

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, May 21st, 2015 at 4:00 pm.

Present	Perry Robinson Fred Watkins Wayne Dame Greg Sparrow Grant Imlah Cindy Rose Erik Skoberg	Mayor Councillor Councillor Councillor Councillor Councillor Councillor
Present	Amanda Davis Maxine Steil	Chief Administrative Officer Recording Secretary

Call to Order Mayor P. Robinson called the meeting to order at 4:00 PM.

Agenda

2015.05.109	MOTION by Clr. E. Skoberg that the agenda be approved as presented.	<u>CARRIED.</u>
<u>Correspondence:</u> After-Hours Partnership	Northern and Southern Alberta After-hours Child Intervention Services provided a letter advising of province wide support for Albertans who need child intervention and family support services starting April 1 st , 2015.	
Seniors Week	Notification was received that communities across Alberta will be celebrating Seniors Week from June 1-7 th , 2015.	
2015.05.110	MOTION by Mayor P. Robinson that the Town proclaim June 1 st - June 7 th , 2015 as Seniors Week in Sedgewick.	<u>CARRIED.</u>
Historical Society	A letter was received from the Sedgewick Historical Society seeking a \$50 donation from local businesses to generate operational funds.	
2015.05.111	MOTION by Clr. C. Rose that the Town of Sedgewick provide a \$50 donation to the Sedgewick Historical Society as per the request.	<u>CARRIED.</u>
SPL	The Sedgewick Public Library (SPL) board submit a letter of concern to the Town regarding the insufficient heating system in the library. Clr. G. Sparrow advised that the Sedgewick Rec Board has deemed necessary repairs to the heating system as a priority and will attend to the concern.	
FCMRRC	Flagstaff Community Medical Recruitment and Retention Committee (FCMRRC) provided minutes of the FCMRRC meeting held on April 21 st , 2015.	
Mayors Caucus	Alberta Urban Municipalities Association (AUMA) advised that registration is open for the June Mayor's Caucus in Strathmore on June 17 th , 2015 for municipalities under 2,500 in population.	
2015.05.112	MOTION by Clr. G. Imlah authorizing Mayor P. Robinson et. al's attendance at the June 17 th , 2015 Mayors Caucus in Strathmore.	<u>CARRIED.</u>
LOC	A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.	
2015.05.113	MOTION by Clr. F. Watkins to accept correspondence items and file as information.	<u>CARRIED.</u>
Financial Statements	Council reviewed the Financial Statement for the month ending March 31 st , 2015 as attached and forming part of these minutes.	
2015.05.114	MOTION by Clr. G. Sparrow that the Financial Statement for the month ending March 31 st , 2015 be approved as presented.	<u>CARRIED.</u>
	Council reviewed the Financial Statement for the month ending April 30 th , 2015 as attached and forming part of these minutes.	
2015.05.115	MOTION by Clr. W. Dame that the Financial Statement for the month ending April 30 th , 2015 be approved as presented.	<u>CARRIED.</u>

- Withdraw** Pursuant to Section 172 of the Municipal Government Act (MGA), Clr. C. Rose withdrew from discussions on the next business matter.
- Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending April 30th, 2015 as attached to and forming part of these minutes.
- 2015.05.116** MOTION by Mayor P. Robinson to approve issuance of General Cheques #3915-3981, totaling \$180,873.97 and Payroll Cheques #0419-0438, totaling \$26,996.07 for the month ending April 30th, 2015. CARRIED.
- Entrance** Clr. C. Rose resumed discussions.
- Committee Reports:** Council provided written reports to May 21st, 2015 as attached to and forming parts of these minutes.
- CAC** Clr. G. Imlah reported attendance to the May 11th, 2015 Citizens Advisory Committee (CAC) meeting.
- FFCS** Mayor P. Robinson reported attendance to the June 13th, 2015 Flagstaff Family and Community Services (FFCS) meeting.
- 2015.05.117** MOTION by Clr. G. Imlah that the Committee Reports be approved as presented. CARRIED.
- Public Works Report:** A written public works report was provided to May 21st, 2015 as attached to and forming part of these minutes.
- Compost Bins** Discussion held regarding the location and misuse of the compost bins. Council directed administration to investigate alternate locations for the compost bins.
- 2015.05.118** MOTION by Clr. E. Skoberg that the Public Works report be approved as presented. CARRIED.
- Parks and Recreation Report:** A written Director of Parks and Recreation report was provided to May 21st, 2015 as attached to and forming part of these minutes.
- Fundraiser Initiative** Director of Parks and Recreation sought discussion of council regarding an ongoing fundraiser to collect recyclable bottles in an effort to raise funds for July 1st fireworks.
- 2015.05.119** MOTION by Clr. G. Sparrow that this discussion regarding a recyclable bottle fundraiser be deferred to the next regular meeting. CARRIED.
- 2015.05.120** MOTION by Clr. W. Dame that the Director of Parks and Recreation report be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to May 21st, 2015 as attached to and forming part of these minutes.
- STC** Discussion held regarding the Sedgewick Teen Centre (STC) and capacity to oversee the program along with policy development.
- Public Engagement** Discussion held regarding ongoing community development and strategic planning initiatives.
- 2015.05.121** MOTION by Clr. G. Sparrow directing Administration to develop a community development document for review of council and further to arrange a public engagement session in September to address strategic initiatives. CARRIED.
- Parade Schedule** Parade schedule and drivers for 2015 shall be:
1. June 20th, 2015 - Killam - Grant Imlah
 2. July 1st, 2015 - Sedgewick - Erik Skoberg
 3. July 18th, 2015 - Hardisty - Lorna Polege
 4. August 8th, 2015 -Lougheed - Fred Watkins
- 2015.05.122** MOTION by Clr. E. Skoberg that the CAO report be approved as presented. CARRIED.
- Minutes:** Council reviewed the minutes of the April 16th, 2015 regular council meeting.
- 2015.05.123** MOTION by Clr. G. Sparrow that the minutes of the April 16th, 2015 regular council meeting

