

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, April 21st, 2016 at 5:00 pm.

Present	Perry Robinson Greg Sparrow Grant Imlah Cindy Rose Shawn Higginson Stephen Levy Tim Schmutz	Mayor Councillor Councillor Councillor Councillor Councillor Councillor
Present	Amanda Davis Maxine Steil	Chief Administrative Officer Recording Secretary

Call to Order Mayor Robinson called the meeting to order at 5:00 PM.

Agenda

2016.04.71 MOTION by Clr. G. Imlah that the agenda be approved with the following additions:

New Business

1. NB3. Public Works - Mower Replacement
2. NB4. Entrance Upgrades - Design Proposal

CARRIED.

Minutes Council reviewed the minutes of the March 10th, 2016 regular meeting.

2016.04.72 MOTION by Clr. G. Sparrow that the March 10th, 2016 regular meeting minutes be approved as with the following amendment:

- Motion 2016.03.61 should read "...there are stray" not "...there is stray"

CARRIED.

Financials:

Financial Statement Council reviewed the Financial Statement for the month ending March 31st, 2016 as attached to and forming part of these minutes.

2016.04.73 MOTION by Clr. C. Rose that the Financial Statement ending March 31st, 2016 be approved as presented. CARRIED.

List of Accounts Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending March 31st, 2016.

2016.04.74 MOTION by Clr. S. Levy to approve the issuance of General Cheques #4529-4581 totaling \$106,559.01 and Payroll Cheques #0633-0644 totaling \$17,821.76. CARRIED.

Reports:

Committee Reports Council provided written Committee Reports to April 21st, 2016 as attached to and forming part of these minutes.

Matters Arising:

CAC Clr. T. Schmutz advised that concerns were brought forth at the Citizens Advisory Committee (CAC) meeting that a speed sign on MacKenzie drive was installed incorrectly. Administration was directed to follow up with the Peace Officers.

The RCMP requested the CAC Town Representatives consult with councils to set policing priorities to be considered during their upcoming strategic planning session.

2016.04.75 MOTION by Clr. S. Higginson that the Town recommend the following policing priorities have been identified:


1. Crime Watch Prevention - theft, break and enter;
2. Traffic Control - nuisance traffic;
3. Narcotics Control

CARRIED.

Delegation:

Flagstaff County Entrance B. Logozar, Economic Development Coordinator entered the meeting at 5:14 PM and presented the new economic development brand for the region.


26-May-16
Mayor


26-May-16
CAO

Departure

B. Logozar departed the meeting at 5:57 PM.

Discussion held regarding the economic development brand and Sedgewick's role and adoption. Further discussion will be held during the Strategic Planning session that is scheduled for June 3rd, 2016.

Recess

2016.04.76

MOTION by Mayor P. Robinson to recess the meeting at 6:44 PM.

CARRIED.

2016.04.77

MOTION by Mayor P. Robinson to reconvene the meeting at 7:03 PM.

CARRIED.**Committee Reports
Cont.****Rural Transportation**

A Rural Transportation Information day is being held at the University of Alberta Camrose campus on April 30th, 2016; RSVP is required. Mayor Robinson or an alternate agreed to attend the session.

2016.04.78

MOTION by Clr. T. Schmutz to accept the committee reports as presented.

CARRIED.**Public Works Report**

A written Public Works Report was provided to April 21st, 2016 as attached to and forming part of these minutes.

2016.04.79

MOTION by Clr. G. Sparrow that the Public Works Report be approved as presented.

CARRIED.**CAO Report**

CAO Davis provided a written Administrative Report to April 21st, 2016 as attached to and forming part of these minutes.

Matters Arising**Banking Tender
Update**

Vision Credit Union (VCU) provided an agreement to settle the interest discrepancies and errors as per the banking tender.

2016.04.80

MOTION by Clr. S. Levy directing administration to negotiate the terms offered by VCU for the banking tender as follows:

1. Prime -1% on all municipal accounts between August 1st, 2014 – April 21st, 2016
2. Interest on our MSI Capital account – adjustment March 1st, 2014
3. That for the remainder of the five (5) year contract the Town will accept Prime -2% effective April 22nd, 2016 – August 1st, 2019
4. That a new contract be prepared and signed that reflects our current banking tender

CARRIED.**Public Works**

The public works department has requested that the old lake truck being liquidated be assumed as part of their vehicle inventory.

2016.04.81

MOTION by Clr. G. Sparrow that in accordance with Policy D.1 the Town purchase the old lake truck for \$500 and that the vehicle become part of the public works' inventory.

CARRIED.

2016.04.82

MOTION by Clr. C. Rose that the CAO Report be approved as presented.

CARRIED.**Business - Old****2016 Budget Revised**

Discussion held regarding the 2016 municipal budget, transfer payment and minimum tax allocations.

Business - New**Special Council
Meeting**

A special council meeting is required to award the tender for the Pedestrian Trail Project as the tender closes on May 10th, 2016.

2016.04.83

MOTION by Clr. G. Imlah that a special council meeting be held on May 12th, 2016 at 4:00 PM with the intent of awarding the Pedestrian Trail tender.

