

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday January 17<sup>th</sup>, 2013 at 7:00 pm.

<b>Present</b>	Helen Whitten Tom Chaisson Clem St. Pierre Cory Gagnon David Wylie	Mayor Councillor Councillor Councillor Councillor
<b>Absent</b>	Barb McArthur Pat Whitehead	Councillor Councillor
<b>Present</b>	Amanda Davis	Chief Administrative Officer

**Call to Order** Mayor Whitten called the meeting to order at 7:00 pm.

**Agenda**

**2013.01.01** MOTION by Clr. C. Gagnon that the agenda be approved with the following additions and deletions:  
**Addition:** Correspondence – AUMA Webinar – 7A  
Business – Strategic Plan – 5B

**Deletion:** Financial Statement – Month Ending December 31<sup>st</sup>, 2012

CARRIED.

**Correspondence:**  
**Municipal Insp.**

The Town of Daysland's Municipal Inspection Report was presented as information.

**Mayor Caucus**

The Alberta Urban Municipalities Association (AUMA) will be hosting the 2013 annual Mayors Caucus and MLA Breakfast February 12-14<sup>th</sup>, at the Matrix Hotel in Edmonton; RSVP required.

**2013.01.02**

MOTION by Clr. C. Gagnon to approve one member of Council and the CAO's attendance at the 2013 Mayors Caucus and MLA breakfast; either or both members permitted.

CARRIED.

**Delegation:**

Public Works Foreman D. Johnson and Assistant D. Blocha-Fell entered the meeting at 7:03 pm.

**Public Works**

Johnson provided an update on public works activities up to January 17<sup>th</sup>, 2013. Introduction of the new Public Works Assistant.

**Departure**

Johnson and Blocha-Fell departed at 7:10 pm.

**2013.01.03**

MOTION by Clr. T. Chaisson to accept the Public Works report as presented. CARRIED.

**FRHG**

The 2013 Flagstaff Regional Housing Group (FRHG) lodge requisition was presented.

**2013.01.04**

MOTION by Clr. T. Chaisson directing Administration to seek additional information regarding the 2013 deficit budget and report at the February Council meeting. CARRIED.

**Covenant Health**

Covenant Health of Killam sought a \$10,000 donation from the Town of Sedgewick in support of physician recruitment incentives.

**2013.01.05**

MOTION by Clr. D. Wylie directing Administration to seek further information regarding physician recruitment incentives. CARRIED.

**LGAA**


The annual Local Government Administration Association (LGAA) Conference will be held in Red Deer on March 13-15, 2013.

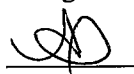
**2013.01.06**

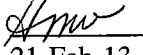
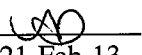
MOTION by Clr. C. St.Pierre authorizing CAO Davis' attendance to the annual LGAA Conference in Red Deer; March 13-15, 2013. CARRIED.

**LOC**


The Heart and Stroke Foundation sought municipal support whereby proclaiming February as heart month in Sedgewick.

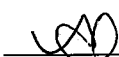
  
21-Feb-13  
Mayor

  
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- 2013.01.07** MOTION by Clr. D. Wylie that,
- WHEREAS: Heart disease and stroke are two of the three leading causes of death in Canada. Close to 70,000 Canadians die each year from heart disease and stroke. Nearly 75% of stroke survivors end up with some form of disability;
- AND WHEREAS: The Heart and Stroke Foundation protects the lives of all Canadians by funding world class scientific research which results in medical advancements, social change and education to prevent and reduce death and disability from heart disease and stroke;
- AND WHEREAS: February is Heart Month in Canada, during which the Heart and Stroke Foundation Person-to-Person Campaign takes place, to support on-going heart disease and stroke research and programs;
- AND WHEREAS: We applaud and commend the thousands of volunteers, staff and researchers of the Heart and Stroke Foundation for their dedication and commitment and wish them continued success;
- I, THEREFORE: proclaim that the month of February be observed as "Heart Month" in the Town of Sedgewick. I further urge all citizens to co-operate with the Heart and Stroke Foundation Person-to-Person Campaign, and all civic, social and fraternal organizations and business establishments to give this campaign the greatest possible support. Put your heart into it and make a difference. CARRIED.
- AUMA** Alberta Urban Municipalities Association will be hosting a *free* webinar on January 29<sup>th</sup>, 2013 to explore the scope, process and timing of the Municipal Government Act review. Council directed Administration to register Mayor Whitten and Clr. St.Pierre for the webinar.
- LOC** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.
- 2013.01.08** MOTION by Clr. C. St. Pierre to accept correspondence items and file as information. CARRIED.
- Accounts** Council reviewed issuance of general cheques and payroll cheques for the month ending December 31<sup>st</sup>, 2012.
- 2013.01.09** MOTION by D. Wylie to approve the issuance of General Cheques #2299-2387 totaling \$402,995.90 and Payroll Cheques #5040-5075 totaling \$44,574.39 for the month ending December 31<sup>st</sup>, 2012. CARRIED.
- Committee Reports:** Council provided written reports to January 17<sup>th</sup>, 2013 as attached to and forming part of the minutes.
- FFCS** Discussion held regarding the Flagstaff Family Food Bank Christmas Sharing Program statistics.
- 2013.01.10** MOTION by Clr. T. Chaisson directing Administration to send a letter to the Flagstaff Family Food Bank Society seeking information on current policies regarding qualification requirements. CARRIED.
- Fire Dept.** Clr. C. Gagnon reported on the Sedgewick Fire Department Meeting on January 3<sup>rd</sup>, 2013:
- 8 men are registered for the S300 course to be taken in-house
  - First Aid in-house, February 6-7<sup>th</sup>, 2013
- 2013.01.11** MOTION by Clr. C. St.Pierre that the Committee Reports be approved as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to January 17<sup>th</sup>, 2013 attached to and forming part of these minutes.
- In-Camera**  
**2013.01.12** MOTION by Clr. D. Wylie to go in-camera at 8:01 pm to discuss personnel issues with all persons excluded except Town Council and CAO Davis. CARRIED.
- Revert**  
**2012.01.13** MOTION by Clr. C. St. Pierre to revert to a regular meeting at 8:14 pm. CARRIED.
-  21-Feb-13 Mayor  
 21-Feb-13 CAO

