

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday, September 20, 2012 at 7:00 pm.

**Present**

Helen Whitten	Mayor
Tom Chaisson	Councillor
Clem St. Pierre	Councillor
Barbara McArthur	Councillor
David Wylie	Councillor
Pat Whitehead	Councillor

**Present**

Amanda Davis	Acting Chief Administrative Officer
Betty J. May	Recording Secretary

**Call to Order** Mayor Whitten called the meeting to order at 7:00 pm.

**Agenda 2012.09.235** MOTION by Clr. D. Wylie that the agenda be approved with the following additions and deletions:  
**Deletion** – *Matters Arising In-Camera – Legal Issues*  
**Addition - Business:**  
*10. Recycling Bins*

CARRIED.

**Correspondence:**

**Resident Concerns**

Council reviewed a letter from a concerned citizen requesting permission that seniors be afforded the use of golf carts for transportation, location of compost bins as well as the municipal participation in the recent Wild Pink Yonder event. Council directed Administration to send a written response pursuant to Council discussion.

**FCM**

The Federation of Canadian Municipalities provided a Summary of Discussion from Regional Infrastructure Roundtables held across Canada.

**EAF**

The Sedgewick Seniors Club sought a municipal letter of support from the Town for an application to the Federal Government pursuant to the Enabling Accessibility Fund Grant Program.

**2012.09.236**

MOTION by Clr. C. St. Pierre that the Town of Sedgewick provide the Sedgewick Seniors Club with a letter in support of their application for Enabling Accessibility Funding. CARRIED.

**2012.09.237**

MOTION by Clr. P. Whitehead to accept all correspondence items and file as information.

CARRIED.

**Delegation:**

Public Works Foreman Langton entered the meeting at 7:12 pm.

**Public Works**

Langton provided an update on public works activities up to September 20<sup>th</sup>, 2012.

Discussion held regarding fire hydrants; Langton sought direction on future maintenance. Council advised hydrant colors will be discussed in the Spring.

**2012.09.238**

MOTION by Clr. T. Chaisson to accept the Public Works report as presented. CARRIED.

**Financial Statements 2012.09.239**

Council reviewed the Financial Statement for the month ending July 31<sup>st</sup>, 2012.

MOTION by Clr. D. Wylie to approve the Financial Statement for the month ending July 31<sup>st</sup>, 2012 as presented. CARRIED.

Council reviewed the Financial Statement for the month ending August 31<sup>st</sup>, 2012.

**2012.09.240**

MOTION by Clr. C. St. Pierre to approve the Financial Statements for the month ending August 31<sup>st</sup>, 2012 CARRIED.

**Late entrance**

Councillor C. Gagnon entered the meeting at 7:45 pm.

**Accounts**

Council reviewed issuance of general cheques and payroll cheques for the month ending August 31<sup>st</sup>, 2012.

**2012.09.241**

MOTION by Clr. B. McArthur to approve issuance of General Cheques #2063 – 2126 totaling \$143,522.11 and Payroll Cheques #4983 – 4996 totaling \$17,488.55 for the month ending August 31<sup>st</sup>, 2012. CARRIED.

**Committee Reports:** Council provided written reports to September 20<sup>th</sup>, 2012 as attached to and forming part of the minutes.

- Mayors Meeting** Mayor Whitten reported attendance to the Mayor's Meeting on September 17<sup>th</sup>, 2012.
- Next Mayor's meeting to be held on November 19<sup>th</sup> in Forestburg at 7:00 pm
- FRHG** Mayor Whitten reported attendance to the Flagstaff Regional Housing Group (FRHG) meeting on September 18<sup>th</sup>, 2012.
- Discussion held regarding a local survey pertaining to future lodge usage
- 2012.09.242** MOTION by Clr. P. Whitehead that the Town of Sedgewick fund the survey mail drop regarding future use of a new Seniors Lodge. CARRIED.
- Council reviewed the Town of Black Diamonds proposed resolution regarding an update to the Provincial Senior Citizen's Lodge Program (attached).
- 2012.09.243** MOTION by Clr. D. Wylie that the Town of Sedgewick submit a letter in support of the Town of Black Diamonds resolution regarding updates to the Provincial Senior Citizens' Lodge Program. CARRIED.
- SKNGS** Clr. C. Gagnon reported attendance at the Sedgewick Killam Natural Gas System (SKNGS) meeting on August 23<sup>rd</sup>, 2012.
- The December 31<sup>st</sup>, 2011 Statement of Financial Position was presented for approval
- 2012.09.244** MOTION by Clr. C. Gagnon that the Town of Sedgewick approve the SKNGS Statement of Financial Position as of December 31<sup>st</sup>, 2011. CARRIED.
- Fire Department** Clr. C. Gagnon advised Council of a new volunteer member on the Fire Department.
- Ariana Vandenburg
- 2012.09.245** MOTION by Clr. C. St. Pierre that the Town of Sedgewick approve the appointment of Ariana Vandenburg as a member on the Sedgewick Fire Department. CARRIED.
- Sedgewick Lake Park** Clr. T. Chaisson reported attendance to the Sedgewick Lake Park Association meeting on September 13<sup>th</sup>, 2012.
- Discussion held regarding pasture lease revenue sharing; Council advised that any revenue sharing would be pursuant to individual funding requests during budget deliberations.
- FRSWMA** Clr. C. St. Pierre reported attendance at the Flagstaff Regional Solid Waste Management Association meeting on September 17<sup>th</sup>, 2012.
- CAC** Clr. P. Whitehead reported attendance to the Citizens Advisory Committee meeting on September 11<sup>th</sup>, 2012.
- Rec Centre** Clr. P. Whitehead reported attendance to the Sedgewick Recreation Board meeting on September 17<sup>th</sup>, 2012.
- 2012.09.246** MOTION by Clr. T. Chaisson to accept the Committee Report as presented. CARRIED.
- CAO Report** CAO Davis provided a written Administration report to September 20<sup>th</sup>, 2012 attached to and forming part of these minutes
- Budget Variance** Administration sought approval for a variance to the Administration Building Repairs & Maintenance budget for demolition and revitalization of interior office walls.
- 2012.09.247** MOTION by Clr. C. Gagnon permitting a \$1,000 variance to the Administration Building Repairs & Maintenance Budget for office revitalization. CARRIED.
- Small Business Awards** Two complimentary tickets were given to the Town of Sedgewick for the Flagstaff Small Business Appreciation Awards evening. Mayor Whitten and CAO Davis to attend.
- Clean-up Orders** Council directed Administration to send clean up orders to the following properties pursuant to the Town's Unsightly Premises Bylaw #465:
- PRT SW 9-44-12 W4M
  - Plan 3825P, Block 13, Lots 21-22
  - Plan 912 1568, Block 28
- 2012.09.248** MOTION by Clr. P. Whitehead to accept Administration Report as presented. CARRIED.
- Minutes:**  
**Regular Meeting** Council reviewed the minutes of the August 16<sup>th</sup>, 2012 regular Council meeting. CARRIED.

