

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday September 18<sup>th</sup>, 2014 at 6:00 pm.

<b>Present</b>	Perry Robinson Fred Watkins Carol Williams Cindy Rose Wayne Dame Erik Skoberg	Mayor Councillor Councillor Councillor Councillor Councillor
<b>Absent</b>	Greg Sparrow	Councillor
<b>Present</b>	Amanda Davis Michelle Deveau	Chief Administrative Officer Recording Secretary

**Call to Order** Mayor Robinson called the meeting to order at 6:04 PM.

**Agenda**

**2014.09.156**

MOTION by Clr. E. Skoberg that the agenda be approved with the following additions and deletions:

**Deletion:**

Delegation, Stacey L. Strilchuk

**Business**

- 8) Mayors Meeting
- 9) Walking Trail Schematics
- 10) Staff BBQ
- 11) Round Table

CARRIED.

**Correspondence:**

**CUPW**

CUPW sought a resolution in support of their endeavor to reduce postal cuts.

**Victim Services**

Flagstaff Victim Services sought a letter in support of their application to the Victims of Crime Fund for the operations of victim services within our region.

**2014.09.157**

MOTION by Clr. C. Williams that the Town of Sedgewick provide a letter in support of Victim Services application to the Victim of Crime Fund. CARRIED.

**FCMRRC**

The September 8<sup>th</sup>, 2014 Flagstaff Community Medical Recruitment and Retention Committee (FCMRRC) meeting minutes were reviewed.

**LOC**

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

**2014.09.158**

MOTION by Clr. F. Watkins to accept correspondence items and file as information. CARRIED.

**Financials:**

Council reviewed the financial statement for the month ending August 31<sup>st</sup>, 2014, as attached to and forming part of these minutes.

**2014.09.159**

MOTION by Clr. C. Rose to approve the financial statement for the month ending August 31, 2014 as presented. CARRIED.

**MGA Section 172**

Pursuant to Section 172 of the Municipal Government Act (MGA) Clr.'s E. Skoberg and C. Rose declared a pecuniary interest in the next item.

**Accounts**

Council reviewed the issuance of General Cheques #3454 to #3510 totaling \$69,443.80 and Payroll Cheques #0274 to #0291 totaling \$22,028.35 for the month ending August 31<sup>st</sup>, 2014 as attached to and forming part of these minutes.

**2014.09.160**

MOTION by Mayor P. Robinson to approve issuance of General Cheques # 3454- 3510, totaling \$69,443.80 and Payroll Cheques #0274- 0291, totaling \$22,028.35 for the month ending August 31<sup>st</sup>, 2014. CARRIED.



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Mayor



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CAO

**Committee Reports:** Council provided written reports to September 18<sup>th</sup>, 2014 as attached to and forming parts of the minutes.

**Citizens Advisory Committee (CAC)** Discussion held pertaining to Clr. C. Williams CAC report regarding railroad expansion. Council directed Administration to seek clarification on any proposed expansion near Sedgewick.

**School Council Meetings** Clr. C. Williams request Council’s permission to attend the Central High Sedgewick Public School’s (CHSPS) September 22<sup>nd</sup>, 2014 School Council meeting.

**2014.09.161** MOTION by Clr. E. Skoberg authorizing Clr. C. Williams attendance at the September 22<sup>nd</sup>, 2014 School Council meeting and further directing Administration to obtain information regarding the appointment of a Town Representative to the CHSPS board. CARRIED.

**2014.09.162** MOTION by Clr. W. Dame that the Committee Reports be approved as presented. CARRIED.

**Public Works Report:** A written Public Works report was provided to September 18<sup>th</sup>, 2014 as attached to and forming part of these minutes.

**Curb Stop - Concerns** Discussion held regarding matters relating to the curb stop on Plan 812 0395; Block 01; Lot 04.

**2014.09.163** MOTION by Clr. F. Watkins directing Administration to send an informative letter to the property owner of Plan 812 0395; Block 01; Lot 4 as per council discussion. CARRIED UNANIMOUSLY.

**2014.09.164** MOTION by Mayor P. Robinson that the Public Works report be approved as presented. CARRIED.

**CAO Report:** CAO Davis provided a written Administration report to September 18<sup>th</sup>, 2014 as attached to and forming part of these minutes.

**Crossing Agreement EEH 0334** Discussion held regarding compensation for additional workspace pursuant to Enbridge’s Crossing Agreement EEH 0334. Administration sought permission to transfer funds to a reserve account for a GIS System.

**2014.09.165** MOTION by Clr. C. Rose authorizing the transfer of \$5,896.80 pursuant to Crossing Agreement EEH 0334 to a reserve fund for a GIS program. CARRIED.

