

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, November 19th, 2015 at 6:00 pm.

Present	Perry Robinson	Mayor
	Erik Skoberg	Councillor
	Grant Imlah	Councillor
	Greg Sparrow	Councillor
	Shawn Higginson	Councillor
Absent	Cindy Rose	Councillor
Present	Amanda Davis	Chief Administrative Officer

Call to Order Mayor Robinson called the meeting to order at 6:00 PM.

Agenda

2015.11.318 MOTION by Clr. G. Sparrow that the agenda be approved with the following additions:

Financials:

Financial Statement for the month ending October 31st, 2015 - *revised*

Business:

B9. Amending Intermunicipal Development Plan (IDP) – Bylaw #521

B10. Partial Plan Cancellation Bylaw #522 – Draft

B11. Round Table

CARRIED.

Correspondence

Flagstaff Xmas Sharing Program

Notice received that the Flagstaff Christmas Sharing Program is accepting food and cash donations from December 7th – 16th, 2015.

TransCanada

TransCanada provided a News Release addressing “Energy East Remains Safest Way of Transporting Crude Oil to Market”.

FRHG Minutes

The Flagstaff Regional Housing Group (FRHG) minutes of September 15th, 2015 were reviewed.

The FRHG minutes of October 8th, 2015 were reviewed.

LOC

A list of correspondence items was reviewed by council, as per the list attached to and forming part of these minutes.

2015.11.319

MOTION by Clr. E. Skoberg to accept correspondence items and file as information.

CARRIED.

Financial Statements

Council reviewed a revised Financial Statement for the month ending October 31st, 2015 as attached to and forming part of these minutes.

2015.11.320

MOTION by Clr. G. Imlah that the revised Financial Statement for the month ending October 31st, 2015 be approved as presented.

CARRIED.

Accounts

Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending October 31st, 2015 as attached to and forming part of these minutes.

2015.11.321

MOTION by Mayor P. Robinson to approve issuance of General Cheques #4255-4307, totaling \$94,498.67 and Payroll Cheques #0537-0553, totaling \$23,895.54 for the month ending October 31st, 2015.

CARRIED.

Committee Reports

Council provided written committee reports to November 19th, 2015 as attached to and forming part of these minutes.

Lake Park

Mayor P. Robinson addressed the Sedgewick Community Spray Park Project as request by Clr. C. Rose seeking council’s participation in obtaining items for the online Spray Park Auction.

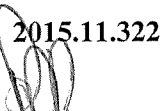
Rec Board


As per Clr. G. Sparrow’s report council discussed the recommendation from the Sedgewick Rec Board in appointing a new volunteer board member.

2015.11.322


MOTION by Clr. G. Sparrow that the Town of Sedgewick appoint Esther Whitehead to the Sedgewick Rec Board as requested.


CARRIED.


