

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, November 28th, 2013 at 7:09 pm.

Present	Clem St. Pierre	Mayor
	Perry Robinson	Councillor
	Fred Watkins	Councillor
	Carol Williams	Councillor
	Wayne Dame	Councillor
	Greg Sparrow	Councillor
Absent	Pat Whitehead	Councillor
Present	Amanda Davis	Chief Administrative Officer

Call to Order Mayor St. Pierre called the meeting to order at 7:05 pm.

Agenda 2013.11.299 MOTION by Clr. P. Robinson that the agenda be approved with the following additions:
Correspondence:

6A. FFCS – Letter of Support/Seniors Week

Business:

9B. Holiday Hours

10B. Outdoor Rink

11B. Celebrate Canada

CARRIED.

Correspondence:

Fortis Alberta

Fortis Alberta's 2014 distribution tariff rates were presented as information.

Go East of Edmonton

The Go East of Edmonton Travel Guide and Marketing Report 2013 was reviewed. Council directed Administration to follow up with Flagstaff County regarding 2014 sponsorship.

Killam Rec.

The Killam Recreation board sought a letter in support of their application to Flagstaff County for the conversion of their bowling alley into a regional fitness centre.

2013.11.300

MOTION by Clr. P. Robinson that after consideration of the Town of Sedgewick business owners, that a letter of support be sent to the Killam Recreation board pertaining to the development of a regional fitness centre.

CARRIED.

Earth Day

Earth Day Canada is accepting nomination for the Hometown Heroes Award Program; submission deadline, March 31st, 2014.

AUMA Taskforce

Alberta Urban Municipalities Association (AUMA) taskforce provided an update on Bill 28.

FFCS

Flagstaff Family and Community Services (FFCS) sought a letter in support of their application for Seniors Week grant funding.

2013.11.301

MOTION by Clr. W. Dame authorizing a letter in support of FFCS's application for Seniors Week grant funding.

CARRIED.



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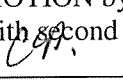
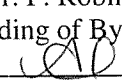
A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.



2013.11.302

MOTION by Clr. F. Watkins to accept correspondence items and file as information.

CARRIED.

	
19-Dec-13	19-Dec-13
Mayor	CAO

- Financial Statement** Council reviewed the Financial Statement for the month ending October 31st, 2013, as attached to and forming part of these minutes.
- 2013.11.303** MOTION by Clr. C. Williams to approve the financial statement for the month ending October 31st, 2013 as presented. CARRIED.
- Accounts** Council reviewed issuance of General Cheques and Payroll Cheques for the month ending October 31st, 2013.
- 2013.11.304** MOTION by Clr. G. Sparrow to approve issuance of General Cheques #2886-2931, totaling \$65,592.43, and Payroll Cheques #0096-0114, totaling \$27,339.83 for the month ending October 31st, 2013. CARRIED.
- Committee Reports:** Council provided written reports to November 28th, 2013 as attached to and forming parts of the minutes.
- Sedgewick Library** Discussion held regarding the Sedgewick Library's five year capital plan.
- CAC** Pursuant to the request of the Citizen Advisory Committee (CAC) members, Council discussed the potential of reactivating Citizens on Patrol (COP). Council directed Administration to advertise for the COP initiative and seek community interest.
- Policing Priorities** Council discussed 2014 policing priorities.
- 2013.11.305** MOTION by Clr. P. Robinson that the Committee Reports be approved with the following amendments:
- Page 5, Sedgewick Library Board Meeting – November 1st, 2013, “.....*New Executive: Chair, Gunner Albrecht.....*” should be listed under the Flagstaff Family and Community Services, Killam – November 13th, 2013 report. CARRIED.
- Delegation:** Public Works Foreman D. Johnson entered the meeting at 7:45 pm.
- Public Works** Johnson was introduced to Council.
- Departure** Johnson departed at 8:00 pm.
- Public Works Report** A written Public Works report was provided to November 28th, 2013 as attached to and forming part of these minutes.
- 2013.11.306** MOTION by Clr. C. Williams to approve Public Works report as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report as attached to and forming part of these minutes.
- Fire Dept.** MOTION by Clr. P. Robinson that the Town of Sedgewick appoint the following new members to the Sedgewick Volunteer Fire Department:
- 2013.11.307**
1. Shelby Boyd (Armitage)
 2. Mac Lewis
 3. Perry Warren
 4. Byron Martin
 5. Cody Miller
- CARRIED.
- 2013.11.308** MOTION by Clr. G. Sparrow that the Administration report be approved as presented. CARRIED.
- Minutes** Council reviewed the minutes of the November 14th, 2013 regular meeting.
- 2013.11.309** MOTION by Clr. F. Watkins that the minutes of November 14th, 2013 be approved as presented. CARRIED.
- Business**
- LUB #504** Amending Bylaw #504 was presented for Council review.
- 2013.11.310** MOTION by Clr. P. Robinson that whereas dealing with the Public Hearing, Council proceed with second reading of Bylaw #504. CARRIED.
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 Mayor CAO

