

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday February 21st, 2013 at 7:00 pm.

Present	Helen Whitten Tom Chaisson Clem St. Pierre Cory Gagnon David Wylie Barb McArthur	Mayor Councillor Councillor Councillor Councillor Councillor
Absent	Pat Whitehead	Councillor
Present	Amanda Davis	Chief Administrative Officer

Call to Order Mayor Whitten called the meeting to order at 7:00 pm.

Agenda

2013.02.25

MOTION by Clr. C. St. Pierre that the agenda be approved with the following additions and deletions:

Addition: Correspondence – 3A. Wild Rose Opposition Meeting
4A. Fortis Alberta Community Grant

Business - 9B. In-Camera - Personnel

Deletion: Delegation – Public Works 7:05 pm.

CARRIED.

Correspondence:

FCM

The Federation of Canadian Municipalities (FCM) selected Mayor Whitten as a recipient of Queen Elizabeth II's Diamond Jubilee medal in honor of her contributions to our community and to all of Canada.

FFCS

The 7th Annual RCMP Red Serge Ball will be held on March 23, 2013 at the Killam Community Hall.

**Wildrose
Opposition**

The Wildrose Official Opposition submit an invitation to the Town of Sedgewick to attend roundtable discussions on February 20th, 2013. CAO Davis advised that if Council chose to attend the discussion, attendance must be personal and not in representation on behalf of the Town.

Fortis Alberta

Fortis Alberta is accepting applications for the 2013 Community Naturalization Grant. Council directed Administration to apply for funding for upgrades to the Town's recycling depot.

LOC

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

2013.02.26

MOTION by Clr. T. Chaisson to accept correspondence items and file as information.

CARRIED.

Accounts

Council reviewed an amendment to the issuance of general cheques for the month ending December 31st, 2012 due to an error in report printing; cheques 2388-2390.

2013.02.27

MOTION by Clr. D. Wylie to approve the issuance of General Cheques 2388-2390 for the month ending December 31st, 2012 totaling \$76,894.56.

CARRIED.

Accounts

Council reviewed issuance of general cheques and payroll cheques for the month ending January 31st, 2013.


2013.02.28


MOTION by C. Gagnon to approve the issuance of General Cheques #2391-2413 totaling \$58,327.79 and Payroll Cheques #5076-5085 totaling \$11,099.52 for the month ending January 31st, 2013.

CARRIED.

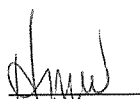
Committee Reports:


Council provided written reports to February 21st, 2013 as attached to and forming part of the minutes.


21-Mar-13
Mayor



21-Mar-13
CAO


- CAC** Mayor Whitten reported attendance to the February 19th, 2013 Citizens Advisory Committee meeting.
- Mayors Meeting** Mayor Whitten reported attendance to the Mayors meeting in Forestburg on February 20th, 2013.
- Mayors Caucus** Clr. C. St. Pierre reported attendance to the February 13-14th, 2013 Mayors Caucus.
- Fire Dept.** Clr. C. Gagnon reported on the Sedgewick Fire Department training program. Member are in the process and completion of first aid, S300 and S500 training.
- Library** Clr. B. McArthur reported attendance to the February 19th, 2013 Library Board meeting.
- The board received resignation from the Librarian effective March 31st, 2013
 - Friends of the Library attending the Casino
- 2013.02.29** MOTION by Clr. D. Wylie that the Committee Reports be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to February 21st, 2013 as attached to and forming part of these minutes.
- RESC – Tower Agreement** The Regional Emergency Services Committee submit a recommendation that individual Councils not finalize the Glentel Wireless Communication Town agreement and further authorize Flagstaff County to enter into a three (3) year System Maintenance Agreement with Westcan Wireless.
- 2013.02.30** MOTION by Clr. B. McArthur that the Town of Sedgewick not finalize the Support and Maintenance Agreement with Glentel Wireless and that Flagstaff County enter into a three (3) year System Maintenance Agreement as presented, on behalf of eleven (11) participating municipalities with Westcan Wireless at a cost of \$7,800 plus GST per year, with the costs to be shared on a per capita basis. CARRIED.
- RCMP** The Killam Royal Canadian Mounted Police (RCMP) Detachment submit a request that the Town of Sedgewick provide input into the municipality's top three policing priorities. Council determined and directed Administration to report the following:
- Impaired driving
 - Break and enters/vandalism
 - Drugs and trafficking
- Grants** Administration provided an update on Municipal Sustainability Initiative (MSI) Capital and Federal Gas Tax Fund (FGTF) allocations.
- 2013.02.31** MOTION by Clr. T. Chaisson that the Town of Sedgewick apply the Town of Sedgewick's 2013 FGTF allocation of \$50,000 to the Spruce Drive Sanitary Sewer Replacement Project. CARRIED.
- Fire Services Agreement** Flagstaff County submit a signed Fire Services Agreement. Pursuant to previous letters, the pumper truck was removed from Schedule "C" of the agreement. Flagstaff County advised they would use other means of support if mutual aid were ever required.
- 2013.02.32** MOTION by Clr. C. St. Pierre that the Town of Sedgewick reduce the rate of the Towns pumper truck to \$200/hours within Flagstaff County, and further authorize signatures to the amended Fire Services Agreement. CARRIED.
- SCADA Upgrades** Various change orders are required with regards to the Regional Water Consortium Project.
- 2013.02.33** MOTION by Clr. D. Wylie that the Town of Sedgewick approve the change orders in the total amount of \$34,327.29 and further moved that if Alberta Transportation does not fund the changes that each individual municipality affected will cover the costs related to their site. CARRIED.
- Tax Recovery** Discussion held regarding the sale of Plan 2500 AE, Block L, Lots 18-20.


