



## AGENDA

**Regular Council Meeting**  
**Thursday, April 20<sup>th</sup>, 2017 – 6:00 p.m.**  
**Council Chambers of the Town Office, Sedgewick, AB**

**Call to Order:**

**Opening Values Ceremony:**

**Adoption of Agenda:**

**Delegation:** n/a

**Minutes:**

1. Regular Meeting – March 16<sup>th</sup>, 2017
  - *Matters Arising*

**Financials:**

1. Financial Statement – January 31<sup>st</sup>, 2017
2. Financial Statement – February 28<sup>th</sup>, 2017

**Reports for the period ending April 20<sup>th</sup>, 2017:**

**1. Council Committee Reports**

- **Mayor P. Robinson**
  - **BRAED** – March 29<sup>th</sup>, 2017
  - **RESC** – April 18<sup>th</sup>, 2017 – *Addition*
- **Clr. G. Sparrow**
  - **Recreation Board** – March 20<sup>th</sup>, 2017
  - **Sedgewick Golf Course** – March 21<sup>st</sup>, 2017
- **Clr. G. Imlah**
  - **Regional Emergency Services** – March 23<sup>rd</sup>, 2017
- **Clr. S. Levy**
  - **Sedgewick Public Library** – April 4<sup>th</sup>, 2017
- **Clr. T. Schmutz**
  - Nothing to report
- **Clr. S. Higginson**
  - No report submitted

**2. Public Works Report**

**3. Recreation and Community Services Liaison Report**

## AGENDA

### 4. CAO Report

- *Matters Arising*

#### **BUSINESS– Old**

1. **Sedgewick Lake Park – 2017 Proposed Budget** **OB1**
- 2.

#### **BUSINESS– New**

- 1.

#### **Correspondence:**

1. **Canadian Pacific – Rail Safety Week** **A1**
2. **Flagstaff Regional Housing Group – January 24<sup>th</sup>, 2017 Minutes** **A2**
3. **Sedgewick Community Hall – March 15<sup>th</sup>, 2017 Minutes** **A3**
4. **SKNGS – March 2017 Financials** **A4**
5. **Service Alberta – SuperNet** **A5**
6. **FFCS – Skills Link Program** **A6**
7. **FCM – Legal Defense Fund** **A7**
8. **Saskatchewan River Basin – Membership Request** **A8**

**File of Correspondence – n/a**

**Round Table:**

**Adjournment:**

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, March 16<sup>th</sup>, 2017 at 6:00 p.m.

<b>Present</b>	Perry Robinson Greg Sparrow Grant Imlah Stephen Levy Tim Schmutz	Mayor Councillor Councillor Councillor Councillor
<b>Absent</b>	Shawn Higginson	Councillor
<b>Present</b>	Amanda Davis	Chief Administrative Officer
<b>Call to Order</b>	Mayor Robinson called the meeting to order at 6:00 p.m.	
<b>Opening Ceremony</b>	Council conducted an opening values ceremony.	
<b>Agenda</b>		
<b>2017.02.19</b>	MOTION by Clr. T. Schmutz that the agenda is approved as presented.	<u>CARRIED.</u>
<b>Minutes</b>	Council reviewed the minutes of the January 30 <sup>th</sup> , 2017 regular meeting.	
<b>2017.02.20</b>	MOTION by Clr. G. Sparrow that the January 30 <sup>th</sup> , 2017 regular meeting minutes are approved with the following amendment:	
	▪ <i>Motion 2017.01.01 made by Clr. G. Sparrow</i>	<u>CARRIED.</u>
<b><u>Financials:</u></b>	Financial statements for the months ending October 31 <sup>st</sup> , November 30 <sup>th</sup> , and December 31 <sup>st</sup> , 2016 were presenting.	
<b>2017.02.21</b>	MOTION by Clr. G. Imlah that the revised financial statement for the month ending October 31 <sup>st</sup> , 2016 is approved as presented.	<u>CARRIED.</u>
<b>2017.02.22</b>	MOTION by Mayor P. Robinson that the financial statement for the month ending November 30 <sup>th</sup> , 2016 is approved as presented.	<u>CARRIED.</u>
<b>2017.02.23</b>	MOTION by Clr. S. Levy that the financial statement for the month ending December 31 <sup>st</sup> , 2016 is approved as presented.	<u>CARRIED.</u>
<b><u>Reports:</u></b>		
<b>Committee Reports</b>	Council provided written Committee Reports to March 16 <sup>th</sup> , 2017 as attached to and forming part of these minutes.	
<b>Regional Governance</b>	Discussion held regarding the Regional Governance project.	
<b>2017.02.24</b>	MOTION by Mayor P. Robinson that the Town of Sedgewick withdraw from the Flagstaff Intermunicipal Partnership's Regional Governance sub-committee process at this time and further clarify that we remain full active members of FIP.	<u>CARRIED.</u>
<b>2017.02.25</b>	MOTION by Mayor P. Robinson that pursuant to Section 174 (2) of the Municipal Government Act, that Clr. S. Higginson's absence from this meeting is authorized by council.	<u>CARRIED.</u>
<b>2017.02.26</b>	MOTION by Clr. T. Schmutz that the Committee Reports are approved as presented and discussed.	<u>CARRIED.</u>
<b>Public Works</b>	A written Public Works Report was provided to March 16 <sup>th</sup> , 2017 as attached to and forming part of these minutes.	

<b>2017.02.27</b>	MOTION by Clr. S. Levy that the Public Works Report is approved as presented.	<u>CARRIED.</u>
<b>Recreation and Leisure</b>	A written Recreation and Community Services Liaison Report was provided to March 16 <sup>th</sup> , 2017 as attached to and forming part of these minutes.	
<b>2017.02.28</b>	MOTION by Clr. G. Imlah that Communication Policy R.1 is approved as presented.	<u>CARRIED.</u>
<b>2017.02.29</b>	MOTION by Clr. G. Imlah that the Recreation Program Risk Management Policy R.2 is approved as presented.	<u>CARRIED.</u>
<b>2017.02.30</b>	MOTION by Clr. G. Sparrow that the Recreation and Community Services Liaison report is approved as presented.	<u>CARRIED.</u>
<b>CAO Report</b>	CAO Davis provided a written administrative report to March 16 <sup>th</sup> , 2017 as attached to and forming part of these minutes.	
<b>2017.02.31</b>	MOTION by Mayor P. Robinson that the Administrative Report is approved as presented and discussed.	<u>CARRIED.</u>
<b><u>Old Business:</u></b>		
<b>Bylaw #529</b>	Reduction of Councillors Bylaw #529 was presented.	
<b>2017.02.32</b>	MOTION by Clr. S. Levy that council gives second reading to Bylaw #529.	<u>CARRIED.</u>
<b>2017.02.33</b>	MOTION by Clr. T. Schmutz that council gives third reading to Bylaw #529.	<u>CARRIED.</u>
<b>Tax Recovery – Offer to Purchase</b>	An offer was received for the purchase of Plan 3825P; Block 8; Lot 6.	
<b>2017.02.34</b>	MOTION by T. Schmutz that town council directs administration to develop a purchase agreement to reflect their acceptance of Colin Tanton's offer to purchase Plan 3825P; Block 8; Lot 6 for \$1.00 with the condition that the property is cleared and all structures demolished by November 30 <sup>th</sup> , 2017. Further to this condition, it is agreed that upon clean up and structural demolition the town will not charge municipal property taxes for three years, and finally, that future development remains consistent with the Town's Land Use Bylaw, sale of the property remains the control of the registered owner.	<u>CARRIED.</u>
<b><u>New Business:</u></b>		
<b>Peace Officer Services Agreement</b>	Flagstaff County offered renewal of the Peace Officer Services Agreement.	
<b>2017.02.35</b>	MOTION by S. Levy that town council authorizes signatures on the Peace Officer Services Agreement effective March 1 <sup>st</sup> , 2017 – February 29 <sup>th</sup> , 2020.	<u>CARRIED.</u>
<b><u>Correspondence:</u></b>		
<b>Sedgewick Lions Club - Flowers</b>	A letter was received from the Sedgewick Lion's offering to put flower baskets at the Sedgewick Cemetery and request that town personnel maintain them.	
<b>SKNGS</b>	Sedgewick Killam Natural Gas System (SKNGS) financials for the month ending January 31 <sup>st</sup> , 2017 were reviewed.	
<b>Fortis Alberta – AUC Application</b>	Fortis Alberta provided notice that a formal application was made to the Alberta Utility Commission (AUC) to adjust Rural Electrification boundaries in Sedgewick.	

<b>Fortis Alberta – Street Light Project</b>	Fortis Alberta provided an update regarding the LED Streetlight Conversion Program advising of a potential reduction in distribution charges.	
<b>Battle River Knights – Proclamation</b>	Battle River Knights Minor Hockey Association request the town proclaim March 17 <sup>th</sup> , 2017 as True Spirit Hockey in Sedgewick, Killam and Flagstaff County.	
<b>2017.02.36</b>	MOTION by G. Imlah that town council proclaims March 17 <sup>th</sup> , 2017 as True Spirit Hockey in Sedgewick, Killam and Flagstaff County.	<u>CARRIED.</u>
<b>SPL – Minutes</b>	The February 21 <sup>st</sup> , 2017 Sedgewick Public Library (SPL) minutes were reviewed.	
<b>Flagstaff County – Recreation Funding</b>	Flagstaff County provided a letter regarding 2017 recreation funding allocations. The Sedgewick Agricultural Society will receive \$127,026 in 2017.	
<b>2017.02.37</b>	MOTION by Clr. G. Sparrow that all correspondence is accepted and filed as information.	<u>CARRIED.</u>
<b>Round Table</b>	Round table session held; discussion ensued.	
<b>Adjournment 2017.02.38</b>	MOTION by Mayor P. Robinson for adjournment at 8:00 p.m.	<u>CARRIED.</u>

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Perry Robinson, Mayor

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Amanda Davis, CAO

**Town of Sedgewick Monthly Statement**  
**Month Ending January 31, 2017**

<b>As Per Books</b>							
	<b>General</b>	<b>Subd. Rec.</b>	<b>Muni Fire</b>	<b>MSI-Op</b>	<b>MSI-Cap</b>	<b>BMTG</b>	<b>FGTF</b>
Previous Month Balance	2,985,140.40	3,643.56	141,955.07	67,200.88	962,016.58	166,866.32	100,623.33
Receipts for Month	152,817.07						
Interest Received	1,798.02	2.17	84.40	39.95	99.21	99.21	59.82
Outstanding Receipt							
<b>Subtotal</b>	<b>3,139,755.49</b>	<b>3,645.73</b>	<b>142,039.47</b>	<b>67,240.83</b>	<b>962,115.79</b>	<b>166,965.53</b>	<b>100,683.15</b>
Less, Disbursements	202,103.17						
NSF Cheque	172.10						
First Data Charge	43.45						
<b>Month End Balance</b>	<b>2,937,436.77</b>	<b>3,645.73</b>	<b>142,039.47</b>	<b>67,240.83</b>	<b>962,115.79</b>	<b>166,965.53</b>	<b>100,683.15</b>