be approved as presented.

CARRIED.

Business:

Tax Rate Bylaw

Tax Rate Bylaw #517 was presented to Council for review.

2015.05.124

MOTION by Clr. F. Watkins to give first reading to Bylaw #517.

CARRIED.

2015.05.125

MOTION by Clr. G. Imlah to give second reading to Bylaw #517.

CARRIED.

2015.05.126

MOTION by Clr. E. Skoberg to have third reading of Bylaw #517.

CARRIED UNANIMOUSLY.

2015.05.127

MOTION by Clr. G. Sparrow to give third and final reading to Bylaw #517.

CARRIED.

GIC Renewal

The Town's Sedgewick Killam Natural Gas System (SKNGS) reserve fund GIC matured on April 21st, 2015, further direction for investment was required.

2015.05.128

MOTION by Clr. C. Rose that the Town of Sedgewick reinvest the SKNGS operations fund into a one-year non-redeemable GIC with Alberta Treasury Branch with an interest rate of 1.90%.

CARRIED.

Unbudgeted Expenditure

Pursuant to Policy C.2.f two unbudgeted expenditures were presented for Council approval.

2015.05.129

MOTION by Mayor P. Robinson that Council authorize an unbudgeted expense pursuant to Policy C.2.F for repairs to filter #2 in the water treatment plant with a maximum expenditure of \$24,600 with the use of funds from the Water Contribution to Capital Reserve account.

CARRIED.

2015.05.130

MOTION by Clr. F. Watkins that Council authorize an unbudgeted expense pursuant to Policy C.2.f for the replacement of the overhead doors and the installation of a manual transfer switch in the Sedgewick Fire Hall with a maximum expenditure of \$35,000 with the use of funds from the Fire Building Capital Reserve account.

CARRIED.

Tax Recovery

Plan 1251KS; Block 10; 2A is subject to tax sale pursuant to section 412 of the Alberta Municipal Government Act (MGA).

2015.05.131

MOTION by Clr. G. Imlah that council set a reserve bid of \$129,246 on the property legally described as Plan 1251KS; Block 10; Lot 2A in accordance with Section 419 of the-MGA and that the property be advertised for tax sale; and further that:

- a. August 6th, 2015 be set as the date for the public auction;
- b. The public auction shall be held in the Sedgewick Town Office located at 4818-47th Street at 11:00 AM.
- c. That CAO Davis and/or Municipal Secretary L. Polege be appointed the Designated Officer;
- d. Conditions of the sale - payment for the property must be made in full on the day of the public auction by means of certified cheque, bank draft or money order.

CARRIED.

Municipal Lot Values

Pursuant to Council direction Administration presented updated lot values on all publically owned land.

2015.05.132

MOTION by Clr. G. Sparrow that the Town of Sedgewick's residential lots be re-valued as follows (prices excluding GST):

- a. Plan 2500AE; Block L; Lot 18-20 = \$23,545
- b. Plan 802 1829l Block 3; Lot 17 = \$24,202
- c. Plan 802-1829; Block 4; Lot 3 = \$20,925

and further;

that the Town of Sedgewick's commercial lots be re-valued as follows (prices excluding GST):

- d. Plan 3825P; Block 2; Lots 28P-31 = \$18,180

Any lots that have not been defined shall remain unchanged.

CARRIED.

