



The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, December 15th, 2016 at 4:00 p.m.

Present	Perry Robinson Greg Sparrow Grant Imlah Stephen Levy Tim Schmutz Shawn Higginson	Mayor Councillor Councillor Councillor Councillor Councillor
Present	Amanda Davis	Chief Administrative Officer
Call to Order	Mayor Robinson called the meeting to order at 4:00 p.m.	
Opening Ceremony	Council conducted an opening values ceremony.	
Agenda 2016.12.291	MOTION by Clr. S. Levy that the agenda is approved with the following additions:	
	<u>Old Business:</u>	
	OB2. 2017 Municipal Budget - Draft	
	<u>New Business:</u>	
	NB2. 2017 Proposed Budget – Sedgewick Golf Club	<u>CARRIED.</u>
Rearrangement	Mayor P. Robinson rearranged the agenda proceeding with Old Business 1 (OB1) Strategic Plan – Presentation of Short Term Priority #2.	
Strategic Plan – ST Priority #2	CAO Davis presented the plan to address Short Term (ST) Priority #2 - Sedgewick Recreation and Leisure, Where People Come First.	
2016.12.292	MOTION by Mayor P. Robinson to recess the meeting at 6:00 p.m.	<u>CARRIED.</u>
2016.12.293	MOTION by Mayor P. Robinson to reconvene the regular meeting at 6:42 p.m.	<u>CARRIED.</u>
Minutes	Council reviewed the minutes of the November 17 th , 2016 organizational meeting.	
2016.12.294	MOTION by Clr. T. Schmutz that the November 17 th , 2016 organizational meeting minutes are approved as presented.	<u>CARRIED.</u>
Minutes	Council reviewed the minutes of the December 1 st , 2016 special meeting.	
2016.12.295	MOTION by Clr. G. Sparrow that the December 1 st , 2016 special meeting minutes are approved as presented.	<u>CARRIED.</u>
<u>Financials:</u>		
Financial Statement	Council reviewed the financial statement for the month ending October 31 st , 2016.	
2016.12.296	MOTION by Mayor P. Robinson that the financial statement for the month ending October 31 st , 2016 are approved as presented.	<u>CARRIED.</u>
<u>Reports:</u>		
Committee Reports	Council provided written Committee Reports to December 15 th , 2016 as attached to and forming part of these minutes.	
FIP	Discussion held regarding Flagstaff Intermunicipal Partnership's (FIP) Regional Governance Project and the recommendation to	
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move towards a single tiered government.

FRSWMA

Clr. S. Higginson reported on Flagstaff Regional Solid Waste Management Association (FRSWMA) society bylaws and discussions regarding upcoming amendments.

2016.12.297

MOTION by Clr. S. Levy that the Committee Reports are approved as presented and discussed.

CARRIED.

Public Works

A written Public Works Report was provided to December 15th, 2016 as attached to and forming part of these minutes.

2016.12.298

MOTION by Clr. S. Higginson that the Public Works Report is approved as presented.

CARRIED.

CAO Report

CAO Davis provided a written Administrative Report to December 15th, 2016 as attached to and forming part of these minutes.

CAO Education

A follow-up discussion regarding motion 2016.05.115 was had.

2016.12.299

MOTION by Clr. S. Levy that \$55,000 is transferred from account 112110 for education expenses as per motion 2016.05.115.

CARRIED.

Council Meeting Dates

Discussion held regarding the February 16th, 2017 council meeting due to the absence of Mayor P. Robinson and CAO Davis.

2016.12.300

MOTION by Clr. T. Schmutz that the February 16th, 2017 council meeting is cancelled with further review of a special meeting in March if necessary upon the return of Mayor P. Robinson and CAO Davis.

CARRIED.

2016.12.301

MOTION by Clr. G. Sparrow that the Administrative Report is approved as presented and discussed.

CARRIED.Old Business:Strategic Plan – ST
Priority #2

Further discussion held regarding Short Term Priority #2.