<b>As Per Bank</b>							
Month End Balance	3,043,191.29	3,645.73	142,039.47	67,240.83	962,115.79	166,965.53	100,683.15
Cash in Transit	4,571.21						
<b>Subtotal</b>	<b>3,047,762.50</b>	<b>3,645.73</b>	<b>142,039.47</b>	<b>67,240.83</b>	<b>962,115.79</b>	<b>166,965.53</b>	<b>100,683.15</b>
Less Outstanding Cheques	110,325.73						
<b>Month End Balance</b>	<b>2,937,436.77</b>	<b>3,645.73</b>	<b>142,039.47</b>	<b>67,240.83</b>	<b>962,115.79</b>	<b>166,965.53</b>	<b>100,683.15</b>

<b>Outstanding Cheques</b>			
	<b>Number</b>	<b>Amount</b>	
Payroll Cheques			
	802	80.00	842 2,341.15
	812	80.00	843 524.51
	840	3,035.29	844 2,656.40
	841	2,136.83	845 150.00
General Cheques			
	5105	730.72	5130 9,975.00
	5113	7,000.00	5131 602.14
	5114	68,834.70	5132 1,808.70
	5122	482.24	5133 40.73
	5123	2,548.11	5134 1,065.92
	5124	825.48	5135 52.45
	5125	2,083.80	5136 1,050.00
	5126	255.69	5137 117.37
	5128	350.00	5138 1,092.00
	5129	406.50	
<b>Outstanding Cheque Total</b>		<b>\$110,325.73</b>	

Submitted to Council this 20th day of April 2017.

Interested Earned/January      \$2,182.78  
GIC - 5-yr @ VCU                \$11,998.85  
GIC - 1-yr @ ATB                \$20,652.30  
Total Cash and Investments    \$4,412,778.42

\_\_\_\_\_  
Perry Robinson, Mayor

  
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Amanda Davis, CAO

\_\_\_\_\_  
20-Apr-17  
Mayor

\_\_\_\_\_  
20-Apr-17  
CAO

**Town of Sedgewick Monthly Statement**  
**Month Ending February 28, 2017**

<b>As Per Books</b>							
	<b>General</b>	<b>Subd. Rec.</b>	<b>Muni Fire</b>	<b>MSI-Op</b>	<b>MSI-Cap</b>	<b>BMTG</b>	<b>FGTF</b>
Previous Month Balance	2,937,436.77	3,645.73	142,039.47	67,240.83	962,115.79	166,965.53	100,683.15
Receipts for Month	149,702.37						
Outstanding Receipts							
Interest Received	1,587.83	1.96	76.27	36.11	516.90	89.66	54.07
<b>Subtotal</b>	<b>3,088,726.97</b>	<b>3,647.69</b>	<b>142,115.74</b>	<b>67,276.94</b>	<b>962,632.69</b>	<b>167,055.19</b>	<b>100,737.22</b>
Less Disbursements	103,298.62						
First Data Charge	42.93						
NSF Cheque	137.00						
Stop Payment Fee	10.00						
<b>Month End Balance</b>	<b>2,985,238.42</b>	<b>3,647.69</b>	<b>142,115.74</b>	<b>67,276.94</b>	<b>962,632.69</b>	<b>167,055.19</b>	<b>100,737.22</b>

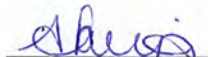
<b>As Per Bank</b>							
Month End Balance	2,996,670.16	3,647.69	142,115.74	67,276.94	962,632.69	167,055.19	100,737.22
Cash in Transit	4,137.33						
<b>Subtotal</b>	<b>3,000,807.49</b>	<b>3,647.69</b>	<b>142,115.74</b>	<b>67,276.94</b>	<b>962,632.69</b>	<b>167,055.19</b>	<b>100,737.22</b>
Less Outstanding Cheques	15,569.07						
<b>Month End Balance</b>	<b>2,985,238.42</b>	<b>3,647.69</b>	<b>142,115.74</b>	<b>67,276.94</b>	<b>962,632.69</b>	<b>167,055.19</b>	<b>100,737.22</b>

<b>Outstanding Cheques</b>			
Number	Amount	Number	Amount
Payroll Cheques			
802	80.00	854	2,569.61
812	80.00	855	1,404.38
851	2,300.00	856	2,709.85
852	2,867.82	857	150.00
853	2,847.41		
General Cheques			
5149	560.00		
<b>Outstanding Cheque Total</b>	<b>15,569.07</b>		

Submitted to Council this 20 day of April 2017.

Interested Earned/Feb. 2,319.87  
GIC - 5-yr @ VCU 11,998.85  
GIC - 5-yr @ ATB 20,652.30  
Total Cash and Investments 4,461,355.04

Perry Robinson, Mayor

  
Amanda Davis, CAO

20-Apr-17  
Mayor

20-Apr-17  
CAO

Please accept the following as my sole committee report, as per your request:

On the 29th of March I attended BRAED in Camrose.

-Budget and Financials circulated to CAO prior to this to be included in this report.

- Last minute change of venue resulted in my driving around Camrose trying to ascertain where the meeting was, having exhausted potential venues in and around original. Finally received text response and attended CRE. It goes to show that one should not give up as my attendance established quorum so we were able to fulfill the Agenda.

-Canada JOBS Grant is back...changes include funding for small businesses without registered corporate numbers. An employer can receive 2/3 of the wage cost back and can allow for p/t workers on EI.

-Many grants available through AB Labour...Partnerships, Leadership, Labour Market Studies etc....

- community reports revealed many individual initiatives; two of significance was Killam indicating that, while agreeing that the conversation regarding Regional Governance must continue, that Killam Council was not ready to participate in a single-tier model of regional governance at this time and would be electing their own Municipal Council of 5 in October; and Camrose drew our attention to the oft overlooked Agriculture aspect of Economic Development. After all, it is still #1 for rural Alberta and Canadian Protein Initiatives is developing a \$1Trillion industry around plant protein in the food industry and the inclination is that the processing plants should be near the source (grain) and that we might lobby for construction of such plants in our areas ie (Flagstaff)

-ENACTUS -a worldwide organization of University students which uses entrepreneurial efforts to improve the human condition ( food and water quality, shelter etc.) reported on their Project SucSeed, which partnered with Choices for Youth, a non-profit organization which endeavors to help youth at risk, to develop a hydroponic growing system to enable Northern communities to grow their own fresh vegetables instead of ending up "paying \$9.00 for a moldy pepper" relying on trucking etc. It was an amazing presentation and one worth hearing. Young, intelligent and enthusiastic minds are so refreshing to listen to and I have further contact info if requested. I will also be reporting this portion of BRAED to FFCS.

-CARES funding is available from April 1-May 23rd.

- Next meeting Killam, June 22nd,

That is my report, respectfully submitted.

Perry

Actuals as at 17 Mar 2017

INCOME	Actual	Budget	Difference
<b>Operating Income</b>			
Membership	39,322	41,882	(2,560) Note 1
Operating Grant	100,000	100,000	-
Project Management Fee	10,000	10,000	
Interest Income	688	1,200	(512)
One Less Trip Sponsorship Income	750	-	
Event Registration & Other	620	3,750	(3,130) Note 2
<b>Total Income</b>	<b>151,380</b>	<b>156,832</b>	<b>(5,452)</b>
<b>Non-Operating (Restricted) Income</b>			
REACH 2 GOA (deferred)	39,394	39,394	
REACH 2 Town of Wainwright	5,000	5,000	
REACH 2 MD of Wainwright	2,500	2,500	
Community Futures East Central	2,000	2,000	
Flagstaff County - Strat Planning	1,000	1,000	
ECIA Grant (deferred)	142,151	142,151	
CARES Grant (projected)	-	100,000	Note 3
<b>Total Non-Operating Income</b>	<b>192,045</b>	<b>292,045</b>	<b>(100,000)</b>

<b>Total INCOME</b>	<b>343,425</b>	<b>448,877</b>	<b>(105,452)</b>
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EXPENSES	Actual	Budget	Difference
<b>Operating Expenses</b>			
6210 - Executive Meetings	456	2,000	(1,544)
6215 - Board Meetings	1,419	2,500	(1,081) Note 4
Strategic Planning Contract Fee	3,370	3,370	
6220 - External Meetings (outside request)	4,346	4,500	(154)
6225 - AGM	4,117	4,117	- Note 5
6230 - Community Visits (BRAED generated)	1,660	1,660	-
6300 - Sponsorship Internal to Region	2,438	2,938	(500) Note 6
6215 - Promotional Items	165	165	-
6455 - Invest In Magazine marketing	360	200	160
Joint REDA Sponsorship	289	289	- Note 7
6235 - Other Marketing, Advocacy	252	252	(883)
6105 - Wages & MERCs	85,320	90,000	(4,680)
Contract Fees		8,281	
6130 - Conference Expenses Staff	2,611	3,000	(389)
6131 - Conference Expenses Board	2,661	2,661	-
6125 - Prof Dev	164	1,500	(1,336) Note 8
6135 - Memberships & Fees	677	650	27
6150 - Office Supplies	2,920	3,100	(2,800) Note 9
6155 - Rent	2,768	3,750	(1,290)
6160 - Telephone	2,653	3,200	(1,085)
6165 - Postage	450	500	(220) Note 10
6175 - Insurance	675	1,800	(1,125)
6170 - Bank Charges	546	275	157
6180 - Legal & Accounting	9,266	4,500	(902)
<b>Total Operating Expenses</b>	<b>129,583</b>	<b>145,208</b>	<b>(44,380)</b>

## PROJECTS

PROJECTS FROM OPERATING	Actual	Budget	Difference
<b>Youth Engagement</b>			
6415 Ec Dev Internship	5,200	5,200	-
Ec Dev Scholarship	-	-	
<b>REACH 2 BRAED Contribution</b>	4,951	5,000	
<b>One Less Trip</b>			
7405 One Less Trip Travel	859	1,200	(341)
7410 Meeting Costs	45	250	
7415 One Less Trip Printing	155	250	(95)
7420 Advertsing & Promotions	3,009	3,100	
<b>Broadband Preparedness</b>			
7500 Broadband Prep Contract Fees	5,125	5,000	125
7505 Broadband Preparedness Travel	782	1,000	(218)
7510 Broadband Preparedness Meetings	686	1,500	(814)
<b>EATC</b>			
EATC Partnership Fee	20,000	20,000	
7310 EATC GST Share	1,314	3,000	(1,686)
7300 EATC Other	121	121	
7315 EATC Travel	3,109	3,109	
	<b>45,356</b>	<b>48,230</b>	<b>(2,874)</b>

