

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, October 17th, 2013 at 7:09 pm.

Present	Helen Whitten	Mayor
	Tom Chaisson	Councillor
	Clem St. Pierre	Councillor
	Cory Gagnon	Councillor
	David Wylie	Councillor
	Pat Whitehead	Councillor
Absent	Barb McArthur	Councillor
Present	Amanda Davis	Chief Administrative Officer
	Seanna Eldey	Recording Secretary
Call to Order	Mayor Whitten called the meeting to order at 7:09 PM.	

Agenda

2013.10.239

MOTION by Clr. D. Wylie that the agenda be approved with the following additions:
Correspondence:

5A - House of Commons - New Horizons for Seniors

6A- Alberta Health Services (AHS) Support Liaison

Minutes/Matters Arising:

1. In-camera - Personnel

CARRIED.

2013.10.240

MOTION by Clr. T. Chaisson that pursuant to Sec. 174(2) of the Municipal Government Act, that Clr. B McArthur's absence from this meeting be authorized by Council. CARRIED.

Correspondence:

AER

The Alberta Energy Regulator (AER) acknowledged receipt of Sedgewick's statement of concern pertaining to SPUR Resources Ltd. proposed well site and access road, 4-44-12 W4M.

U of A

The University of Alberta (U of A) "Country Life" lecture to be held October 22, 2013; Clr. St. Pierre to attend.

FFCS

Flagstaff Family and Community Services (FFCS) sought a letter in support of their application for funding from the National Victims Crime Awareness Week fund.

2013.10.241

MOTION by Clr. P. Whitehead authorizing a letter in support of FFCS's application to the National Victims of Crime Awareness Week funding program. CARRIED.

FCM

Claude Dauphin, Federation of Canadian Municipalities (FCM) President, submit a letter to the Prime Minister requesting focus on the high cost of housing in Canada.

House of Commons

Applications under the New Horizons for Seniors Program pilot project are now being accepted; deadline for submission is November 13th, 2013.

Alberta Health Services (AHS)

AHS announced a new support and liaison service for municipalities and other stakeholders in the health care system.

LOC

A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

Telecommunication


Canadian Wireless Telecommunications Association sent an invitation to the Town, encouraging participation in the "Recycle My Cell" program.

2013.10.242


MOTION by Clr. C. St. Pierre directing Administration to further investigate the "Recycle My Cell" program, and further authorize participation upon confirmation that the service is free of charge. CARRIED.

2013.10.243

MOTION by Clr. T. Chaisson to accept correspondence items and file as information. CARRIED.



14-Nov-13
Mayor



14-Nov-13
CAO

- Financial Statement** Council reviewed the Financial Statement for the month ending September 30th, 2013, as attached to and forming part of these minutes.
- 2013.10.244** MOTION by Clr. C. Gagnon to approve the financial statement for the month ending September 30th, 2013, as presented. CARRIED.
- Budgetary Control** Council reviewed the budgetary control for the period ending January 1st, 2013-September 30th, 2013.
- 2013.10.245** MOTION by Clr. D. Wylie to accept the budgetary control for the period ending January 1st, - September 30th, 2013. CARRIED.
- LOA** Council reviewed issuance of General Cheques and Payroll Cheques for the month ending September 30th, 2013.
- 2013.10.246** MOTION by Clr. P. Whitehead to approve issuance of General Cheques #2842-2885, totaling \$54,403.70, and Payroll Cheques #0086-0095, totaling \$12,572.87 for the month ending September 30th, 2013. CARRIED.
- Committee Reports:** Council provided written reports to October 17th, 2013 as attached to and forming parts of the minutes.
- Flagstaff County** Mayor Whitten, Clr. C. St. Pierre, and Clr. P. Whitehead reported attendance to the October 16th, 2013 Flagstaff County Small Business Gala, held in Killam.
- Sedgewick Lake** Clr. T. Chaisson reported attendance to the September 29th, 2013 Lake Board meeting.
- FFCS** Council reviewed the FFCS 2014 budget draft, as reported by Clr. D. Wylie.
- 2013.10.247** MOTION by Clr. D. Wylie that the Town of Sedgewick approve the 2014 FFCS budget as presented with no increase for 2014 at \$7.50/capita. CARRIED.
- Fire Department** Clr. C. Gagnon reported attendance to the October 3rd Fire Department meeting.
- Rec. Board** Clr. P. Whitehead reported attendance to the October 15th, 2013 Recreation Board meeting.
- 2013.10.248** MOTION by Clr. C. Gagnon that the Committee Reports be approved as presented. CARRIED.
- Public Works Report** A written Public Works report was provided to October 17th, 2013 as attached to and forming part of these minutes.
- 2013.10.249** MOTION by Clr. P. Whitehead to approve Public Works report as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report as attached to and forming part of these minutes.
- In-Camera** MOTION by Clr. C. St. Pierre to go in-camera to discuss legal issues with all persons excluded except Town Council and Administration at 7:57 pm. CARRIED.
- 2013.10.250**
- Revert** MOTION by Clr. T. Chaisson to revert to a regular meeting at 8:15 pm. CARRIED.
- 2013.10.251**
- Office Equipment** Administration sought permission to purchase a stand up filing cabinet; resulting in a budgetary transfer.
- 2013.10.252** MOTION by Clr. P. Whitehead authorizing the transfer of \$1,000 from office equipment reserves for the purchase of a stand up filing cabinet. CARRIED.
- Public Works** Discussion held regarding repairs to the Town's bucket truck.
- Equipment** MOTION by Clr. D. Wylie declining repairs to the bucket truck at this time, and further recommending use of rental equipment. CARRIED.
- 2013.10.253**
- Complaint** CAO Davis informed council of a complaint received regarding unrestrained children riding the fire trucks.



