

The Regular Meeting of Sedgewick Town Council was held in the Council Chambers of the Sedgewick Town Office, Sedgewick, Alberta on Thursday December 15th, 2011 at 7:00 pm.

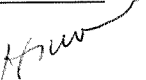
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|--|---|---|
| Present | Helen Whitten
Tom Chaisson
Clem St. Pierre
Barbara McArthur
David Wylie
Pat Whitehead
Cory Gagnon | Mayor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor |
| Present | Amanda Davis
Lorna Polege | Acting Chief Administrative Officer
Municipal Secretary |
| Call to Order | Mayor Whitten called the meeting to order at 7:00 pm. | |
| Agenda
2011.12.682 | MOTION by Clr. B. McArthur that the agenda be approved. | <u>CARRIED.</u> |
| <u>Correspondence:</u>
2011.12.683 | MOTION by Clr. T. Chaisson to accept all correspondence items and file as information. | <u>CARRIED.</u> |
| Financial Statement
2011.12.684 | Council reviewed the Financial Statement for the month ending November 30 th , 2011.
MOTION by Clr. D. Wylie to approve the Financial Statement for the month ending November 30 th , 2011. | <u>CARRIED.</u> |
| Accounts

2011.12.685 | Council reviewed the issuance of general cheques and payroll cheques for the month ending November 30 th , 2011.
MOTION by Clr. C. St. Pierre to approve issuance of General Cheques #1579-1634 totaling \$219,406.69 and Payroll Cheques #4829-4864 totaling \$25,019.80 for the month ending November 30 th , 2011 as attached to and forming part of these minutes. | <u>CARRIED.</u> |
| <u>Committee Reports:</u> | Council provided written reports to December 15 th , 2011 as attached to and forming part of these minutes. | |
| KS Airport

2011.12.686 | Clr. T. Chaisson reported on the Killam Sedgewick Airport Commission meeting on December 7 th , 2011.
MOTION by Clr. C. St. Pierre that the Town of Sedgewick request that Flagstaff County have a position on the Airport Commission. | <u>CARRIED.</u> |
| 2011.12.687 | MOTION by Clr. P. Whitehead to authorize Flagstaff County's legal team to investigate proper structure of the Airport Commission and all its members. | <u>CARRIED.</u> |
| 2011.12.688 | MOTION by Clr. D. Wylie that the Airport Commission send a letter to Flagstaff County to seek assistance with snow removal at the airport. | <u>CARRIED.</u> |
| BRAED

2011.12.689 | Clr. C. St. Pierre reported on the Battle River Alliance for Economic Development meeting on December 11 th , 2011.
MOTION by Clr. D. Wylie to accept Committee Reports as presented. | <u>CARRIED.</u> |
| <u>Delegation:</u>
Public Works | Public Works Foreman, T. Langton entered the meeting at 7:24 pm.
Langton provided an update on public works activities up to December 15 th , 2011. | |
| Flagstaff County Water Testing | Discussion held regarding water sample testing at the new County Administration building. Council directed Administration to contact Flagstaff County regarding the need for an outlet to test water that has not been filtered/softened. | |
| Late Entrance | Clr. C. Gagnon entered the meeting at 7:50 pm. | |
| WTP | Discussion held regarding upgrades to security at the water treatment plant. Council directed Administration to investigate upgrades and report back to the January 19 th , 2012 Council meeting. | |
| Reservoir Cleaning | Discussion held regarding water reservoir cleaning. | |

