

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, December 17th, 2015 at 5:00 pm.

Present	Perry Robinson Grant Imlah Greg Sparrow Shawn Higginson Cindy Rose	Mayor Councillor Councillor Councillor Councillor
Present	Amanda Davis Maxine Steil	Chief Administrative Officer Recording Secretary

Call to Order Mayor Robinson called the meeting to order at 5:00 PM.

Agenda

2015.12.372 MOTION by Clr. G. Sparrow that the agenda be approved with the following additions:

Accounts - November 30th, 2015 - revised
Committee Reports – Clr's. Imlah and G. Sparrow
Business:

6. Public Works - Unbudgeted Expenditures
7. 2016 Municipal Budget - Draft
9. Holiday and Training Schedule

CARRIED.

Correspondence

GEA The Green Energy Alliance (GEA) provided information on their organization which is geared towards Greenhouse Gases and the effects on the environment.

Brazeau County Letter from Brazeau County to Elected Officials regarding the impacts of, and their opposition of Bill 6.

Flagstaff County Letter to Flagstaff Intermunicipal Partnership (FIP) that Flagstaff County would re-join the committee for the 2015/2016 term.

SPL Council reviewed the November 17th, 2015 Sedgewick Public Library (SPL) board meeting minutes.

PRL Council reviewed the November 5th, 2015 Parkland Regional Library (PRL) board meeting minutes.

LOC A list of correspondence items was reviewed by council, as per the list attached to and forming part of these minutes.

2015.12.373 MOTION by Clr. C. Rose to approve the list of correspondence as presented. CARRIED.

Financial Statement Council reviewed a Financial Statement for the month ending November 30th, 2015 as attached to and forming part of these minutes.

2015.12.374 MOTION by Clr. G. Sparrow that the Financial Statement for the month ending November 30th, 2015 be approved as presented. CARRIED.

Accounts Council reviewed the revised issuance of General Cheques and Payroll Cheques for the month ending November 30th, 2015 as attached to and forming part of these minutes.

2015.12.375 MOTION by Clr. C. Rose to approve the revised issuance of General Cheques #4308-4354, totaling \$139,083.85 and Payroll Cheques #0554-0567, totaling \$20,886.04 for the month ending November 30th, 2015. CARRIED.

Committee Reports Council provided written committee reports to December 17th, 2015 as attached to and forming part of these minutes.

2015.12.376 MOTION by Mayor P. Robinson that the committee reports be approved as presented. CARRIED.

Public Works Report A written Public Works report was provided to December 17th, 2015 as attached to and forming part of these minutes.

- 2015.12.377** MOTION by Clr. S. Higginson that the Public Works report be approved as presented. CARRIED.
- CAO Report** CAO Davis provided a written Administration report to December 17th, 2015 as attached to and forming part of these minutes.
- Community Hall Board** The Sedgewick Community Hall Board sought the appointment of Mary Jane (M.J.) Hedeman as a volunteer member.
- 2015.12.378** MOTION by Mayor P. Robinson that M.J. Hedeman be appointed to the Sedgewick Community Hall board. CARRIED.
- Recess.**
- 2015.12.379** MOTION by Mayor P. Robinson to recess the meeting at 5:45 PM. CARRIED.
- Reconvene**
- 2015.12.380** MOTION by Mayor P. Robinson that the meeting reconvene at 5:54 PM. CARRIED.
- Recess**
- 2015.12.381** MOTION by Mayor P. Robinson to recess the meeting at 6:00 PM. CARRIED.
- Reconvene**
- 2015.12.382** MOTION by Mayor P. Robinson that the meeting reconvene at 6:30 PM. CARRIED.
- 2015.12.383** MOTION by Clr. G. Imlah that the CAO Report be approved as presented. CARRIED.
- Minutes** Council reviewed the minutes of the November 19th, 2015 regular meeting.
- 2015.12.384** MOTION by Clr. G. Sparrow that the minutes of the November 19th, 2015 regular meeting be approved with the following amendment:
- Page 3 - FFCS should read, “The 2016 proposed *budget*” not “The 2016 proposed Flagstaff...”. CARRIED.
- Minutes** Council reviewed the minutes of the December 10th, 2015 special budget meeting.
- 2015.12.385** MOTION by Mayor P. Robinson that the minutes of the December 10th, 2015 special budget meeting be approved with the following amendment:
- Page 1 - AHMAA should read, “...in accordance *with* the terms..” not “...in the terms”. CARRIED.
- Business**
- MEP** Council addressed the appointment of personnel within the Municipal Emergency Plan (MEP).
- 2015.12.386** MOTION by Clr. G. Imlah that Maxine Steil is appointed as the Public Information Officer that Greg Sparrow is appointed as the Security Officer and that Grant Imlah is appointed Operations Officer in accordance with the MEP. CARRIED.
- Regional Governance** FIP submitted recommendations for the various grant applications in accordance with the Regional Governance Study.
- 2015.12.387** MOTION by Mayor P. Robinson that Council approve the following grant applications for the Regional Governance Project:
- a. Municipal Restructuring Grant for \$150,000 to develop a business case and a communications strategy; and
 - b. Intermunicipal Collaboration Process for \$350,000 to undertake an infrastructure assessment of all above-ground infrastructure in the Flagstaff Region with the grant being administered by Flagstaff County; and
 - c. Intermunicipal Collaboration Process for \$350,000 to undertake an infrastructure assessment of all under-ground infrastructure in the Flagstaff Region with the grant being administered by the Town of Killam; and
 - d. Alberta Community Partnership - Mediation and Cooperative Component Grant for \$40,000 to retain a consultant to act as a facilitator for the remainder of the Regional Governance Project with matching funds being taken in-kind through CAO hours as well as being funded through reserves held by Flagstaff Intermunicipal Partnership. CARRIED.