17-Dec-15
Mayor



17-Dec-15
CAO


- Rec Board** Clr. G. Sparrow reported attendance to the Sedgewick Recreation Board meeting of November 16th, 2015.
- SKNGS** Clr. G. Sparrow reported attendance to the Sedgewick Killam Natural Gas System (SKNGS) meeting of November 12th, 2015.
- Mayors Meeting** Mayor P. Robinson reported attendance to the November 16th, 2015 Mayors meeting; discussion ensued.
- Fire Services** Discussion held as per Clr. E. Skoberg and Clr. G. Imlah's meeting with Flagstaff County Council on November 9th, 2015 regarding fire services.
- 2015.11.323** MOTION by Clr. E. Skoberg that in light of the meeting with Flagstaff County Council and CAO Armstrong on November 9th, 2015 that Sedgewick Town Council respectfully request Flagstaff County Council rescind motion #FC20150819.1024 to not sign the Fire Services Agreement with the Town of Sedgewick. CARRIED.
- 2015.11.324** MOTION by Clr. G. Imlah that the Committee Reports be approved as presented. CARRIED.
- Public Works Report** A written Public Works report was provided to November 19th, 2015 as attached to and forming part of these minutes.
- 2015.11.325** MOTION by Clr. G. Sparrow that the Public Works report be approved as presented. CARRIED.
- CAO Report** CAO Davis provided a written Administration report to November 19th, 2015 as attached to and forming part of these minutes.
- Hall Board Appointment** As per the request of the Sedgewick Community Hall Board Council addressed the appointment of a new volunteer board member.
- 2015.11.326** MOTION by Mayor P. Robinson that the Town of Sedgewick appoint Kim Rempel to the Sedgewick Community Hall Board as request. CARRIED.
- FIP – Regional Gov. Study** Council reviewed and discussed the Flagstaff Regional Governance Study – Executive Summary of November 9th, 2015 prepared by 13 Ways.
- 2015.11.327** MOTION by Clr. G. Imlah that the Town of Sedgewick accept the recommendations of the Flagstaff Regional Governance Study, Executive Summary in principle with the following provisions:
- The Flagstaff Intermunicipal Partnership must proceed with the Business Case.....
 - The Flagstaff Intermunicipal Partnership must proceed with co-participation and co-investment in execution of a Regional Economic Development Plan.....
 - The Flagstaff Intermunicipal Partnership must retain a consultant to act as a facilitator.....
 - The Flagstaff Intermunicipal Partnership must develop a Regional Communications Strategy.....
 - The Flagstaff Intermunicipal Partnership must agree to support advancing towards Single Tier Urban/Rural Municipal Government.....
 - The Flagstaff Intermunicipal Partnership must consider beginning the work of developing framework for a New Governance Model.....
 - The Flagstaff Intermunicipal Partnership must prepare the Business Case.....
- AND further
- That a facilitator be engaged throughout the entire process. CARRIED.
- 2015.11.328** MOTION by Clr. S. Higginson that the CAO Report be approved as presented. CARRIED.
- Minutes** Council reviewed the minutes of the October 22nd, 2015 organizational meeting.
- 2015.11.329** MOTION by Clr. G. Imlah that the minutes of the October 22nd, 2015 organizational meeting be approved as presented. CARRIED.


 17-Dec-15
 Mayor



 17-Dec-15
 CAO

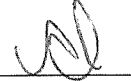
- Minutes** Council reviewed the minutes of the October 22nd, 2015 regular meeting.
- 2015.11.330** MOTION by Mayor P. Robinson that the minutes of the October 22nd, 2015 regular meeting be approved as amended:
Clerical error, page 1 “Sedgwick” should be “Sedgewick”. CARRIED.
- Minutes** Council reviewed the minutes of the October 29th, 2015 organizational meeting.
- 2015.11.331** MOTION by Clr. E. Skoberg that the minutes of the October 29th, 2015 organizational meeting be approved as presented. CARRIED.
- Minutes** Council reviewed the minutes of the October 29th, 2015 Public Hearing addressing Bylaw #520.
- 2015.11.332** MOTION by Mayor P. Robinson that the minutes of October 29th, 2015 Public Hearing be approved as presented. CARRIED.
- Minutes** Council reviewed the minutes of the October 29th, 2015 special meeting.
- 2015.11.333** MOTION by Clr. G. Sparrow that the minutes of October 29th, 2015 be approved as presented. CARRIED.
- Business**
- MMLP** An updated request for funding of the Mexican Mennonite Liaison Program (MMLP) was reviewed.
- 2015.11.334** MOTION by Mayor P. Robinson that prior to the Town of Sedgewick committing funds as per the request of the Mexican Mennonite Liaison Program director that Town Council receive more information and understand if this program could become an entity of Flagstaff Family and Community Services. CARRIED.
- 2015.11.335** MOTION by Clr. E. Skoberg directing administration to discuss the MMLP’s request for funding at the next CAO meeting and provide further information as per council’s inquiry. CARRIED.
- FFCS Budget** The 2016 proposed Flagstaff Family and Community Services (FFCS) ^{budget} was presented.
- 2015.11.336** MOTION by Clr. S. Higginson to approve the 2016 FFCS budget as presented with a requisition of \$7,285 for the Town of Sedgewick. CARRIED.
- SKNGS Budget** The 2016 proposed SKNGS budget was presented.
- 2015.11.337** MOTION by Clr. E. Skoberg that the Town of Sedgewick approve SKNGS’ recommendations as follows:
1. To purchase Sage 50 Pro Simply Accounting in accordance with the 2016 budget.
2. To approve the 2016 budget as presented.
3. That SKNGS meeting dates change to two scheduled meetings per year, one in May and one in November for budget purposes and further that any additional meetings be at the call of the chair. CARRIED.
- SLP Budget** The 2016 proposed Sedgewick Lake Park (SLP) Association budget was presented.
- 2015.11.338** MOTION by Clr. G. Imlah that the 2016 SLP budget be approved as presented. CARRIED.
- Recess**
- 2015.11.339** MOTION by Mayor P. Robinson to recess the meeting at 7:54 PM. CARRIED.
- Reconvene**
- 2015.11.340** MOTION by Mayor P. Robinson to reconvene to a regular meeting at 7:58PM. CARRIED.
- In-Camera**
- 2015.11.341** MOTION by Mayor P. Robinson to go in-camera at 7:58PM to discuss personnel with all persons excluded except Town Council. CARRIED.


