

The regular meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, July 14th, 2016 at 6:00 pm.

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| Present | Perry Robinson Greg Sparrow Grant Imlah Shawn Higginson Stephen Levy Tim Schmutz Cindy Rose | Mayor Councillor Councillor Councillor Councillor Councillor Councillor |
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| Present | Amanda Davis Maxine Steil | Chief Administrative Officer Recording Secretary |
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Call to Order Mayor Robinson called the meeting to order at 6:00 pm.

Opening Council conducted an opening values ceremony.

Agenda

2016.07.141

MOTION by Clr. T Schmutz that the agenda be approved with the following additions:

Old Business:

3. Recreation Centre Capital Upgrades – Heating System

CAO Report:

1. In Camera – Personnel

CARRIED.

Minutes Council reviewed the minutes of the June 23rd, 2016 regular meeting.

2016.07.142

MOTION by Clr. G. Sparrow that the June 23rd, 2016 regular meeting minutes be approved as presented.

CARRIED.

Matters Arising:

Delegation

Council discussed the pending visit of Bob Coutts and Tim Morrison, liaison and consultant of the Regional Governance Study as they will be attending as delegates at the August 18th, 2016 council meeting.

Financials:

Financial Statement

Council reviewed the Financial Statement for the month ending June 30th, 2016 as attached to and forming part of these minutes.

2016.07.143

MOTION by Clr. C. Rose that the Financial Statement ending June 30th, 2016 be approved as presented.

CARRIED.

Withdraw

Pursuant to Section 172 of the Municipal Government Act (MGA), Clr. C. Rose withdrew from discussions on the next business item.

List of Accounts

Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending June 30th, 2016.

2016.07.144

MOTION by Clr. S. Higginson to approve the issuance of General Cheques #4702-4764 totalling \$130,085.72 and Payroll Cheques 0700-0715 totalling \$25,077.06.

CARRIED.

Resume

Clr. C. Rose resumed discussions.

Reports:

Committee Reports

Council provided written Committee Reports to July 14th, 2016 as attached to and forming part of these minutes.

Recreation Board

Clr. G. Sparrow provided a verbal report from the July 11th, 2016 Sedgewick Recreation Board meeting.



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- 2016.07.145** MOTION by Mayor P. Robinson to accept the committee reports as presented. CARRIED.
- Public Works** A written Public Works Report was provided to July 14th, 2016 as attached to and forming part of these minutes.
- 2016.07.146** MOTION by Clr. G. Imlah that the Public Works Report be approved as presented. CARRIED.
- CAO Report** CAO Davis provided a written Administrative Report to July 14th, 2016 as attached to and forming part of these minutes.
- RCMP Audit** The Royal Canadian Mounted Police (RCMP), K. Division provided two years of Community Priority Issues for acknowledgement.
- 2017.07.147** MOTION by Clr. T. Schmutz that the Town acknowledges receipt of the RCMP, K Division reports of priority issues for the periods of 2015/2016 and 2016/2017 for Sedgewick. CARRIED.
- In-Camera**
2016.07.148 MOTION by Mayor P. Robinson to go in-camera at 7:08 PM to discuss personnel issues with all members excluded except Town Council and CAO Davis. CARRIED.
- Revert**
2016.07.149 MOTION by Mayor P. Robinson to revert to a regular meeting at 7:39 PM. CARRIED.
- 2016.07.150** MOTION by Clr. S. Levy that the CAO Report be approved as presented. CARRIED.
- Old Business:**
- Delegation Preparation** Council discussed the pending visit of Wes Taylor, MLA as a delegate at the August 18th, 2016 Council meeting.
- Public Works**
Operating Upgrades Flagstaff Intermunicipal Partnership (FIP) recommends the relocation of the Supervisory Control and Data Acquisition (SCADA) System from Flagstaff County to the Town of Hardisty.
- 2016.07.151** MOTION by Clr. G. Sparrow approving FIP's recommendation to move the SCADA server from Flagstaff County to the Town of Hardisty in an attempt to isolate and eliminate communication issues with the server, under a three (3) year same business day IT agreement for the server only at a cost of \$999 per month to be funded from FIP reserves for the first (1st) year and then split equally between all participating municipalities for the remaining 2 years. CARRIED.
- Recreation Centre**
Capital Upgrades Council reviewed proposals for the recreation centre heating upgrades.
- 2016.07.152** MOTION by Clr. S. Levy that the recreation centre heating upgrade quote provided by Keith's Refrigeration be approved as presented with the installation of a new heating unit and conditioning coil over the bowling alley and a new roof top heating unit over the library and further that administration obtain a full cost to add air conditioning to the bowling unit upgrade, should the additional item remain within the \$100,000.00 budget that the upgrade be extended accordingly. CARRIED.
- New Business:**
- ARB Agreement** An amended Intermunicipal Assessment Review Board (ARB) Agreement; Intermunicipal ARB Bylaw #526 and member appointment request was presented.