- 2012.09.249 MOTION by Clr. C. St. Pierre that the minutes of the August 16<sup>th</sup>, 2012 meeting be approved as presented. CARRIED.
- Business:**
- Cemetery Bylaw #491** Cemetery Bylaw #491 was presented for Council review.
- 2012.09.250 MOTION by Clr. C. Gagnon to have third reading of Cemetery Bylaw #491. CARRIED.
- Cremation Bylaw #493** Cremation Bylaw #493 was presented for Council review.
- 2012.09.251 MOTION by Clr. D. Wylie to have third reading of Cremation Bylaw #493. CARRIED.
- Fees Bylaws #492** Fees Bylaw #492 was presented to Council for review.
- 2012.09.252 MOTION by Clr. C. St. Pierre to give first reading to Bylaw #492. CARRIED.
- 2012.09.253 MOTION by Clr. T. Chaisson to give second reading to Bylaw #492. CARRIED.
- 2012.09.254 MOTION by Clr. C. St. Pierre to have third reading of Bylaw #493. CARRIED UNANIMOUSLY.
- 2012.09.255 MOTION by Clr. B. McArthur to give third and final reading of Bylaw #492. CARRIED.
- Recreation Funding** Discussion held regarding the 2012 municipal recreation budget allocation.
- 2012.09.256 MOTION by Clr. C. Gagnon that the 2012 municipal recreation operating budget be reduced from \$100,000 to \$81,594.14 pursuant to the distribution of recreation funding from Flagstaff County. CARRIED.
- Sustainability Plan** Administration sought approval to apply for the following grants pursuant to the Town's Sustainability Plan to increase municipal walking trails.
- Alberta Recycling Management Authority
  - Enabling Accessibility Fund
  - Community Infrastructure Improvement Fund
  - Flagstaff Regional Recreation Grant
  - Provincial Active/Healthy Living Initiative
- 2012.09.257 MOTION by Clr. P. Whitehead authorizing signatures on the following grant applications for the development of an integrated walking trail system throughout the Town of Sedgewick.
- Alberta Recycling Management Authority
  - Enabling Accessibility Fund
  - Community Infrastructure Improvement Fund
  - Flagstaff Regional Recreation Grant
  - Provincial Active/Healthy Living Initiative
- CARRIED.
- Discussion held regarding the potential to extend the proposed walking trail to Flagstaff County's Administration Building. Council directed Administration to send a letter to Flagstaff County participation and financial assistance.
- PRL** Council reviewed the 2013 Parkland Regional Library (PRL) budget.
- 2012.09.258 MOTION by Clr. C. Gagnon that the Town of Sedgewick approve the 2013 PRL budget as presented; \$6,238.96 per annum. CARRIED.
- Fortis AB FF** Council reviewed various scenarios for revisions to the 2013 Fortis Alberta Electrical Franchise Fee.
- 2012.09.259 MOTION by Clr. T. Chaisson that Fortis Alberta Electrical Franchise Fee remain 6%. CARRIED.
- Roads** Council reviewed a proposal from a local business owner seeking municipal interest in a cost sharing agreement for an asphalt expansion project in the front of Plan 992 2523, Block 3, Lot 2.
- 2012.09.260 MOTION by Clr. C. St. Pierre that Council decline entering into a cost sharing agreement for the asphalt expansion project at the entrance of Plan 992 2523, Block 3, Lot 2 and Spruce Drive. CARRIED.
- Budget Meeting** MOTION by Clr. T. Chaisson that Council set the following dates for Special Budget Meetings; November 7<sup>th</sup> and December 5<sup>th</sup> at 7:00 pm in the Council Chambers. CARRIED.

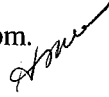
2012.09.261

**Recycling Bin**


Discussion held regarding MOTION 2012.08.227; relocation of the recycling bins. Council directed Administration to investigate alternate locations as the proposed location affects the functional operations of the Recreation Centre.

**Adjournment**  
2012.09.262

MOTION by Mayor Whitten for adjournment at 9:57 pm.



CARRIED.

  
Helen Whitten, Mayor  
Amanda Davis, CAO