17-Dec-15
Mayor


17-Dec-15
CAO

- Revert** MOTION by Mayor P. Robinson to revert to a regular meeting at 9:23 PM. CARRIED.
2015.11.342
CAO Contract Council discussed the CAO Contract as presented by the Administrative Committee.
- 2015.11.343** MOTION by Clr. G. Imlah that the Town of Sedgewick enter into a CAO Contract with Amanda Davis as per the recommendations of the Administrative Committee with Reynolds Mirth Richards and Farmer representing both parties. CARRIED.
- Signing Authority** Due to the resignation of councillors; signing authority was addressed.
- 2015.11.344** MOTION by Mayor P. Robinson that the signing authorities be either Clr. C. Rose or Clr. G. Imlah and the Chief Administrative Officer (A. Davis) or the Municipal Secretary (L. Polege) for all town accounts as listed:
- Town of Sedgewick, Vision Credit Union Accounts:
- 53201 9629338
 - 53611 9629338
 - 53705 9629338
 - 53710 9629338
 - 53507 9629338
 - 53606 9629338
 - 53809 9629338
 - 72000 0303555
 - 72254 0196085
 - 72000 0670110
- Town of Sedgewick, Alberta Treasury Branch Account:
- 08369-219-27237932500
- Sedgewick Cemetery Memorial Association, ATB Account:
- 08369-219-00101677624
- CARRIED.
- Agenda Reorganization** Mayor P. Robinson reorganized the agenda with Business Item #8 being addressed as the final matter of business.
- Amending IDP Bylaw#521** An amending Intermunicipal Development Plan (IDP) Bylaw #521 was presented.
2015.11.345 MOTION by Clr. G. Sparrow that Council give 1st reading by Bylaw #521. CARRIED.
- 2015.11.346** MOTION by Clr. S. Higginson that a Public Hearing be held in accordance with Bylaw #521 on December 17th, 2015 at 5:45 PM in the Sedgewick Council Chambers. CARRIED.
- PPC Bylaw #522** Partial Plan Cancellation (PPC) Bylaw #522 and corresponding information was presented.
- 2015.11.347** MOTION by Clr. G. Imlah that Council give 1st reading to Bylaw #522. CARRIED.
- 2015.11.348** MOTION by Clr. E. Skoberg that Council give 2nd reading to Bylaw #522. CARRIED.
- 2015.11.349** MOTION by Clr. S. Higginson that Council have 3rd reading of Bylaw #522. CARRIED.
- 2015.11.350** MOTION by Mayor P. Robinson that Council give 3rd and final reading to Bylaw #522. CARRIED.
- Round Table** A round table session was held; discussion ensued.
- Resignation** E. Skoberg provided CAO Davis with a formal notice of resignation at 10:19PM.
- Departure** E. Skoberg departed from the meeting at 10:20 PM.
- Municipal By-Election** Council discussed dated for the 2015/16 Municipal By-Election in accordance with former Clr.'s Dame and Skoberg's resignation.
- 2015.11.351** MOTION by Clr. G. Sparrow that December 14th, 2015 be set as Nomination Day and January 11th, 2016 be set for the Municipal By-Election. CARRIED.

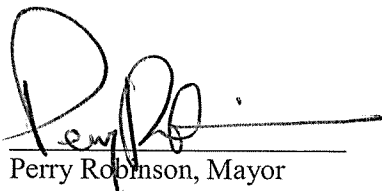

 17-Dec-15
 Mayor


 17-Dec-15
 CAO

Adjournment
2015.11.352

MOTION by Mayor P Robinson for adjournment at 10:24 PM.


CARRIED.




Perry Robinson, Mayor



Amanda Davis, CAO



17-Dec-15
Mayor



17-Dec-15
CAO