 21-Mar-13
 Mayor


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 CAO

- 2013.02.34** MOTION by Clr. T. Chaisson that the Town of Sedgewick accept sealed offers for the purchase and removal of the mobile home on Plan 2500 AE, Block L, Lots 18-20. Conditions, removal by June 15th, 2013; the mobile home is sold as is. CARRIED.
- Spring Clean-up** Discussion held regarding the annual Spring clean-up. Council directed Administration to proceed with the advertisement and organization of a “transfer site” Spring clean-up; two alternating weekends.
- 2013.02.35** MOTION by Clr. C. Gagnon to accept the CAO Report as presented. CARRIED.
- Minutes:** Council reviewed the minutes of the January 17th, 2013 regular Council meeting.
- 2013.02.36** MOTION by Clr. C. St. Pierre that the minutes of the January 17th, 2013 regular Council meeting be approved as presented. CARRIED.
- Delegation:** Auditor, Brian King entered the meeting at 8:31 pm.
- Rec Center** King presented the Sedgewick & District Recreation Board’s unaudited Financial Statements for the year ending August 31st, 2012.
- 2013.02.37** MOTION by Clr. T. Chaisson that the Town of Sedgewick approve the Sedgewick & District Recreation Board’s unaudited Financial Statements for the year ending August 31st, 2012 as presented. CARRIED.
- TOS Audit** King presented the Town of Sedgewick’s audited Financial Statement for the year ending December 31st, 2012.
- 2013.02.38** MOTION by Clr. B. McArthur that the Council approve the Town of Sedgewick’s audited Financial Statement for the year ending December 31st, 2012 as presented. CARRIED.
- Departure** King departed at 9:00 pm.
- Recess**
- 2013.02.39** MOTION by Clr. D. Wylie to recess the meeting at 9:01 pm. CARRIED.
- Reconvene**
- 2013.02.40** MOTION by Clr. C. St. Pierre that the meeting reconvene at 9:15 pm. CARRIED.
- Business:**
- Airport Budget** Council reviewed the 2013 Flagstaff Regional Airport budget.
- 2013.02.41** MOTION by Clr. D. Wylie directing Administration to send a letter to Flagstaff County thanking them for taking ownership of the former Killam/Sedgewick Airport; however the Town of Sedgewick would be unable to contribute financially to the Regional Airport. CARRIED.
- Policy Manual –** Council reviewed amendments to Section C. 1.d of the Town’s policy manual.
- Section C. 1. d.**
- 2013.02.42** MOTION by Clr. D. Wylie to approve amendments to Section C. 1. d. of the Town’s policy manual as presented. CARRIED.
- Policy Manual –** Council reviewed a draft policy for Section C. 1. d. a. of the Town’s manual.
- Section C. 1. d. a.**
- 2013.02.43** MOTION by Clr. C. St. Pierre that Section C. 1. d. a. of the Town’s policy manual be approved as presented. CARRIED.
- Policy Manual –** Council reviewed amendments to Section F. 4. b. of the Town’s policy manual.
- Section F. 4. b.**
- 2013.02.44** MOTION by Clr. C. Gagnon to approve amendments to Section F. 4. b. of the Town’s policy manual as presented. CARRIED.
- Physician** Discussion held regarding Physician Recruitment within Flagstaff County.
- Recruitment**
- Town Hall Meeting** Discussion held regarding the February 25th, 2013 Annual Town Hall Meeting. Administration sought permission to reschedule the meeting.


 21-Mar-13
 Mayor


 21-Mar-13
 CAO

2013.02.45 MOTION by Clr. T. Chaisson that the February 25th, 2013 Town Hall Meeting be rescheduled and postponed until May. CARRIED.

Off Hi-Way Vehicles Bylaw #380 Council discussed the Town of Sedgewick’s Off Highways Vehicle Bylaw #380. The bylaw was submit to the Province for review due to possible contraventions of the Traffic Safety Act.

2013.02.46 MOTION by Clr. C. St. Pierre that the Town of Sedgewick repeal Off Highway Vehicles Bylaw #380; effective immediately. CARRIED.

In-Camera 2013.02.47 Revert MOTION by Clr. T. Chaisson to go in-camera to discuss personnel issues at 9:49 pm with all persons excluded except Town Council and CAO Davis. CARRIED.

2013.02.48 MOTION by Clr. C. St. Pierre to revert to a regular meeting at 10:30 pm. CARRIED.

2013.02.49 MOTION by Clr. B. McArthur directing Administration to send a letter to Hardisty Town Council with the intent to set up an informal meeting to discuss collaboration pursuant to initiations by Mayor O’Grady. CARRIED.


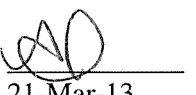
Adjournment 2013.02.50 MOTION by Mayor Whitten for adjournment at 10:31 pm. CARRIED.



Helen Whitten, Mayor



Amanda Davis, CAO


21-Mar-13
Mayor
21-Mar-13
CAO