

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday August 16th, 2012 at 7:00 pm.

Present	Helen Whitten	Mayor
	Barb McArthur	Councillor
	Clem St. Pierre	Councillor
	David Wylie	Councillor
	Cory Gagnon	Councillor
	Tom Chaisson	Councillor
	Pat Whitehead	Councillor

Present	Amanda Davis	Chief Administrative Officer
	Betty J. May	Recording Secretary

Call to Order Mayor Whitten called the meeting to order at 7:00 pm.

Agenda

2012.08.211 MOTION by Clr. C. Gagnon that the agenda be approved with the following additions and deletions:

Additions:

Correspondence:

2A. Canadian Fallen Heroes

Business:

6. In-Camera – Land Issues

Deletions:

Financial Statement for the month ending July 31st, 2012.

CARRIED.

Correspondence:

AUMA Convention Registration is now open for the 2012 Alberta Urban Municipalities Association (AUMA) Convention and Tradeshow in Edmonton on September 26-28, 2012.

2012.08.212 MOTION by Clr. B. McArthur authorizing Mayor Whitten, Clr's Whitehead, St. Pierre, Chaisson and CAO Davis' attendance at the 2012 AUMA's Convention and Tradeshow on September 26-28, 2012. **CARRIED.**

Fallen Heroes The Canadian Fallen Heroes Foundation sought a memorial donation for the creation of a memorial plaque for fallen heroes from within the Sedgewick area.

2012.08.213 MOTION by Clr. C. St. Pierre to accept all correspondence items and file as information. **CARRIED.**

Accounts: Council reviewed the issuance of general cheques and payroll cheques for the month ending July 31st, 2012.

2012.08.214 MOTION by Clr. C. Gagnon to approve issuance of General Cheque #2007-2062 totaling \$324,290.02 and Payroll Cheques #4961-4960 totaling \$27,296.15 for the month ending July 31st, 2012. **CARRIED.**

Committee Reports: Council provided written reports to August 16th, 2012 as attached to and forming part of the minutes.

2012.08.215 MOTION by Clr. T. Chaisson to accept the Committee Reports as presented. **CARRIED.**

CAO Report: CAO Davis provided a written Administration report to August 16th, 2012 as attached to and forming part of these minutes.

2012.08.216 MOTION by Clr. C. Gagnon to accept the CAO Report as presented. **CARRIED.**

Delegation:

Ratepayer Jack Sparrow entered the meeting at 7:15 pm.

Sparrow expressed concerns regarding minimum municipal tax levies.

Departure Sparrow departed at 7:36 pm.

Minutes:

Regular Meeting Council reviewed the minutes of the July 19th, 2012 regular Council meeting. *kmw*

- 2012.08.217 MOTION by Clr. B. McArthur that the minutes of the July 19th, 2012 meeting be approved as presented. CARRIED.
- Late Entrance** Clr. D. Wylie entered the meeting at 7:44 pm.
- Business:**
- Cemetery Bylaw #491** A revised Cemetery Bylaw was presented for Council review.
- 2012.08.218 MOTION by Clr. P. Whitehead to give first reading of Bylaw #491. CARRIED.
- 2012.08.219 MOTION by Clr. C. St. Pierre to give second reading of Bylaw #491. CARRIED.
- 2012.08.220 MOTION by Clr. D. Wylie that business item 10B be realigned on the agenda following business item 1B. CARRIED.
- Cremation Bylaw #493** A revised Cremation Bylaw was presented for Council review.
- 2012.08.221 MOTION by Clr. D. Wylie to give first reading of Bylaw #493. CARRIED.
- 2012.08.222 MOTION by Clr. C. Gagnon to give second reading of Bylaw #493. CARRIED.
- Fees Bylaw #492** MOTION by Clr. C. St. Pierre to defer review of Fees Bylaw #493 to the September 20, 2012 Council meeting. CARRIED.
- 2012.08.223
- Social Media Policy** A draft Social Media Policy was presented for Council Review.
- 2012.08.224 MOTION by Clr. T. Chaisson to approve the Social Media Policy as presented. CARRIED.
- Snow Removal Policy** Updates were made on the Town of Sedgewick's Snow Removal Policy.
- 2012.08.225 MOTION by Clr. P. Whitehead to approve the Town of Sedgewick's Snow Removal Policy as amended. CARRIED.
- Employee Policy** Pursuant to the Town of Sedgewick's Employee Policy a draft Employee Disciplinary Action Section was presented for Council review.
- 2012.08.226 MOTION by Clr. C. St. Pierre that the Town of Sedgewick approve the Employee Manual as amended. CARRIED.
- Recycling Depot** Discussion held regarding the location of the Town's recycling bins.
- 2012.08.227 MOTION by Clr. C. Gagnon that the recycling bins be relocated to the west side of the Recreation Centre in front of the old cook shack. CARRIED.
- Regional Fire Chief Agreement** The Flagstaff Regional Fire Chief Agreement was presented for Council review.
- 2012.08.228 MOTION by Clr. P. Whitehead that the Town of Sedgewick approve the Regional Fire Agreement as presented. CARRIED.
- CAO Policy** General updates to the Town of Sedgewick's CAO Policy were presented for approval.
- 2012.08.229 MOTION by Clr. C. Gagnon that the Town of Sedgewick's CAO Policy be approved as amended. CARRIED.
- Signing Authority – Credit Card** Pursuant to the Town of Sedgewick's Credit Card Policy, CAO Davis is required to have signing authority on the Town Credit Card.
- 2012.08.230 MOTION by Clr. T. Chaisson that Council authorize CAO Davis to have signing authority on the Town of Sedgewick's credit card. CARRIED.
- WTP Tenders** Council reviewed three bids for the Water Treatment Plant (WTP) Ultra Violet (UV) Disinfection System Upgrades that were opened on August 8th, 2012 at 2:00 pm at the Town Office. The bids were:
1. Dee Jay Plumbing and Heating - 169,727.25
 2. QQR Mechanical - 238,126.36
 3. Blazers - 254,100.00
- 2012.08.231 MOTION by Clr. T. Chaisson that pursuant to Stantec Engineering's recommendation, the

Town of Sedgewick award the WTP UV Disinfection System Upgrades to Dee Jay Plumbing and Heating at \$169,727.25. CARRIED.

In-Camera

2012.08.232

Revert

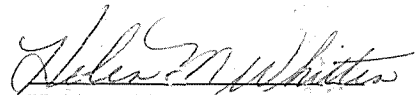
2012.08.233

2012.08.234


MOTION by Clr. P. Whitehead to go in-camera at 8:50 pm to discuss a land proposal with all persons excluded except Town Council and CAO Davis. CARRIED.

MOTION by Clr. P. Whitehead to revert to a regular meeting at 9:25 pm. CARRIED.

MOTION by Mayor Whitten for adjournment at 9:25 pm. CARRIED.



Helen Whitten, Mayor



Amanda Davis, CAO