pleasant. However, I have several suggestions that I would like you, as the people ultimately responsible for our lake, to consider. Firstly, perhaps the lake could implement an email, text, or phone confirmation number system. This way people will not drive for two hours to find they do not have a site. This may also eliminate one worker saying one method of payment is acceptable and the other saying it is not. Secondly, I see no problem in putting more than one unit in large sites. I also see no problem in charging an additional fee for this privilege. However, if they are not allowed, as we were repeatedly told by the manager, then tents should not be allowed to double on trailer sites either. I see no difference between our daughter putting her trailer on our site than people in other sites having their children sleep in tents on their sites. Thirdly, I believe if mistakes are made, they should be readily admitted and the people who made the mistakes should try to find a solution rather than just saying there is nothing that they can do. Lastly, I believe that although we all have bad days, when we work in the public eye, we represent more than just ourselves. As Councillors, you represent our town, as a teacher, I represent our school, and as business people, some of you represent your companies. The impressions we give others are lasting. I sincerely hope the impression of our lake that we, and others I spoke to this weekend received, is neither reflective of our community nor lasting to visitors.

Sincerely,

A handwritten signature in cursive script that reads "Faye Oakes-Livingston". The ink is dark and the signature is fluid, with a long, sweeping underline that extends across the width of the name.

Faye Oakes-Livingston

CAO Town of Sedgewick

From: Municipal Secretary <officemain@sedgewick.ca>
Sent: July-28-16 8:19 AM
To: Amanda Davis
Subject: FW: Feedback Request – Bill 21, Modernized Municipal Government Act
Attachments: image001.emz; image002.emz

Lorna Polege

Municipal Secretary

Town of Sedgewick

P.O. Box 129

Sedgewick, AB T0B 4C0

T: 780-384-3504

officemain@sedgewick.ca

www.sedgewick.ca

From: Andrew Koning [mailto:Andrew.Koning@assembly.ab.ca]
Sent: July-27-16 4:37 PM
To: officemain@sedgewick.ca
Subject: Re: Feedback Request – Bill 21, Modernized Municipal Government Act

Legislature Office

5, Federal Building
9820 – 107 Street
Edmonton, AB T5K 1E7

Tel: (780) 427-1707



LEGISLATIVE ASSEMBLY
ALBERTA

Pat Stier, MLA

Livingstone-MacLeod

Nanton Constituency Office

2019 – 20 Avenue
Nanton, AB T0L 1R0

Tel: 1-800-565-0962

Town of Sedgewick
PO Box 129
Sedgewick, AB T0B 4C0

July 27, 2016

Re: Feedback Request – Bill 21, *Modernized Municipal Government Act*

Dear Town of Sedgewick,

As you are undoubtedly aware the Minister of Municipal Affairs introduced Bill 21, *Modernized Municipal Government Act* on May 31st. The introduction of Bill 21 follows years of consultations between the province

and municipal stakeholders. The culmination of these consultations is a Bill that proposes a significant number of changes to the way in which municipalities operate and collaborate with one another.

As the Official Opposition Shadow Minister of Municipal Affairs, I am reaching out to you and the other municipalities in Alberta to solicit feedback on your municipality's experience during the consultation process, identify issues that the government failed to address, and request any other comments and concerns on this extremely important set of changes.

Below are a few questions to help get the discussion started.

1. Are you satisfied with the level of consultation done prior to and following the introduction of Bill 21, *Modernized Municipal Government Act*?
2. Did you find the consultation process valuable, what improvements would you suggest?
3. What specific areas were you happy to see included in Bill 21? Please explain.
4. A major change Bill 21 will make intermunicipal cooperation compulsory through the introduction of mandatory Intermunicipal Collaboration Framework agreements that must include land use planning and delivery and funding of regional services. What are your thoughts on this change; what impact will this have on your municipality?
5. Another area I have received a great deal feedback on is the centralization of industrial assessment. Is this an area of concern for your municipality? Please provide as much detail as possible.
6. I am interested in hearing your feedback with regards to the addition of inclusionary zoning as an attempt to increase affordable housing in Alberta.
7. One of the most controversial changes is the introduction of mandatory growth boards for the greater Edmonton and Calgary areas. Does your municipality have any comments or concerns with this change?
8. What topics or issues are you disappointed were not addressed by the proposed legislation and what other issues or concerns does your municipality have regarding Bill 21?

