

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, May 24, 2017 at 6:00 p.m.

Present	Perry Robinson Greg Sparrow Stephen Levy Tim Schmutz Grant Imlah	Mayor Councillor Councillor Councillor Councillor
Absent	Shawn Higginson	Councillor

Present	Thelma Rogers	Interim CAO
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Call to Order Mayor P. Robinson called the meeting to order at 6:00 p.m.

Agenda
2017.06.93 MOTION by Clr. G. Sparrow that the agenda is approved. **CARRIED.**

Delegation
Urban Systems Golnez Azimi & Jeff Ku from Urban Systems entered the meeting at 6:05 pm

Infrastructure Assessment Report Urban Systems presented the Town of Sedgewick Infrastructure Assessment Report to Town Council. A question and answer period was held.

Departure Urban Systems representations departed at 8:04 pm.

Recess
2017-06-94 MOTION by Clr. G. Sparrow to recess the meeting at 8:05 pm. **CARRIED.**

Reconvene
2017-06-95 MOTION by P. Robinson that the meeting reconvene at 8:10 pm. **CARRIED.**

Delegation
Auditor Auditor, Brian King addressed Council at the meeting at 8:10 pm.

B. King reviewed the Urban Systems Infrastructure Assessment data presented.

Departure Brian King departed at 8:20 pm.

Minutes Council reviewed the minutes of the June 24, 2017 regular meeting.

2017.06.96 MOTION by Clr. G. Imlah that the June 24, 2017 regular meeting minutes are approved with the following amendments:

- *Motion 2017.06.83 ...to endorse the appointment of Carol Arntzen as the Sedgewick Library Board Auditor.'*

CARRIED.

Financial Report Interim CAO Rogers reported the Town of Sedgewick GIC Investment at ATB Financial matured on May 26, 2017; the funds were re-invested in a new ATB Financial GIC.


Reports


Committee Reports
FIP

Mayor P. Robinson reported on the May 29, 2017 FIP Committee meeting regarding the proposed FIP Regional Governance Exploration Process.


2017.06.97 MOTION: by Cr. Levy that the Town of Sedgewick endorses the Flagstaff Intermunicipal Partnership Committee Regional Governance Exploration Process as presented by Municipal Affairs.


CARRIED.


15-Jun-17
Mayor


15-Jun-17
Interim CAO

Flagstaff Regional Airport	Mayor P. Robinson reported his and Clr. G. Sparrow's attendance to a joint meeting at the Flagstaff Regional Airport with Flagstaff County elected and appointed officials and Town of Killam elected officials to meet with an industry seeking a location to develop a special engine testing facility.	
Mayors' Caucus	Mayor P. Robinson reported his attendance to the May 13 th Mayors' Caucus meeting in Okotoks, Alberta. Key points : <ul style="list-style-type: none"> • Welcoming & Inclusive Communities seminar • Federal Legalization of Marijuana on July 1, 2018 	
FFCS	Mayor P. Robinson reported his attendance to the June 14, 2017 Flagstaff Family & Community Services Interagency Committee meeting.	
BRAED	Mayor P. Robinson reported his attendance to a Battle River Alliance for Economic Development: <ul style="list-style-type: none"> • Community Broadband Regional Project: A brief survey was circulated to all councillors; Mayor Robinson urged Council to complete and submit the survey for the project 	
Sedgewick RCL#55	Mayor P. Robinson reported meeting with the survey company for the Sedgewick Royal Canadian Legion #55 to start the process to separate the cenotaph land from the Legion building land.	
RESC	Clr. G. Imlah reported that the May 24, 2017 meeting of the Emergency Services Committee addressed the legal format of the committee; a recommendation was sent to the Flagstaff municipalities that an Emergency Services Society be formed and that councils direct the Committee to draft a business plan.	
2017-06-98	MOTION: BY Clr. G. Imlah that the Town of Sedgewick endorse the recommendation from the Regional Emergency Services Committee that an Emergency Services Society be formed and that the RESC begin drafting a business plan.	<u>CARRIED</u>
Sedgewick Library	Clr. S. Levy reported his attendance to the May 30, 2017 Sedgewick Public Library meeting.	
Sedgewick Lake Park	Clr. T. Schmutz reported the Sedgewick Lake Park wading pool was being readied for it's opening prior to July 1 st .	
July 1st	Clr. G. Sparrow reported the July 1 st Committee's annual event was organized.	
2017-06-99	MOTION by Mayor P. Robinson that the Committee Reports are approved as presented and discussed.	<u>CARRIED</u>
Public Works	A written Public Works Report was provided to June 15 th , 2017 as attached to and forming part of these minutes.	
2017.06.100	MOTION by Clr. S. Levy that the Public Works Report is approved as attached to and forming part of these minutes.	<u>CARRIED</u>
Recreation & Leisure	A written Recreation and Community Services Liaison Report was provided to June 15 th , 2017 as attached to and forming part of these minutes.	
2017.06.101	MOTION by Clr. G. Sparrow that the Recreation and Leisure Report and activities be approved as attached to and forming part of these minutes.	<u>CARRIED</u>


 15-Jun-17
 Mayor


 15-Jun-17
 Interim CAO

CAO Report A written Administration Report was provided to June 15th, 2017 as attached to and forming part of these minutes. Discussion was held regarding concerns on ease of maintenance on a boulevard; CAO T. Rogers to contact property owners.

2017-06-102 MOTION by Clr. T. Schmutz that the Administrative Report is approved as presented and discussed.

