

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, May 24, 2017 at 6:00 p.m.

Present	Perry Robinson Greg Sparrow Stephen Levy Tim Schmutz Grant Imlah	Mayor Councillor Councillor Councillor Councillor
Absent	Shawn Higginson	Councillor

Present	Thelma Rogers	Interim CAO
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Call to Order Mayor P. Robinson called the meeting to order at 6:00 p.m.

Agenda

2017.06.68 MOTION by Clr. G. Imlah that the agenda is approved. CARRIED.

In-Camera
2017.06.69 MOTION by Clr. S. Levy to go in-camera at 6:02 pm to discuss legal issues with all persons excluded except Council and Interim Chief Administrative Officer T. Rogers CARRIED

2017.06.70 MOTION by Clr. S. Levy to revert to a regular meeting at 7:03 pm. CARRIED

Minutes Council reviewed the minutes of the April 20, 2017 regular meeting.

2017.06.71 MOTION by Mayor Robinson that the April 20, 2017 regular meeting minutes are approved as presented. CARRIED.

Council reviewed the minutes of the May 15, 2017 Special Council meeting.

2017.06.72 MOTION by Clr. Greg Sparrow that the May 15, 2017 Special Council meeting minutes are approved as recorded. CARRIED

Financial Report Council reviewed the financial statement for the period ending March 31, 2017.

2017.06.73 MOTION by Clr. G. Sparrow that the financial statement for the period ending March 31, 2017 is approved as presented. CARRIED

Reports

Committee Reports Council provided written Committee Reports to May 24, 2017 as attached to and forming part of these minutes.


Personnel Discussion held on Employee and Volunteer Recognition Policies regarding current status of policies for the Town.

Entrance Signs Discussion held on the installation of the new Town entrance signs, in particular the north entrance sign at the Golf Course; to ensure water was available for watering flowers.


2017.06.74 MOTION by Clr. T. Schmutz that the Committee Reports are approved as presented and discussed. CARRIED

Public Works A written Public Works Report was provided to May 24th, 2017 as attached to and forming part of these minutes.

2017.06.75 MOTION by Clr. S. Levy that the Public Works Report is approved as presented. CARRIED



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Recreation & Leisure A written Recreation and Community Services Liaison Report was provided to May 24th, 2017 as attached to and forming part of these minutes.

2017.06.76 MOTION by Clr. G. Imlah to endorse the Recreation & Leisure Coordinator’s Seniors Week activities with a \$400 budget pursuant to the Recreation & Leisure Plan. **CARRIED**

2017.06.77 MOTION by Clr. S. Levy that the Recreation and Leisure Report and activities be approved as presented. **CARRIED**

New Business:

RFC Council reviewed recommendations from the Recreation Funding Committee (RFC) regarding Phase I recreation funding distribution.

2017.06.78 MOTION by Clr. G. Sparrow Council accepts the recommendations brought forth by the RFC and that the Phase I funds be distributed as follows:

- I. Battle River Minor Hockey Association \$31,000
- II. Sedgewick Curling Club \$5,000
- III. Sedgewick Playschool \$5,000
- IV. Sedgewick Minor Ball \$1,000
- V. Killam Rec Board \$6,500
- VI. Valley Ski Club \$6,500
- VII. Flagstaff Fusion Lacrosse \$6,000

And further, accepts the RFC recommendation to award carry forward funding as follows:

- I. Sedgewick Rec Centre – Capital Reserve \$15,000 **CARRIED**

Tax Rate Bylaw 2017 Tax Rate Bylaw 530 was presented for Council review.

2017.06.79 MOTION by Mayor P. Robinson to give first reading to Bylaw 530. **CARRIED**

2017.06.80 MOTION by Clr. G. Sparrow to give second reading to Bylaw 530. **CARRIED**

2017.06.81 MOTION by Clr. S. Levy to proceed to third reading of Bylaw 530. **UNANIMOUSLY CARRIED**

2017.06.82 MOTION by Clr. T. Schmutz to give third reading to Bylaw 530. **CARRIED**

Library Council reviewed a request from the Sedgewick Public Library Board.

2017.06.83 MOTION by Clr. G. Imlah to endorse the appointment of Carol Arntzen to the Sedgewick Library Board. **CARRIED**


ARB Council reviewed a recommendation from the Intermunicipal Assessment Review Board for Member appointments.

