

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday March 12<sup>th</sup>, 2015 at 6:00 pm.

|                |   |  |
|----------------|---|--|
| <b>Present</b> | Fred Watkins<br>Erik Skoberg<br>Cindy Rose<br>Greg Sparrow<br>Grant Imlah | Deputy Mayor<br>Councillor<br>Councillor<br>Councillor<br>Councillor |
| <b>Absent</b>  | Perry Robinson<br>Wayne Dame  | Mayor<br>Councillor  |
| <b>Present</b> | Amanda Davis<br>Maxine Steil  | Chief Administrative Officer<br>Recording Secretary                  |

**Call to Order** Deputy Mayor F. Watkins called the meeting to order at 5.55 PM.

### Agenda

**2015.03.42** MOTION by Clr. E. Skoberg that the agenda be approved with the following additions/deletions:

***Correspondence:***

A1 - Parents for Fun in Flagstaff  
A2 - Rural Roads  
A3 - The Community Press - Flagstaff Lodge

***Reports:***

Clr. G. Imlah - Committee Report

***Business:***

B3 - Residential Subdivision - Deletion  
B6 - In Camera - Legal - Closed Session

CARRIED.

**Correspondence:**

**PFFF**

Parents for Fun in Flagstaff (PFFF) are accepting submissions to host the 6<sup>th</sup> Annual End of Summer Celebration Movie in the Park. Submission deadline is March 31<sup>st</sup>, 2015.

**2015.03.43**

MOTION by Clr. C. Rose that the Town of Sedgewick submit an application to PFFF requesting to host the 6<sup>th</sup> Annual End of Summer Celebration Movie in the park 2015.

CARRIED.

**Rural Roads**

An email was received from J. Patten expressing concerns with Flagstaff County's Rural Road Study and the Town of Sedgewick's response requesting the oil top surface be maintained one mile North of Town of Rang Road 124.

**The Community Press**

Discussion held regarding the Community Press' news article titled "Rebuild plans in the works for Flagstaff Lodge" along with a letter prepared by CAO Davis detailing inaccuracies of the article.

**In-Camera**

**2015.03.44**

MOTION by Clr. G. Sparrow to go in-camera at 6:07 PM to discuss personnel with all persons excluded except Town Council, CAO Davis and Recording Secretary M. Steil.

CARRIED.

**Revert**

**2015.03.45**

MOTION by Deputy Mayor F. Watkins to revert to regular meeting at 6:28 PM. CARRIED.

**2015.03.46**


MOTION by Clr. G. Sparrow that the letter prepared by CAO Davis detailing the inaccuracies of the Community Press' article "Rebuild plans in the works for Flagstaff Lodge" be approved and supported as presented. CARRIED.


**LOC**

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.



**2015.03.47**

MOTION by Clr. G. Sparrow to accept correspondence items and file as information. CARRIED.