Old Business:

Black Knot Disease Council discussed remediation methods to address the growing presence of Black Knot Disease in Sedgewick.

2017-06-103 MOTION: by Clr. G. Imlah that Council directs Administration to develop an educational notice for publication in the Community Press and the Sedgewick Scoop newsletter.

Further, Administration to survey other Flagstaff Municipalities to ascertain if this is an issue in their communities as well and coordinates the public notification with those entities.

And further, Council directs Administration to ensure that all trees on Sedgewick public lands have been maintained for Black Knot Disease.

CARRIED

New Business:

MSI OPERATING REALLOCATION Council reviewed Administration recommendation for the reallocation of MSI Operating grant funds.

2017.06.104 MOTION by Clr. S. Levy that Council endorses Administration recommendation to reallocate \$5,000 MSI Operating funds from the Public Works Health & Safety Budget to the Sanitary Sewer Repair and Maintenance Project Budget.

CARRIED

RCL#55 – Cenotaph Council reviewed a request from the Sedgewick Royal Canadian Legion #55 for the Town to accept ownership of a new, to be determined, parcel of land that would contain the cenotaph.

2017-06-105 MOTION by Mayor P. Robinson that, upon subdivision completion, the Town of Sedgewick will accept ownership of the new parcel of land containing the cenotaph.

CARRIED

Dispute Recognition in Tax Recovery Process Council reviewed a letter of request from R. Hallum requesting a suspension of the Tax Recovery Process on land described as Lots 15 to 18, Block 3, Plan 3825P.

2017-06-106 MOTION BY Clr. T. Schmutz that Council directs Administration to delay the Public Auction on Lots 15 to 18, Block 3, Plan 3825P until March 1, 2018.

CARRIED

Development Permit 2017-03 Variance Council reviewed an application from Scott & Vicki Holsworth for a permit variance on Development Permit#2017-03.

2017-06-107 MOTION by Clr. G. Sparrow that Council authorizes the issuance of Development Permit 2017-03 with a variance on the height of a garage from 4.0 metres to 4.3 metres from grade to roof peak. The approval will not come into effect until 14 days after the date of the written notice of approval and is open for appeal during this time period.

CARRIED

Tax Payment Bylaw 459 Council reviewed the Administration recommendation for two Tax Payment proposals.

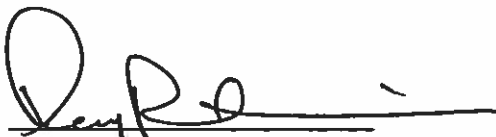


15-Jun-17
Mayor





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Interim CAO

- 2017.06.108 MOTION: by Cr. G. Imlah that Council endorses the following applications for a monthly tax payment plan for the period July 1 to December 31, 2017 pursuant to Tax Payment Bylaw 459:
- Tax Account 54003-5460
 - Tax Account 20091-0510
- CARRIED**
- Election Bylaw 531/17** Council reviewed proposed Bylaw 531/17 to establish certain election procedures in the Town of Sedgewick.
- 2017.06.109 MOTION by Clr. G. Sparrow that Council gives first reading to Bylaw 531/17. **CARRIED**
- 2017-06-110 MOTION by Clr. G. Imlah that Council gives second reading to Bylaw 531/17. **CARRIED**
- 2017-06-111 MOTION by Clr. S. Levy that Council proceeds to third reading of Bylaw 531/17. **CARRIED UNANIMOUSLY**
- 2017-06-112 MOTION by Clr. T. Schmutz that Council gives third reading to Bylaw 531/17. **CARRIED**
- FENCE COMPLAINT** Council reviewed a fence complaint from Mr. J. Hebert regarding fence around the Water Treatment Plant & Reservoir.
- 2017.06.113 MOTION by Mayor P. Robinson that Council directs Administration to send a letter to Mr. J. Hebert pursuant to Council direction regarding the WTP fence complaint. **CARRIED**
- Correspondence**
Electoral Boundary Report Council reviewed correspondence from Battle River-Wainwright MLA Wes Taylor regarding the Alberta Electoral Boundary Commission Interim Report.
- 2017.06.114 MOTION by Clr. S. Levy that the Town of Sedgewick send a letter of support to MLA Wes Taylor regarding the Alberta Electoral Boundary Commission's Interim Report, per Council discussion. **CARRIED.**
- LOC** A list of correspondence (LOC) items was reviewed by Council, as per the list attached to and forming part of these minutes.
- 2017-06-115 MOTION by Clr. S. Levy to accept the correspondence items and file as information. **CARRIED**
- Continuance**
2017-06-116 MOTION by Mayor P. Robinson for continuance past 10:00 PM. **CARRIED**
- In-Camera**
2017-06-117 MOTION by Mayor P. Robinson to go in camera for legal purposes with all persons excluded except Town Council and Interim CAO T. Rogers at 10:04 PM. **CARRIED**
- 2017-06-118 MOTION by Mayor P. Robinson to revert to a regular meeting at 10:29 pm. **CARRIED**
- Councillor Disqualification** MOTION by Clr. P. Robinson that Mr. S. Higginson is disqualified pursuant to the *Municipal Government Act* and that the Town of Sedgewick requests the return of all Town of Sedgewick property in Mr. S. Higginson's possession. **CARRIED**
- Adjournment**
2017.06.119 MOTION by Mayor P. Robinson for adjournment at 10:30 p.m.


Perry Robinson, Mayor


T. Rogers, Interim CAO


15-Jun-17
Mayor


15-Jun-17
Interim CAO