

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, February 18th, 2016 at 6:00 pm.

Present	Perry Robinson	Mayor
	Greg Sparrow	Councillor
	Cindy Rose	Councillor
	Grant Imlah	Councillor
	Stephen Levy	Councillor
	Tim Schmutz	Councillor

Absent	Shawn Higginson	Councillor
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Present	Amanda Davis	Chief Administrative Officer
	Maxine Steil	Recording Secretary

Call to Order Mayor Robinson called the meeting to order at 6:00 PM.

Agenda
2016.02.24

MOTION by Mayor P. Robinson that the agenda be approved as with the following additions:

Delegation – Audited Financial Statement for the Year Ending December 31st, 2015

Financials:

- For the month ending December 31st, 2015
- For the month ending January 31st, 2016

Committee Reports – Clr. G. Imlah

Business:

B5 – Recreation Funding Committee Bylaw #524 - Proposed

CARRIED.

Correspondence

Flagstaff County

Flagstaff County provided an update on communication towers and equipment costs. A redundant line has been disconnected resulting in an overall savings of approximately \$1,560 per year.

FFCS

Flagstaff Family and Community Services (FFCS) provided revised budget figures to reflect the new Provincial portion announced; there will be no further increase to the 2016 requisition.

Fortis Alberta

Notification was received from Fortis Alberta regarding service rates as approved by the Alberta Utilities Commission.

PRL

The Parkland Regional Library's (PRL)-2016-2018 Strategic Plan was reviewed.

SPL

Sedgewick Public Library (SPL) January 21st, 2016 meeting minutes were reviewed.

FRSWMA

Flagstaff Regional Solid Waste Management Association's (FRSWMA) January 25th, 2016 meeting minutes were reviewed.

FIRST

Flagstaff's Initiative to Relationship and Spousal Trauma (FIRST) December 7th, 2015 meeting minutes were reviewed.

Interagency

The Interagency's February 2nd, 2016 meeting minutes were reviewed.

PFFF

Parents for Fun in Flagstaff (PFFF) provided a letter seeking interest from communities wishing to host the 7th Annual End of Summer Celebration Movie in the Park.

2016.02.25

MOTION by Clr. C. Rose directing administration to apply to PFFF to host the 7th Annual End of Summer Celebration Movie in the Park on August 24th, 2016. CARRIED.

Alberta's New Cabinet

The Alberta Government provided new cabinet listings following the swearing in of six new members on February 2nd, 2016.

TBG

Notification was received from The Bethany Group (TBG) that succession planning shall commence due to the retirement of the CEO in 2017.





10-Mar-16
Mayor




10-Mar-16
CAO


- AUMA** The Alberta Urban Municipalities Association (AUMA) provided an invitation to the spring Mayors' Caucus on March 9th and 10th, 2016 in Edmonton.
- 2016.02.26** MOTION by Mayor P. Robinson that two members of council attend the Mayors' Caucus on March 9th and 10th, 2016 in Edmonton. CARRIED.
- Delegation:**
Entry N. Lockhart and S. Barker entered the meeting at 6:12 PM.
- Lockhart and Barker expressed concerns regarding Invoice #776 in accordance with Fees and Charges Bylaw #523.
- Departure** Lockhart and Barker departed the meeting at 6:19 PM.
- LOC** A List of Correspondence (LOC) items was reviewed by council as per the list attached to and forming part of these minutes.
- 2016.02.27** MOTION by Clr. G. Sparrow to accept the correspondence items and file as information. CARRIED.
- Financial Statement** Council reviewed the Financial Statement for the month ending December 31st, 2015 as attached to and forming part of these minutes.
- 2016.02.28** MOTION by Clr. G. Imlah that the Financial Statement for the month ending December 31st, 2015 be approved as presented. CARRIED.
- Financial Statement** Council reviewed the Financial Statement for the month ending January 31st, 2016 as attached to and forming part of these minutes.
- 2016.02.29** MOTION by Clr. T. Schmutz that the Financial Statement ending January 31st, 2016 be approved as presented. CARRIED.
- Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending January 31st, 2016.
- 2016.02.30** MOTION by Mayor P. Robinson to approve issuance of General Cheques #4429-4483 totaling \$165,553.30 and Payroll Cheques #0609-0620 totaling \$19,589.40. CARRIED.
- Delegation:**
Financial Audit Entry Brian King, Auditor entered the meeting at 6:25 PM and presented the Town of Sedgewick's Audited Financial Statement for the Year Ending December 31st, 2015.
- Departure Recess** King departed at 6:39 PM.
- 2016.02.31 Reconvene** MOTION by Mayor P. Robinson to recess the meeting at 6:40 PM. CARRIED.
- 2016.02.32** MOTION by Mayor P. Robinson that the meeting reconvene at 6:44 PM. CARRIED.
- 2016.02.33** MOTION by Clr. S. Levy that the Town of Sedgewick's Audited Financial Statement for the Year Ending December 31st, 2015 be approved as presented. CARRIED.
- Committee Reports** Council provided written committee reports to February 18th, 2016 as attached to and forming part of these minutes.
- 2016.02.34** MOTION by Clr. C. Rose that the Committee Reports be approved as presented. CARRIED.
- Public Works Report** A written Public Works report was provided to February 18th, 2016 as attached to and forming part of these minutes.
- 2016.02.35** MOTION by Clr. G. Sparrow that the Public works report be approved as presented. CARRIED.
- CAO Report** CAO Davis provided a written Administrative Report to February 18th, 2016 as attached to and forming part of these minutes.
- SCADA** Discussion held regarding the SCADA System's ongoing upgrades and maintenance in accordance with recommendations by the Flagstaff Intermunicipal Partnership (FIP) Committee.


