

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday August 28, 2014 at 6:00 pm.

<b>Present</b>	Perry Robinson	Mayor
	Fred Watkins	Councillor
	Carol Williams	Councillor
	Wayne Dame	Councillor
	Greg Sparrow	Councillor
	Erik Skoberg	Councillor
	Cindy Rose	Councillor

<b>Present</b>	Amanda Davis	Chief Administrative Officer
	Michelle Deveau	Recording Secretary

**Call to Order** Mayor P. Robinson called the meeting to order at 6:02

### Agenda

**2014.08.124** MOTION by Clr. C. Rose that the agenda be approved with the following additions:

Correspondence:

10A. Flagstaff County Invitation – FC Celebrates Success

Committee Reports: Mayor Robinson

Business:


14B. Council Meeting Date

CARRIED.

### Correspondence:

- Canada Post** Letter notifying that there is a potential to reduce hours of operation at the Canada Post Office in Sedgewick.
- RCMP** Deputy Commissioner M.C. Ryan of the RCMP K Division submit a lettering addressing the Town of Sedgewick concerns regarding policing in the Flagstaff Region.
- Seniors Housing** A letter was received from a resident concerning the longevity and replacement of the Flagstaff Lodge.
- Flagstaff County** As per the Flagstaff Intermunicipal Partnership's (FIP) work plan, Flagstaff County sought municipal support in the Alberta Communities Partnership (ACP) grant application addressing a Regional Governance Study.
- 2014.08.125** MOTION by Mayor P. Robinson that the Town of Sedgewick supports the ACP application as per the FIP work plan pertaining to a Regional Governance Study. CARRIED.
- Senator D. Black** Senator D. Black forwarded details regarding his concerns with the Temporary Foreign Worker Program.
- AUMA Convention** The Alberta Urban Municipalities Association's (AUMA) annual convention will be held in Edmonton on September 24-26, 2014; early bird registration deadline is August 29, 2014.
- 2014.08.126** MOTION by Clr. F. Watkins authorizing CAO Davis attendance at the 2014 AUMA Convention, September 24-26, 2014. CARRIED.
- RCMP K-Division Invitation** The Commanding Officers of the RCMP for Alberta as well as the Justice and Solicitor General are accepting audiences during the 2014 AUMA Convention.
- BRWA Survey** The Battle River Watershed Alliance (BRWA) sought feedback regarding the watershed management priorities. Council completed the BRWA online survey, recording their three main priorities as; land use practices, surface water and ground water.
- Flagstaff County** Notification was received that Flagstaff County eliminated the Regional Recreation Program. All 2015 grant applications have been rejected and shall not receive funding from the County; in place unconditional grants shall be distributed to individual Agricultural Societies effective January 1<sup>st</sup>, 2015.

  
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- 2014.08.127 MOTION by Clr. G. Sparrow directing Administration to arrange a meeting for the Recreation Subcommittee to address the Sedgewick Ag. Society and Rec Board Presidents regarding the new funding initiative. CARRIED.
- Flagstaff County** Flagstaff County provided two tickets to “Flagstaff Celebrated Success” being held on November 5<sup>th</sup>, 2014. Clr. C. Williams to attend.
- LOC** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.
- 2014.08.128 MOTION by Clr. E. Skoberg to accept correspondence items and file as information. CARRIED.
- Delegation Entrance** Patrick and Ester Whitehead entered the meeting at 6:46 PM.
- Development** The Whitehead’s addressed non-compliance issues regarding Development Permit 2014-08.
- Departure** The Whitehead’s departed the meeting at 6:58 PM.
- Financials:** Council reviewed the Financial Statement for the month ending June 30 and July 31<sup>st</sup>, 2014 as attached to and forming part of these minutes.
- 2014.08.129 MOTION by Clr. C. Williams to approve the financial statement for the month ending June 30<sup>th</sup>, 2014 as presented. CARRIED.
- 2014.08.130 MOTION by Clr. W. Dame to approve the financial statement for the month ending July 31<sup>st</sup>, 2014, as presented. CARRIED.
- Withdraw** Clr. F. Watkins withdrew from the meeting pursuant to Section 172 of the Municipal Government Act (MGA).
- Accounts** Council reviewed the issuance of General Cheques and Payroll Cheques for the month ending June 30<sup>th</sup> and July 31<sup>st</sup>, 2014 as attached to and forming part of these minutes.
- 2014.08.131 MOTION by Clr. Rose to approve issuance of General Cheques 3347-3395 totaling \$68,801.30 and Payroll Cheques 0238-0250, totaling \$16,921.77 for the month ending June 30<sup>th</sup>, 2014. CARRIED.
- 2014.08.132 MOTION by Clr. E. Skoberg to approve issuance of General Cheques 3396-3453 totaling \$108,347.23 and Payroll Cheques 0251-0271 totaling \$30,907.77 for the month ending July 31<sup>st</sup>, 2014. CARRIED.
- Entrance** Clr. F. Watkins re-entered the meeting.
- Committee Reports:** Council provided written reports to August 28<sup>th</sup>, 2014 as attached to and forming parts of the minutes.
- 2014.08.133 MOTION by Clr. W. Dame that the committee reports be approved as presented. CARRIED.
- Public Works Report:** A written Public Works report was provided to August 28<sup>th</sup>, 2014 as attached to and forming part of these minutes.
- 2014.08.134 MOTION by Mayor P. Robinson that the Public Works report be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to August 28<sup>th</sup>, 2014 as attached to and forming part of these minutes.
- Motion Errors** CAO Davis reported a clerical error in motion numbers; 2014.04.114 followed by 2014.04.15 continuing with 2014.04.16.

