

A Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, December 19th, 2013 at 7:00 pm.

Present	Clem St. Pierre	Mayor
	Perry Robinson	Councillor
	Wayne Dame	Councillor
	Fred Watkins	Councillor
	Greg Sparrow	Councillor
	Carol Williams	Councillor
Absent	Pat Whitehead	Councillor
Present	Amanda Davis	Chief Administrative Officer
	Lindsay Dallyn	Recording Secretary

Call to Order Mayor St. Pierre called the meeting to order at 7:00 pm.

Agenda
2013.12.334

MOTION by Clr. P. Robinson that the agenda be approved with the following additions:

CAO Report: for the period ending December 19th, 2013.

Business:

4B. 2014 Salaries (additional information)

5B. 2014 Municipal Budget (amended)

8B. Municipal By-election

CARRIED.

Correspondence:

Municipal Affairs

Municipal Affairs sent notification that Bill 28, the *Enabling Regional Growth Boards Act*, received Third Reading in the Legislative Assembly.

FCAL

Flagstaff Community Adult Learning (FCAL) advised of an upcoming event “Building a Welcoming & Inclusive Community” being held January 22nd, 2014 at 6:00 p.m. at the Sedgewick Legion; Mayor St. Pierre, Clr.’s Robinson, Williams and CAO Davis to attend.

PRL

Parkland Regional Library (PRL) request completion of their 2013 Satisfaction Survey; completed during the meeting.

AUMA

The Alberta Urban Municipalities Association (AUMA) 2014 Mayors Symposium will be held January 15th – 17th, 2014 in Edmonton; Mayor St. Pierre and Clr. Robinson to attend.

Family Care Clinic

The Flagstaff County – Killam Family Care Clinic (FCC) Community Group provided an update on recent activities.

Covenant Health

Covenant Health submit a letter in response to Council’s request to enter into discussions regarding the location of a FCC facility.

2013.12.335

MOTION by Clr. F. Watkins directing Administration to send a letter to the FCC working group reinstating Sedgewick’s interest to enter into discussions to address locations for the FCC facility.

CARRIED.

Delegation:

Shaunet Petiot,

C.G.A.-Rec Centre

Shaunet Petiot, C.G.A., Cory Gagnon, Recreation Centre President and Connie McArthur, Treasurer, entered the meeting at 7:30 p.m.

Financial Statements



Petiot presented the Sedgewick & District Recreation Board Unaudited Financial Statements for the year ending August 31st, 2013.

Petiot, Gagnon and McArthur departed at 7:44 p.m.

2013.12.336

MOTION by Clr. C. Williams that the Sedgewick & District Recreation Board Unaudited Financial Statements for the year ending August 31st, 2013 be approved as presented.

CARRIED.

	
23-Jan-14	23-Jan-14
Mayor	CAO

- LOC** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.
- 2013.12.337** MOTION by Clr. W. Dame to accept correspondence items and file as information. CARRIED.
- Financial Statement** Council reviewed the Financial Statement for the month ending November 30th, 2013, as attached to and forming part of these minutes.
- 2013.12.338** MOTION by Clr. P. Robinson to approve the financial statement for the month ending November 30th, 2013 as presented. CARRIED.
- Accounts** Council reviewed issuance of General Cheques and Payroll Cheques for the month ending November 30th, 2013 as attached to and forming part of these minutes.
- 2013.12.339** MOTION by Clr. C. Williams to approve issuance of General Cheques #2932-2997, totaling \$100,595.00, and Payroll Cheques #0115-0144, totaling \$38,662.25 for the month ending November 30th, 2013. CARRIED.
- Budgetary Control** Council reviewed the budgetary control report from January 1, 2013 to December 31, 2013 as presented.
- 2013.12.340** MOTION by Clr. G. Sparrow to approve the budgetary control report from January 1, 2013 to December 31, 2013 as presented. CARRIED.
- Committee Reports:** Council provided written reports to December 19th, 2013 as attached to and forming parts of the minutes.
- CAC** Clr. C. Williams reported discussions on behalf of the Citizen's Advisory Committee (CAC) pertaining to the current speed limit at the intersection of Highway 13 and Secondary Highway 869.
- 2013.12.341** MOTION by Clr. G. Sparrow directing administration to further investigate amendments to the speed limit at the intersection of Highway 13 and Secondary Highway 869. CARRIED.
- 2013.12.342** MOTION by Clr. W. Dame that the committee reports be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report as attached to and forming part of these minutes.
- 2013.12.343** MOTION by Clr. F. Watkins that the CAO report be approved as presented. CARRIED.
- Minutes** Council reviewed the minutes of the November 28th, 2013 public hearing meeting.
- 2013.12.344** MOTION by Clr. P. Robinson that the minutes of the November 28th, 2013 public hearing meeting be approved as presented. CARRIED.
- Council reviewed the minutes of the second November 28th, 2013 public hearing meeting.
- 2013.12.345** MOTION by Clr. G. Sparrow that the minutes of the second November 28th, 2013 public hearing meeting be approved as presented. CARRIED.
- Council reviewed the minutes of the November 28th, 2013 regular meeting.
- 2013.12.346** MOTION by Clr. C. Williams that the minutes of the November 28th, 2013 regular meeting be approved with the following amendments;
- Page 3, Withdraw, should state, "... pursuant to Section 172", not "170". CARRIED.
- Council reviewed the minutes of the December 12th, 2013 budget meeting.
- 2013.12.347** MOTION by Clr. F. Watkins that the minutes of the December 12th, 2013 budget meeting be approved as presented. CARRIED.