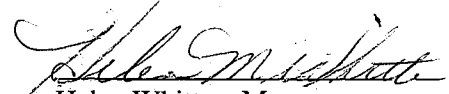

- FIP** The Flagstaff Intermunicipal Partnership (FIP) Committee sought approval from individual Councils to submit a grant application to Alberta Municipal Affairs through the Regional Collaboration Program for the purpose of exploring a regional approach to municipal service delivery.
- 2013.01.14** MOTION by Clr. C. Gagnon that the Town of Sedgewick supports the recommendation on behalf of the FIP Committee to submit a grant application to Alberta Municipal Affairs through the Regional Collaboration Program for the purpose of exploring a regional approach to municipal service delivery. CARRIED.
- FIP - Networking** The FIP Committee scheduled a municipal networking exercise for Elected Officials and Administrators on April 8<sup>th</sup>, 2013; RSVP is required. Council directed Administration to decline attendance to the April 8<sup>th</sup>, 2013 networking exercise.
- FIP – Council Orientation** A 2013 Council Orientation has been scheduled for December 2-3<sup>rd</sup>, 2013 with Gordon McIntosh. The session is entitled “What’s Black White and Grey All Over”; RSVP is required. Council directed Administration to advise attendance will be had at the December 2-3<sup>rd</sup>, 2013 Council Orientation session.
- 2013.01.15** MOTION by Clr. C. Gagnon to accept Administration Report as presented. CARRIED.
- Minutes:** Council reviewed the minutes of December 7<sup>th</sup>, 2012 special Council meeting.
- 2013.01.16** MOTION by Clr. D. Wylie that the minutes of December 7<sup>th</sup>, 2012 special Council meeting be approved as presented. CARRIED.
- Council reviewed the minutes of December 20<sup>th</sup>, 2012 regular Council meeting.
- 2013.01.17** MOTION by Clr. T. Chaisson that the minutes of December 20<sup>th</sup>, 2012 be approved as presented. CARRIED.
- Business:**
- Fees Bylaw#497** Fees and Charges Bylaw #497 was presented for Council review.
- 2013.01.18** MOTION by Clr. D. Wylie to give first reading of Bylaw #497. CARRIED.
- 2013.01.19** MOTION by Clr. C. St. Pierre to give second reading of Bylaw #497. CARRIED.
- 2013.01.20** MOTION by Clr. T. Chaisson to have third and final reading of Bylaw #497. CARRIED UNANIMOUSLY.
- 2013.01.21** MOTION by Clr. C. Gagnon to give third reading of Bylaw #497. CARRIED.
- Fire Dept.** Capital upgrades are required at the Sedgewick Fire Hall, Council reviewed a proposal whereby transferring the 2013 Building Reserve allocation of \$5,000 to capital upgrades for the purpose of energy efficient lighting, ceiling tile replacement and interior revitalization.
- 2013.01.22** MOTION by Clr. C. St. Pierre authorizing expenditures of the 2013 reserve allocation of \$5,000 for the purpose of capital upgrades at the Sedgewick Fire Hall. CARRIED.
- Ag Society - Rally** The Sedgewick and District Agricultural Society sought municipal support whereby waiving permit fees pursuant to Bylaw #380 for the February 18<sup>th</sup>, 2013 Family Day Snowmobile/Quad Rally.
- 2013.01.23** MOTION by Clr. C. Gagnon that the Town of Sedgewick approves a waiver of permit fees pursuant to Bylaw #380 for the February 18<sup>th</sup>, 2013 Family Day Snowmobile/Quad Rally; provisions for public liability insurance and valid operator’s license remain in force. CARRIED.
- IDP Review** Council reviewed the Intermunicipal Development Plan pursuant to section 3.5 Plan Review; the plan is to be formally reviewed every three years.
- Discussion held regarding future commercial development, annexation and growth studies. No recommendations for changes were had.


  
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 21-Feb-13  
 Mayor


  
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 CAO

**Strategic Planning** Discussion held regarding a 2013 Strategic Planning Session. Council directed Administration to plan a session and report at the February Council meeting.

**Adjournment** MOTION by Mayor Whitten for adjournment at 8:56 pm. CARRIED.  
**2013.01.24**

  
Helen Whitten, Mayor  
  
Amanda Davis, CAO

  
21-Feb-13  
Mayor

  
21-Feb-13  
CAO