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- 2014.08.135 MOTION by Clr. C. Williams that the clerical error be noted that that MOTION's 2014.04.15 forward remain in sequence. CARRIED.
- Alberta Transportation** Alberta Transportation informed that they completed an internal review of intersection at Highways 13 and 869. Transportation will not warrant a speed reduction however will be completing various upgrades.
- 2014.08.136 MOTION by Clr. W. Dame directing administration to send a letter to Alberta Transportation requesting input into the various upgrades including the following recommendation:  
1. That the Southbound turning and Eastbound lane be combined. CARRIED.
- 2014.08.137 MOTION by Clr. W. Dame that the CAO report be approved as presented. CARRIED.
- Minutes Council reviewed the minutes of the July 14, 2014 Organizational and Special Meetings.
- 2014.08.138 MOTION by Clr. G. Sparrow that the minutes of the July 14<sup>th</sup>, 2014 Organizational meeting be approved as presented. CARRIED.
- 2014.08.139 MOTION by Clr. C. Rose that the minutes of the July 14<sup>th</sup>, 2014 Special meeting be approved as presented. CARRIED.
- Business:
- Traffic Control Bylaw #511** Traffic Control Bylaw #511 was presented for review.
- 2014.08.140 MOTION by Clr. G. Sparrow to give first reading to Bylaw #511. CARRIED.
- 2014.08.141 MOTION by Clr. F. Watkins to give second reading to Bylaw #511. CARRIED.
- 2014.08.142 MOTION by Clr. C. Williams to have third reading of Bylaw #511. CARRIED UNANIMOUSLY.
- 2014.08.143 MOTION by Clr. W. Dame to have third and final reading of Bylaw #511. CARRIED.
- Withdraw** Mayor P. Robinson withdrew from the meeting pursuant to Section 172 of the MGA.  
Deputy Mayor F. Watkins <sup>assumed</sup> ~~resumed~~ chair.
- Partial Plan Cancellation** The property owners of Plan 812 1829; Block 28; Lots 1,2,3,4 and 5 request Council's permission for a partial plan cancellation.
- 2014.08.144 MOTION by Clr. G. Sparrow that Council:  
1. Reject the consolidation of Plan 812 1206; Block 28; Lots 1-5;  
2. That Council notify the applicant that the Town shall authorize the consolidation of Plan 812 1206; Block 28; Lots 2, 3 and 4 only utilizing a Partial Plan Cancellation Bylaw;  
3. Should the applicant be in favor of consolidating Lots 2, 3 and 4 Wainwright Assessment Group shall complete an assessment of the property prior to 2<sup>nd</sup> and 3<sup>rd</sup> reading of a Partial Plan Cancellation Bylaw. CARRIED.
- Entrance** Mayor P. Robinson reentered the meeting and resumed Chair.
- Land Use Bylaw (LUB) #461** A variance is required on Development Permit 2014-09 for the construction of a veranda pursuant to LUB #461.
- 2014.08.145 MOTION by Clr. C. Rose to approve Development Permit Application 2014-09 whereby issuing a 6" variance on the east lot line for the development of a veranda. CARRIED.
- Cemetery B. #513** A draft Cemetery Bylaw #513 was presented.
- 2014.08.146 MOTION by Clr. F. Watkins to give first reading by Bylaw #513 as amended. CARRIED.
- 2014.08.147 MOTION by Clr. E. Skoberg that a Public Information Session be held to review and seek public input to Cemetery Bylaw #513. CARRIED.
- Cremation B. #493** Cremation Bylaw #493 was presented for review.