CARRIED.**Tax Recovery**

Council received a request to enter into a Tax Payment Agreement with the owner of Plan 3825P; Block 8; Lot 6.



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2016.04.84 MOTION by Clr. S. Levy that pursuant to Section 418.4 of the MGA that the municipality not enter into a Tax Payment Agreement with the landowner of Plan 3825P; Block 8; Lot 6 and further that administration continue with the Tax Recovery process. CARRIED.

Public Works Council reviewed quotes received for the replacement of a riding mower for public works as per the 2016 municipal budget.

2016.04.85 MOTION by Clr. G. Sparrow that based on the information presented that the Town accept quote #11784778 of \$13,900 for a JD Z979R tractor and quote #12064031 of \$5,092.50 for an MX6 Rotary Cutter from Battle River Implements. CARRIED.

Entrance Upgrades A proposal was received for the design of an entry feature in accordance with short term priority #4 of the Town’s Strategic Plan.

2016.04.86 MOTION by Mayor P. Robinson that administration be directed to work with russell and russell design studios to develop an entry feature for the Town as described in the proposal dated April 17th, 2016. CARRIED.

Correspondence

SDAB Flagstaff Regional Subdivision and Development Appeal Board (SDAB) request the appointment of two (2) members that have expired.

2016.04.87 MOTION by Clr. C. Rose that the following members be reappointed to SDAB for an additional three (3) year term:
 ▪ Linda Simpson
 ▪ Trent Swainson CARRIED.

Flagstaff County Letter from Flagstaff County advising of the second annual Country Roots Tour on August 19th, 2016.

Flagstaff County Letter to the Alberta Association of Municipal Districts and Counties in support of the Rural Physicians Action Plan (RPAP).

Government of Alberta Letter from Sarah Hoffman, Deputy Premier to Wes Taylor, MLA acknowledging receipt of a letter in support of RPAP from the Battle River Wainwright constituency.

AUMA Alberta Urban Municipalities Association (AUMA) provided information regarding the provinces decision to eliminate Grants In Lieu of Taxes (GILT) for social housing. AUMA encourages municipalities to begin advocacy and have provided template announcement.

CPR Letter from Canadian Pacific Railway (CPR) advising that April 25th - May 1st, 2016 is Rail Safety Week. CPR and the Canadian Pacific Police Service (CPPS) will be educating the public regarding safety in and around railway property.

2016.04.88 MOTION by Mayor P. Robinson that the Town of Sedgewick support rail safety by the following:

Whereas Public - Rail Safety Week is to be held across Canada from April 25 to May 1, 2016;


Whereas it is in the public’s interest to raise citizens’ awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens;


Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness;

It is hereby RESOLVED that our community proclaims national Rail Safety Week, to be held from April 25th to May 1st, 2016.

CARRIED.

Sedgewick Historical Society The Sedgewick Historical Society provided a letter requesting a donation of \$50 from all businesses to generate operating funds.


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 Mayor


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 CAO

- 2016.04.89 MOTION by Clr. S. Levy that the Town of Sedgewick provide a \$50 donation to the Sedgewick Historical Society as per the request. CARRIED.

- FRHG Flagstaff Regional Housing Group (FRHG) meeting minutes from January 5th, 2016 were reviewed.

- SLP Sedgewick Lake Park (SLP) Association February 16th, 2016 regular meeting minutes were reviewed.

- FRSWMA Flagstaff Regional Solid Waste Management Association (FRSWMA) March 21st, 2016 regular board meeting minutes were reviewed.

- SPL The Sedgewick Public Library (SPL) March 22nd, 2016 regular board meeting minutes and Annual General Meeting minutes were reviewed.

- Sedgewick
Community Hall The Sedgewick Community Hall Board’s March 29th, 2016 meeting minutes were reviewed.

- Interagency The Interagency meeting minutes from April 5th, 2016 minutes were reviewed.

- Town of Killam The Town of Killam Recreation Board provided a request for operating funds for the Flagstaff Regional Aquatic Center.

- 2016.04.90 MOTION by Clr. T. Schmutz that pursuant to the Town of Sedgewick Bylaw #524 administration prepare a response to the Town of Killam regarding the process for allocating recreation funds and further encourage them to apply for funding through the aforementioned vehicle. CARRIED.

- Village of Forestburg The Village of Forestburg forwarded a copy of proposed Fire Services Agreement between themselves and Flagstaff County.

- 2016.04.91 MOTION by Clr. G. Imlah directing administration to contact Kim Cannady and arrange a Regional Emergency Services Committee meeting as the final meeting was left as call of the chair. CARRIED.


- Government of
Alberta The Minister of Seniors and Housing provided an update for the demolition of Flagstaff Lodge and the construction of the self-contained units.

- LOC A List of Correspondence (LOC) items was reviewed by council as per the list attached to and forming part of these minutes.

- 2016.04.92 MOTION by Clr. C. Rose to accept the correspondence items and file as information. CARRIED.

- Round Table A round table session was held. Discussion ensued.


- Adjournment
2016.04.93 MOTION by Mayor P Robinson for adjournment at 10:00 PM. CARRIED.



 Perry Robinson, Mayor



 Amanda Davis, CAO



 26-May-16
 Mayor



 26-May-16
 CAO