ECIA GRANT (Website, OLT)	Actual	Budget	Difference
7105 - Website Maintenance	580	2,500	
XXXX - Communications Roll out		6,000	(6,000)
7120 - Community Banners	34,055	34,000	55
Regional Marketing Plan		15,000	(15,000)
Web & print Materials		48,000	
7400 - One Less Trip Design		15,000	
XXXX - One Less Trip Content Development		5,000	(5,000)
	<b>34,635</b>	<b>135,500</b>	

Note 11

REACH 2 GOA GRANT	Actual	Budget	Difference
7205 - Travel	544	1,000	(456)
7216 - Hosting Costs	189	2,000	(1,811)
7220 - Contract Fees	41,263	40,000	1,263
7225 - Speaker Fees	395	5,000	(4,605)
7230 - Marketing	931	2,000	(1,069)
7210 - Printing & Office Supplies	1,113	1,000	(74)
REACH 1 Report Writing	4,613		
7235 - Other	4,797	-	4,797
	<b>53,845</b>	<b>48,894</b>	<b>4,951</b>

**TOTAL EXPENSES 368,045**

Note 1: Projected figure includes pro-rated membership fee for County of Camrose (invoiced)

Note 2: Planned Event was deferred

Note 3: Contribution Agreement has been signed, but deposit of funds is unlikely this FY.

Note 4: Contract fee of \$3370 for facilitation and drafting of Strategic Plan has been separated out. Budget Projection includes March meeting.

Note 5: Reduced to reflect actual

Note 6: Sponsorship request rec'd for \$500 from Flagstaff County

Note 7: Reduced to reflect actual

Note 8: Travel Costs associated with Taylor Young; ENACTUS presenter to be allocated \$1200 approx

Note 9: Reduced to reflect actual

Note 10: Reduced to reflect actual

Note 11: Invoices received totalling \$42,017.53 - not yet posted

**COMMITTEE REPORTS FOR CLR. G SPARROW**

**REC BOARD- MARCH 20, 2017**

- replaced the boiler in the Zamboni room. \$7600 was taken from the capital acct.
- \$1196.74 was donated from the Legion
- motion was made to lease the corner room upstairs to the town for rec & leisure programming for \$400/month
- installing combination lock on the north door to the bathrooms for the minor ball season.

**GOLF COURSE-MARCH 21, 2017**

- looking into hood fan for kitchen
- new tee boxes on #2 & #8
- passed a motion for new town entrance sign to be erected in the NW corner of the golf course
- set rates for the year
- set tournament dates including a fundraising tournament for June 3
- have casino for August 3 & 4
- new (used) fuel tanks donated by Amped
- new 150 sign markers donated by Amped & painted by Obrien's
- Casino acct-\$1089 /Checking acct-\$1000 / Savings acct-\$44249

Emergency Services Committee

Things are progressing well and I believe we will keep our timeline of delivery to our Sept Council meeting for approval. Currently working on what type of model is to be used. There will be more presentation and information at the next meeting as there are still some questions that need to be answered.

Submitted by Grant Imlah

## **Emergency Services Committee**

Date : Thursday, March 23, 2017

Location : County Office, Sedgewick, AB

### **Minutes**

#### **ATTENDANCE**

Debra Smith, Chair	Councillor	Village of Lougheed
Darcy Eskra	Councillor	Town of Killam
Grant Imlah	Councillor	Town of Sedgewick
Dayna Oberg	Councillor	Village of Forestburg
Kevin Luntz	Fire Chief	Village of Forestburg
Joe Knievel	Fire Chief	Town of Killam
Jacquie Zacharuk	CAO	Village of Alliance
Jolene Sinclair	Assistant CAO	Village of Alliance
Kel Tetz	Councillor	Village of Heisler
Dennis Steil	Councillor	Village of Heisler
Keith Makarowski	Fire Chief	Town of Daysland
Rod Krips	CAO	Town of Daysland
Leo Lefebvre	Councillor	Town of Hardisty
Wilma McLeod	Councillor	Village of Alliance
Leona Dickau	Councillor	Town of Daysland
Jay Stuckey	Fire Chief	Village of Alliance
Gary Matthiessen	Councillor	Flagstaff County
Wade Lindseth	Councillor	Flagstaff County
Jim Matthews	Councillor	Flagstaff County
Shelly Armstrong	CAO	Flagstaff County
Spence Sample	Acting Executive Director and Fire Commissioner	
Sara Ahlstrom	Municipal Affairs	
Jennifer Paton	Municipal Affairs	
Kim Cannady	RESC	Flagstaff County
Grace Bratland	Recording Secretary	Flagstaff County

#### **CALL TO ORDER**

Chairman Smith called the meeting to order at 7:08 p.m.

#### **AGENDA**

##### **Resolution**

Clr. Eskra moved to approve the agenda for the Emergency Services Committee meeting of (2017/03/23) as presented.

**Carried**

## **MINUTES**

### **Resolution**

Clr. Dickau moved to approve the minutes for the Emergency Services Committee of (2017/02/28) as presented.

**Carried**

### **Fire Services - Understanding of Options**

Linda Reynolds, Municipal Sustainability Advisor with Municipal Affairs, entered the meeting via conference call.

L. Reynolds reviewed Regional Service Delivery Governance Structures and Options.

The presentation outlined the following:

- Intermunicipal Agreements
- Regional Services Commissions
- Governance Considerations
- Challenges Associated with Regional Service Delivery
- Benefits Associated with Regional Service Delivery

Angela Markel, Manager of Municipal Legislation with Municipal Affairs, entered the meeting via conference call.

A. Markel presented on Municipally Controlled Corporations.

The presentation outlined the following:

- What is a Municipally Controlled Corporation (MCC)
- Examples of existing MCC's
- Key Benefits
- Potential Drawbacks
- Governance Structure
- How to Establish an MCC
- Requirements of MCC's in the Modernized Municipal Government Act (MMGA)

### **Information on Options**

Clr. Smith reviewed the report prepared by Brownlee, Appendix "C" - Implementation of Collaborations under Intermunicipal Collaboration Framework (ICF)'s.

S. Sample, Acting Executive Director and Fire Commissioner of Alberta, commented on the information provided by D. Moffat regarding Fire Districts.

### **Fire Services - Understanding of Options**

J. Paton and S. Ahlstrom reviewed the Emergency Services Meeting timelines. The next meeting will be held on April 18, 2017 to discuss refinement of options and/or confirmation of options. May require additional meetings before the anticipated council review in August.

L. Reynolds and A. Markel withdrew from the meeting.

Committee members broke into groups to discuss the following questions:

1. What did you hear?

The following responses were brought forward:

- Don't want a commission or MCC due to government involvement.

- Explore a commission and/or society and MCC.
- Society is a very viable option.

2. What stood out for you?

The following responses were brought forward:

- Not a lot needed notes to help follow.
- Liability issues.
- Protection of firefighters and public.
- Changes to regulations and how it will affect.
- Insurance / Risk / Liability Options.

3. What does that mean given your previously selected criteria?

The following responses were brought forward:

- Evaluate each option according to our criteria.

4. What do you need to consider?

The following responses were brought forward:

- Borrowing options.
- Purchasing / Disposal of assets.
- Going to have to fit our geographic area.
- Be equipped to handle everything from a house fire to farm accident.
- Bridging options on timelines prior to expiry of agreement.
- More exploration into the options of MCC, commissions, societies, and service agreements.

Next steps:

To invite Linda Reynolds to the April 18, 2017 meeting to provide additional information regarding Regional Service Commissions.

Compare criteria with the four identified options: MCC, commission, society or service agreement.

S. Armstrong will provide the following information from insurance companies:

- If they will provide an insurance policy to a society, MCC, commission, or service level.
- How the company will determine the rates.

D. Rosland, Field Officer, Office of the Fire Commissioner, will provide information on a business plan or bylaws for Regional Fire Services, or a Fire Master Plan template.

S. Ahlstrom to provide business plan resources.

**NEXT MEETING  
DATE**

The next meeting will be held on April 18, 2017 at 7:00 p.m. at the County Office.

**ADJOURNMENT**

**Resolution**

Clr. Eskra moved to adjourn the meeting at 10:09 p.m.

**Carried**

.....  
Chairman

.....  
Recording Secretary

**SPL Library Trustees Training Session**

April 4<sup>th</sup> 2017 – 6:30pm to 9:00pm

- Training session facilitated by Ron Shepard, Director of PRL.
- Discussed rights and responsibilities of both Library Board and Town Council.
- Presentation on LB code of ethics.
- Setting up a local Library board.
- Presentation on grants and funding by the Department of Municipal Affairs: Public Library Services.
- Overview of the Alberta Libraries Act.

Submitted by Stephen Levy

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20-Apr-17  
Mayor

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20-Apr-17  
CAO

On April 18th, I attended the RESC meeting in Cr. Imlah's stead:

-The meeting referred to the 2011 Flagstaff study (enclosed) and realized that components of it were overlooked at the time; mainly the "Governance model" portion which in effect recommended a Society being formed to manage Emerbency Services. It was determined by the group that this was a serious oversight at the time and that it might be something we want to look at now.

- Long story short: we requested Admin. to investigate the pros and cons of a "Society" vs. "Commission" and report back to RESC at its next meeting, May 24th, 2017 accordingly.

- At that time the RESC will be making a resolution of recommendation to Councils whichever Governance model of the two... "Society" vs. "Commission", that the committee chooses by consensus, with a request to Councils that they accept or reject in time so the RESC can begin work at their next meeting on the model thus ratified.

- we would have done it last night but we were not sufficiently comfortable in our knowledge of the difference between the two. With the further research expected on May 24th, the committee was confident that Councils would be in possession of sufficient information that they would endorse the recommendation of the RESC accordingly. All questions answered or answerable at that time.

I will address this at our Council meeting on the 20th April so that it can be in our thoughtful consideration going forward and we won't need to learn it all in one night.

That is my latest report, respectfully submitted.