- 2011.12.690 MOTION by Clr. C. St. Pierre to authorize cleaning of the water reservoirs in 2012. CARRIED.
- Departure** Langton departed at 8:10 pm.
- 2011.12.691 MOTION by Clr. B. McArthur to accept the Public Works report as presented. CARRIED.
- CAO Report** A. Davis provided a written Administration Report to December 15th, 2011 as attached to and forming part of these minutes.
- Retreat** Discussion held regarding the development of a municipal retreat for all elected officials and municipal employees. Council directed Administration to prepare a venue and meals for the retreat.
- 2011.12.692 MOTION by Clr. D. Wylie to authorize the closure of the Town Office on March 5th, 2012 from 12:00-4:30 pm for municipal employees for attendance at the municipal retreat. CARRIED.
- 2011.12.693 MOTION by Clr. C. St. Pierre to accept the Administration Report as presented. CARRIED.
- Minutes:
- Regular Meeting** Council reviewed the minutes of the November 17th, 2011 Regular meeting.
- 2011.12.694 MOTION by Clr. C. Gagnon that the minutes of the November 17th, 2011 meeting be approved as presented. CARRIED.
- Special Meeting** Council reviewed the minutes of the December 1st, 2011 Special Budget meeting.
- 2011.12.695 MOTION by Clr. P. Whitehead that the minutes of the December 1st, 2011 Special Budget meeting be approved as presented. CARRIED.
- Business:
- 2012 Interim Budget** Administration provided the 2012 Interim Budget based on the 2011 budget.
- 2011.12.696 MOTION by Clr. C. Gagnon to approve the Town of Sedgewick 2012 Interim Budget as presented. CARRIED.
- Paper Free Update** Administration requested feedback on paper free council packages. Clr.'s McArthur and Whitehead requested printed council packages.
- Fire Services** Discussion held regarding regional fire services.
- 2011.12.697 MOTION by Clr. P. Whitehead that the Town of Sedgewick is not in favor of the title change from Regional Emergency Services Coordinator to Regional Fire Chief, nor the empowerment of a Regional Fire Chief. CARRIED UNANIMOUSLY.
- 2011.12.698 MOTION by Clr. C. Gagnon directing Administration to set up a meeting with the Fire Department to discuss and provide input into the Regional Fire Agreement and deliverable levels of service. CARRIED.
- Recess** MOTION by Clr. D. Wylie to recess the meeting at 9:10 pm. CARRIED.
- 2011.12.699 **Reconvene** MOTION by Clr. B. McArthur that the meeting reconvene at 9:20 pm. CARRIED.
- 2011.12.700
- Municipal Subdivision** Discussion held regarding the subdivision of Plan 802 1829, Block 2, Lot 8. Administration provided a cost estimates for surveying of the property. Council directed Administration to contact the two purchasing parties and seek clarification to proceed as all surveying costs will be at their expense.
- Stop Order** Discussion held regarding the Stop Order on Plan 792 0256, Block 01, Lot 10. Council directed Administration to send a reminder letter to the property owners pertaining to the December 21st, 2011 deadline.
- 2011.12.701 MOTION by Clr. P. Whitehead authorizing a thirty (30) day extension to the Stop Order on Plan 792 0256, Block 01, Lot 10 if deemed necessary. CARRIED.
- Municipal Budget** A draft 2012 municipal budget was presented for Council review.
- 2011.12.702 MOTION by Clr. P. Whitehead that the Town of Sedgewick withdraw from the County Constable Contract Agreement with Flagstaff County. DEFEATED



- 2011.12.703 MOTION by Clr. C. Gagnon directing Administration to send a letter to Flagstaff County regarding the lack of enforcement on behalf of the County Peace Office. CARRIED.

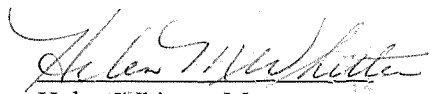
- In-Camera**
2011.12.704 MOTION by Clr. B. McArthur to go in-camera to discuss personnel issues with all persons excluded except Town Council at 10:30 pm. CARRIED.


- 2011.12.705 MOTION by Clr. C. St. Pierre to revert to a regular meeting at 10:40 pm. CARRIED.

- 2011.12.706 MOTION by Clr. B. McArthur to authorize a \$1,000 bonus to A. Davis for duties performed prior to accepting the posting as Acting CAO. CARRIED.

- Adjournment**
2011.12.707 MOTION by Mayor Whitten for adjournment at 10:41 pm. CARRIED.

Done


Heien Whitten, Mayor


Amanda Davis, Acting CAO