Please send your responses to wildrosecaucus@assembly.ab.ca or by conventional mail:

Wildrose Official Opposition
5, 9820 – 107 Street NW.
Edmonton, AB T5K 1E7

Due to the pressing nature of this request I humbly ask for your submission by September 15, 2016.

Thank you for your time and I look forward to hearing from you.

Sincerely,


Pat Stier, MLA

LETTERS:

- Town of Daysland:** Letter to Flagstaff Intermunicipal Partnership (FIP) Committee that approving recommendations for Intermunicipal Assessment Review Board (ARB) appointments. “
- Town of Daysland:** Letter to Flagstaff County that “...Council made the decision to defer financial contribution to the Community Resource Officer Project until administration can research the past and present memorandum ...”
- Town of Daysland:** Letter to the FIP Committee approving the appointment of J. Herle, J. Chenowith and D. Irving to the Intermunicipal ARB.
- Alberta Municipal Affairs:** Letter from Danielle Larivee, Minister of Municipal Affairs advising of \$150,000 being provided for the 2016/2017 Emergency Management Program slated for training.
- Federation of Alberta Gas Go-ops Ltd.:** Letter of congratulations to Mayors B. James and P. Robinson on the success and 50th Anniversary of the Killam Sedgewick Natural Gas System.
- Town of Hardisty:** Letter to the FIP committee approving the recommended changes to the Flagstaff Regional Subdivision & Development Appeal Board (SDAB) Agreement.
- Town of Killam:** Letter to the FIP committee approving the recommended changes to the SDAB Agreement.
- Village of Heisler:** Letter to the FIP committee approving the recommended changes to the SDAB Agreement.
- Town of Hardisty:** Letter to FIP approving the amendments to the Intermunicipal ARB Agreement.
- Alberta Environment and Parks:** Letter informing of the Alberta Community Resilience Program accepting grant applications. The current program is address areas prone to flooding.
- 2016 Stars of Alberta:** Letter seeking nominations for outstanding volunteers for the Stars of Alberta Volunteer Awards, deadline September 20th, 2016.
- Kidsafe Program:** Letter seeking financial support for their annual publication for daycare, elementary schools, kids clubs, etc.

NOTICES AND INVITATIONS

- Recycling Council of Alberta:** Notification of extension to the early registration deadline to August 12th, 2016 for the September 28th-30th, 2016 Conference in Jasper.
- Crown Roundtable Conference:** Notification of early registration to the 7th Annual Crown of the Continent conference October 13th-14th, 2016 in Fernie, BC.

WORKSHOPS and SEMINARS:

- Communities Choose Well:** May 10th, 2016 Forum entitled “Food for Thought” in Edmonton, AB.
- Alberta Environment and Parks:** August 17th, 2016 Watershed Resiliency and Restoration Program in Spruce Grove, AB.

MINUTES and FINANCIAL STATEMENTS:

- Sedgewick Memorial Cemetery:** June 30th, 2016 Financial Statement.
- Sedgewick Memorial Cemetery:** July 31st, 2016 Financial Statement.

NEWSLETTERS AND PUBLICATIONS:

- | | |
|--------------------------------------------------------------|-------------------------------|
| 1. Go East: | August 4 th , 2016 |
| 2. Canadian Safe Boating Council: | July 25 th , 2016 |
| 3. FCM: | July 22 nd , 2016 |
| 4. Go East: | July 22 nd , 2016 |
| 5. FCM: | July 8 th , 2016 |
| 6. AUMA: | July 7 th , 2016 |
| 7. AAMDC: | July 6 th , 2016 |
| 8. Alberta Centre for Sustainable Rural Communities (ACSRC): | July 2016 |
| 9. Go East: | July 2016 |
| 10. Communities Choose Well: | July 2016 |
| 11. Flagstaff Regional Housing Group: | 2015 |
| 12. WorkSight: | Summer 2016 |