

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday June 19th, 2014 at 6:05 pm.

Present	Perry Robinson Fred Watkins Carol Williams Cindy Rose Greg Sparrow	Mayor Councillor Councillor Councillor Councillor
Absent	Wayne Dame	Councillor
Present	Amanda Davis	Chief Administrative Officer

Call to Order Mayor P. Robinson called the meeting to order at 6:05 pm.

Agenda

2014.06.71

MOTION by Clr. C. Rose that the agenda be approved with the following additions:

Correspondence:

5A. Resident Request

Business:

18B. Special Council Meeting

CARRIED.

Correspondence:

**Resident Letter -
Water**

Council received a letter from A. Cameron commenting on private water wells.

FRSWMA Minutes

The May 26th, 2014 Flagstaff Regional Solid Waste Management Association (FRSWMA) meeting minutes were reviewed.

FFCS LOS

Flagstaff Family & Community Services (FFCS) sought municipal support in addressing the RCMP shortages within the Killam-Forestburg Detachment.

2014.06.72

MOTION by Clr. G. Sparrow that the Town of Sedgewick send a letter in support of FFCS's attempt to address the RCMP shortages within the Killam-Forestburg Detachment while noting that in no manner are we criticizing our local detachment as we realize staff shortages are beyond their control. CARRIED.

**FC Strategic
Priorities**

Council reviewed Flagstaff County's Strategic Priorities Work Plan.

Resident Request

Council received a letter requesting that the Town inquire whether the school bells at Central High Sedgewick Public School (CHSPS) can be turned off for the summer months. Council noted that this request is not within our municipal powers however the concerns would be forwarded to the Battle River School Division.

LOC

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

2014.06.73

MOTION by Clr. C. Williams to accept correspondence items and file as information. CARRIED.

**Financial
Statements**

Council reviewed the Financial Statement for the month ending May 31st, 2014 as attached to and forming part of these minutes.

2014.06.74

MOTION by Clr. F. Watkins that the financial statement for the month ending May 31st, 2014 be approved as presented. CARRIED.

Budgetary Control

Council reviewed the Budgetary Control for the month ending May 31st, 2014 as attached to and forming part of these minutes.

2014.06.75

MOTION by Clr. C. Rose the Budgetary Control for the month ending May 31st, 2014 be approved as presented. CARRIED.




14-Jul-14
Mayor

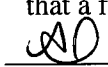


14-Jul-14
CAO

- MGA Section 172** Pursuant to Section 172 of the Municipal Government Act (MGA) Clr. C. Rose declared a pecuniary interest in the next item.
- Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending May 31st, 2014 as attached to and forming part of these minutes.
- 2014.06.76** MOTION by Clr. G. Sparrow to approve issuance of General Cheques # 3299-3346, totaling \$110,182.63 and Payroll Cheques #0222-0237, totaling \$21,624.20 for the month ending May 31st, 2014. CARRIED.
- Committee Reports:** Council provided written reports to June 19th, 2014 as attached to and forming parts of the minutes.
- FRHG** Clr. F. Watkins reported attendance to the June 17th, 2014 Flagstaff Regional Housing Group (FRHG) meeting.
- SKNGS** The Sedgewick Killam Natural Gas System (SKNGS) Financial Statements for the year ending December 31st, 2013 were presented.
- 2014.06.77** MOTION by Clr. G. Sparrow that the SKNGS Financial Statements for the year ending December 31st, 2013 be approved as presented. CARRIED.
- 2014.06.78** MOTION by Clr. G. Sparrow that the committee reports be approved as presented. CARRIED.
- Public Works Report:** A written Public Works report was provided to June 19th, 2014 as attached to and forming part of these minutes.
- 2014.06.79** MOTION by Clr. C. Rose that the Public Works report be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to June 19th, 2014 as attached to and forming part of these minutes.
- 2014.06.80** MOTION by Clr. F. Watkins that the CAO report be approved as amended:
Meeting dates should state, “May 28th, 29th and 30th not June 28th, 29th and 30th”. CARRIED.
- Minutes:** Council reviewed the minutes of the May 21st, 2014 regular council meeting.
- 2014.06.81** MOTION by Mayor P. Robinson that the minutes of the May 21st, 2014 regular council meeting be approved as presented. CARRIED.
- Organizational** Council reviewed the minutes of the May 29th, 2014 Organizational Council Meeting.
- 2014.06.82** MOTION by Clr. G. Sparrow that the minutes of the May 29th, 2014 Organizational meeting be approved as presented. CARRIED.
- Business:**
Municipal Audit Proposals Council received three (3), three (3) year Municipal Audit Proposals.
1. Brian King Professional Corp. 2014, 9,000; 2015, 9,100; 2016, 9,200
 2. Collins Barrow 2014, 16,500; 2015, 17,000; 2016, 17,500
 3. Grant Thornton 2014,21,000; 2015, 21,500; 2016, 22,000
- 2014.06.83** MOTION by Clr. C. Williams that the Town of Sedgewick approve Brian King Professional Corporation’s three (3) year Municipal Audit Proposal (SEDAUD14-16) as presented. CARRIED.
- Fire Services Agreement** Council reviewed proposed amendments to the Fire Services Agreement.
- 2014.06.84** MOTION by Clr. C. Rose that the Town of Sedgewick approve all member municipalities recommended changes to the Fire Services Agreement less Flagstaff County’s request to include a clause addressing the “non-payment” for false alarm calls and further recommend that a flat rate of \$300 be set for false alarms. CARRIED.