2015.12.388	MOTION by Clr. G. Imlah that FIP hires 13 Ways Inc. to facilitate carrying out the recommendations of 13 Ways Executive Summary, pending the development of a job description and availability of funding. <u>CARRIED.</u>
Proposed Subdivision	Notification was received that Proposed Subdivision File TS/14/03 is due to expire on January 31 st , 2016.
2015.12.389	MOTION by Clr. S. Higginson authorizing signatures to extend subdivision approval on File TS/14/03 for one-year as council continues to evaluate the possibility of proceeding with the residential subdivision. <u>CARRIED.</u>
Development Permit 2015-18	The Bethany Group (TBG) submitted a plan addressing conditions placed on Development Permit 2015-18.
2015.12.390	MOTION by Clr. G. Sparrow that council accept the “Sedgewick SSC Development Plan” dated December 3 rd , 2015 as it meets the conditions placed on Development Permit 2015-18 in principle and further, should the lands be transferred to the Alberta Seniors Housing Corporation that all conditions and requirements remain in effect. And, That council approve the Demolition Permit Application (2015-19DEMO) with the following conditions: <ul style="list-style-type: none"> i. That the Registered Owner/Applicant be responsible for all costs incurred for the disconnection of all municipal services which includes water, sewer and gas, and ii. That all existing hardscapes being parking lots, parking pads, sidewalk and curbs be removed and that the lands be fully remediated to their original grassy state. <u>CARRIED.</u>
Amending IDP Bylaw #521	Amending Intermunicipal Development Plan (IDP) Bylaw #521 was presented.
2015.12.391	MOTION by Clr. G. Imlah to give second reading to Bylaw #521. <u>CARRIED.</u>
2015.12.392	MOTION by Clr. G. Sparrow to give third reading to Bylaw #521. <u>CARRIED.</u>
Public Works	In accordance with Policy C.2.f, a request for authorization on an unbudgeted expenditure for the purchase of a sixty inch John Deere broom attachment was presented.
2015.12.393	MOTION by Mayor P. Robinson that council authorize the purchase of a sixty inch John Deer broom attachment in 2015 with the equipment being funded from the Public Works Equipment Reserve Account 49700995. <u>CARRIED.</u>
2015.12.394	MOTION by Mayor P. Robinson that Policy C.2.f be reviewed at the next regular council meeting. <u>CARRIED.</u>
2016 Municipal Budget	A draft 2016 Municipal Budget was presented.
2015.12.395	MOTION by Clr. G. Imlah to approve the 2016 municipal budget as presented. <u>CARRIED.</u>
Bylaw #523	Fees and Charges Bylaw #523 was presented.
2015.12.396	MOTION by Clr. G. Imlah to give first reading to Bylaw #523. <u>CARRIED.</u>
2015.12.397	MOTION by Clr. G. Sparrow to give second reading to Bylaw #523. <u>CARRIED.</u>
2015.12.398	MOTION by Clr. C. Rose to have third reading of Bylaw #523. <u>CARRIED.</u>
2015.12.399	MOTION by Clr. S. Higginson to give third and final reading to Bylaw #523. <u>CARRIED.</u>
Holiday and Training Schedule	A 2016 holiday and training schedule was reviewed.
Round Table	A round table session was held; discussion ensued.

Adjournment
2015.12.400

MOTION by Mayor P Robinson for adjournment at 8:44 PM.

CARRIED.

Perry Robinson, Mayor

Amanda Davis, CAO

UNAPPROVED

21-Jan-16
Mayor

21-Jan-15
CAO