2017.06.84 MOTION by Mayor P. Robinson to endorse the recommendation of the Intermunicipal Assessment Review Board to appoint Kari Fox-Newby (Killam) and Ken Bullock (Heisler/Forestburg) to the Intermunicipal Assessment Review Board for a three-year term, expiring in May 2020. **CARRIED**

Land Purchase Offer Council reviewed a purchase offer from C. Tanton for Lots 18-20, Block L, Plan 2500AE.

2017.06.85 MOTION BY Clr. G. Imlah That Council directs Administration to develop a purchase agreement to reflect the Town’s acceptance of C. Tanton’s offer to purchase Plan 2500AE, Block L, Lots 18 – 20


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for \$15,000 plus GST with the condition that the Development Permit must be for a new Sectional Home pursuant to Land Use Bylaw 461 and, must be completed by September 30, 2017." **CARRIED**

FIP – H&S Plan Council reviewed a contract for a Health & Safety Management Plan.

2017.06.86 MOTION by Clr. G. Sparrow that Council endorses a motion that the Town of Sedgewick, through the Flagstaff Intermunicipal Partnership, will participate in the Health & Safety Management Plan contract with SDI Group. **CARRIED**

Black Knot Disease Council discussed the outbreak of the Black Knot disease in Sedgewick.

2017.06.87 MOTION by Mayor P. Robinson to direct Administration to investigate Black Knot disease in the community and seek information on how to mitigate the disease. **CARRIED.**

Flagstaff County Council discussed an inquiry from Flagstaff County regarding environmental services on property located along Spruce Drive.

Council discussed the development of a Utility Agreement between Flagstaff County and the Town of Sedgewick for the service main to the Flagstaff County Administration Building, constructed in 2011.

Council provided feedback to Administration on these topics.

Correspondence

FIP – Regional Operators & SCADA

Council reviewed several recommendations from the Flagstaff Intermunicipal Partnership regarding Regional Operations Program and SCADA Integration.


2017.06.88 MOTION by Mayor P. Robinson that the Town of Sedgewick endorses the Flagstaff Intermunicipal Partnership recommendation in principle, that all member municipalities proceed with the regional water operations program conditional to the Town of Daysland, Flagstaff County and Village of Forestburg agreeing to utilize up to \$60,000 from the Regional Water Operator Project to engage ATAP to undertake the following:


1. Facilitation and development of Regional Operations Program to develop policies and a draft agreement for retaining a Regional Water/Wastewater Coordinator; and
2. To provide oversight and testing of the SCADA Improvements which will include changing the regional server into a backup system for each individual site and building in control mechanisms to allow for remote control of plants and facilities.

And further, the Town of Sedgewick agrees to a five (5) year commitment to fund the position of a Regional Water/Wastewater Coordinator at a cost of approximately \$150,000 per year, subject to the outcome of the ATAP engagement and to all municipalities sharing costs. **CARRIED**

Municipal Affairs

Municipal Affairs advised a formal two-year extension of the MSI Memorandum of Agreement was being sent to municipalities. Interim CAO T. Rogers advised receipt and signing of the MOA.


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Flagstaff Count Council reviewed the Flagstaff 2017 Country Roots Tour information; Administration to include information in the June Sedgewick Scoop Newsletter.

GoEast RTO CARES Council reviewed a request from GoEast for a letter of support.

2017.06.89 MOTION by Clr. G. Imlah that the Town provide a letter of support for GoEast Regional Tourism Organization’s Community and Regional Economic Support (CARES) proposal, RoadTrip – Regional Tourism Market Expansion project CARRIED

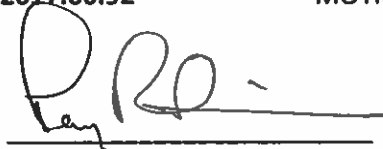
2017 Seniors Week MOTION by Clr. T. Schmutz that the Town of Sedgewick declares June 5 – 11, 2017 as Seniors’ Week 2017. CARRIED
2017.06.90

LOC A list of correspondence (LOC) items was reviewed by Council, as per the list attached to and forming part of these minutes.

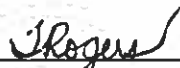
2017.06.91 MOTION by Clr. S. Levy to accept the correspondence items and file as information. CARRIED

Round Table A round table session was held; discussion ensued.

Adjournment MOTION by Mayor P. Robinson for adjournment at 8:49 p.m. CARRIED
2017.06.92



Perry Robinson, Mayor



T. Rogers, Interim CAO