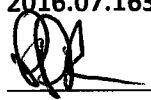



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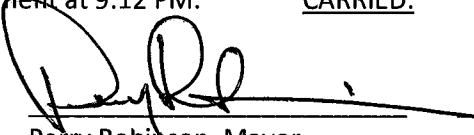
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- 2016.07.153** MOTION by Clr. G. Imlah approving FIP's recommendation to accept the amended Intermunicipal Assessment Review Board Agreement and the amended Intermunicipal Assessment Review Board Bylaw as presented with a change to board members remuneration being \$250 per full day and \$125 per half day and to recommend that all member municipalities approve the amended agreement and amended bylaw. CARRIED.
- 2016.07.154** MOTION by Clr. C. Rose that Council give first reading to Bylaw #526. CARRIED.
- 2016.07.155** MOTION by Mayor P. Robinson that Council give second reading to Bylaw #526. CARRIED.
- 2016.07.156** MOTION by Clr. S. Higginson that Council have third reading of Bylaw #526. UNANIMOUSLY CARRIED.
- 2016.07.157** MOTION by Clr. T. Schmutz that Council give third and final reading to Bylaw #526. CARRIED.
- 2016.07.158** MOTION by Clr. S. Levy that Jeanette Herle, Jim Chenoweth and Doug Irving be appointed to the Intermunicipal ARB effective immediately. CARRIED.
- SDBA** An amended Flagstaff Regional Subdivision and Development Appeal Board (SDBA) Agreement was reviewed along with a member appointment request.
- 2016.07.159** MOTION by Clr. G. Sparrow approving FIP's recommendation to accept the amended Flagstaff Regional SDAB Board Agreement with a change to board member remuneration being \$250 per full day and \$125 per half day as presented and further that Doug Irving and Dan Hochhausen be appointed to the SDAB effective immediately. CARRIED.
- IDP** A Development Permit Application for PRT NW4-44-12 W4M was presented in accordance with the Intermunicipal Development Plan (IDP).
- 2016.07.160** MOTION by Clr. G. Imlah in accordance with Bylaw #466 the Town of Sedgewick notify Flagstaff County that they agree with the terms of the Development Permit application for PRT NW4-44-12 W4M for a commercial repair shop. CARRIED.
- SKNGS** The unaudited Sedgewick Killam Natural Gas System (SKNGS) Financial Statement for the year ending December 31st, 2015 was presented.
- 2016.07.161** MOTION by Clr. C. Rose that the unaudited SKNGS Financial Statement for the year ending December 31st, 2015 be approved as presented and further that the \$11,055 operating surplus be dedicated to a future capital reserve account. CARRIED.
- Correspondence**
- FCAL** Flagstaff Community Adult Learning (FCAL) provided a request for funding in the amount of \$625.00 per year for 2017 and 2018 in support of their Flagstaff Welcoming Community Project.
- 2016.07.162** MOTION by Clr. T. Schmutz directing administration to send a letter to FCAL of the town's intent to provide funding as requested in 2017 and 2018 in the amount of \$625.00 per year for the Flagstaff Welcoming Community Project. CARRIED.
- Recess**
- 2016.07.163** MOTION by Mayor P. Robinson to recess the meeting at 8:37 PM. CARRIED.


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- Reconvene
2016.07.164** MOTION by Mayor P. Robinson to reconvene the meeting at 8:40 PM. CARRIED.
- Community Resource Officer Project** Flagstaff County Council provided a Memorandum of Understanding with the RCMP K Division with regard to the Community Resource Officer (CRO) Project and request that council review and determine if they wish to partner financially.
- 2016.07.165** MOTION by Mayor P. Robinson directing administration to respond to Flagstaff County's request that Sedgewick is in support of the CRO Project and that we require further clarification on what the financial partnership would involve and the scope of municipal involvement. CARRIED.
- Sedgewick Community Hall** The June 21st, 2016 Sedgewick Community Hall board meeting minutes were reviewed.
- Interagency** The June 7th, 2016 Interagency meeting minutes were reviewed.
- LOC** A list of correspondence (LOC) items was reviewed by Council, as per the list attached to and forming part of these minutes.
- 2016.07.166** MOTION by Clr. T. Schmutz to accept the correspondence items and file as information. CARRIED.
- Round Table** A round table session was held; discussion ensued.
- AUMA Convention** The AUMA Convention will be held on October 5th – 7th, 2016; Mayor P. Robinson and Clr. S. Levy have expressed interest in attending; Clr. G. Imlah is pending. D. Larivee is accepting meeting requests with parties during the convention.
- Council directed administration to request a meeting with D. Larivee to discuss the following priorities; the effects of the carbon tax on small municipalities and the regional governance study.
- Special Council Meeting** A special council meeting may be required to address ST priority 1 in accordance with the application to Alberta Transportation. CAO Davis will provide further updates as they become available.
- Adjournment
2016.07.167** MOTION by Mayor P. Robinson for adjournment at 9:12 PM. CARRIED.




Perry Robinson, Mayor



Amanda Davis, CAO



18-Aug-16
Mayor



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CAO