Perry

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## **Town of Sedgewick Public Works Report – Period Ending April 20<sup>th</sup>, 2017**

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### **An update on public works activities up to April 20<sup>th</sup>, 2017**

- General maintenance
- Removed ice at the Recreation Centre (hockey and curling ice)
- CVIP inspection completed on the bucket truck – 100%
- Power and phone lines have been extended at the Water Treatment Plant in preparation for fencing
- Removed all snow fence around town
- Repaired damaged chain on the walking trail – appears to be driven through
- Completed three year service and maintenance plan for culvers, hydrants, storm/culverts. Maps to be inputted in the GIS program
- Removed tree on 47<sup>th</sup> Street in front of Conrad's Video for roof repairs.
- Arranged annual spraying with contractor

**Attachments:** n/a

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20-Apr-17  
Mayor

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20-Apr-17  
CAO

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## **Town of Sedgewick – Recreation and Community Services Liaison Report – Period Ending April 20<sup>th</sup>, 2017**

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The CAO and I have continued with policy development and implementation of the Recreation and Leisure as per motion #2016.12.301. We continue to meet with the community, presenting and discussing the plan and how it will relate to their organization. Small group discussions and feedback ideas are beginning to confirm for us that a larger segment of the population of Sedgewick is positive about moving forward with what we are presenting.

### **Program Action Plan:**

- Triathlon Guide – action plan
- Town wide garage sale – action plan

### **Community Liaison Projects:**

- Canada Day parade and float preparation.
- Go East of Edmonton April advertisement.
- Agreed on a rental contract for a “Rec Room” at the Sedgewick Rec Centre.
- Attended Vimy Ridge celebration in Loughheed, Alberta.

### **Sedgewick Community Programming:**

- Alberta Health Services, “Run Away From Your Problems” injury prevention course on April 4<sup>th</sup>, 2017.
- Arranged instruction with Alberta Health Services for healthy lifestyle four part series starting May 12<sup>th</sup> in the “Rec Room”.
  - May 12<sup>th</sup>, 2017 – Stress Less 10:30 a.m. – 12:00 p.m.
  - May 26<sup>th</sup>, 2017 – Time to Move 10:30 a.m. – 12:00 p.m.
  - June 2<sup>nd</sup>, 2017 – Ready for Change 10:30 a.m. – 12:00 p.m.
  - June 9<sup>th</sup>, 2017 – Sleep Well 10:30 a.m. – 12:00 p.m.
- Arranged instruction with Alberta Health Series for a five part preschool program series called “Monkey Business” starting April 27<sup>th</sup> at the Sedgewick Library.
- Arranged instruction for a six part series POUND Fitness class beginning May 5<sup>th</sup>, 2017 in the “Rec Room”.
- Arranged a three part “Runner’s Meet up” beginning April 18<sup>th</sup>, 2017 to promote the new walking trail.
- Arranged a Prevention Series with Donna Coombs to be held at the Sedgewick Seniors Centre:
  - April 11<sup>th</sup>, 2017 – Fraud Prevention 7 p.m.

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**Town of Sedgewick – Recreation and Community Services Liaison Report – Period Ending April 20<sup>th</sup>, 2017**

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- May 16<sup>th</sup>, 2017 – Senior Services Information (Alberta Seniors Financial Assistance, Tax Deferral Program) – 7 p.m.
- June 13<sup>th</sup>, 2017 - Wills, Personal Directives and Power of Attorney 7 p.m.
- Recycled Craft Contest – deadline May 31<sup>st</sup>, 2017.
- Ordered LED benches for the new walking trail with donated funds.
- Regretfully the triathlon will not proceed in 2017 due to lower than expected registration. Joint venture conversations with Killam in the future.
- Joint transfer of Sedgewick Lake Park operations to the board.
- Conducted interviews for summer staff.
- Curbside recycling program and information package arranged with Flagstaff Waste.
- Annual cemetery clean-up day planned for May 11<sup>th</sup>, 2017.
- Secured POUND Fitness Instructor to run a fitness series every Friday between May 5<sup>th</sup> – June 9<sup>th</sup>, 2017 in the Rec Room during lunch hour.

**Attachments:**

1. Triathlon guide – action plan

## **Triathlon Guide**

### **Introduction:**

This guide has been prepared specifically to provide information for anyone involved in a triathlon.

A triathlon is “an event combining any combination of swimming, cycling, and running?” A conventional triathlon is made up of a swim followed by a cycle ride followed by a run. Triathlon is individual activity and races take place against a continuously running clock. Events take place over a variety of distances. The “standard” distance event comprise a 1,500 meter swim, 40 kilometer bike, and 10 kilometer run. To cater to the novice triathlete, many events take place over a shorter distance, for example: 400 meter swim, 15-25 kilometer cycle, 5-8 kilometer run.

### **Advance Preparation**

The organization of a triathlon is complex and time consuming.

A triathlon can be broken down into:

- Event organizer: the person who has ultimate responsibility for the event.
- Event administrator: the person able to distribute and collect registration forms.
- Course organizer: the person with the responsibility for the mapping, marking and measuring of the course.
- Finance: the person to draw up a budget for the event and to administer all the financial aspects of the event.

These four people form the core team. Around them there may be others responsible for the cycle course and its organization, the swim or the “result service” for example.

Prior to an event happening, meetings must be held to assign responsibilities and solve problems as and when they arise.

In order to run an event effectively, sufficient planning needs to be in place in advance. The starting point for this is with the local police, to gain permission in principle, then the local governing authorities, site and land owners.

Once a shortlist of routes has been chosen information needs to be passed to the governing authorities and be circulated through other services and utilities to find status of roads on the day of the race. This enables you to plan around any delays of the day.

All preliminary information circulated concerning the day should include proposed date of the event and place of the event. Further information includes a proposed time table start, last competitor to finish and times of highway use. A proposed outline of the course and estimated number of competitors should also be included.

One of the most important factors contributing to the success of a race is the chosen track. There are basic course designs. “Out and Back”, “Multi-lap”, or “Place to Place” are the most common. All need careful consideration for safety, fairness and suitability.

It is important that the course is measured well in advance. Time needs to be given to the marking of the turnaround points and kilometer markers. The “signing” of courses need to be planned to ensure sufficient numbers of signs. Planning is needed as to the location and erection of the signs. It is noted not to place race signs over existing road signs. Plan when you will be able to erect the signs and markers. Can this be done the day before?

Competitors, as well as officials need to know basic information. The information needs to be as accurate as possible at the time of printing. The basic information provided to competitors should include:

- When: date, start, finish time, prizes;
- Where: location, directions , and maps;
- What: distance and type of race, terrain;
- How much: entry fee, prizes purse (if any);
- Format: pool or open water swim, public or closed roads, starting techniques, age group categories;
- Registration: how, when, where;
- Results: when, where;
- The arrangements that will be in place for fluid replacement and feeding needs to be communicated to competitors prior to their arrival at the event;
- Organisers should also ask athletes with specific medical conditions e.g. asthma, epilepsy, insulin diabetics, drug allergies etc. to write this information clearly on the back of their race number.

It is important that you receive support completing your risk management assessments; fulfil insurance requirements, fulfil police and local authority requirements and advertise your event.

### **Race Organization**

The registration procedure needs to be clearly explained to competitors prior to their arrival at the event. An area should be made available for registration that can cope with the number of entries.

Standard points at registration:

- Check competitor against list of entrants to determine starters;
- Check competitor information is correct (ie. name, age, etc.);
- Issue race number.

The registration area is also a good place to have a race information board to give race details and last minute changes to the program.

## **Marshalling**

This is an extremely important area for consideration. Once courses are finalized, identify where marshals are needed and the total number required. Recruit sufficient marshals to fill the positions as soon as possible.

It is important that you recognize your marshals as this will ensure that they come back next year. It is important that the marshals are of a calibre to carry out the function required.

- Brief the marshals as to their exact duties and responsibilities;
- Ensure they know their exact location;
- Each marshal should be given other race information including start and finish lines, flow direction, and emergency contacts;
- Place marshals at critical points on the course. Be prepared to be able to reassign from low priority if this is required;
- Safety of marshals on the swim, cycle and run section is of prime importance. It is important to know that they have no authority over road traffic. Police presence should be obtained in relevant places. All marshals on public highways should be issued high visibility garments.

The following areas will require marshalling.

- Open water swims;
- Pool swims;
- Courtesy marshals for change rooms, safety staff, timing crew, lap counters;
- Transition; direction/flow marshals;
- Cycle; junction and direction marshals, sign erection crew.

## **Timing and Results**

A system needs to be in place that can cope with the demands of the race. Whatever timing system is employed it should be able to produce a list of overall winners on race day, then dispatch a complete set of results to all competitors soon after the race.

## **Race Facilities**

Consider the following:

- Sufficient parking for competitors, spectators and officials;
- Toilet and wash/changing facilities;
- Baggage storage and secure area;
- Refreshments/food facilities.

Fluid replacement for competitors should be often on the course. The transition area and the finish are logical sites. It is normal to have stations in the transition area, midway through the run and at the finish line. If the course is one loop rather than laps then more drink stations are required.

Food and nutrition supplements should be available during events lasting longer three hours. This is important because competitors cannot be given fluid or nutrition from anyone other than the event organizing team. Adequate suppliers and distribution is essential.

### **Medical Personnel**

The recruitment of medical personnel is vital. They are likely to be most needed often the swim, at the race finish and at high risk points on the cycle course. These points should be identified by a safety officer and related to the medical personnel prior to the race. All first aid points must have access for ambulances.

### **Communications**

Provide all the marshals and officials with a list of important telephone numbers. The system needs to be able to:

- Contact race organiser in case problems occur;
- Contact medical personnel;
- Contact external medical services quickly;
- Relay information to the commentary team.

Provide all marshals and officials with a list of important phone number and arrange a central point.

### **Finance and budgeting**

Prepare a race budget. It is an important part of putting on any event. Without a comprehensive race budget it is not possible to calculate the income and expenditure or balance books.

### **Marketing and Promotion**

Marketing your event is very important. Publicity helps to promote the sport of triathlon.

Two things to think about:

1. Promotional material and its effective distribution;
2. Use of media.

Designing a distinctive logo for the event and putting together attractive looking information is essential. Please include venue, date, distances, eligibility and how to enter, contact name and phone numbers. Let clubs, recreation centre, pools, fitness centre etc. know the event is taking place and have the information ready for distribution.

Good luck and enjoy your event!

Access: [volunteer@triathlons.org](mailto:volunteer@triathlons.org)

:scientifictriahlon.com

**General daily function updates:**

**(12) Administration**

- Completed office renovation
- Ran interviews and hired part-time casual staff
- Updated contract for Xerox photocopier
- Completion and transition of lake books to board treasurer
- Prepared advertisements and publications for curbside recycling program
- Received one Canada Summer Job grant summer employment

**(23) Public Works**

- Long-range planning underway for maintenance and repair of manholes, storm sewers, sanitary lines and spraying.
- Policy development for Public Works restructuring.
  - Internal – Cemetery Maintenance and Operations Policy
  - Internal – Cemetery Burial Policy
  - Internal – Cemetery Budget and Operations Policy
  - Internal – Cemetery Inventory Policy
  - Internal – Main Street Park Maintenance and Operations

**(26) By-law Enforcement**

- Dog Control Bylaw #464 – dog at large charging pedestrians (1)
- Unsightly Premises Bylaw #465 – clean up orders initiated (3)
- Traffic Control Bylaw #511 – removal of inoperable vehicle on roadway (2)

**(41) Water Treatment**

- Reviewed design tender for back-up generator and fire pump at the water treatment plant.