  
16-Apr-15  
Mayor


  
16-Apr-15  
CAO

- Financial Statements** Council reviewed the Financial Statement for the month ending January 31<sup>st</sup>, 2015, as attached to and forming part of these minutes.
- 2015.03.48** MOTION by Clr. G. Sparrow to approve the Financial Statement for the month ending January 31<sup>st</sup>, 2015 as presented. CARRIED.
- Withdraw** Pursuant to Section 172 of the Municipal Government Act (MGA), Clr. C. Rose withdrew from discussions on the next business matter.
- Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending January 31<sup>st</sup>, 2015 as attached to and forming part of these minutes.
- 2015.03.49** MOTION by Clr. E. Skoberg to approve issuance of General Cheques # 3736 - 3813, totaling \$305,872.99 and Payroll Cheques #0378 - 0391, totaling \$20,529.46 for the month ending January 31<sup>st</sup>, 2015. CARRIED.
- Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending February 28<sup>th</sup>, 2015 as attached to and forming part of these minutes.
- 2015.03.50** MOTION by Clr. G. Sparrow to approve issuance of General Cheques # 3814 - 3868, totaling \$124,351.20 and Payroll Cheques #0392-0404, totaling \$18,642.82 for the month ending February 28<sup>th</sup>, 2015. CARRIED.
- Entrance** Clr. C. Rose resumed discussions.
- Committee Reports:** Council provided written reports to March 12<sup>th</sup>, 2015 as attached to and forming parts of the minutes.
- Fire Department** As per Clr. C. Rose's written committee report, the Sedgewick Fire Department is seeking approval for the appointment of Tristan Proctor as a new member on the department.
- 2015.03.51** MOTION by Clr. G. Imlah that Tristan Proctor be appointed as a new member to the Sedgewick Volunteer Fire Department effective immediately. CARRIED.
- 2015.03.52** MOTION by Deputy Mayor F. Watkins that the committee reports be approved with the following errors or omissions:
- Committee Reports - Page 4, delete "Clr. E. Skoberg, nothing to report". CARRIED.
- Public Works Report:** A written Public Works report was provided to March 12<sup>th</sup>, 2015 as attached to and forming part of these minutes.
- 2015.03.53** MOTION by Clr. G. Imlah that the Public Works report be approved as presented. CARRIED.
- Parks and Recreation Report:** A written Director of Parks and Recreation report was provided to March 12<sup>th</sup>, 2015 as attached to and forming part of these minutes.
- 2015.03.54** MOTION by Clr. C. Rose that the Director of Parks and Recreation report be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to March 12<sup>th</sup>, 2015 as attached to and forming part of these minutes.
- Records Retention** Pursuant to Records Retention Bylaw #458 a motion of council is required for the destruction of files as per the list attached to and forming part of the report.
- 2015.03.55** MOTION by Deputy Mayor F. Watkins that pursuant to Records Retention Bylaw #458 and as per the list attached that Council approve the destruction of recorded files. CARRIED.
- Red Serge Ball** The 9<sup>th</sup> Annual Red Serge Ball will be held in Killam on March 28<sup>th</sup>, 2015; tickets \$50/each.
- 2015.03.56** MOTION by Clr. C. Rose that the Town of Sedgewick purchase two tickets for the 9<sup>th</sup> Annual Red Serge Ball; Clr. G. Imlah to attend. CARRIED.