2016.12.302

MOTION by Clr. G Sparrow that:

- the Sedgewick Recreation and Leisure Plan dated December 9th, 2016 is approved as presented.
- that operating funds for recreation remain unchanged for 2017-2019.
- that \$150,000 is transferred from 49700997 'Recreation Operating Reserve' and dedicated solely to the implementation of Sedgewick's Recreation and Leisure Plan as presented for 2017-2019.
- that the municipal office remains closed two full days per week (Thursday – Friday) for regular administrative duties, implementation of the Recreation and Leisure Plan as well as time to focus on council's strategic priorities.
- that regular monthly recreation reports be provided by the CAO to council regarding plan implementation.

CARRIED.

2017 Municipal Budget

A draft 2017 municipal budget was presented.

2016.12.303

MOTION by Mayor P. Robinson that council approves reserve transfers and account closures as follows:

- Close 49700994 and transfer \$64,836 to 49732900



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- Close 49724901 and transfer \$1,043 to 49791903
 - Close 49772993 and transfer \$16,486 to 49700998
 - Close 49772992 and transfer \$4,504 to 49700998

CARRIED.

- 2016.12.304** MOTION by Clr. G. Sparrow that the 10% Municipal Reserve paid for the subdivision of PRT NE 8-44-12 W4M is transferred to account 49700992 'Future Development Reserve'.

CARRIED.

- 2016.12.305** MOTION by Clr. S. Higginson that the cost for lagoon dredging is approved as an unbudgeted expenditure in 2016 in the amount of \$36,649.20 as the scope of the project changed and the use of Federal Gas Tax Funds is no longer valid.

CARRIED.

- 2016.12.306** MOTION by Clr. G. Imlah that office revitalization occurs in 2017 and funds are allocated as follows:

 - 112210 – VCU Interest - \$7,000
 - 2016 Operating Surplus (salaries) - \$20,000

Revitalization shall not exceed this budget; any excess funds shall be transferred to 49732900, 'Infrastructure Reserve' upon completion.

CARRIED.

- 2016.12.307** MOTION by Clr. S. Levy that the Town of Sedgewick enter into a one-year service contract with NIC.212 for Bylaw Enforcement as follows:

 1. One hour of patrol per week in 2017.
 2. That NIC.212 only enforces bylaws when written complaints are received or enforcement is directed by the CAO.

CARRIED.

- 2016.12.308** MOTION by Clr. T. Schmutz that council approves the 2017 Municipal Sustainability Initiative Operating proposed project plan as revised.

CARRIED.

- 2016.12.309** MOTION by Mayor P. Robinson that council approves the 2017 municipal budget as per option 2 as revised.

CARRIED.

- Fees & Charges Bylaw #528** Fees & Charges Bylaw #528 was presented.

- 2016.12.310** MOTION by Clr. G. Sparrow that council gives first reading to Bylaw #528.

CARRIED.

- 2016.12.311** MOTION by Clr. S. Higginson that council gives second reading to Bylaw #528.

CARRIED.

- 2016.12.312** MOTION by Clr. G. Imlah that council has third reading of Bylaw #528.

CARRIED.

- 2016.12.313** MOTION by Clr. S. Levy that council gives third and final reading to Bylaw #528.

CARRIED.

- Land Use Bylaw (LUB) #461 – Re-districting** Bylaw #527 was presented.

- 2016.12.314** MOTION by Clr. T. Schmutz that council gives second reading to Bylaw #527.

CARRIED.

- 2016.12.315** MOTION by Mayor P. Robison that council gives third reading to Bylaw #527.

CARRIED.

- FIP Budget** The Flagstaff Intermunicipal Partnership (FIP) 2017 budget was presented.

- 2016.12.316** MOTION by Clr. G. Sparrow that the 2017 FIP budget is approved as presented.


CARRIED.