**AEA – Disaster Services** Council discussed the appointment of Alberta Emergency Alert (AEA) users.

**2014.09.166** MOTION by Clr. E. Skoberg authorizing additional appointments of AEA users for the Town of Sedgewick:  
  
1. Perry Robinson, Mayor  
2. Carol Williams, Councillor,  
3. Ian Malcolm, Director of Emergency Management (DEM)  
4. Richard Debock, Deputy DEM  
5. Joe Hebert, Fire Chief  
6. John Armitage, Deputy Fire Chief CARRIED.

**2014.09.167** MOTION by Clr. F. Watkins that the CAO report be approved as presented. CARRIED.

**Minutes:** Council reviewed the minutes of the August 28<sup>th</sup>, 2014 regular council meeting.

**2014.09.168** MOTION by Mayor P. Robinson that the minutes of the August 28<sup>th</sup>, 2014 regular council meeting be approved with the following amendments:

Page 3 should state, Deputy Mayor F. Watkins ‘assumed’ chair *not* ‘resumed’. CARRIED.

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CAO

**Business:**

- IDP** A formal review of the Intermunicipal Development Plan (IDP) is required in 2015 pursuant to Section 3.5.
- 2014.09.169** MOTION by Clr. F. Watkins that this matter be deferred until the October 23<sup>rd</sup>, 2014 Council meeting. CARRIED.
- MGA Section 172** Pursuant to Section 172 of the Municipal Government Act (MGA) Clr. C. Williams declared a pecuniary interest in the next item.
- In-Camera  
2014.09.170** MOTION by Clr. P. Robinson to go in-camera at 7:05 PM. with all persons excluded except Town Council and CAO Davis to discuss land issues. CARRIED.
- Revert  
2014.09.171** MOTION by Mayor P. Robinson to revert to the regular meeting at 7:25 PM. CARRIED.
- 2014.09.172** MOTION by Clr. C. Rose that the Town of Sedgewick reject the tentative plan for residential development on SW9-44-12 W4M (4602 – 50<sup>th</sup> Street) as presented as residential development does not suite the proposed location. CARRIED.
- Residential Sub D.** Administration provided an update on the Residential Sub Division.
- FIP** Pursuant to the Flagstaff Intermunicipal Partnership's (FIP) Regional Work Plan the CAO Group sought a letter in support from member municipalities for a Alberta Collaboration Program (ACP) grant for the development of an Employee Health and Safety Program.
- 2014.09.173** MOTION by Clr. W. Dame that the Town of Sedgewick support an application to the ACP for the development of an Employee Health and Safety Program. CARRIED.
- Electrical Franchise  
Fee  
2014.09.174** Council reviewed Electrical Franchise Fees for 2015.  
MOTION by Clr. F. Watkins that the electrical distribution fee remains unchanged for 2015 (6%). CARRIED.
- Meeting Dates** Organizational and Special Budget Meeting dates were discussed.
- 2014.09.175** MOTION by Mayor P. Robinson that following meeting dates be set:  
1. Organizational – October 23<sup>rd</sup>, 2014 at 6:00 PM  
2. Special Budget – November 6<sup>th</sup>, 2014 at 6:00 PM  
3. Special Budget – December 4<sup>th</sup>, 2014 at 6:00 PM CARRIED.
- FIP** The annual FIP Forum is scheduled for December 1<sup>st</sup>, 2014 in Forestburg; RSVP is required.
- Mayor's Meeting** A Mayors Meeting is scheduled for September 29<sup>th</sup>, 2014. Discussion held regarding the purpose and endorsement of such meetings.
- 2014.09.176** MOTION by Mayor P. Robinson that the Town of Sedgewick support attendance at the September 29<sup>th</sup>, 2014 Council meeting in an attempt to address the following concerns:  
1. What is the real purpose of the Mayor's meetings;  
2. Who is responsible to administer the meetings;  
3. Which municipal councils have endorsed Mayors meetings;  
4. Who is responsible for the rotation of the meetings? CARRIED.
- Walking Trail** Draft walking trail schematics were presented.
- 2014.09.177** MOTION by Clr. W. Dame that Council approve the walking trail schematics pending trail highlights on the "Future Trail Alignment and Planting" photo. CARRIED.
- 2014.09.178** MOTION by Clr. E. Skoberg directing Administration to arrange a Town Hall meeting to present and discuss the new Walking Trail Expansion project and further request Stantec's attendance at the meeting to present a fly-thru demo if available. CARRIED.
- Staff Party** Clr. C. Williams presented updates on the staff party.




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**Round Table** A round table discussion was held.

**Adjournment**  
**2014.09.179** MOTION by Mayor P. Robinson for adjournment at 8:37 p.m. CARRIED.



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Perry Robinson, Mayor




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Amanda Davis, CAO



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23-Oct-14  
Mayor



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23-Oct-14  
CAO