- 2013.11.311** MOTION by Clr. F. Watkins to have third reading of Bylaw #504. CARRIED.
- 2013.11.312** MOTION by Clr. F. Watkins to approve Development Permit 2013-13 as amended and further permit a variance regarding the height of the building confirming height does not exceed twenty-three (23') feet from grade to peak. CARRIED.
- 2013.11.313** MOTION by Clr. W. Dame stipulating that the development on Permit 2013-13 be approved for the use of cold storage; any change of use would require approval from Council. CARRIED.
- LUB #505** Amending Bylaw #505 was presented for Council review.
- 2013.11.314** MOTION by Clr. P. Robinson that whereas dealing with the Public Hearing Council proceed with second reading of Bylaw #505. CARRIED.
- 2013.11.315** MOTION by Clr. G. Sparrow to have third reading of Bylaw #505. CARRIED.
- Policy Manual** Draft Employee Recognition Policy E.10 was presented.
- Withdraw** Clr. P. Robinson withdrew from discussions pursuant to Section 170 of the Municipal Government Act R.S.A 2000.
- 2013.11.316** MOTION by Clr. C. Williams that Section E. 10 of the Policy Manual be approved as presented. CARRIED.
- Entrance Recess** Clr. P. Robinson re-entered.
- 2013.11. Reconvene** MOTION by Clr. P. Robinson to recess the meeting at 9:10 pm. CARRIED.
- 2013.11.317** MOTION by Clr. P. Robinson that the meeting reconvene at 9:13 pm. CARRIED.
- Policy Manual** Draft Emergency Management Remuneration Policy C.1.g was presented.
- 2013.11.318** MOTION by Clr. F. Watkins that Council approve the Emergency Management Remuneration policy C.1.g as presented. CARRIED.
- Lease Agreement** A Winter Maintenance Lease between the Town of Sedgewick and Church of the Nazarene was presented.
- 2013.11.319** MOTION by Clr. W. Dame authorizing signatures to Winter Maintenance Lease between the Town of Sedgewick and Church of the Nazarene. CARRIED.
- Infomercial** The collaborative infomercial was presented and reviewed by Council.
- 2013.11.320** MOTION by Mayor. St. Pierre that the Town of Sedgewick approve the collaborative infomercial as presented. CARRIED.
- Strategic Planning** Discussion held regarding a Strategic Planning Session. Administration was directed to plan a session in January.
- Golf Club Budget** The 2014 proposed Sedgewick Golf Club budget was presented.
- 2013.11.321** MOTION by Clr. P. Robinson that the Town of Sedgewick approve the 2014 Sedgewick Golf Club budget as presented. CARRIED.
- 2013.11.322** MOTION by Clr. C. Williams authorizing the 2013 designated tree replacement budget of \$4,400 by transferred into 2014 operations to accommodate the removal of fuzz bearing trees at the Sedgewick Golf Course. CARRIED.
- Holiday Hours** Council discussed municipal holiday hours.
- 2013.11.323** MOTION by Clr. G. Sparrow authorizing the following municipal holiday hours:
 1. December 24th and 31st – closed at noon
 2. December 27th – office closed CARRIED.
- Special Meeting Dates** Council reviewed the date of the December Special Council meeting.
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2013.11.324 MOTION by Mayor St. Pierre that the December 5th Special Council meeting be changed to December 12th, 2013. CARRIED.

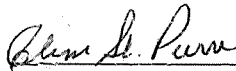
Resident Request Council received a request from residents seeking permission for the installation of an outdoor skating rink at #54 Oriole Place.

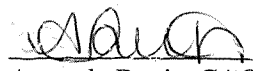
2013.11.325 MOTION by Clr. G. Sparrow authorizing the use of #54 Oriole Place for an outdoor skating rink. CARRIED.


Celebrate Canada Celebrate Canada is accepting grant applications for 2014.


2013.11.326 MOTION by Clr. P. Robinson authorizing signature on the Celebrate Canada application for 2014 July 1st celebrations. CARRIED.

Adjournment
2013.11.327 MOTION by Clr. P. Robinson for adjournment at 9:45 pm. CARRIED.


Clem St. Pierre, Mayor


Amanda Davis, CAO


19-Dec-13
Mayor


19-Dec-13
CAO