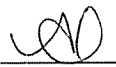
23-Jan-14
Mayor



23-Jan-14
CAO

- MGA Section 172** Pursuant to Section 172 of the Municipal Government Act (MGA) Clr. G. Sparrow withdrew from the meeting at 8:11 p.m.
- Business:**
Bylaw #506
2013.12.348 Partial Plan Cancellation Bylaw #506 was presented for Council review.
 MOTION by Clr. F. Watkins to give first reading of Bylaw #506. CARRIED.
- 2013.12.349** MOTION by Clr. W. Dame to give second reading of Bylaw #506. CARRIED.
- 2013.12.350** MOTION by Clr. C. Williams that Council have a third reading of Bylaw #506.
CARRIED UNANIMOUSLY
- 2013.12.351** MOTION by Clr. P. Robinson to give third and final reading of Bylaw #506. CARRIED.
 Clr. G. Sparrow re-entered the Council Chambers at 8:14 p.m.
- Bylaw #507** Fees and Charges Bylaw #507 was presented for Council review.
- 2013.12.352** MOTION by Clr. P. Robinson to give first reading of Bylaw #507. CARRIED.
- 2013.12.353** MOTION by Clr. F. Watkins to give second reading of Bylaw #507. CARRIED.
- 2013.12.354** MOTION by Clr. C. Williams that Council have a third reading of Bylaw #507.
CARRIED UNANIMOUSLY.
- 2013.12.355** MOTION by Clr. W. Dame that Council have third and final reading of Bylaw #507.
CARRIED.
 Discussion held regarding development permit fees.
- 2013.12.356** MOTION by Clr. P. Robinson that the Town of Sedgewick's development permit fees remain unchanged. CARRIED.
- Policing Priorities** Council discussed 2014 policing priorities.
- 2013.12.357** MOTION by Clr. W. Dame that the Town of Sedgewick recommend that the 2013 policing priorities remain unchanged for 2014. CARRIED.
- 2014 Salaries** Pursuant to the Policy Manual, Section B.6, a revised 2014 salaries budget was presented.
- In Camera**
2013.12.358 MOTION by Clr. G. Sparrow to go in camera at 8:40 p.m. with all persons excluded except Town Council to discuss personnel issues. CARRIED.
- Revert**
2013.12.359 MOTION by Clr. W. Dame to revert to the regular meeting at 8:46 p.m. CARRIED.
- 2013.12.360** MOTION by Clr. P. Robinson that Council approve the 2014 Salary Chart as presented. CARRIED.
- 2013.12.361** MOTION by Clr. P. Robinson that Council approve the amended 2014 salary and benefit budget as presented; \$297, 279. CARRIED.
- 2013.12.362** MOTION by Clr. G. Sparrow that Council set the CAO's salary at \$85,000 and plus benefits effective January 1, 2014. CARRIED.
- Municipal Budget** A draft 2014 municipal budget was presented for review.
- 2013.12.363** MOTION by Clr. G. Sparrow that Council authorize a \$6,000 transfer from Administration equipment reserves for 2014 computer upgrades. CARRIED.
- 2013.12.364** MOTION by Clr. C. Williams that Council authorize a \$35,000 transfer from Public Works equipment reserves for replacement of the water truck and bucket truck, in 2014. CARRIED.
- 2013.12.365** MOTION by Clr. P. Robinson that Council authorize a \$3,000 transfer from the 2013 operating budget for 2014 motor replacement at the lift station. CARRIED.


 23-Jan-14
 Mayor


 23-Jan-14
 CAO

2013.12.366 MOTION by Clr. W. Dame that Council authorize a \$5,000 transfer from the 2013 operating budget for 2014 dirt work west of the Sedgewick golf course. CARRIED.

2013.12.367 MOTION by Clr. P. Robinson that Council approve the 2014 municipal budget in principle with a 1.36% increase. CARRIED.

Interim Budget No action required.

Council Meeting Dates Council discussed special meeting dates.

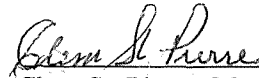
2013.12.368 MOTION by Clr. P. Robinson authorizing the cancellation of the January 2nd, 2014 Special Budget meeting. CARRIED.

2013.12.369 MOTION by Clr. P. Robinson that the regular council meeting of January be changed from the 16th to the 23rd, 2014. CARRIED.

By-election CAO Davis presented Clr. P. Whitehead’s resignation.

2013.12.370 MOTION by Clr. G. Sparrow that council set a date of February 10th, 2014 for the municipal by-election. CARRIED.

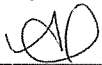
Adjournment
2013.12.371 MOTION by Mayor St. Pierre for adjournment at 9:15 p.m. CARRIED.


Clem St. Pierre, Mayor


Amanda Davis, CAO



23-Jan-14
Mayor



23-Jan-14
CAO