

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday December 20th, 2012 at 7:00 pm.

Present	Helen Whitten Tom Chaisson Clem St. Pierre Barbara McArthur David Wylie Cory Gagnon Pat Whitehead	Mayor Councillor Councillor Councillor Councillor Councillor Councillor
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Present Amanda Davis Chief Administrative Officer

Call to Order Mayor Whitten called the meeting to order at 7:00 pm.

Agenda

2012.12.326 MOTION by Clr. C. Gagnon that the agenda be approved with the following deletions:

Deletion:

Delegation – Public Works – 7:30 pm
Business – Fortis AB – Bylaw#496

CARRIED.

Correspondence:

LOC A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

2012.12.327 MOTION by Clr. P. Whitehead to accept correspondence items and file as information. CARRIED.

Financial Council reviewed the Financial Statement for the month ending November 30th, 2012.

Statements
2012.12.328

MOTION by Clr. C. St. Pierre to approve the Financial Statement for the month ending November 30, 2012 as presented. CARRIED.

Accounts Council reviewed issuance of general cheques and payroll cheques for the month ending November 30th, 2012.

2012.12.329 MOTION by Clr. T. Chaisson to approve the issuance of General Cheques #2247-2298 totaling \$137,024.51 and Payroll Cheques #5028-5039 totaling \$13,420.55 for the month ending November 30th, 2012. CARRIED.

Committee Reports: Council provided written reports to December 20th, 2012 as attached to and forming part of the minutes.

Recreation The Sedgewick Recreation 2013 Executive Committee was recommended for Council approval:

President, Cory Gagnon; Vice President, Aleska Johnson; Secretary, Kari Sanders; Treasurer, Barb McArthur.

2012.12.330 MOTION by Clr. D. Wylie that the Town of Sedgewick accept the 2013 Sedgewick Recreation Centre Executive Committee as presented:

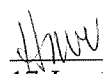
President, Cory Gagnon; Vice President, Aleska Johnson; Secretary, Kari Sanders; Treasurer, Barb McArthur. CARRIED.

Discussion held regarding the development of a Director of Community Services policy/job description.


Recreation Manager McArthur reported that the Friends of the Library received a \$30,000 Community Facility Enhancement Program grant for the Recreation Centre Energy Efficient Lighting Upgrades Project. McArthur advised that the Recreation Centre received a \$3,200 donation from ConocoPhillips for the electronic scrolling sign. Both projects are fully funded.

Fire Dept.



Recommendations were made on behalf of the Sedgewick Fire Department for the position of Fire and Deputy Fire Chiefs.




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Mayor




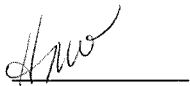
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CAO


- 2012.12.331** MOTION by Clr. C. St. Pierre that the Town of Sedgewick appoint Joe Hebert as Fire Chief; Aaron Forster and Rob McArthur as Deputy Fire Chiefs effective January 1st, 2013. CARRIED.
- FRGH** Mayor Whitten presented the Town of Sedgewick's lodge survey results.
- 2012.12.331** MOTION by Clr. P. Whitehead to accept the Committee Reports as presented. CARRIED.
- CAO Report:** CAO Davis provided a written Administration report to December 17th, 2012 attached to and forming part of these minutes.
- In-Camera** MOTION by Clr. C. St. Pierre to go in-camera at 7:50 pm to discuss personnel issues with all persons excluded except Town Council. CARRIED.
- 2012.12.332**
- Revert**
- 2012.12.333** MOTION by Clr. D. Wylie to revert to a regular meeting at 8:25 pm. CARRIED.
- 2012.12.334** MOTION by Clr. P. Whitehead to increase the CAO salary to grid level 6 effective January 1st, 2013. CARRIED.
- Recess** MOTION by Clr. C. Gagnon to recess the meeting at 8:33 pm. CARRIED.
- 2012.12.335**
- Revert** MOTION by Clr. C. St. Pierre to revert to a regular meeting at 8:36 pm. CARRIED.
- 2012.12.336**
- 2012.12.337** MOTION by Clr. C. Gagnon to accept Administration Report as presented. CARRIED.
- Minutes:** Council reviewed the minutes of November 15th, 2012 regular Council meeting.
- 2012.12.338** MOTION by Clr. D. Wylie that the minutes of November 15th, 2012 regular Council meeting be approved with the following amendments:
- Motion 2012.11.288 should state 'Clr. T. Chaisson' *not* 'Clr. P. Whitehead'.
- Motion 2012.11.302 should state 'MOTION' *not* 'MOITON'. CARRIED.
- Council reviewed the minutes of December 5th, 2012 special budget meeting.
- 2012.12.339** MOTION by Clr. C. Gagnon that the minutes of December 5th, 2012 be approved as presented. CARRIED.
- Business:**
- Fire Services Agreement** Council received a letter from Flagstaff County pertaining to Schedule "C" of the Fire Services Agreement requesting amended rates on various pieces of fire equipment.
- 2012.12.339** MOTION by Clr. P. Whitehead that the Town of Sedgewick decline Flagstaff County's proposal regarding a reduction of rates pertaining to Schedule "C" of the Fire Services Agreement. CARRIED.
- Celebrate Canada Grant Application** Municipal funding is available pursuant to the Canadian Heritage 2013 Celebrate Canada fund.
- 2012.12.340** MOTION by Clr. D. Wylie authorizing signatures to the Canadian Heritage 2013 Celebrate Canada grant. CARRIED.
- Town Hall Meeting** Discussion held regarding a 2013 Town Hall meeting.
- 2012.12.341** MOTION by Clr. C. St. Pierre that the 2013 Town Hall meeting be scheduled for February 25th. CARRIED.
- Holiday Closure** Administration sought Council approval for office closure on December 24th, 2012.
- 2012.12.342** MOTION by Clr. C. Gagnon that the Town Office be closed of December 24th, 2012. CARRIED.
- 2013 Recreation Budget** A proposed 2013 recreation budget was presented for Council review.
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Mayor
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- 2012.12.343** MOTION by Clr. T. Chaisson that the 2013 recreation budget be approved as presented with a \$100,000 municipal operating grant. CARRIED.
- 2013 Municipal Budget** Council reviewed a draft 2013 municipal budget.
- 2012.12.344** MOTION by Clr. C. Gagnon to allocated the \$11,000 grant funding received from Enbridge for scott air packs into 2013 revenues. CARRIED.
- Interim Budget** Administration provided the 2013 Interim Budget based on the 2012 budget.
- 2012.12.345** MOTION by Clr. T. Chaisson to approve the Town of Sedgewick 2013 Interim Budget as presented. CARRIED.
- Adjournment** MOTION by Mayor Whitten for adjournment at 9:36 pm. CARRIED.
- 2012.12.346**


Helen Whitten, Mayor


Amanda Davis, CAO


17-Jan-13
Mayor


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CAO