**(56) Cemetery**

- Annual cemetery clean-up has been scheduled for May 11<sup>th</sup>, 2017
- A monument has been ordered to replace the damaged headstone in 2016 – monument will be installed upon delivery.

**(66) Development**

- ST Priority #1 – Municipal Rebranding - finalized entrance upgrades with contractors. Projected completion - July 1<sup>st</sup>, 2017
  - Site prep underway, stumps have been ground
  - Preparing encroachment agreement with private landowner
  - Marketing banners sent to Alberta Transportation for approval
- Finalized sale of tax recovery property: Plan 3825P, Block 8, Lot 6

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**Town of Sedgewick - CAO Report – Period Ending April 20<sup>th</sup>, 2017**

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- Development permit applications:
  - Plan 2500AE, Block L, Lots 3-5P – residential development
  - Plan 2917TR, Block 17, Lot 5 –garage addition
- Tax Recovery processing – one property to be placed on tax sale in 2017.

**(72) Recreation**

- Followed up with all outstanding grant recipients regarding 2016 Phase II recreation funding allocations. Began promoting 2017 grant processes.
- Provided advice to Rec Board regarding personnel contracts.
- Recreation and Leisure Plan implementation as described in the Recreation and Leisure report.

**Attachments:**

1. Action Items – no action required

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20-Apr-17  
Mayor

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20-Apr-17  
CAO

# Council Action Items

Mar. 16, 2017

	For	Item	Action Taken	Date Completed
1	Amanda	Amend previous minutes for motion 2017.01.01 GS.	Complete.	24-Mar-17
2	Amanda	Letter to FIP re: withdraw from Reg Gov process but active in FIP.	Letter complete and emailed/mailed.	24-Mar-17
3	Amanda	Update new rec policies to include approval numbers.	Complete.	24-Mar-17
4	Thelma	Post bylaw #529 on website.		
5	Amanda	Proceed with Purchase Agreement for Plan 3825P, Block 8, Lot 6.	Draft agreement sent to legal.	1-Apr-17
6	Amanda	Process Peace Officer Services Agreement with FC.	Complete.	24-Mar-17
7	Amanda	Letter to Lions re: flowers at cemetery.	Spoke with C. Remple	10-Apr-17

## Request for Decision (RFD)

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<b>Topic:</b>	<b>2017 Sedgewick Lake Park Proposed Budget</b>
<b>Initiated by:</b>	Council
<b>Prepared by:</b>	Sedgewick Lake Park Board
<b>Attachments:</b>	1. 2017 Proposed Budget

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**Recommendations:**

**That the council approves the 2017 Sedgewick Lake Park's budget as presented.**

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**Background:**

The Sedgewick Lake Park board has restructured itself and advised that they will maintain full operations of grounds, personnel and equipment. The attached budget reflects 2017 operations. They are not requesting municipal funds in 2017.

The board advised they will not undertake any major capital projects in 2017 as they will be focusing on basic operations and restructuring.

Sedgewick Lake Board Operating Revenue and Expenses

Revenue		Jan.	2017 Budget
MTRA Grant			
Transfer from Reserves	173920	\$ 29,089.84	
WCB Credit			
Bank Interest	173210	\$ 173.73	\$ 400.00
Campground Fees	173410		\$ 86,450.00
Wood Revenue	173412		\$ 3,800.00
Donations			\$ -
Laundry Mat Sales	173413		\$ 300.00
TeePee Time			
Special Revenue	173411		\$ -
Camp Kitchen Rental	173411		\$ 100.00
Petty Cash			
Pool Passes	173414		\$ 600.00
Total Revenue		\$ 29,263.57	\$ 91,650.00

Expenses		Jan.	2017 Budget
Manager Wages	273110		\$ 25,000.00
Employer Deductions	273130		\$ 11,000.00
Summer Students	273120		\$ 16,000.00
Advertising	273220		\$ 700.00
Insurance	273274		\$ 1,450.00
WCB	273131		\$ 300.00
Office Supplies	273510		\$ 600.00
Board Supplies	273511		\$ 100.00
Vehicle Maintenance	273251		\$ 250.00
Fuel Purchase	273253		\$ 1,250.00
Equipment R&M	273252		\$ 1,500.00
Tools & Shop Supplies	273513		\$ 250.00
Electricity	273540	\$ 474.14	\$ 15,000.00
Telephone	273217		\$ 700.00
Janitorial Supplies	273512		\$ 1,000.00
Landscape Maintenance	273254		\$ 1,500.00
Building R&M	273250		\$ 1,000.00
Petty Cash/Float			\$ -
Pool Supplies	273516		\$ 3,450.00
BRCU MasterCard Fees			\$ -
ATB Visa & Debt Charges	273701	\$ 15.00	\$ 1,500.00
FRSWMA Fees	273219		\$ 800.00
Reservation Fees			\$ -
Propane	273115		\$ 1,500.00
Transfer to Reserves			
Firewood Expenses	273514		\$ 3,600.00
Internet	273218		\$ 500.00
Kids Summer Program			\$ -
Lot Maintenance	273255		\$ 500.00
Accounting Honarium			\$ 1,200.00
First Aid Courses			\$ 500.00
Total Operating Expenses		\$ 489.14	\$ 91,150.00

Capital Expenses		Jan.	2017 Budget
Picnic Tables/Fire Pits	273901		
Pool Repairs	273905		
Tree Program	273906		
LapTop Computer			\$ 500.00
Enterance Sign			
Equipment Replacement			
Lot Upgrades	273904		
Total VA Expenditures		\$ -	\$ 500.00

2017 Budget
\$ 91,650.00
\$ 91,150.00
\$ 500.00
\$ -



Mike LoVecchio  
Director  
Government Affairs

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Canada V3B 5C8

T 778.772.9636  
mike\_lovecchio@cpr.ca

April 3, 2017

Mayor Perry Robinson  
Town of Sedgewick  
PO Box 129  
Sedgewick AB T0B 4C0

Via email: [probinson@sedgewick.ca](mailto:probinson@sedgewick.ca)

Dear Mayor Robinson:

**RE: Rail Safety Week 2017**

Canadian Pacific (CP) and the Canadian Pacific Police Service (CPPS) will be educating the public during this year's Rail Safety Week about safety in and around railway property.

From April 24 through April 30, CP and CPPS will conduct rail safety blitzes in communities across our network – from Montreal to Vancouver – with participation from other police agencies and schools to educate motorists, pedestrians and the general public about the role we each play in staying safe.

"When people use railway property or tracks as walking paths, they are risking their lives," said Laird Pitz, CP's Vice President and Chief Risk Officer. "Rail safety requires vigilance 24 hours a day, seven days a week, 365 days a year. We are asking everyone to consider their own safety around railroad property. The impact of an incident can have tragic consequences for all concerned, including family, friends and community."

CP is proud to be the safest railway in North America, with the fewest reportable train accidents per million train miles among all Class 1 railroads for 11 years straight.

While we are pleased that crossing incidents declined in Canada last year, a sharp rise in trespassing incidents means we must continue to do more. Tragically, 46 pedestrians and 19 drivers lost their lives in these preventable incidents. This is in comparison to 31 pedestrian and 14 driver lives in 2015.

CP believes that one incident is too many. That is why we are working tirelessly, along with our community partners, to promote safety in and around railway property throughout Canada.

We ask that you support rail safety in your community by participating in Canada's Rail Safety Week in the following ways:

1. Declare April 24 – April 30 Rail Safety Week in council by adopting the enclosed draft resolution
2. Promote your declaration over social media by adopting the enclosed draft tweets
3. Ask your local police service to also declare Rail Safety Week over social media
4. Adopt the hashtag #LookListenLive year-round when speaking to the importance of being safe around tracks and trains.

The safety and security of residents in the communities we operate in is – and will continue to be - our number one priority. We hope you will join us in promoting rail safety in your community, during Rail Safety Week 2017 and throughout the year.

Thank you in advance for considering this request. Should your council choose to endorse the enclosed resolution, I would be grateful if you could provide me a copy. Should you have any questions, please give me a call on 778 772- 9636.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike LoVecchio', with a stylized flourish at the end.

Mike LoVecchio  
Director Government Affairs

cc.       Laird Pitz, Vice President and Chief Risk Officer  
          Chief Ken Marchant, CP Police Service

**DRAFT RESOLUTION IN SUPPORT OF PUBLIC - RAIL SAFETY WEEK**

Whereas Public - Rail Safety Week is to be held across Canada from April 24 to April 30, 2017;

Whereas it is in the public's interest to raise citizens' awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness;

Whereas Operation Lifesaver has requested City Council adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor \_\_\_\_\_

Seconded by Councillor \_\_\_\_\_

It is hereby RESOLVED that our community proclaims national Rail Safety Week, to be held from April 24 – April 30, 2017.

