

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday April 18th, 2013 at 7:00 pm.

Present

Helen Whitten	Mayor
Clem St. Pierre	Councillor
Cory Gagnon	Councillor
David Wylie	Councillor
Barb McArthur	Councillor
Pat Whitehead	Councillor
Tom Chaisson	Councillor

Present

Amanda Davis	Chief Administrative Officer
Megan Snider	Recording Secretary

Call to Order Mayor Whitten called the meeting to order at 7:00 pm.

Agenda

2013.04.71

MOTION by Clr. C. St. Pierre that the agenda be approved with the following additions:

Addition: Correspondence – Days Art – 3A

Delegation – Sergeant (Sgt.) Lee Bachmann, RCMP 7:15 pm

Business – Hotel Clean Up – 8B

CARRIED.

Correspondence:

FCM

The Federation of Canadian Municipalities (FCM) published 2013 Federal budget highlights.

Municipal Affairs

Council reviewed the 2013-16 Municipal Affairs business plan.

Days Arts

Invitation from the Daysland Arts to attend Digital Projector Celebration Weekend on April 26-28, 2013.

Delegation:

Sgt. Lee Bachmann entered the meeting at 7:00 pm.

Introduction

Introduction of Sgt. Bachmann to Council:

- Implementing a Police Advisory Committee (PAC) to promote grassroots input from the community at large
- New priorities - speeding, impaired driving, decreasing property crime, increasing drug charges and increasing visibility within the community
- A Flagstaff Safety Fair will be held June 15, 2013 at the Forestburg Arena

Departure

Sgt. Bachmann departed at 7:11 pm.

LOC

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

Day of the Honey Bee

Council received a request that the Town of Sedgewick proclaim May 29th, 2013 as the Day of the Honey Bee.

2013.04.72

MOTION by Clr. D. Wylie that the Town of Sedgewick proclaims May 29th, 2013 as “Day of the Honey Bee”. **CARRIED.**

2013.04.73

MOTION by Clr. T. Chaisson to accept correspondence items and file as information. **CARRIED.**

Financial Statement

2013.04.74

Council reviewed the Financial Statement for the month ending March 30th, 2013.


MOTION by Clr. P. Whitehead to approve the Financial Statement for the month ending March 30th, 2013 as presented. **CARRIED.**


LOA

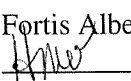
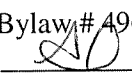
Council reviewed issuance of general cheques and payroll cheques for the month ending March 30th, 2013.

2013.04.75

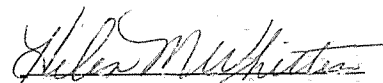

MOTION by Clr. D. Wylie to approve the issuance of General Cheques #2481-2534 totaling \$121,110.53 and Payroll Cheques #5095-0005 totaling \$11,906.26 for the month ending in March 30th, 2013. **CARRIED.**


16-May-13
Mayor


16-May-13
CAO

- Committee Reports:** Council provided written reports to April 18th, 2013 as attached to and forming part of the minutes.
- FRHG** Mayor Whitten reported that an emergency Flagstaff Regional Housing Group meeting had been called for 8:00 pm on April 18th, 2013.
- In-Camera
2013.04.76** MOTION by Clr. C. St. Pierre to go in-camera at 7:25 pm to discuss legal issues. CARRIED.
- Departure
Revert
2013.04.77** Mayor Whitten departed at 7:41 pm.
- MOTION by Clr. C. St. Pierre to revert to regular meeting at 7:49 pm. CARRIED.
- Lake Park** Clr. T. Chaisson reported attendance to the April 14th, 2013 Sedgewick Lake Park Board meeting.
- Spring clean-up to be held May 4th; the board request use of municipal equipment for clean up
- Lake Park** Clr. C. Gagnon reported attendance to the March 25th, 2013 Sedgewick Lake Park Board meeting.
- Fire Dept.** Clr. C. Gagnon reported attendance to the April 4th, 2013 Sedgewick Volunteer Fire Department meeting.
- CAC** Clr. P. Whitehead reported attendance to the March 26th, 2013 Citizens Advisory Committee (CAC) meeting.
- Library** Clr. B. McArthur reported attendance to the April 16th, 2013 Sedgewick Library's annual general meeting.
- 2013.04.78** MOTION by Clr. C. Gagnon that the Committee Reports be approved as presented. CARRIED
- Public Works Report:** A written Public Works report was provided to April 18th, 2013 as attached to and forming part of these minutes. Discussion ensued.
- 2013.04.79** MOTION by Clr. C. St. Pierre to accept the Public Works report as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to April 18th, 2013 as attached to and forming part of these minutes.
- Beautification** Discussion held regarding Town beautification.
- 2013.04.80** MOTION by Clr. C. St. Pierre authorizing the purchase of five hundred dollars (\$500) worth of seedling trees; seedlings will be available as a promotional item and handed out by Town personnel. CARRIED.
- 2013.04.81** MOTION by Clr. P. Whitehead to accept the CAO report as presented. CARRIED.
- Minutes:** Council Reviewed the minutes of the March 21st, 2013 regular Council meeting.
- 2013.04.82** MOTION by Clr. D Wylie that the minutes of the March 21st, 2013 regular Council meeting be approved as presented. CARRIED.
- Recess
2013.04.83** MOTION by Clr. C. Gagnon to recess the meeting at 8:49 pm. CARRIED.
- Reconvene
2013.04.84** MOTION by Clr. T. Chaisson that the meeting reconvene at 8:58 pm. CARRIED.
- Business:**
- Director of
Community Service** A Director of Community Services job description and salary grid was presented for council review. Discussion held regarding the viability of the Director of Community Services position.
- 2013.04.85** MOTION by Clr. C. St. Pierre directing Administration to set up a meeting with Flagstaff County whereby seeking education on the "Community of Communities" mission. CARRIED.
- Fortis Alberta
Bylaw #496** Fortis Alberta Bylaw # 496 presented to Council for review.
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| 16-May-13 | 16-May-13 |
| Mayor | CAO |