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CAO

- 2016.02.36 MOTION by Mayor P. Robinson approving FIP's recommendation:
1. To move and upgrade the Regional SCADA System server from Flagstaff County to the Town of Hardisty;
 2. Upgrade local routers and security protocols; and
 3. Enter into a one-year IT Maintenance Contract with 2nd Floor Computers Inc. to provide IT support for the regional server as well as the equipment at each local water treatment plant on a 24/7/365 basis. CARRIED.
- FIP A revised 2016 FIP budget was presented.
- 2016.02.37 MOTION by Mayor P. Robinson that the 2016 revised FIP budget be approved as presented. CARRIED.
- 2016.02.38 MOTION by Clr. G. Imlah that the CAO report be approved as presented. CARRIED.
- Minutes Council reviewed the minutes of the January 21st, 2016 Organizational meeting.
- 2016.02.39 MOTION by Clr. C. Rose that the minutes of the January 21st, 2016 Organizational meeting be approved as presented. CARRIED.
- Minutes Council reviewed the minutes of the January 21st, 2016 regular meeting.
- 2016.02.40 MOTION by Clr. S. Levy that the minutes of the January 21st, 2016 Regular meeting be approved as amended:
1. Page 4, motion 2016.01.22 should read "...grassy state" not "...grassy stated". CARRIED.
- Business:**
- Regional Fire Chief Agreement**
2016.02.41 The Regional Fire Chief Services Agreement was presented.
MOTION by Clr. G. Sparrow authorizing signatures on the Regional Fire Chief Services Agreement effective immediately. CARRIED.
- Community Peace Officer Service Agreement**
2016.02.42 A proposal was received from Flagstaff County to offer Community Peace Officer Services as a trial for one year at "no cost".
MOTION by Clr. T. Schmutz that the Town of Sedgewick continues to contact one hundred (100) hours of Community Peace Officer Services from Flagstaff County in accordance with the Agreement as executed on March 12th, 2015. CARRIED.
- PRT NE8-44-12W4M**
2016.02.43 Recommendations for the approval of proposed subdivision PRT NE-8-44-12 W4M (File TS/15/01) were presented by West Central Planning Agency (WCPA).
MOTION by Clr. T. Schmutz that the Town of Sedgewick approve Subdivision File TS/15/01 as recommended by WCPA with the Conditions letter issued accordingly and further that the applicant be responsible to pay cash in lieu of municipal reserves. CARRIED.
- IDP - Proposed Subdivision**
2016.02.44 Proposed subdivision 16-Q-469 was forwarded to the Town for comment.
MOTION by Clr. G. Imlah that the Town of Sedgewick approves the Proposed Subdivision 16-Q-469. CARRIED.
- RFC**
2016.02.45 Draft Recreation Funding Committee (RFC) Bylaw #524 was presented.
MOTION by Clr. G. Sparrow that council gives first reading to Bylaw #524. CARRIED.
- 2016.02.46 MOTION by Clr. C. Rose that council gives second reading to Bylaw #524. CARRIED.
- 2016.02.47 MOTION by Mayor P. Robinson that council have third reading of Bylaw #524. CARRIED.
- 2016.02.48 MOTION by Clr. T. Schmutz that council gives third and final reading to Bylaw #524. CARRIED.


10-Mar-16
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CAO

Delegation Dispute Charges
2016.02.49 Council discussed disputed charges pursuant to the delegation of N. Lockhart and S. Barker.
 MOTION by Mayor P. Robinson that the charges against W. Barker be upheld in accordance with the Town’s Fees & Charges Bylaw and that Invoice #776 is due payable.
CARRIED.


Council Meeting
2016.02.50 The 2016 training schedule poses conflict with upcoming council meetings.
 MOTION by Clr. C. Rose that council reschedule March, May and June 2016 council meetings accordingly:
 • March 10th at 6:00 PM
 • May 26th at 6:00 PM
 • June 23th at 6:00 PM
CARRIED.

Round Table
 A round table session was held. Discussion ensued.


Adjournment
2016.02.51 MOTION by Mayor P Robinson for adjournment at 7.59 PM.
CARRIED.




Perry Robinson, Mayor



Amanda Davis, CAO



10-Mar-16
 Mayor



10-Mar-16
 CAO