  
16-Apr-15  
Mayor  
16-Apr-15  
CAO

- FIP** Discussion held regarding the Village of Forestburg rescinding their motion as Managing Partner of the Flagstaff Intermunicipal Partnership (FIP) Committee.
- 2015.03.57** MOTION by Clr. G. Sparrow that the Town of Sedgewick support FIP's recommendation that the Village of Forestburg remain as the Managing Partner of FIP. CARRIED.
- Generative Conversations** Discussion held regarding Generative Conversations and the Town of Sedgewick's potential involvement following the removal of the project from the FIP agenda.
- 2015.03.58** MOTION by Clr. E. Skoberg that the Town of Sedgewick further investigate participation in Generative Conversations with the Towns of Killam and Daysland. CARRIED.
- 2015.03.59** MOTION by Clr. G. Sparrow that the CAO report be approved as presented. CARRIED.
- Minutes:** Council reviewed the minutes of the January 22<sup>nd</sup>, 2015 regular council meeting.
- 2015.03.60** MOTION by Clr. G. Sparrow that the minutes of the January 22<sup>nd</sup>, 2015 regular council meeting be approved as presented. CARRIED.
- Council reviewed the minutes of the February 5<sup>th</sup>, 2015 special council meeting.
- 2015.03.61** MOTION by Clr. C. Rose that the minutes of the February 5<sup>th</sup> 2015 special council meeting be approved as presented. CARRIED.
- Council reviewed the minutes of the February 9<sup>th</sup>, 2015 organizational meeting.
- 2015.03.62** MOTION by Clr. G. Imlah that the minutes of the February 9<sup>th</sup>, 2015 organizations meeting be approved as presented. CARRIED.
- Business:**
- Assessment Services Contract** The Town of Sedgewick's Assessment Service Contract with Wainwright Assessment Group (WAG) expires on March 31<sup>st</sup>, 2015.
- 2015.03.63** MOTION by Clr. G. Sparrow that Sedgewick Town Council authorize signatures on the renewal contract with Wainwright Assessment Group for Assessment Services effective April 1<sup>st</sup>, 2015-March 31<sup>st</sup>, 2018 as presented. CARRIED.
- Peace Officer Service Agreement** The current Peace Officer Agreement between Flagstaff County and the Town of Sedgewick expires.
- 2015.03.64** MOTION by Clr. G. Imlah that the Town of Sedgewick renew the Peace Officer Services Agreement with Flagstaff County for two years at a rate of \$71.50 per hour for 100 hours per year, retroactive to March 1<sup>st</sup>, 2015 and further, that a letter be sent to Flagstaff County Council requesting their support to provide additional patrol hours in front of Central High Sedgewick Public School at their cost. CARRIED.
- Recreation Budget** The 2015/16 Sedgewick Recreation Centre's budget was presented for review.
- 2015.03.65** MOTION by Clr. G. Imlah that the 2015/16 Recreation Centre's budget be approved as presented. CARRIED.
- RFC Bylaw** A draft Recreation Funding Committee Bylaw was presented.
- 2015.03.66** MOTION by Clr. C. Rose to give first reading to Bylaw #515. CARRIED.
- 2015.03.67** MOTION by Clr. G. Sparrow to give second reading to Bylaw #515. CARRIED.
- 2015.03.68** MOTION by Clr. E. Skoberg to have third reading of Bylaw #515. CARRIED.
- 2015.03.69** MOTION by Clr. G. Imlah to have third and final reading of Bylaw #515. CARRIED.
- In-Camera** MOTION by Deputy Mayor F. Watkins to go in-camera at 7:52 PM .to discuss legal matters. with all persons excluded except Town Council, and CAO Davis. CARRIED.
- 2015.03.70**


  
 16-Apr-15  
 Mayor


  
 16-Apr-15  
 CAO

- Revert**  
2015.03.71 MOTION by Deputy Mayor F. Watkins to revert to regular meeting at 8:04 PM. CARRIED.
- Entrance**  
Recording secretary M. Steil re-entered the meeting at 8:04 PM.
- 2015.03.72 MOTION by Deputy Mayor F. Watkins directing Administration to enter negotiations with legal counsel as per council discussions. CARRIED.
- Special Council Meeting Dates**  
Pursuant to the Residential Subdivision tender close date extension a special council meeting will be required to award/reject tenders.
- 2015.03.73 MOTION by Clr. E. Skoberg that a Special Council meeting be held on March 25<sup>th</sup>, 2015 at 6:00 PM. CARRIED.
- Round Table**  
A round table session was held. Discussion ensued.
- Fireman's Gala**  
Nine members of the Sedgewick Volunteer Fire Department received their NFPA Level 1 designation. In honor of this achievement the department would like to host a ceremonial gala.
- 2015.03.74 MOTION by Clr. G. Sparrow that the Town of Sedgewick support the Fire Department's recent achievement by assisting with a ceremonial fireman's gala on April 10<sup>th</sup>, 2015. The gala shall be open to the public pending support from the fire department with tickets for purchase between \$20-25 each. Any surplus from the gala shall be donated back to the Sedgewick Fire Department for special projects. CARRIED.
- Adjournment**  
2015.03.75 MOTION by Deputy Mayor F. Watkins for adjournment at 8:26 PM. CARRIED.

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Perry Robinson, Mayor

  
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Amanda Davis, CAO

  
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16-Apr-15  
Mayor

  
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16-Apr-15  
CAO