- 2013.04.86** MOTION by Clr. C Gagnon to give third reading to Bylaw #496. CARRIED.
- Entered** Mayor Witten entered the meeting at 9:20 pm.
- Easement Agreements** Council reviewed two easements agreements as presented by Enbridge Pipelines Inc.
- EEH – 0329 - Sedgewick Lake Park
 - EEH – 0334 - Sedgewick Transfer Station
- 2013.04.87** MOTION by Clr. D. Wylie that the Town of Sedgewick reject agreement EEH-0329 until further clarification is had. CARRIED.
- 2013.04.88** MOTION by Clr. B. McArthur authorizing signatures to the Enbridge Pipelines Inc. Agreement for easement Tract # EEH-0334 CARRIED.
- RESC** Council reviewed a draft All Hazards and Mutual Aid agreement as presented by the Regional Emergency Services Committee (RESC).
- 2013.04.89** MOTION by Clr. B. McArthur that the Town of Sedgewick approve in essence the draft All Hazards Mutual Aid agreement with the following recommendations:
- Page 3 Section 6a “Mutual Aid assistance shall be authorized by *any one of*”
 - Fire Chief or Designate, *or*
- CARRIED.
- Fees & Charges Bylaw #498** Fees and Charges Bylaw #498 was presented for Council review.
- 2013.04.90** MOTION by Clr. D. Wylie to give first reading to Bylaw #498. CARRIED.
- 2013.04.91** MOTION by Clr. C. Gagnon to give second reading to Bylaw #498. CARRIED.
- 2013.04.92** MOTION by Clr. P White head to have third reading of Bylaw #498. CARRIED.
- 2013.04.93** MOTION by Clr. C. St. Pierre to give third and final reading of Bylaw #498. CARRIED.
- FIP/ARB** Council Reviewed the appointment of Assessment Review Board (ARB) members.
- 2013.04.94** MOTION by Clr. C. Gagnon that the Town of Sedgewick appoint the following six (6) members to the ARB:
1. Harold Haugen
 2. Linda Simpson
 3. Betty Campbell-Chaisson
 4. Jim Chenoweth
 5. Ken Rawluk
 6. Glen Miller
- CARRIED.
- Tax Rate Bylaw # 499** Tax Rate Bylaw #499 was presented for Council review.
- 2013.04.95** MOTION by Clr. D. Wylie to give first reading to Bylaw #499 CARRIED.
- 2013.04.96** MOTION by Clr. B. McArthur to give second reading to Bylaw #499 CARRIED.
- 2013.04.97** MOTION by Clr. P. Whitehead to have third reading of Bylaw #499 CARRIED.
- 2013.04.98** MOTION by Clr. C. St. Pierre to give third and final reading to Bylaw #499 CARRIED.
- In-Camera 2013.04.99** MOTION by Clr. C. St. Pierre to go in-camera at 10:06 pm to discuss legal issues. CARRIED.
- Revert 2013.04.100** MOTION by B. McArthur to revert to a regular meeting at 10:23 pm. CARRIED.
- 2013.04.101** MOTION by Mayor Whitten for adjournment at 10:24 pm. CARRIED.


 Helen Whitten, Mayor

 Amanda Davis, CAO