## **SOCIAL MEDIA - DRAFT SOCIAL MEDIA POSTS**

### **Monday, April 24:**

- Did you know this week marks Canada's Rail Safety Week? Remember to Look and Listen to Live! #LookListenLive
- This week we're joining @CanadianPacific and all Canadian railways in reminding people to make smart decisions around tracks and trains
- {Suggested placeholder to retweet safety message from @CanadianPacific}

### **Tuesday, April 25:**

- Scary stats: In 2016, 46 pedestrians and 19 drivers tragically lost their lives in preventable rail incidents #LookListenLive
- Retweet if you take the pledge to be safe around tracks and trains this Rail Safety Week #LookListenLive
- {Suggested placeholder to retweet rail safety message from local police agency}

### **Wednesday, April 26**

- Always practice situational awareness around tracks and trains to keep yourself safe #LookListenLive
- {Suggested placeholder to retweet safety message from Transport Canada @Transport\_GC}

### **Thursday, April 27**

- This Rail Safety Week, choose the safe route to school or work and stick to it. Don't let a shortcut cut your life short #LookListenLive
- {Suggested placeholder to retweet safety message from rail safety organization @OpLifesaver}

### **Friday, April 28**

- If you use railway property or tracks as walking paths, you risk your life. Always use designated paths and crossings #LookListenLive
- {Suggested placeholder to retweet safety message from another railway that operates in your community}

### **Saturday, April 29**

- This Rail Safety Week, speak to your children about dangers at level crossings and railway property #LookListenLive

### **Sunday, April 30**

- Proud to be a partner in #RailSafety this Rail Safety Week. Always remember to #LookListenLive
- {Suggested placeholder to RT message from Rail Association of Canada @RailCan}

For more social media content, visit Operation Lifesaver's website at [www.oplifesaver.ca](http://www.oplifesaver.ca)

Flagstaff Regional Housing Group  
January 24, 2017 @ 7:00 pm  
Big Knife Lodge, Forestburg

## Draft MINUTES

Attendees:	Donna Buelow, Second Vice Chair (regrets)	Town of Hardisty
	Peter Miller, Vice Chair	Village of Forestburg
	Rick Kryz, Board Chair (regrets)	Town of Killam
	Gunnar Albreit (regrets)	Flagstaff County
	Wade Lindseth (regrets)	Flagstaff County
	Ed Kusalik	Town of Daysland
	Susan Armer (regrets)	Village of Lougheed
	Morgan Doege	Village of Heisler
	Dell Wickstrom	Village of Alliance
	Greg Sparrow	Town of Sedgewick
	Mike Leathwood	The Bethany Group
	John Davis	The Bethany Group
	Gretel Pepper (recorder)	The Bethany Group

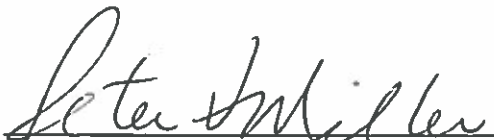
1.	<b>CALL TO ORDER</b> In the absence of the Board Chair, Peter Miller acted as Vice Chair called the meeting to order at 7:05 pm.
2.	<b>REVIEW OF AGENDA</b> FRHG 17-01-01      Moved by Greg Sparrow to accept the Agenda as presented.
3.	<b>MINUTES OF PREVIOUS MEETING</b> FRHG 17-01-02 <b>MOVED</b> by Morgan Doege to accept the Minutes of the November 22, 2016 Board Meeting as presented. <b>CARRIED</b>
4.	<b>Correspondence</b> <ul style="list-style-type: none"> <li>AB Seniors and Housing confirming approval to pay \$325,000 toward the Flagstaff Demolition costs.</li> <li>Letter from a resident in the Senior Self-Contained units requesting Board reconsideration to change the decision back to allowing two residents to be grandfathered in to eat or pick-up their meal as in the past. Considerable discussion took place and the following recommendation made.</li> </ul> FRHG 17-01-03      Moved by Dell Wickstrom that the Board allow the two individuals to be grandfathered in to meal services but provided with a clear notice that if the lodge fills up access will no longer be available to them. <b>CARRIED</b>
5.	<b>FINANCIAL STATEMENTS (Preliminary) for the period ended December 31, 2016</b> <ul style="list-style-type: none"> <li>Going forward Balance Sheets will be shared with Board Members.</li> <li>Revenue overall slightly higher than budget. Rental revenue slightly lower due to lower occupancy. Expenses lower than budget due to budgeted manpower; lower salaries and benefits (resulting from some Sedgewick staff choosing to be paid out and any new positions being built in to budget).</li> <li>Net Surplus (after requisition) is \$133,638</li> </ul>

Flagstaff Regional Housing Group  
January 24, 2017 @ 7:00 pm  
Big Knife Lodge, Forestburg

	<ul style="list-style-type: none"> <li>Overall demolition project came in at \$695,176 – after \$325,000 recovery from Government FRHG costs will be \$370,176.</li> <li>Unrestricted net assets (as of December 31, 2015 audited financial statements) is \$783,978. After all costs are applied, resulting approximate deficit for Flagstaff will be \$186,384, which will be recovered from the unrestricted net assets. Final numbers will be brought to the next meeting for information.</li> </ul> <p><b>FRHG 01-04                      Moved by Ed Kusalik to accept the Preliminary Financial Statements for the period ended December 31/16 as presented.                      CARRIED</b></p>	
<b>6.</b>	<p><b>OPERATIONAL BUDGET – 2017</b></p> <ul style="list-style-type: none"> <li>Information only</li> </ul>	
<b>7.</b>	<p><b>OPERATIONAL REPORT &amp; HOUSING UPDATE</b></p> <ul style="list-style-type: none"> <li>A written report was circulated</li> <li>New addition target occupancy starting February 1, 2017.</li> <li>Accommodation standards Licensing Inspector reviewed the existing lodge and the new addition. The existing facility received a recommendation to increase the number of units and to open the new addition and recommendation to be granted a 3-year license beginning February 1, 2017 (with annual mini inspections). Approval was granted to open the new addition as long as electricity to stove tops is disconnected until guards are installed prior to residents using them.</li> <li>Cell phone coverage is being looked at for the facility (cell phone coverage has been inadequate to the community and no coverage at the lodge). Extensive discussion took place with various options to look at. It was decided to explore more cost-effective options, obtain additional quotes and bring back to the next meeting for further discussion.</li> <li>Going forward occupancy and resident information will be included in the operational report.</li> </ul>	
<b>8.</b>	<p><b>CEO REPORT – Verbal Report</b></p> <p>A formal report will be provided to Board Members going forward.</p>	
<b>9.</b>	<p><b>PREVIOUS BUSINESS</b></p>	
	<b>a.</b>	<p><b>Project Update</b></p> <ul style="list-style-type: none"> <li>Lodge: New addition opening for business February 1; very successful</li> <li>Furnishings are being provided by FRHG (allocated building funds).</li> <li>Self-Contained: Project is progressing very well and we anticipate opening in the spring. Any requests are to be channeled through the Housing Manager. As vacancies are higher than normal we are looking at other renting opportunities.</li> <li>Demolition: Found more asbestos in the building; some issues that the contractor has acknowledged responsibility for and is assuming the costs to repair.</li> </ul>
<b>10.</b>	<p><b>NEW BUSINESS</b></p>	
	<b>a.</b>	<p><b>2016 Survey (Staff and Resident) Results</b></p>

Flagstaff Regional Housing Group  
January 24, 2017 @ 7:00 pm  
Big Knife Lodge, Forestburg

	<ul style="list-style-type: none"> <li>– Lodge overall results were very good – 99% satisfaction reported.</li> <li>– Seniors Self-Contained overall response - 89% satisfaction</li> <li>– Staff results - 88% (down slightly from the previous year).</li> </ul>
11.	DATE & LOCATION OF NEXT MEETING: <b>Wednesday, March 29, 2017</b> at 7:00 pm – Big Knife Lodge
12.	ADJOURNMENT – the Board Chair declared the meeting adjourned at 8:10 pm

  
Peter Miller (Acting Chair)  
Board Vice Chair

March 29/17  
Date

  
John Davis  
Director, Client Services

March 30, 2017  
Date

Sedgewick Community Hall Board Meeting  
March 15/17

Meeting called to order after a tour of the renovations to the soundroom entrance and coat room.

Ed Hughes, our contractor met with the board following the tour of the renos. All the members were happy with the job. We should mention that Ed had the help of a master electrician, Ken Johnson, a citizen of Sedgewick do all the electrical wiring in the hall. Ed, also reported that he got an estimate from Daysland Plumbing to redo the ducting in the entryway and washrooms. Chris Davy from Daysland Plumbing advised us to get this work done as our heat is not being efficiently distributed as all the heat vents are at the ceiling. The quote for material, sheet metal, and labour is \$3569.81 gst not included. Ed also brought with him an estimate for Vinyl Flooring Tile that he recommended for the entryway of the hall. Estimated cost of project would be \$2500 - \$3163. Since that price includes the cost of removing old flooring Kim suggested we take the old carpet out ourselves which would save 1400.00.

Financial statement was provided from the town office. There was a discrepancy found between the Society Return and the Bank Statement ending Jan. 31/17.

Secretary minutes were read.

Business discussed:

**Renos:** We received \$13,000.00 to upgrade the sound system in the hall and to redo the soundroom entrance from the Recreation Grant. The soundroom entrance project cost \$5304.28 and the install of the sound system is not quite finished yet. We projected a cost of \$8000.00 for the sound room equipment. Hopefully, we won't go much over budget.

**Room rentals:** The Masons have paid their yearly rent for 2017 - \$600.00, the Sedgewick Lions Club will pay \$1000.00 once the invoice is received from the town office, and the Players group have agreed to pay

rent/storage of \$500.00 per year which we will receive after their performance in April.

-Donation of \$ 897.55 received from the Sedgewick Legion. Cheryl will send them a thank you.

-Donation of \$2250.00 received from the Flagstaff Scottish Club for the work that the hall board members did helping them prepare their dinner. A thank you to them also will be sent.

-Seniors dance coming up on Sunday, March 19. Cheryl and Lorna will work. The players group will set up the table and chairs for us.

-Recreation grant deadline is May 1/17. Cheryl and Lorna will apply for operational funds of \$8000.00. In September we will apply again for capitol project funds for the flooring and walls in hall entrance.

-Barb McConnell gave us a copy of her time sheets so that we have an idea what her duties are. Kim will prepare a monthly check list for her .

-Hall rental: Currently we have a rental option of 3 hrs for \$50.00 available. The board would be in favor of a 1 hour rental rate of \$25.00 per hour. Steen made a motion of 1hour/\$25.00. Seconded by Cheryl. Carried.

-Cheryl reported good communication going on between the Players Group, the janitor, town office and the hall board as they prepare for their spring production.

-discussion about the ducting . Tim made a motion that we go ahead with the duct work as it will save us money in the long run with reduced heating costs. Seconded by Richard. Carried.

.- The hall board was concerned that our kitchen inspections were outdated as we had no paperwork stating otherwise. After emailing the health inspector, he informed us that the inspections have been done yearly and all the paperwork is at the town office.