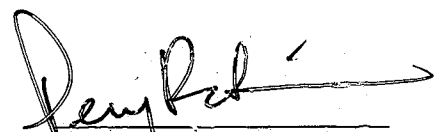
14-Jul-14
Mayor

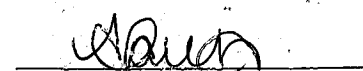



14-Jul-14
CAO


- In-Camera**
2014.06.85
Revert
2014.06.86
- MOTION by Clr. G. Sparrow to go in-camera at 7:37 PM to discuss land issues with all persons excluded except Town Council and CAO Davis. CARRIED.
- MOTION by Clr. F. Watkins that Council revert to a regular meeting at 7:54 PM. CARRIED.
- 2014.06.87
- MOTION by Clr. F. Watkins that the Town of Sedgewick accept J. Guerney's offer of \$1,500 for the purchase of Plan 5755S; Block B; Lot 25. CARRIED.
- Subdivision Proposal**
2014.06.88
- Residential Subdivision Proposals were presented.
- MOTION by Clr. F. Watkins that discussion regarding the Subdivision Proposals be deferred to the next Council meeting. CARRIED.
- Municipal Lot Lease Policy**
2014.06.89
- Discussion held regarding enforcement of the Town's Municipal Lot Lease Policy and Traffic Bylaw #440 particularly in regards to storage of RV's and recreational trailers.
- MOTION by Clr. F. Watkins that discussions regarding the enforcement of Traffic Bylaw #440 be deferred to the July Council meeting. CARRIED.
- 2014.06.90
- MOTION by Clr. C Williams directing administration to enforce the Municipal Lot Lease Policy.
- Clr. F. Watkins request a recorded vote:
- | | |
|---|---|
| <p><u>In Favor:</u></p> <ol style="list-style-type: none"> 1. Mayor Robinson 2. Clr. C. Rose 3. Clr. G. Sparrow 4. Clr. C. Williams | <p><u>Opposed:</u></p> <ol style="list-style-type: none"> 1. Clr. F. Watkins |
|---|---|
- CARRIED.
- Council directed Administration to address concerns regarding improper storing of RV Trailers, etc in the Scoop and further note that residents are to be made aware that Council is seeking alternative solutions with regards to storage/enforcement pursuant to Traffic Bylaw #440.
- Lease Expiry**
2014.06.91
- NW 6-12-44 W4M & NE 16-44-12 W4M lease expires on March 31st, 2014; a three year extension was requested.
- MOTION by Clr. F. Watkins that Council authorize signatures on a three (3) year extension lease at NW 6-12-44 W4M & NE 16-44-12 W4M with T. Guhle at a rate of \$3,500/year plus GST. CARRIED.
- SLP – Capital Project**
2014.06.92
- Council received a letter from Sedgewick Lake Park Association seeking support for the installation of a spray park.
- MOTION by Clr. G. Sparrow that the Town of Sedgewick fully support the Sedgewick Lake Park Association's endeavour to build a spray park and further allocate \$28,819 to the project. CARRIED.
- Public Works – Building Maintenance**
2014.06.93
- Administration presented options for upgrades to the Cold Storage Building located at 4813 – 47th Avenue.
- Two (2) material and one (1) labour quotes were obtained:
1. Sedgewick Building Supplies - \$11,462.55
 2. Sedgewick Co-op - \$11,858.68
 3. Pedro & Jake Construction (Labour) = \$23,100
- MOTION by Clr. F. Watkins that Council approve the Sedgewick Building Supplies material quote and Pedro and Jake's labour quote for repairs and upgrades to the Cold Storage Shop as presented and further that the upgrades be funded from the Public Works Building R&M Reserve account (49732904) with a maximum expenditure of \$37,853.60. CARRIED.
- WTP Capital Upgrades**
14-Jul-14
Mayor
- An Engineering Tender was presented for a Standby Power Generator at the Water Treatment Plant (WTP).
14-Jul-14
CAO