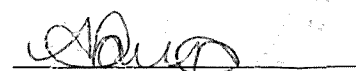
14-Nov-13
Mayor




14-Nov-13
CAO

- 2013.10.254 MOTION by Clr. C. Gagnon that the Administration report be approved as presented. CARRIED.
- Minutes
Council reviewed the minutes of the September 19th, 2013 regular meeting.
- 2013.10.255 MOTION by Clr. P. Whitehead that the minutes of the September 19th, 2013 regular Council meeting be approved with the following errors and omissions:
Page 4 should include: “Clr. P. Whitehead reentered the meeting at 9:12 PM.” following motion 2013.09.230. CARRIED.
- Special Meeting
Council reviewed the minutes of the September 26th, 2013 special Council meeting.
- 2013.10.256 MOTION by Clr. C. St. Pierre that the minutes of the September 26th, 2013 special Council meeting be approved with the following errors and omissions:
Header should state “Special” not “Regular”. CARRIED.
- Matters Arising
In-Camera
2013.10.257 MOTION by Clr. P. Whitehead to go in-camera at 8:37 pm to discuss personnel with all persons excluded except Town Council. CARRIED.
- Revert
2013.10.258 MOTION by Clr. D. Wylie to revert to a regular meeting at 9:04 pm. CARRIED.
- Recess
2013.10.259 MOTION by Clr. C. Gagnon to recess the meeting at 9:05 pm. CARRIED.
- Revert
2013.10.260 MOTION by Clr. T. Chaisson to revert to a regular meeting at 9:11 pm. CARRIED.
- Business
CAO Evaluation
The 2013 CAO Performance Appraisal was presented.
- 2013.10.261 MOTION by Clr. C. St. Pierre to increase the CAO’s salary to \$68,786.00, plus remuneration of \$100.00/month for the use of her cell phone, effective January 1st, 2014. CARRIED.
- 2013.10.262 MOTION by Clr. T. Chaisson that the implementation of CAO bonuses be deferred to the next Council. CARRIED.
- PRL
The 2014 proposed Parkland Regional Library (PRL) budget was presented.
- 2013.10.263 MOTION by Clr. C. Gagnon that the Town of Sedgewick approve the 2014 PRL budget as presented, with an increase of 3%; \$7.50/capita. CARRIED.
- AUMA
AMSC Energy Member Master Agreement was reviewed.
- 2013.10.264 MOTION by Clr. D. Wylie authorizing signatures on a five-year AMSC Energy Member Master Agreement. CARRIED.
- Policy Manual-
Employee
2013.10.265 A draft Employee Recognition Policy was presented.
MOTION by Clr. T. Chaisson to defer the employee recognition policy to the next meeting pending clarification on full-time employees. CARRIED.
- Adjournment
2013.10.266 MOTION by Mayor Whitten for adjournment at 9:28 pm. CARRIED.


Clem St. Pierre, Mayor


Amanda Davis, CAO


14-Nov-13
Mayor


14-Nov-13
CAO