Meeting adjourned at 9:30

# Sedgewick Killam Natural Gas System Monthly Statement

Month Ending March 31, 2017

## Vision Credit Union - General

<b>As Per Books:</b>		
Previous Month Balance	<b>\$74,914.29</b>	
Receipts for Month	191,643.64	
Direct Deposit Gas Alberta	656.25	
<b>Subtotal</b>	<b>\$267,214.18</b>	
Less Disbursements	11,636.25	
Gas Alberta (Direct Withdrawal)	85,614.35	
Bank Service Charge		
<b>Month End Balance</b>	<b>\$169,963.58</b>	

<b>As Per Bank</b>		
Month End Balance	169,963.58	
Cash on Hand		
<b>Subtotal</b>	<b>\$169,963.58</b>	
Less O/S Cheques	0.00	
<b>Month End Balance</b>	<b>\$169,963.58</b>	

\$0.00

<b>Outstanding Cheques</b>							
No.	Amount	No.	Amount	NO.	Amount	No.	Amount
<b>Outstanding cheque total</b>			\$ -				

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

# Sedgewick Killam Natural Gas System Monthly Statement

Month Ending March 23, 2017

## ATB BUSINESS CUSTOM ACCOUNT

<b>As Per Books:</b>		
Previous Month Balance	<b>\$5,063.11</b>	
Receipts for Month	220,750.08	
(Matured GIC's)		
Interest Received	46.72	
Profit Share		
<b>Subtotal</b>	<b>\$225,859.91</b>	
Less Disbursements	220,749.00	
(GIC Re-invested)		
Bank Service Charge		
GIC's Purchased		
<b>Month End Balance</b>	<b>\$5,110.91</b>	

<b>As Per Bank</b>		
Month End Balance	5,110.91	
Cash on Hand		
<b>Subtotal</b>	<b>\$5,110.91</b>	
Less O/S Cheques	0.00	
<b>Month End Balance</b>	<b>\$5,110.91</b>	

				\$0.00			

<b>Investments</b>	<b>Amount</b>	<b>Maturity Date</b>
GIC - Credit Union	\$110,374.50	28-Feb-20
GIC - Credit Union	\$110,374.50	28-Feb-20

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**SEDGEWICK KILLAM NATURAL GAS SYSTEM****Balance Sheet As at 03/31/17****ASSET****Current Assets**

Credit Union		169,963.58
ATB FINANCIAL		5,110.91
BRCU 720000676620	0.00	
BRCU 722540349866	0.00	
BRCU 722540155933	0.00	
BRCU 722540155958	0.00	
Total Investments		0.00
Investments - Temporary		0.00
Accounts Receivable		393.75
Payroll Advances		0.00
Accrued Interest Receivable		4,337.19
Accrued Interest		-5,037.77
Prepaid Expenses		16,456.89
General Supply Inventory		19,222.89
<b>Total Current Assets</b>		<b>210,447.44</b>

**Long Term Assets**

Investments - Long term		220,749.00
AGTL Shares		212.00
AGTL Loan		22,500.00
BRCU Patronage Reserve		4,857.76
<b>Total Long Term Assets</b>		<b>248,318.76</b>

**Capital Assets**

Capital Purchases/Disposals		0.00
Engineering Structures	30,044.01	
Accum. Amort. -Engin. Struct.	0.00	
Net - Engineering Structures		30,044.01
Equipment	134,898.72	
Accum. Amort. - Equipment	0.00	
Net - Equipment		134,898.72
Building	0.00	
Accum. Amort. -Building	0.00	
Net - Building		0.00
Land		0.00
<b>Total Capital Assets</b>		<b>164,942.73</b>

<b>TOTAL ASSET</b>		<b>623,708.93</b>
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**LIABILITY****Current Liabilities**

Accounts Payable		0.00
GST Charged on Sales	0.00	
GST Paid on Purchases	-4,628.85	
GST Filed	-1.00	
GST Owing (Refund)		-4,629.85
<b>Total Current Liabilities</b>		<b>-4,629.85</b>

<b>TOTAL LIABILITY</b>		<b>-4,629.85</b>
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**EQUITY****Retained Earnings**

Fund Transfers General		0.00
Funds Transfer Restricted		0.00
Fund Transfers Capital		0.00
Reserves - Future capital expens...		136,807.00
Equity in Fixed Assets		164,942.73

Printed On: 04/07/17

**SEDGEWICK KILLAM NATURAL GAS SYSTEM**  
**Balance Sheet As at 03/31/17**

Accumulated Surplus	253,804.72
Current Earnings	72,784.33
Total Retained Earnings	<u>628,338.78</u>
TOTAL EQUITY	<u>628,338.78</u>
LIABILITIES AND EQUITY	<u>623,708.93</u>

# **SEDGEWICK KILLAM NATURAL GAS SYSTEM** **Income Statement 03/01/17 to 03/31/17**

## **REVENUE**

### **Sales**

Admin Fees - Killam	15,246.65
Admin Fees - Sedgewick	10,289.93
Sale of Gas - Killam	50,583.02
Sale of Gas - Sedgewick	34,138.36
SKNG Replcmnt Fund - Killam	2,550.00
SKNG Replcmnt Fund - Sedgewi...	2,360.00
Return on Investments	46.72
Transportation Charges	637.50
<b>Total Revenue</b>	<b>115,852.18</b>

**TOTAL REVENUE** **115,852.18**

## **EXPENSE**

### **General & Administrative Expe...**

Alta One Call	18.00
Telephone/Freight	503.90
Maintenance Contract	10,000.00
Maintenance Materials	31.47
Natural Gas Purchases	81,537.48
Utilities	530.90
<b>Total General &amp; Admin. Expen...</b>	<b>92,621.75</b>

**TOTAL EXPENSE** **92,621.75**

**NET INCOME** **23,230.43**



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

MAR 13 2017

AR88244C

March 8, 2017

His Worship Perry Robinson  
Mayor, Town of Sedgewick  
PO Box 129  
Sedgewick Alberta T0B 4C0

Dear Mayor Robinson,

The Alberta Government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative (MSI), we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to accept the following eligible project submitted by your municipality under the MSI capital program.

CAP-8612	Infrastructure and Asset Management Plan	\$59,340
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My ministry welcomes the opportunity to celebrate your MSI project milestones with you, so please send invitations for these events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, please contact Municipal Affairs Communications, toll free at 310-0000, then 780-427-8862, or at [ma.msicapitalgrants@gov.ab.ca](mailto:ma.msicapitalgrants@gov.ab.ca).

As partners in supporting Alberta's communities, I look forward to working together to move your infrastructure priorities forward.

Sincerely,

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: Amanda Davis, Chief Administrative Officer, Town of Sedgewick



ALBERTA  
SERVICE ALBERTA

*Office of the Minister  
MLA, Calgary-Varsity*

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MAR 30 2017

AR31494

March 27, 2017

His Worship Perry Robinson  
Mayor, Town of Sedgewick  
PO Box 129  
Sedgewick, Alberta T0B 4C0

Dear Mayor Robinson:

As Minister of Service Alberta, I appreciate the opportunity to reach out to you personally about the work my ministry is undertaking with respect to SuperNet and the support of rural broadband in the province.

Our government understands the importance of maintaining vibrant and sustainable communities, and we know that community leaders like you believe that access to government services and quality internet are some of the keys. Keys to encouraging our youth to make a home in rural Alberta, retaining local skills and talent, attracting new industry and opportunity, and helping businesses to thrive. You have reached out to us about the importance of SuperNet and broadband through the recent Alberta Urban Municipalities Association (AUMA) and Association of Alberta Municipal Districts and Counties (AAMDC) surveys, fall conventions and resolutions, direct conversations with my department, and through correspondence with my colleagues in Cabinet. I thank you for the time you have taken to reach out, we have heard your concerns, and I can share that we are actively looking at how to provide support on these important issues.

Also recently, the Canadian Radio-television and Telecommunications Commission (CRTC) announced that broadband is a basic service that should be available to all Canadians, and both the federal government and CRTC are in varying stages of releasing broadband funding programs. We have spent time with both these groups, advocating on behalf of Albertans, and we support these important decisions. To that end, my department is already working with communities and Internet Service Providers (ISPs) across Alberta who are considering submitting applications for funding.

.../2

At the same time as many of you are looking into municipal solutions or partnerships to enable better internet for your rural residents, the current SuperNet operating agreement with Axia SuperNet Ltd. is expiring on June 30, 2018. While SuperNet is not the internet, and primarily connects public sector sites in the province; it is also one of the networks used by municipalities and ISPs to bring internet into rural Alberta. We need to take action, and considering the valuable stakeholder insights shared with us, our government has been looking at options for moving forward. Those key considerations, and some important background to help you understand SuperNet and the decisions we face, can be found on the attachment I have enclosed.

Our government values open communication and recognizes that many communities are making efforts to improve broadband at home. While this process unfolds and we confirm government's direction, we want to caution municipalities on signing long-term agreements with ISPs. The landscape and arrangements could change and we want to position you for success. If you are considering a municipal partnership or agreement with an ISP, please contact our SuperNet Secretariat toll-free for guidance. They can be reached at 1-888-777-4010.

The government will be discussing our approach for the future of SuperNet and potential rural broadband supports in early 2017, and we will ensure you are aware of those decisions.

Thank you for your continued efforts on behalf of the people of Alberta.

Sincerely,



Hon. Stephanie McLean  
Minister of Service Alberta

Attachment – SuperNet Municipal Backgrounder

cc: Amanda Davis, Chief Administrative Officer, Town of Sedgewick

Honourable Deron Bilous, Minister of Economic Development and Trade

Honourable Shaye Anderson, Minister of Municipal Affairs

Tim Grant, Deputy Minister, Service Alberta

Stephen Bull, Assistant Deputy Minister, SuperNet Secretariat, Service Alberta

## SUPERNET: THE WAY FORWARD AND MUNICIPALITIES

*We know that community leaders and Albertans across the province believe that enabling broadband is key to ensuring vibrant and sustainable communities where businesses can thrive. We also know that many internet service providers (ISPs) in rural Alberta count on SuperNet today to deliver internet services to residents and businesses – and as we move forward – we're working to ensure those services remain available to ISPs and municipalities alike.*

On June 30th, 2018 the current SuperNet operating agreement with Axia SuperNet Ltd. expires. In light of the challenges facing SuperNet today, and considering the insights provided by our stakeholders - including municipalities - the Government of Alberta (GoA) has been reviewing options to move forward:

- ✓ Job 1 is ensuring service continuity for our indigenous offices, municipalities, public sector schools, hospitals, libraries and government facilities;
- ✓ While the GoA is not directly responsible for the delivery of internet services to rural Alberta, we must also continue to support ISPs who use the SuperNet today to deliver internet to Albertans, particularly in our rural and remote areas;
- ✓ We must examine ways to address the growing cost of SuperNet, while working to eliminate the issues and challenges raised to us by our many stakeholders;
- ✓ We must decide what role the new model for SuperNet should play in supporting rural broadband in Alberta, and what, if any, additional approaches should be considered to advance rural internet in the province – now and into the future; and
- ✓ We need to achieve these goals within our existing budget.

### WHAT IS SUPERNET?

SuperNet is not the internet. It is a network of fibre optic cables, wireless towers, and electronics whose primary purpose is to digitally connect over 3,300 of our province's hospitals, libraries, schools, government offices, and many municipal and indigenous offices, in 429 communities. SuperNet is also used by many independent ISPs to provide Albertans and businesses in your municipalities with access to the internet.