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- Sedgewick Golf Budget** The Sedgewick Golf Club's 2017 budget was presented.
- 2016.12.317** MOTION by Clr. S. Higginson that the 2017 Sedgewick Golf Club's budget is approved as presented. CARRIED.
- Correspondence:**
- Municipal Affairs – Bill 21** Notification was received from Alberta Municipal Affairs that Bill 21 was approved in Legislature on December 6th, 2016.
- FFCS – Annual Report** The 2016 Family and Community Support Services Association of Alberta's annual report was presented.
- BRAED** Battle River Alliance for Economic Development (BRAED) provided a project update for November 2016.
- BRSD** Battle River School Division's (BRSD) News Release for October 31st, 2016 was presented.
- Canada 150** Western Economic Diversification Canada provided notification that the application to construct a spray park at Sedgewick Lake under the Canada 150 Community Infrastructure Program was rejected.
- Flagstaff County – Mutual Aid** Flagstaff County provided notice of rate changes under the All Hazards Mutual Aid Agreement as of January 1st, 2017.
- FRSWMA Minutes** Flagstaff Regional Solid Waste Management Association (FRSWMA) Organizational minutes of November 28th, 2016 were presented.
- FRSWMA Minutes** FRSWMA regular minutes of November 28th, 2016 were presented.
- Hall Minutes** Sedgewick Community Hall Board minutes of November 15th, 2016 were presented.
- Interagency Minutes** Interagency minutes of November 1st, 2016 were presented.
- SPL Minutes** Sedgewick Public Library (SPL) minutes of November 24th, 2016 were presented.
- SKNGS Financials** Sedgewick Killam Natural Gas System (SKNGS) financials for the month ending October 31st, 2016 were presented.
- Flagstaff County – Proposed Subdivision** A proposed subdivision regarding NE 19-43-11 W4M was presented.
- FRHG Requisition** The 2017 Flagstaff Regional Housing Group (FRHG) requisition was presented.
- Flagstaff Kids Connection Daycare** Flagstaff Kids Connection Daycare sought sponsorship funding for their program.
- 2016.12.318** MOTION by Mayor P. Robinson directing administration to request additional information from Flagstaff Kids Connection Daycare regarding the sponsorship request: how much is being sought and what is the expected of the funders? CARRIED.
- FIRST** Flagstaff's Initiative to Relationship & Spousal Trauma (FIRST) sought financial support for the 19th Annual Supper and Auction.
- LOC** A list of correspondence (LOC) items was presented as attached to and forming part of these minutes.

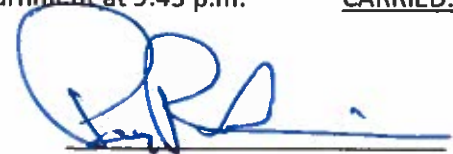

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2016.12.319 MOTION by Clr. T. Schmutz that all correspondence is accepted CARRIED.
and filed as information.

Round Table Round table session held; discussion ensued.

Adjournment
2016.12.320 MOTION by Mayor P. Robinson for adjournment at 9:45 p.m. CARRIED.



Perry Robinson, Mayor



Amanda Davis, CAO

The Public Hearing Meeting of Sedgewick Town Council was held in the Council Chambers, Sedgewick, Alberta on Thursday, December 15th, 2016 at 6:00 p.m.

Present	Perry Robinson	Mayor
	Greg Sparrow	Councillor
	Stephen Levy	Councillor
	Tim Schmutz	Councillor
	Grant Imlah	Councillor
	Shawn Higginson	Councillor

Present	Amanda Davis	CAO
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Call to Order Mayor P. Robinson called the Public Hearing to order at 6:00 pm.

Overview Mayor P. Robinson provided an overview of the purpose of the public hearing. The Public Hearing is to receive input from those affected by the proposed bylaw amendment #527 for the redistricting of Plan 5755S, Block C, Lots 29-30P from Residential Multi Family (R2) to Direct Control 1 (DC1).

The floor was open for comment.

Representative from the Good as New and Bethania Lutheran Church addressed council explaining their application for re-districting.

No further comments were received.

Adjournment Mayor P. Robinson adjourned the public hearing at 6:20 p.m.

Perry Robinson, Mayor

Amanda Davis, CAO

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