

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday February 17<sup>th</sup>, 2011 at 7:30 pm.

<b>Present</b>	Helen Whitten	Mayor
	Tom Chaisson	Councillor
	Clem St. Pierre	Councillor
	Cory Gagnon	Councillor
	Barbara McArthur	Councillor
	David Wylie	Councillor

<b>Absent</b>	Pat Whitehead	Councillor
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<b>Present</b>	Thelma Rogers	Chief Administrative Officer
	Amanda Davis	Recording Secretary

**Call to Order** Mayor Helen Whitten called the meeting to order at 7:30 pm.

**Agenda**

**2011.02.363** MOTION by Clr. D. Wylie that the agenda be adopted. CARRIED.

**Correspondence:**

**BRAED** Battle River Alliance for Economic Development is hosting a conference to “kick start your day and your business” in Camrose. Council directed administration to file as information.

**Smile & Wave** Smile & Wave offers aerial photography to municipalities. Council directed administration to file as information.

**FIRST** Flagstaff’s Initiative to Relationship & Spousal Trauma in partnership with numerous groups within Flagstaff are requesting council approval to cordon off all blocks west of 50<sup>th</sup> Street from 48<sup>th</sup> – 51<sup>st</sup> Avenue on May 3<sup>rd</sup> for the second annual “So You Think You Can Drive Flagstaff” event.

**2011.02.364** MOTION by Clr. C. St Pierre to cordon off all blocks west of 50<sup>th</sup> Street from 48<sup>th</sup> – 51<sup>st</sup> Avenue on May 3<sup>rd</sup> for the second annual “So You Think You Can Drive Flagstaff” event. CARRIED.

**REDA Funding** Municipal Affairs is hosting an information session on the Proposed Memorandum of Understanding between Alberta Finance and Enterprise and the Regional Economic Development Alliances (REDA’s) on February 24<sup>th</sup>, 2011 in Killam. Clr. C. St. Pierre and CAO Rogers to attend.

**Correspondence** A list of correspondence items was reviewed by Council, as per the list attached and forming part of these minutes.

**2011.02.365** MOTION by Clr. B. McArthur to accept all correspondence items and file as information. CARRIED.

**Financial Statement** Council reviewed the Financial Statement for the month ending January 31<sup>st</sup>, 2011.

**2011.02.366** MOTION by Clr. T. Chaisson to approve the Financial Statement for the month ending January 31<sup>st</sup>, 2011. CARRIED.

**Accounts** Council reviewed the issuance of general cheques and payroll cheques for the month ending January 31<sup>st</sup>, 2011.

**2011.02.367** MOTION by Clr. D. Wylie to approve issuance of General Cheques #1063-1090 totaling \$60,797.02 and Payroll Cheques #4673-4686 totaling \$17,657.09 for the month ending January 31<sup>st</sup>, 2010 as attached to and forming part of these minutes. CARRIED.

**Committee Reports** Council provided written reports to February 17<sup>th</sup>, 2011 as attached to and forming part of these minutes.

**Mayors Caucus** Mayor Whitten reported attendance to the February 16-17<sup>th</sup>, 2011 Mayors Caucus with CAO Rogers.

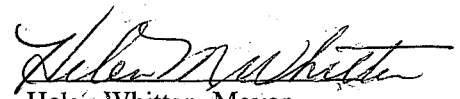
**Hall Board** Clr. T. Chaisson reported attendance to the February 16<sup>th</sup>, 2011 Community Hall Board meeting.