Like every network, SuperNet has evolved. It started 15 years ago with the GoA making an investment of \$193 million to construct and own a digital network to bring 402 rural and remote communities into the connected world. At that same time, Bell Canada (Bell) stepped up with \$102 million to enhance their existing network covering 27 urban centres within the province. The rural and urban networks became the SuperNet, and made Alberta the most connected province in the country.

In 2005, as SuperNet moved from construction into operations, the ownership arrangements and contracts for SuperNet were changed. Bell had invested more than \$300 million into completing the build of the rural network, and the GoA decided to give away ownership of that infrastructure, to Bell, in exchange for 10-years of free maintenance. Axia SuperNet Ltd. was also contracted to operate SuperNet.

The GoA now holds rights to use Bell's fibre and wireless infrastructure until 2045. From 2005 to 2015 maintenance of the Bell-owned infrastructure came at no cost to the GoA. As of 2015 the GoA now faces annual maintenance costs of over \$15 million and will have spent more than \$300 million, in maintenance fees alone, before having the opportunity in 2035 to purchase only the aged rural infrastructure for \$1.

As a result of the 2005 change in SuperNet ownership, increasing maintenance costs, and ongoing challenges with today's SuperNet model, we face some difficult decisions in paving the way forward.

### WHO CAN I CONTACT WITH QUESTIONS?

The GoA will continue to work with all municipalities to ensure we maintain clear and open communication regarding SuperNet as we move forward.

**All general inquiries should be directed to the SuperNet Secretariat and Rural Broadband Line:  
(Toll-Free) 1-888-777-4010.**



Village of Alliance  
Town of Daysland  
Flagstaff County  
Village of Forestburg  
Town of Hardisty  
Village of Heisler  
Town of Killam  
Village of Loughheed  
Town of Sedgewick

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APR 10 2017

P.O. Box 450  
4809 – 49 Avenue  
Killam, Alberta  
Canada T0B 2L0

Telephone 780-385-3976  
1-800-297-6101  
(Toll Free Within Flagstaff Area)

April 4, 2017

Re: Focus On The Future 4

Dear Town of Sedgewick:

Flagstaff Family and Community Services is offering a Skills Link Job Entry program for youth between the ages of 15 and 30. We hope to provide assistance to overcome the following employment barriers:

- High school non-completion
- Disability
- Indigenous origin
- Residence in a rural or remote location
- Lone (single) parent
- Visible or ethnic minority
- Official language minority community language barriers
- Recent immigrant/refugee.

This program, start date April 17, 2017, consists of a nine week "In House" segment followed by a sixteen week "job/work experience". Participants will receive a living expense plus child care and travel allowances during the initial "In House" and participating employers will receive a wage subsidization should they decide to hire one of the participants.

Last year's Focus On The Future 3, was highly successful, with 13 of 15 participants employed on a long term basis.

All referrals, both participant and employers can be directed to:

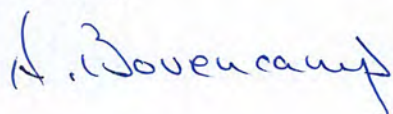
Flagstaff Family & Community Services: 780.385.3976

Holly Bovencamp (Facilitator): 780.385.1446

Sue Freadrich (Facilitator): 780.385.4148.

Thank you.

Sincerely,



Holly Bovencamp



Sue Freadrich

**Flagstaff Family and Community Services**  
**"Helping People"**



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

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March 17, 2017

Dear Mayor and Members of Council,

For the past 20 years, FCM's Legal Defense Fund has been a critical tool in defending the national legal interests of Canada's municipalities. When a member calls on FCM to intervene in a court case of national importance, it's the Legal Defense Fund that makes this support possible. The Fund has been instrumental in setting important legal precedents on a number of issues that are of crucial importance to all municipalities. These include rights-of-way management, payments in lieu of taxes, environmental protection as well as the constitutional ability of municipalities to exercise their legislative powers.

After years of activity, FCM's Legal Defense Fund has been fully depleted. Now we need municipalities like the Town of Sedgewick to help restore the long-term health of the Fund.

A robust Legal Defense Fund is more important than ever. As courts — particularly the Supreme Court — become more strict with regard to the number of intervening parties they will allow in any given case, FCM is consistently recognized as the sole municipal intervener in cases with national implications. That means the Fund is the most certain and cost-effective way of protecting municipal legal rights in bodies such as the Courts of Appeal (provincial and federal), the Supreme Court of Canada and administrative bodies like the CRTC. While the Fund is used specifically for costs incurred directly by FCM, its influence in setting national legal precedents benefits every municipality in Canada. A recapitalized Fund will enable FCM to continue its longstanding efforts to maintain adequate municipal control over local rights-of-way and to maximize cost-recovery — while also bringing the municipal voice to a broad range of legal issues. What's more, it will support a growing demand for FCM to seek out proactive legal opinions on emerging policy issues, such as marijuana legalization. This will help provide all municipalities with the best legal advice available at a fraction of the cost, while contributing to the development of a united municipal response on national issues.

FCM has established a long-term strategy to recapitalize the Legal Defense Fund annually — beginning with an immediate call for contributions to cover ongoing legal costs. While support is voluntary, we strongly encourage members to contribute. We recommend a voluntary contribution of \$50 or more for small municipalities. Enclosed is an invoice that indicates the Town of Sedgewick's proposed voluntary contribution for this year. This amount can be changed based on your budgetary situation. Starting next fall, municipalities will be invited to make an annual voluntary contribution to the long-term viability of the Fund as part of FCM's yearly membership drive.

All of us have a role to play in advancing the legal interests of Canada's municipalities. Thank you in advance for your immediate and ongoing support of the Legal Defense Fund. For more information, visit the membership page at [fcm.ca](http://fcm.ca) or email [info@fcm.ca](mailto:info@fcm.ca).

Sincerely,

Clark Somerville  
FCM President

**President  
Président**  
Clark Somerville  
Councillor  
Regional Municipality of  
Halton, ON

**First Vice-President  
Première vice-présidente**  
Jenny Gerbasl  
Councillor  
City of Winnipeg, MB

**Second Vice-President  
Deuxième vice-présidente**  
Sylvie Goneau  
Conseillère  
Ville de Gatineau, QC

**Third Vice-President  
Troisième vice-président**  
Bill Karsten  
Councillor  
Halifax Regional  
Municipality, NS

**Past President  
Président sortant**  
Raymond Louie  
Acting Mayor  
City of Vancouver, BC

**Chief Executive Officer  
Chef de la direction**  
Brock Carlton  
Ottawa, ON

24, rue Clarence Street,  
Ottawa, Ontario, K1N 5P3

T. 613-241-5221  
F. 613-241-7440

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MUNICIPALITÉS

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MAR 27 2017

## Invoice / Facture

24, rue Clarence Street, Ottawa,  
Ontario, K1N 5P3

T. 613-241-5221 F. 613-241-7440

Davis, Amanda

Town of Sedgewick

PO Box 129

Sedgewick, Alberta T0B 4C0

**Invoice / Facture:** ORD-05437-L0Y1Q7

**DATE:** 03/01/2017

**ACCOUNT/COMPTE:** 43908

**DUE DATE/DATE** 04/01/2017

**LIMITE:**

ITEM/DESCRIPTION	QTY/QTE	RATE/TAUX	TAX/TAXE	TOTAL
Legal Defense Fund/Fonds de défense juridique	1.00000	\$50.0000	\$2.50	\$52.50

**GST/TPS (5%):** \$2.50

**TOTAL:** \$52.50

### PAYMENT/PAIEMENT

**By cheque payable to:**

**Federation of Canadian Municipalities**

**Par chèque à l'ordre de:**

**By Electronic Funds Transfer/Par transfert  
électronique de fonds**

Royal Bank of Canada (RBC)

90 Sparks St, Ottawa, ON K1P 5T7

**Transit Number/Numéro de transit:** 00006

**Account Number/Numéro de compte:** 1006603

**Fédération canadienne des municipalités**

24, rue Clarence Street

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

Ottawa, Ontario K1N 5P3

HST # / No. de TVH: 11891 3938 RT0001

QST # / No. de TVQ: 1202728231DQ0001

**Ref No. / No. de 43908**  
**référence :**

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APR 11 2017



Partners FOR the Saskatchewan River Basin

Managing Partner: Meewasin Valley Authority

402 Third Avenue South, Saskatoon, Saskatchewan S7K 3G5

Telephone: (306) 665-6887 or 1-800-567-8007

Facsimile: (306) 665-6117

Email: [partners@saskriverbasin.ca](mailto:partners@saskriverbasin.ca)

Web Site: <http://www.saskriverbasin.ca>

Town of Sedgewick  
P.O. Box 129, 4818 - 47 Street  
Sedgewick, AB T0B 4C0

March 29, 2017

Partners FOR the Saskatchewan River Basin (PFSRB) would like to request your support. **Your membership and financial support is key to realizing our mission.** The progress in building awareness and knowledge of water issues, research, and solutions in the Saskatchewan River Basin (SRB) would not be possible without public support. Help us to continue doing this crucial work.

PFSRB has been promoting watershed stewardship and sustainability of the SRB since 1993. The SRB is an international watershed that includes the three Prairie Provinces and a small portion of Montana. It contains the North Saskatchewan, Battle, Vermillion, South Saskatchewan, Red Deer, Bow, Oldman, St. Mary, Saskatchewan and Carrot Rivers. PFSRB is the only non profit, non-governmental organization with a mandate to promote watershed sustainability across the entire Saskatchewan River Basin.

Our popular educational board game, Moopher's Amazing Journey to the Sea, has been transformed into a tri-lingual version by incorporating Michif and Cree language into the game. We developed partnerships with both the Gabriel Dumont Institute and the Saskatchewan Indigenous Cultural Centre to complete this work. As always, there is no charge for receiving the game, although assistance with postage is always welcome. Please contact our office to request your copy.

The expansion of the educational Stan the Sturgeon Fish Habitat Program was completed last year with the development of three additional consensus building scenarios. This was completed with the generous support of SaskPower. All of the scenarios were translated into French and made available on our website. Information on our other programs and informational materials can be found on our website: [www.saskriverbasin.ca](http://www.saskriverbasin.ca).

Save the dates! Our annual conference will be held October 17 to 19, 2017 in Edmonton, Alberta. The theme for this year's conference is water quality and transboundary issues. As more information becomes available, it will be posted on our website and Facebook pages.

As added benefit to memberships, we are now offering a \$25.00 discount to members on conference registration fees. In addition, PFSRB is currently undergoing some changes and you can expect there to be more opportunities available to members over the coming year.

Please help us continue this important work by becoming a member. Your support is invaluable. Please find a membership form enclosed.

Sincerely,

Lis Mack  
Manager

Enclosure

*Mission - to promote watershed sustainability through awareness, linkages and stewardship*