Recess		
2015.05.133	MOTION by Mayor P. Robinson to recess the meeting at 6:15 PM.	<u>CARRIED.</u>
Reconvene		
2015.05.134	MOTION by Mayor P. Robinson that the meeting reconvene at 6:39 PM.	<u>CARRIED.</u>
Subdivision Access	In accordance with the conditional approval of subdivision file TS/14/01 the applicant submit a second request to Council for revised site access.	
2015.05.135	MOTION by Clr. G. Imlah that Sedgewick Town Council require the applicant to develop the portion of 46 th Avenue (Poplar Avenue) in accordance with Subdivision TS/14/01 whereby providing legal access to the proposed lot.	<u>CARRIED UNANIMOUSLY.</u>
Land Use Bylaw #461	Discussion held regarding future growth in accordance with the Town of Sedgewick's Land Use Bylaw (LUB) #416 and the notion of updating the Urban Reserve District.	
2015.05.136	MOTION by Clr. C. Rose that Council defer discussions regarding LUB #461 - Urban Reserve Zoning amendment to the June 18 th , 2015 regular Council meeting.	<u>CARRIED.</u>
Development Improvement	A boulevard improvement proposal was presented for review on Plan 3825P; Block 8; Lot 1.	
2015.05.137	MOTION by Clr. G. Sparrow that having established soil erosion is occurring pursuant to past development and that there is no alternate solution that a retaining wall be permitted on the boulevard on the north side of Plan 3825P; Block 8; Lot 1 as per the site plan and further that an agreement be put in place whereby holding the property owner responsible for the removal of such wall should any servicing and/or public works maintenance be required.	<u>CARRIED.</u>
In-Camera		
2015.05.138	MOTION by Mayor P. Robinson to go in-camera at 7:50 PM to discuss legal issues with all persons excluded except Town Council, CAO Davis and Recording Secretary M. Steil.	<u>CARRIED.</u>
2015.05.139	MOTION by Mayor P. Robinson to revert to regular meeting at 8:07 PM.	<u>CARRIED.</u>
2015.05.140	MOTION by Clr. G. Sparrow that in accordance with recommendations from legal counsel that the municipality pursue Stantec as follows in an effort to address matters relating to the proposed residential subdivision (Plan 912 1568; Block 27 and Plan 852 0469; Block 26; Lot 4, Plan 852 0469; Block 24; Lot 2):	
	<ul style="list-style-type: none"> i. A mutual acknowledgement by the Town and Stantec that the contract for subdivision engineering services has been frustrated and both parties shall be released of their obligations thereunder; ii. That the Town request to receive electronic copies of all engineering documents produced up to and including the date of paid invoice #923500 (January 14th, 2015); iii. That there be no refund of fees paid to Stantec be sought and invoice #932217 (February 23rd, 2015) be cancelled. 	<u>CARRIED.</u>
Land Development	An offer to purchase Plan 5755S; Block B; Lot 25 was presented for Council review.	
2015.05.141	MOTION by Clr. E. Skoberg that Council accept Station Stop Enterprises offer to purchase Plan 5755S; Block B; Lot 25 in the amount of \$700 plus GST with the inclusion of a standard Purchase Agreement.	<u>CARRIED.</u>
Cemetery Bylaw	Cemetery Bylaw #513 was presented for Council review.	
2015.05.142	MOTION by Clr. G. Imlah to give third reading to Cemetery Bylaw #513.	<u>CARRIED.</u>
Fees & Charges Bylaw #518	Fees and Charges Bylaw #518 was presented for Council Review.	
2015.05.143	MOTION by Clr. E. Skoberg to give first reading to Bylaw #518.	<u>CARRIED.</u>
2015.05.144	MOTION by Clr. G. Sparrow to give second reading to Bylaw #518.	<u>CARRIED.</u>
2015.05.145	MOTION by Clr. C. Rose to have third reading of Bylaw #518.	<u>CARRIED.</u>

- 2015.05.146** MOTION by Mayor P. Robinson to give third and final reading to Bylaw #518. CARRIED.
- RFC** Pursuant to the Recreation Funding Committee (RFC) Bylaw #516 council reviewed fourteen (14) phase I grant applications.
- 2015.05.147** MOTION by Clr. F. Watkins that Sedgewick Town Council support the recommendations of the Recreational Funding Committee and fund Phase I applications as follows:
1. Sedgewick Ag Society - Snow Mobile Rally - \$825
 2. Battle River Minor Hockey Association - Hockey Program 2015 - \$31,095
 3. Sedgewick Curling Club - 2015 Lease - \$5,000
 4. Flagstaff Fusion Lacrosse Association - Season and Youth Development - \$6,500
 5. Flagstaff Players - Electrical and Upgrades - \$0
 6. Iron Creek Flying Club - 2015 COPA for Kids - \$0
 7. Hardisty Lake Church Camp - Cabin Replacement - \$0
 8. Sedgewick Golf Club - Junior Golf Lessons - \$938.
 9. Sedgewick Public School Parent Support Association - Bowling, Skating, Curling - \$4,000
 10. Sedgewick Minor Ball Society - Diamond Rental - \$1,000
 11. Killam Recreation Board - Pool Programming 2015 - \$6,500
 12. Killam Cyclones Swim Club - 2015 Swim Season - \$0
 13. Valley Ski Club - Ski Hill Operations - \$6,500
 14. Valley Alpine Ski Club - Alpine Race Team - \$0
- CARRIED.
- Round Table** A round table session was held; discussion ensued.
- Adjournment**
- 2015.05.148** MOTION by Mayor P. Robinson for adjournment at 857 PM. CARRIED.

Perry Robinson, Mayor

Amanda Davis, CAO