- 2014.08.148 MOTION by Clr. C. Williams that Cremation Bylaw #493 remain unchanged. CARRIED.
- H&P Bylaw #484** Hawkers & Peddlers Bylaw #484 was presented for review.
- 2014.08.149 MOTION by Clr. W. Dame that Hawkers & Peddlers Bylaw #484 remains in effect and unchanged. CARRIED.
- Paving Request** Council reviewed a quotation pursuant to the paving request at #2 Spruce Drive.
- 2014.08.150 MOTION by Mayor P. Robinson that Town of Sedgewick respectfully decline H. Sparrow's request that the Town pave the boulevard in front of #2 Spruce Drive at this time and further request be deferred for future review with upcoming capital projects.
- Clr. G. Sparrow abstained from voting. CARRIED.
- LUB #461** Discussion held regarding Developmental Permit 2014-08.
- 2014.08.150 MOTION by Clr. F. Watkins that the Town of Sedgewick revise Development Permit 2014-08 effective immediately whereby permitting the following:
1. That a Recreational Vehicle (RV) be defined as a *holiday trailer and/or motorhome*.
  2. That Council permit the use of the thirteen (13) site (including one (1) overflow stall) as an RV Park as presented in the attached site plan; each site must be numbered and marked accordingly.
  3. Permission that only one (1) RV shall occupy each stall as per the updated site plan and site configuration;
  4. Permission for RV storage on sites 1-13 (thirteen being overflow); limit of one (1) RV unit per site.
  5. That personal storage be permitted as per updated site plan;
  6. Permission to relocate the shed to the NE corner of the property
  7. Permission to maintain and operate the laundry facility;
  8. Use of Gen Sets permitted as per Noise Control Bylaw #451
  9. Use of Fire Pits permitted as per Fire Services Bylaw #500 and approved by the Fire Chief. CARRIED.
- LUB #461 Parking** Council received a request from the owner of Plan 942 2794; Block 15; Lot 1 seeking permission for the use of MacDonald Street for overflow parking.
- 2014.08.151 MOTION by Clr. G. Sparrow that the Town of Sedgewick approve Sedgewick Shamrock Apartments request for the use of MacDonald Street for overflow parking. CARRIED.
- Policy C2a – Banking Tenders** Pursuant to Policy C.2.a. Council reviewed the Town's current banking contract.
- 2014.08.152 MOTION by Clr. C. Williams that the banking contract remains with Vision Credit Union pursuant to their letter dated August 5<sup>th</sup>, 2014. CARRIED.
- FIP** The revised FIP Protocol for Regional Cooperation was presented.
- 2014.08.153 MOTION by Clr. Sparrow that the Town of Sedgewick approve the FIP Protocol for Regional Cooperation as presented. CARRIED.
- Strategic Plan** Strategic Plan updates were presented.
- Round Table** A round table discussion was held.



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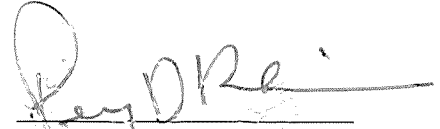
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**Budgets** Administration request that Council notify boards and committees that their 2015 budgets are due to Administration by December 1, 2014.

**Meeting Dates** Administration sought permission that the October Council meeting be reschedule from October 16, 2014 to October 23, 2014.

**2014.08.154** MOTION by Clr. Dame that the October 16<sup>th</sup>, Council meeting be cancelled and rescheduled for October 23<sup>rd</sup> at 6:00 PM. CARRIED.


**Adjournment**  
**2014.08.155** MOTION by Mayor P. Robinson for adjournment at 9:51 p.m. CARRIED.



Perry Robinson, Mayor



Amanda Davis, CAO

  
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