**2011.02.368** MOTION by Clr. D. Wylie to accept Committee Reports as presented. CARRIED.

*THW*

- CAO Report** CAO Rogers provided a written Administration report to February 17<sup>th</sup>, 2011 as attached to and forming part of these minutes.
- FCAL** The Flagstaff Community Adult Learning board is holding a public Board meeting the Sedgewick Seniors' Centre on April 27<sup>th</sup> to discuss community needs and resources, trainers/educators and facilities. Registration is required.
- 2011.02.369** MOTION by Clr. C. Gagnon to accept the CAO Report as presented. CARRIED.
- Minutes:**
- Council Meeting** Council reviewed the minutes of the January 20<sup>th</sup>, 2011 Regular Council Meeting.
- 2011.02.370** MOTION by Clr. C. St. Pierre that the minutes of the January 20<sup>th</sup>, 2011 Council meeting be approved. CARRIED.
- Budget Meeting** Council reviewed the minutes of the February 2<sup>nd</sup>, 2011 Special Budget Meeting.
- 2011.02.371** MOTION by Clr. D. Wylie that the minutes of the February 2<sup>nd</sup>, 2011 Special Budget meeting be approved with the following amendment:  
E&O's
- Header – change the date from February 4<sup>th</sup> to *February 2<sup>nd</sup>* CARRIED.
- Matters Arising** MOTION by Clr. D. Wylie that the March 10<sup>th</sup>, Regular Council meeting be rescheduled to March 24<sup>th</sup>, 2011. CARRIED.
- Rec Roof** Council directed administration to seek information regarding the recreation roof project for the March 2<sup>nd</sup>, 2011 Budget Meeting.
- Business:**
- Deputy DEM** A discussion was held regarding the requirement for the appointment of a Deputy Director of Emergency Management. Council directed administration to investigate the appointment of a Deputy Director of Emergency Management for the Town of Sedgewick.
- 2011 BEO Contract** Council reviewed a 2011 Bylaw Enforcement Officer contract.
- 2011.02.372** MOTION by Clr. T. Chaisson that the Town of Sedgewick authorize signatures to the 2011 Bylaw Enforcement Officer Contract.
- Clr. D. Wylie requested a recorded vote:
- In favour: Mayor Whitten and Clr. T. Chaisson,  
Opposed: Clr.'s B. McArthur, D. Wylie and C. St. Pierre. DEFEATED.
- Council directed administration to seek Bylaw Enforcement options.
- Recess** MOTION by Clr. C. St. Pierre to recess the meeting at 8:41 pm. CARRIED.
- 2011.02.373**
- Reconvene** MOTION by Clr. D. Wylie that the meeting reconvene at 8:45 pm. CARRIED.
- 2011.02.374**
- FRSWMA Budget** Council reviewed the revised 2011 Flagstaff Regional Solid Waste Management Association (FRSWMA) budget.
- 2011.02.375** MOTION by Clr. D. Wylie that the Town of Sedgewick approve the revised 2011 FRSWMA budget as presented. CARRIED.
- Late Entrance** Clr. C. Gagnon entered the meeting at 9:00 pm.
- Solid Waste Rates** Council reviewed proposals of 2011 solid waste rates for the recovery of 2011 FRSWMA fees.
- Account Billing** Council reviewed several anomalies that are affected by the new Infrastructure Replacement Fees (IRF)
- 2011.02.376** MOTION by Clr. C. Gagnon that the Town of Sedgewick set a base rate of \$30.00 for water usage per winter month on account number 5137010000 to allow constant water flow to prevent freeze up due to a shallow water main. CARRIED.
- Firefighting Rates** Council reviewed provisions to Fire Rates within the Town of Sedgewick.

- Fees Bylaw #477** Revised Fees Bylaw #477 was presented for approval.
- 2011.02.377** MOTION by Clr. D. Wylie to give first reading of Bylaw #477. CARRIED.
- 2011.02.378** MOTION by Clr. C. Gagnon to give second reading of Bylaw #477. CARRIED.
- 2011.02.379** MOTION by Clr. C. St. Pierre to have third reading of Bylaw #477 at this meeting.  
CARRIED UNANIMOUSLY.
- 2011.02.380** MOTION by Clr. T. Chaisson to give third and final reading of Bylaw #477. CARRIED.
- Rec Year End** The Sedgewick & District Recreation Board manager sought Council approval to change the year-end to December 31<sup>st</sup>.
- 2011.02.381** MOTION by Clr. T. Chaisson that the Town of Sedgewick recommends a year-end change to December 31<sup>st</sup> to the Sedgewick & District Recreation Board. CARRIED.
- Boulevard Policy** Council reviewed proposed revisions to the Boulevard Maintenance Policy #F.2.c.
- 2011.02.382** MOTION by Clr. B. McArthur that the Town of Sedgewick approve the Boulevard Maintenance Policy #F.2.c. as amended. CARRIED.
- Flagstaff Food Bank** A discussion was held regarding the Flagstaff Food Bank request for funding.  
Council directed CAO Rogers to provide recommendations regarding Flagstaff Food Bank funding per discussion to the Flagstaff Intermunicipal Partnership Coordinator.
- FIP – ARB** The Flagstaff CAO Group provided Council with recommendations for revisions to the Assessment Review Board Agreement and Bylaw.
- 2011.02.383** MOTION by Clr. D. Wylie that the Town of Sedgewick approve proposed changes to the Flagstaff Assessment Review Board Agreement. CARRIED.  
The Assessment Review Board bylaw will be read at the March 24<sup>th</sup>, 2011 Regular Council Meeting.
- Emergency Services** The Emergency Services Committee provided a draft Terms of Reference for review.
- 2011.02.384** MOTION by Clr. D. Wylie that the Town of Sedgewick approve the Emergency Services Committee Terms of Reference. CARRIED.
- 2011.02.385** MOTION by Clr. C. Gagnon for adjournment at 10:01 pm. CARRIED.

  
Helen Whitten, Mayor

  
Thelma Rogers, CAO