- 2014.06.94** MOTION by Clr. G. Sparrow that Council approve Stantec's proposal to design and tender for the WTP Standby Power Generator at a cost of \$6,000. CARRIED.
- Public Works – Incident Report** Council received notification from D. Klein of damage caused to his vehicle from a rock after passing the public works department while they were mowing ditches. Klein sought compensation for damages.
- 2014.06.95** MOTION by Mayor P. Robinson that the Town of Sedgewick decline D. Klein's request for compensation and further note that in no way does the Town accept any responsibility in this matter. CARRIED.
- Public Works Paving Request** Kal Tire submit a request that the Town of Sedgewick pave the boulevard in front of the business located at #1 Spruce Drive.
- 2014.06.96** MOTION by Mayor P. Robinson that this matter be deferred until quotes are obtained for the project. CARRIED.
- Parade Schedule** A parade schedule was presented.
1. Forestburg – June 21, 2014 – decline attendance
 2. Sedgewick – July 1st, 2014 – Clr. G. Sparrow
 3. Hardisty – July 19th, 2014 – Clr. F. Watkins
 4. Lougheed – August 9th, 2014 – Clr. C. Williams
- Recess** MOTION by Clr. C. Williams to recess the meeting at 8:34 PM. CARRIED.
- 2014.06.97 Reconvene** MOTION by Mayor P. Robinson that the meeting reconvene at 8:40 PM. CARRIED.
- 2014.06.98**
- In-Camera – Legal** MOTION by Clr. C. Rose to go in-camera at 8:41 PM to discuss legal issues with all persons excluded except Town Council and CAO Davis.
- 2014.06.99 Revert** MOTION by Clr. C. Williams to revert to a regular meeting at 8:45 PM. CARRIED.
- 2014.06.100**
- Strategic Plan** Strategic Plan project updates were presented.
- Recreation – Job Description** MOTION by Clr. F. Watkins that the Recreation Job Description and Land Use Bylaw Zoning Request be deferred to the July Council meeting. CARRIED.
- Land Use Bylaw – Zoning Request**
- 2014.06.101**
- Round Table** A round table discussion was held.
- Clr. C. Williams expressed concerns with regards to littering. She also advised that cans/bottle recycling containers were available through the Killam Bottle Depot free of charge.
- Special Council Meeting** A Special Council meeting was request to deal with the deferred business items.
- 2014.06.102** MOTION by Mayor P. Robinson that a Special Council Meeting be held on July 3rd, 2014 at 6:00 PM. CARRIED.
- Adjournment** MOTION by Mayor P. Robinson for adjournment at 9:04 PM. CARRIED.
- 2014.06.103**


Perry Robinson, Mayor


Amanda Davis, CAO


14-Jul-14
Mayor


14-Jul-14
CAO