

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday October 18th, 2012 at 7:06 pm.

Present	Helen Whitten	Mayor
	Tom Chaisson	Councillor
	Clem St. Pierre	Councillor
	Barbara McArthur	Councillor
	David Wylie	Councillor
	Pat Whitehead	Councillor
	Cory Gagnon	Councillor
Present	Amanda Davis	Chief Administrative Officer
	Betty J. May	Recording Secretary

Call to Order Mayor Whitten called the meeting to order at 7:06 pm.

Agenda

2012.10.270 MOTION by Clr. C. St. Pierre that the agenda be approved with the following additions and deletions:

Addition:

Business:

- 6B. Shared Administration
- 7B. Town Cleanup
- 8B. Land Use
- 9B. In- Camera – Personnel

CARRIED.

Correspondence:
Flagstaff County

Sedgewick Town Council received an invitation from Flagstaff County to attend a Networking Evening on October 30th, 2012 in support of “Community of Communities” concept. Mayor Whitten, Clr’s Gagnon, Wylie, Chaisson and CAO Davis to attend.

Seniors’ Falls Prevention Month Alberta Centre for Injury Control & Research is seeking municipal support by recognizing November as Seniors’ Falls Prevention Month.

2012.10.271 MOTION by Clr. T. Chaisson to that the Town of Sedgewick proclaim November as Seniors’ Falls Prevention Month. CARRIED.

2012.10.272 MOTION by Clr. P. Whitehead to accept correspondence as presented. CARRIED.

Financial Statements Council reviewed the Financial Statement for the month ending September 30th, 2012.

2012.10.273 MOTION by Clr. D. Wylie to approve the Financial Statement for the month ending September 30th, 2012 as presented. CARRIED.

Accounts Council reviewed issuance of general cheques and payroll cheques for the month ending September 30th, 2012.

2012.10.274 MOTION by Clr. C. Gagnon to approve the issuance of General Cheques #2127 – 2189 totaling \$80,868.71 and Payroll Cheques #4997 – 5008 totaling \$13,897.61 for the month ending September 30th, 2012. CARRIED.

Committee Reports: Council provided written reports to October 18th, 2012 as attached to and forming part of the minutes.

FRSWMA Clr. C. St. Pierre reported attendance at the Flagstaff Regional Solid Waste Management Association meeting on September 17th, 2012. Discussion held regarding the future implementation of municipal Demolition Bylaws.

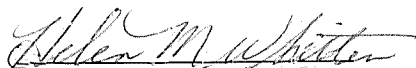
Small Business Awards Mayor Whitten reported attendance to the Flagstaff Small Business Appreciation Awards evening on October 17th, 2012 with CAO Davis and Municipal Secretary Polege.


AUMA Convention Clr.’s Chaisson and Whitehead reported attendance to the 2012 Alberta Urban Municipalities Association Convention on September 26-28th, 2012.

CAC Clr. P. Whitehead reported attendance to the October 9th, 2012 Citizens Advisory Committee Meeting.

2012.10.275 MOTION by Clr. C. St. Pierre to accept the Committee Report as presented. CARRIED.

- CAO Report** CAO Davis provided a written Administration report to October 18th, 2012 attached to and forming part of these minutes.
- 2012.10.276** MOTION by Clr. T. Chaisson to accept Administration Report as presented. CARRIED.
- Minutes:**
Regular Meeting Council reviewed the minutes of the September 20th, 2012 regular Council meeting.
- 2012.10.277** MOTION by Clr. D. Wylie that the minutes of the September 20th, 2012 meeting be approved with the following amendments:
- Page 3, Sustainability Plan discussion should state, “...Administration to send a letter to Flagstaff County seeking interest in participation and possible financial assistance” not, “send a letter to Flagstaff County participation and financial assistance”.
- Page 3, MOTION 2012.09.259 should state, “...Electrical Franchise Fee remain at 6%” not “...Electrical Franchise Fee remain 6%”. CARRIED.
- Matters Arising:** Discussion held regarding the present location of recycling bins as well as the disposal concerns; bins are in a satisfactory location and shall remain.
- Business:**
2013 Lake Budget The 2013 proposed Sedgewick Lake Park Association budget was presented for Council review.
- 2012.10.278** MOTION by Clr. C. Gagnon to accept the 2013 Lake Park budget as amended. CARRIED.
- 2013 Fire Budget** The 2013 proposed Sedgewick Fire budget was presented for Council review.
- 2012.10.279** MOTION by Clr. P. Whitehead to accept the 2013 Fire Budget as presented. CARRIED.
- 2013 FFSC Budget** The 2013 proposed Flagstaff Family & Community Services (FFCS) budget was presented for Council review.
- 2012.10.280** MOTION by Clr. T. Chaisson to accept 2013 FFCS budget as presented. CARRIED.
- Utility Rates Bylaw #494** A revised Utility Rates Bylaw was presented for Council review.
- 2012.10.281** MOTION by Clr. D. Wylie to give first reading of Bylaw #494 CARRIED.
- 2012.10.282** MOTION by Clr. C. St. Pierre to give second reading of Bylaw #494. CARRIED.
- Policy Manual** A draft Chief Administrative Officer Performance Appraisal document was presented for Council review.
- 2012.10.283** MOTION by Clr. T. Chaisson to approve the Chief Administrative Officer Performance Appraisal document as presented. CARRIED.
- Shared Administration** Open discussion regarding potential endeavors pertaining to shared administration services with the Town of Hardisty and Village of Loughheed.
- Town Clean-up** Discussion held regarding deteriorating ‘PINK’ items throughout Town. Council directed Administration to advertise a Town clean-up for the remaining items.
- Land Use** Members of Council sought information regarding farm animals located on Plan 837ET, Block E.
- In-Camera** MOTION by Clr. C. Gagnon to go in –camera at 9:20 to discuss personnel issues with all persons excluded except Town Council. CARRIED.
- 2012.10.284**
- Revert** MOTION by Clr. B. McArthur to revert to a regular meeting at 10:25 pm. CARRIED.
- 2012.10.285**
- 2012.10.286** MOTION by Clr. C. Gagnon for adjournment at 10:06 pm. CARRIED.


Helen Whitten, Mayor


Amanda Davis, CAO